



# McCleary City Council

## PROPOSED AGENDA

November 10<sup>th</sup>, 2010

### 6:30 PUBLIC HEARING - REVENUES

#### 7:00 Council Meeting

Flag Salute  
Roll Call  
Minutes (Tab A)  
Public Comment  
Mayor's Report

Staff Reports:            Dan Glenn, City Attorney (Tab B)  
                                 Nick Bird, Director of Public Works (Tab C)  
                                 Staff Reports (Tab D)  
                                 Financial Report (Tab E)

Old Business:            Public Works Bid Regulations (Tab F)  
                                 2011 Preliminary Budget (Tab G)

New Business:            CCAP Agreement (Tab H)

Ordinances:              Small Works Roster (Tab I)  
                                 2011 Property Tax Levy (Tab J)

Resolutions:              Competitive Bidding, Repeal Resolution 494 (Tab K)

Vouchers  
Mayor/Council Comments  
Public Comment  
Executive Session  
Adjournment

Americans with Disabilities Act (ADA)  
Accommodation is Provided Upon Request

Please Turn Off Cell Phones – Thank You

**CITY OF MCCLEARY**  
**Regular City Council Meeting**  
**October 27, 2010**

REGULAR MEETING	Called to order by Mayor Pro Tem Michael Lant.
FLAG SALUTE	The meeting was called to order at 7:00 PM with the Flag Salute.
ROLL CALL	Councilmember's Boling, Geer, Schiller, and Ator. All present. Mayor Dent is absent.
ABSENT	Mayor Dent.
STAFF PRESENT	City Attorney Dan Glenn, City Clerk/Treasurer Collins, Public Works Director Nick Bird, and staff member's Paul Nott, Pierce Ridgway, Christiane Mercer, Randy Bunch, John Graham and Jennie Reed.
PUBLIC COMMENT	Chris Vessey asked what the status was of the large pot hole near 7th and Ash Street, which he asked about at the last meeting. Staff is working on an interlocal agreement with Hoquiam, which will provide street repair work. Mr. Vessey also reported a water leak on Ash and 8th Street and asked staff to please check into it.
MAYOR'S REPORT	Mayor Pro Tem Lant announced the new Accounts Payable/Deputy Clerk as Kim O'Connor, who previously worked for many years for a city in Eastern Washington. Feel free to stop by and say hi and help her feel welcome.
MINUTES APPROVED	<b>It was moved by Councilmember Boling and seconded by Councilmember Schiller to approve the minutes. Motion Carried.</b>
SNOW BIRD RATE	<p>Dan Glenn asked Council to review the options for a snow bird rate for residents that leave their residence during winter months. Other cities do not offer any reduction in rates during an absence and McCleary currently does, which is a loss of revenue for all those that utilize it. No action taken.</p> <p>Nick Bird asked Council to review the options for the float shed roof. He has provided them with options and asked them to be prepared to give staff direction on which way they want to move forward. Councilmember Schiller asked if staff can do the work and Mr. Bird responded stating we need a structural engineer to design the job and there is no one on staff that has that specific qualifications. Paul Nott added that Ron Pittman had submitted a bid to re-truss and reroof the float shed and it's probably in the past City Administrator's files. It might be a good tool to review so we know approximately how much we are looking at. Mr. Nott also stated the overhang is dangerous and should be removed right away.</p>
INTERLOCAL AGREEMENT WITH CITY OF HOQUIAM	Dan Glenn prepared a draft Interlocal Agreement for Council to review, which will enter the City of McCleary and the City of Hoquiam into an agreement for certain public works projects, which the City of McCleary does not have the equipment necessary to perform. Attorney Glenn is asking for the Council to read and review the agreement so they may discuss, and possibly approve it, at a future meeting. The Council agreed for staff to move forward on the Interlocal Agreement with Hoquiam.
PRELIMINARY 2011 DRAFT BUDGET	<p>Mayor Dent provided a letter to the Council, along with a copy of the preliminary budget for their review. Nick Bird opened the discussion to the Council and public. Councilmember Schiller stated his concern over the 9% raise increase for administrative staff on the salary schedule. He didn't understand how they could lay one person off and budget for cutting the Building Official's job in half, and at the same time, increase the salaries for the non-union employees. Nick explained the Building Official's salary is charged 100% from current expense, which is a fund in bad shape. The administrative staff member's salaries are taken out of the utility funds.</p> <p>Councilmember Schiller said the Mayor previously stated he was not going to be giving Nick Bird a raise until he proved himself, and he quoted the January 27, 2010 minutes where the Mayor stated Nick would not be involved with the budget and financials, however, as he sees it, Nick is the main contributor to the financials. Nick said that was his understanding as well.</p>
BUDGET COMMENTS	Helen Lake stated with the economy and business failures in McCleary, 9% raises do not seem right. She also wondered if we could contract for services for the Building Official.

