

# **CIVIL SERVICE COMMISSION VACANCY CITY OF MCCLEARY**

City of McCleary is seeking letters of interest (applications) for a vacancy on the City of McCleary Civil Service Commission.

The City of McCleary Civil Service Commission is a three (3) member, non-paid, voluntary board that typically would meet four (4) times per year (or additional meetings as needed). The Civil Service Commission, pursuant to RCW Chapter 41.12, shall be composed of three persons appointed by the mayor and subject to confirmation by a vote of the city council. McCleary Municipal Code 2.56 covers Civil Service for City Police.

There are no minimum skills and abilities to be on the Civil Service Commission. There are certain requirements pursuant to MCC 2.56.030:

- Shall be appointed by the Mayor and approved by the City Council.
- Be a United States citizen.
- Have been a resident of the City for at least three (3) years immediately preceding such appointment, and an elector of the County wherein he/she resides.
- Not have held compensated employment with the City within three (3) years preceding the appointment.
- Not have been an officer of a political party for a period of one year immediately prior to such appointment, and not be or become a candidate for partisan elective office during the term of the appointment.
- Exhibit an interest and belief in and a commitment to the merit principle of employment within any agency covered by such principle.
- Further standard appointments serve a six (6) year term without compensation.
- Have no criminal conviction, misdemeanor or felony.

To be eligible for consideration, a letter of interest is required to be submitted to the Mayor, 100 South 3<sup>rd</sup> Street, McCleary, WA 98557 or emailed to [chrism@cityofmccleary.com](mailto:chrism@cityofmccleary.com)

## **CIVIL SERVICE COMMISSION SUBMITTAL REQUIREMENTS**

**Letter of interest.** Please include name, mailing address, contact phone number, email address (if you have one) and also include:

- Why you have interest in becoming a member of the Civil Service Commission.
- Any skills and abilities you believe relate to the Commission.
- Any previous boards, commissions or any type of volunteer organizations and what your role and involvement was.