Ray Boling said he recently heard the Simpson Mill is losing half of he production cutting department on December 31, 2010, which will cause the City another loss in revenues for the loss of power used. He commented he believes the Mayor needs to get with the unions and ask for the raises to stop while we are in this dire straights. He is worried McCleary is going to end up a ghost town.

John Graham spoke regarding the Police Union stating the officers all agree to freeze their wages for a year to keep their jobs and help the city through this difficult time.

Paul Nott, IBEW Electrical Union Shop Steward, wanted the Council to know the union has never been approached with an offer to reopen the union contract. They offered, but it has never been accepted. He does not want the unions to be the big bad guy that is holding the city back. They want to react and make things work but the question hasn't been asked.

Councilmember Schiller asked where the city can cut our level of service. He wants to know if the department heads have been brought in to discuss when and how we need to make 10% cuts to our level of service. Nick stated he has spoke with Paul Nott regarding this and hasn't had to cut any level of service at this point.

Councilmember Boling submitted a letter to the Mayor and Council with an idea of cutting city hours by four hours a week to save money.

Dan Glenn spoke up stating these cost saving ideas are things the council should list and then schedule a time to come to the city and discuss them with staff to see if any of them are feasible.

Nick wanted to inform the Council that the intent of the next meeting will be the property tax issue of 1%.

Councilmember Geer wanted to know what the delay is on Lemay's garbage transitioning. Wendy Collins explained Lemay has installed new software and are training staff and working out the issues before taking our accounts back. They need to review all accounts and make sure every piece of information we have is current and accurate before they take it back, which is a timely process. Christiane Mercer, Utility Account Manager, informed the Council the task of comparing data and checking for accuracy is very time consuming.

Helen Lake wanted to know if the auditor is looking at the missing funds issue from the previous Utility Billing Clerk. Wendy Collins told her the auditor is currently working on that issue and her audit is not completed yet.

Councilmember Ray Boling asked why it took so long to get the auditor here. Wendy Collins told him it was due to scheduling issues due to the fact they wanted to do the 2009 audit, along with the fraud audit, so they needed more time in their schedule, and that wasn't available until this fall.

APPROVAL OF VOUCHERS

**It was moved by Councilmember Boling, seconded by Councilmember Ator to approve the vouchers. Motion carried.**

PUBLIC COMMENT

None.

EXECUTIVE SESSION

At 7:34 pm Mayor Pro Tem Lant requested an Executive Session for 15 minutes regarding potential litigation and to discuss a personnel issue (pursuant to sub paragraph F). There will be no action taken.

At 7:49 pm the Council asked for 5 additional minutes.

At 7:54 the Council resumed the City Council Meeting.

ADJOURNMENT

**At 7:56 pm, it was moved by Councilmember Boling seconded by Councilmember Geer to adjourn the meeting. Motion Carried.**

**GLENN & ASSOCIATES, P.S.  
ATTORNEYS AT LAW  
2424 EVERGREEN PARK DRIVE S.W.  
P.O. BOX 49  
OLYMPIA WA 98507-0049  
(360) 943-7700**

**FACSIMILE COVER SHEET  
(360) 943-7721**

DATE: November 5, 2010

TO: WENDY COLLINS

FAX NUMBER: 1-360-495-3097

FROM: DANIEL O. GLENN

FAX NUMBER: (360) 943-7721

RE:

DOCUMENTS SENT: Council Report, Two Ordinances, Resolution

BACKUP COPY WILL \_\_\_\_\_ WILL NOT \_\_\_\_\_ BE SENT VIA \_\_\_\_\_

INSTRUCTIONS/COMMENTS:

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**MEMORANDUM**

TO: MAYOR AND CITY COUNCIL, City of McCleary  
FROM: DANIEL O. GLENN, City Attorney  
DATE: November 5, 2010  
RE: LEGAL ACTIVITIES as of NOVEMBER 10, 2010

THIS DOCUMENT is prepared by the City Attorney for utilization by the City of McCleary and its elected officials and is subject to the attorney-client privileges to the extent not inconsistent with laws relating to public disclosure.

1. **SMALL WORKS CONTRACTING PROCESS:**

A. The Ordinance: I have provided a draft of an ordinance which would amend the several sections contained within Chapter 2.68 of the Municipal Code. As you will note from the underlined (new language) and bracketed material (deleted language), the goal is to recognize the Legislature is likely at some time in the future to again modify the permitted levels. Thus, as I indicated I would do, I sought to reflect that the City will utilize the process within whatever limits may from time to time be authorized. However, I have also sought to make clear that it is required we follow the statutes in terms of maintaining up to date rosters, allowing additions between publications, and properly notify roster members of contracts for which proposals are sought.

Please also note the concept the Council has the authority to indicate that, even though the anticipated contract amount is within the small works roster limits, you wish to utilize the more formal bidding process set out for larger projects.

B. Resolution: Within the provisions of RCW 39.04.155, there is a second category of small works known as the limited small works contract. The Legislature has changed that amount to \$35,000.00. Thus, the resolution seeks to update the resolution we have utilized for handling such contracts in the

past. There are a couple of figures which establish fiscal floors which require your decision. I am assuming Mr. Bird will have recommendations as to those amounts.

2. **BUDGET HEARING:** It is my understanding that before the Council and Mayor tonight is a combined hearing on a variety of matters relating to the 2010 budget. It is my understanding you will be moving forward with the review of the entire draft budget.

By law, the first formal public hearing on that matter is one related to estimated revenues. One of the sources of revenue is the tax on real property and improvements located within the City. The estimated figures for revenue generated by the tax we all pay on the real property we own, known in the jargon as the ad valorem, have now been provided by the Assessor's Office. After receiving a copy of the original document provided by that Office, I felt it appropriate to direct a query to Ms. Bednarik, the Staff Member at the Assessor's Office who provides this information. The question I had was to confirm the actual final figure resulting from the Council's decision last year to exercise its discretion and increase the levy by the maximum 1% allowed under RCW 84.55. Based upon a communication received, that actual final figure for the levy imposed for collection in 2010 was \$235,030. That was a bit higher than the figures which were provided in October of last year. However, that is not unusual since the process does not really allow the Assessor's Office to finish its work until after December 1.

Given that figure, according to at least the preliminary figures, the exercise of the authority to increase the levy by the 1% allowed without a vote of the citizens would generate an additional \$2,350.00. Of course, if there has been property annexed or new construction reported to them prior to the end of July, any revenue generated from those sources would be in addition to that adjusted figure of \$237,380.00.

In any event, the opportunity for the Public to comment is usually beneficial to all. Based upon an experience in one of the Cities last week, I would recommend that either the Mayor or one of the Staff familiar with the areas make a brief presentation as to the elements of the budget, including the revenue estimates from the various sources. That is based upon a comment from a citizen who attended that City's hearing that it was hard to comment about a matter without having at least a brief summary of the factual information upon which the budget estimates were based.

I have prepared a draft ordinance which would utilize those figures and authorize the one percent increase in the ad valorem tax for collection in 2011.

3. UTILITY MATTERS:

A. Seasonal Rate Allowance: This area has been referenced in the last report to you. It has been characterized as the "snow bird rate" since it apparently is utilized almost exclusively in the winter for those utility customers who spend time in sunnier and warm locations. For the reasons I believe were set out in the earlier report and discussion, I would recommend that such a process not be implemented formally and that it be made clear it is not available. That recommendation ties to the various complications which arise from such a process and the costs imposed upon the City in terms of implementing this specialized billing system.

B. Winter Electrical Shut Off Process: This process, as it has been implemented over the last few years, may not have been based upon the provisions of RCW 35.21.300. Rather, to a very limited extent, it may have been tied to an annual contract with the Coastal Community Action Program, a copy of which I believe the City has recently received and which I assume will be on a subsequent agenda for consideration.

For your easy reference, I have set out the text of the statute at the end of this report. As you will note, the statute set out the process to be followed as conditions precedent to termination of electrical power during the relevant months, but had an internal repealer in 35.23.300(1), as to requiring that process be followed, which was effective nearly twenty years ago. Ironically, the PUD statute did not have that repealer and thus it must continue to follow the comparable procedures with its customers who become delinquent during the particular time period.

Under that contract draft I have seen, a variety of procedures are set out under which the City will receive funds from CCAP for qualifying low income customers. In any event, at a subsequent meeting I would recommend the Council receive the recommendation from Ms. Collins and Mr. Bird about that contract. However, it does not really speak to the issues in the policy which apparently has been carried out. Thus, if the Council wishes to also adopt locally the procedures set out in the statute, I can provide an appropriate resolution.

C. Other Utility Questions: As you will have noticed from Mr. Bird's Report, Ms. Collins, Ms. Mercer, Mr. Bird, and I are also reviewing a number of other issues related to utility

billing. When we have been able to complete an analysis of the impacts, both pro and con, of changes we will report back to you.

As always, this is not meant to be all inclusive. If you have any questions or comments, please direct them to me.

**35.21.300. Utility services - Enforcement of lien - Limitations on termination of service for residential heating.**

(1) The lien for charges for service by a city waterworks, or electric light or power plant may be enforced only by cutting off the service until the delinquent and unpaid charges are paid, *except that until June 30, 1991*, utility service for residential space heating may be terminated between November 15 and March 15 only as provided in subsections (2) and (4) of this section. In the event of a disputed account and tender by the owner of the premises of the amount the owner claims to be due before the service is cut off, the right to refuse service to any premises shall not accrue until suit has been entered by the city and judgment entered in the case.

(2) Utility service for residential space heating shall not be terminated between November 15 through March 15 if the customer:

(a) Notifies the utility of the inability to pay the bill, including a security deposit. This notice should be provided within five business days of receiving a payment overdue notice unless there are extenuating circumstances. If the customer fails to notify the utility within five business days and service is terminated, the customer can, by paying reconnection charges, if any, and fulfilling the requirements of this section, receive the protections of this chapter;

(b) Provides self-certification of household income for the prior twelve months to a grantee of the \*department of community, trade, and economic development which administers federally funded energy assistance programs. The grantee shall determine that the household income does not exceed the maximum allowed for eligibility under the state's plan for low-income energy assistance under 42 U.S.C. 8624 and shall provide a dollar figure that is seven percent of household income. The grantee may verify information in the self-certification;

(c) Has applied for home heating assistance from applicable government and private sector organizations and certifies that any assistance received will be applied to the current bill and future utility bills;

(d) Has applied for low-income weatherization assistance to the utility or other appropriate agency if such assistance is available for the dwelling;

(e) Agrees to a payment plan and agrees to maintain the payment



plan. The plan will be designed both to pay the past due bill by the following October 15 and to pay for continued utility service. If the past due bill is not paid by the following October 15, the customer shall not be eligible for protections under this chapter until the past due bill is paid. The plan shall not require monthly payments in excess of seven percent of the customer's monthly income plus one-twelfth of any arrearage accrued from the date application is made and thereafter during November 15 through March 15. A customer may agree to pay a higher percentage during this period, but shall not be in default unless payment during this period is less than seven percent of monthly income plus one-twelfth of any arrearage accrued from the date application is made and thereafter. If assistance payments are received by the customer subsequent to implementation of the plan, the customer shall contact the utility to reformulate the plan; and

(f) Agrees to pay the moneys owed even if he or she moves.

(3) The utility shall:

(a) Include in any notice that an account is delinquent and that service may be subject to termination, a description of the customer's duties in this section;

(b) Assist the customer in fulfilling the requirements under this section;

(c) Be authorized to transfer an account to a new residence when a customer who has established a plan under this section moves from one residence to another within the same utility service area;

(d) Be permitted to disconnect service if the customer fails to honor the payment program. Utilities may continue to disconnect service for those practices authorized by law other than for nonpayment as provided for in this section. Customers who qualify for payment plans under this section who default on their payment plans and are disconnected can be reconnected and maintain the protections afforded under this chapter by paying reconnection charges, if any, and by paying all amounts that would have been due and owing under the terms of the applicable payment plan, absent default, on the date on which service is reconnected; and

(e) Advise the customer in writing at the time it disconnects service that it will restore service if the customer contacts the utility and fulfills the other requirements of this section.

(4) All municipal utilities shall offer residential customers the option of a budget billing or equal payment plan. The budget billing or equal payment plan shall be offered low-income customers eligible under the state's plan for low-income energy assistance prepared in accordance with 42 U.S.C. 8624(C)(1) without limiting availability to certain months of the year, without regard to the length of time the customer has occupied the premises, and without regard to whether the customer is the tenant or owner of the premises occupied.

(5) An agreement between the customer and the utility, whether oral or written, shall not waive the protections afforded under this chapter.

DG/le

## **STAFF REPORT**

To: Mayor Dent  
From: Nick Bird, Director of Public Works  
Date: November 3, 2010  
Re: Current Non-Agenda Activity

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### **Simpson Avenue Sidewalk Project**

This project is still a very large time sink. Colin and I are working diligently to close the project out. I cannot wait until the three large filing boxes are out of my office!

### **Stormwater Management Plan**

The draft copy of the Stormwater Management Plan has been provided by Gray & Osborne. Todd and I will be reviewing the document and sitting down with the engineers to discuss the review in the near future.

### **Well 2 & 3 Pre-Design Report**

I envision sitting down with Gray & Osborne to discuss the pre-design report here in the near future in an effort to complete the pre-design phase of the project. As you may have noticed, the 2011 water fund budget is on its way to recovering. We will likely need to make a decision in mid 2011 to determine if we are at a comfortable level to increase debt service to complete the design and construction phases of this project. At this stage in the game, it is anticipated that debt service for replacing the mechanical and electrical components and adding a treatment facility at the wells will be approximately \$100,000 annually for the following 20 years starting in 2012. It should also be noted that with the recent voting results, it is entirely possible that PWTF will have most or the entire local project funding allocations removed from the program. We do anticipate applying for funding through the Drinking Water State Revolving Fund (DWSRF), which has a lower interest rate and is not subject to legislation (federally funded) in March when applications will be accepted.

### **Network Administrator**

We are currently developing the RFP for IT support services. The interim IT services company has been fantastic to work with, but we need to get a contract in place. The sooner we have the RFP out, the closer we will be to getting back on our feet.

### **McCleary Elementary School**

Correspondence has been transmitted to the School District regarding their final certificate of occupancy. They only have minor items remaining on the punch list issued

at the end of 2009 which have not been completed yet. I envision they (School District and Contractor) will be contacting Todd to get this project finalized and closed out.

### **Conservation Program**

Many questions have been asked about this program. Again, at this time, we do not have a definitive list of what will be included and what will not be included in the program, as it appears that the level of effort for reimbursement credits varies greatly based on the type of improvement. We are currently evaluating the credits that may be allowed and the resources necessary to implement these credits. We still anticipate having the new program in place and functional near the end of 2010.

### **Float Shed**

Mr. Hinton (Gray & Osborne) has provided us with a scope and budget for the design services that we discussed last meeting, which follow this report. We still have the option of providing a design / build type contract to contractors which would comply with the proposed resolution provided in the packet. Please let me know how you would like to proceed on this issue.

### **Reservoir Repainting**

The Contractor (Shields Painting) has already mobilized some equipment up here. We are currently waiting on execution of the contract documents. We hope that the contract will be executed next week and the project will start on November 1. Additionally, I thought it was a great idea presented last Council Meeting to provide some information on the project to the public. I anticipate having a mail insert sent with the bills next week to describe the project, process, and materials involved to provide some peace of mind to the end users.

### **Asphalt Repair and Storm Line Cleaning**

The draft Interlocal agreement is currently under review by the City of Hoquiam. Once the review is complete and acceptable to all parties, we will provide a copy for your review and approval.

Should you have any questions about any items that have not been addressed, please feel free to let me know!

# DRAFT

AMENDMENT NO 18  
TO

## CONTRACT FOR ENGINEERING SERVICES

THIS AMENDMENT, made this day, by and between the City of McCleary, Washington hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) June 10, 2008, for additional services related to the roof repair of the storage shed located on Simpson Avenue.

The City has identified the 2000 square foot Storage Shed located on Simpson Avenue as a building they would like to repair. From the initial building assessment it is believed that the upper framing and roof need to be entirely replaced.

Gray and Osborne, Inc. has developed the following Scope of Work to prepare the required construction documents for roof replacement. "Exhibit B" identifies hours and cost associated with each engineering task anticipated for the roof replacement project.

### SCOPE OF WORK

The scope of work for this project will be as follows:

Prepare Contract Documents.

1. Prepare and submit preliminary Plans and Specifications for the roof replacement. Plans will include Plan View, Notes, and Details necessary for construction. Specifications will be suitable for building by Contractors.
2. Perform QA/QC of construction documents.
3. Review construction documents with City of McCleary staff and modify as needed.
4. Prepare final project documents suitable for work by Contractors.

Construction Administration

1. Review Submittals
2. Respond to Contractor inquiries.

Project deliverables will include the following:

1. Two sets of construction documents will be provided to the City of McCleary.

Assumptions:

1. The City will handle any other construction administration specifically not identified above.

# DRAFT

2. The work will be awarded using the Small Works Roster process.
3. **THE PLANS WILL INDICATE THE CONTRACTOR SHALL CONTACT THE CITY ONCE THE EXISTING ROOF IS REMOVED AND INFORM THE CITY OF ANY POTENTIAL STRUCTURAL PROBLEMS PRIOR TO BEGINNING CONSTRUCTION ON THE ROOF REPLACEMENT.**

## EXHIBIT "B"

### ENGINEERING SERVICES SCOPE AND ESTIMATED COST

*City of McCleary-Project*


Tasks	Principal Hours	Structural Eng. Hours	CADD Tech. Hours
Preliminary Design		6	10
Final Plans and Specs	0.5	3	2
QA/QC	0.5	1	
Construction Administration		2	
Hour Estimate:	1	12	12
Estimated Hourly Rates:	\$56	\$46	\$28
Direct Labor Cost	\$56	\$552	\$336

Subtotal Direct Labor: \$944  
Indirect Costs (171%): \$1,614  
Total Labor Cost: \$2,558  
Fee (15%): \$384  
Subtotal Labor & Fees: \$2,942  
Direct Non-Salary Cost:

Printing \$83

**TOTAL ESTIMATED COST: \$3,025**

**STAFF REPORT**

To: Mayor Dent  
From: Colin Mercer Webmaster   
Date: November 2, 2010  
Re: October Website & Help Desk

**Re-Occurring Website Activities**

Council Agenda/Packet posted online.  
Council Minutes posted online.

**New Website Activity**

Remove Hydrant Flushing Notice.  
Add Kim O'Connor to the staff list.  
Posted pictures of two found dogs on the Police Page.  
Add Merchants trick or treat to the Events Calendar.  
Posted message about the glass recycling container on the home page.  
Posted a link to the Oil Recycling locations in Grays Harbor County.

**Additional Tasks**

Simpson Avenue project close out documentation.  
Conditional use application and SEPA application review and processing for Daycare Center.  
Assist with front office operations during software training of front office staff.  
Cover Building Department in the absence of the Building Official.  
Draft Request for Proposal of new IT Professional Services.  
Update the small works and professional services rosters with new applications.

**Help Desk Activity**

Month	Number of Incidents Reported	Staff Reported / Closed / Open	Citizen Reported / Closed / Open
July	12	8 / 4 / 10	4 / 5 / 14
August	17	13 / 11 / 12	4 / 9 / 9
September	10	6 / 2 / 16	4 / 3 / 10
October	10	1 / 2 / 15	9 / 5 / 14

## Website Traffic

October 1 through October 31, 2010

### Page Views by Section

Section	Page Views	Percent of Total
<a href="#">Default Page</a>	1768	27.69%
<a href="#">Agendas and Minutes</a>	610	9.55%
<a href="#">Events Calendar</a>	544	8.52%
<a href="#">City Departments</a>	264	4.13%
<a href="#">City Staff</a>	245	3.84%
<a href="#">Code, Ordinances &amp; Standards</a>	226	3.54%
<a href="#">Home Page</a>	191	2.99%
<a href="#">Search Results</a>	182	2.85%
<a href="#">City Jobs</a>	174	2.72%
<a href="#">Police</a>	167	2.62%
<a href="#">Mayor and Council</a>	152	2.38%
<a href="#">Bear Festival</a>	115	1.8%
<a href="#">Helpful Links</a>	115	1.8%
<a href="#">City Photos</a>	114	1.79%
<a href="#">Community Center</a>	110	1.72%
<a href="#">Public Facilities</a>	108	1.69%
<a href="#">Light &amp; Power</a>	102	1.6%
<a href="#">Water / Wastewater</a>	97	1.52%
<a href="#">FAQ's Page</a>	97	1.52%
<a href="#">2008-10 Budget</a>	96	1.5%
<a href="#">Administration</a>	90	1.41%
<a href="#">Chamber of Commerce</a>	90	1.41%
<a href="#">Fire</a>	90	1.41%
<a href="#">Surveys &amp; Questionnaires</a>	80	1.25%
<a href="#">Planning Department</a>	74	1.16%
<a href="#">Municipal Court</a>	71	1.11%
<a href="#">Development Services / Building</a>	64	1%
<a href="#">Tell Us What You Think!</a>	62	0.97%
<a href="#">Flood Photos 2009</a>	60	0.94%
<a href="#">Interlocal Agreements</a>	50	0.78%
<a href="#">Bear Festival Photos</a>	47	0.74%
<a href="#">Christmas Photos 2007</a>	45	0.7%
<a href="#">65th Anniversary Photos</a>	44	0.69%
<a href="#">Park Project Photos</a>	38	0.6%
<a href="#">Stormwater Plan Questionnaire</a>	4	0.06%
TOTAL	6386	100%



## **STAFF REPORT**

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: November 3, 2010  
Re: Public Works Bid Regulations

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As previously discussed, the current Ordinance and Resolution relating to the public works bid regulations differ significantly from the limits identified in the associated RCW limits. Mr. Glenn has drafted a replacement for both Ordinance 698 and Resolution 494, which will set the monetary limits as defined by the RCW.

**Action Requested:**

Adopt the Ordinance and Resolution provided by Mr. Glenn.

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
<b>REVENUES</b>									
Beginning Balance									
Begin Net Cash		390,949.38	370,594.87	349,920.86	125,639.19	85,000.00	70,154.99	82.54%	3,000.00
Begin Investments		190,000.00	190,000.00	194,915.87	192,016.79	192,000.00	194,431.75	101.27%	155,000.00
REET		115,297.46	162,402.74	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Total Beginning Balance</b>	<b>001-308-00-00-00</b>	<b>696,246.84</b>	<b>722,997.61</b>	<b>544,836.75</b>	<b>317,655.98</b>	<b>277,000.00</b>	<b>264,586.74</b>	<b>95.52%</b>	<b>158,000.00</b>
<b>General Property Tax</b>									
Real & Personal Property Tax		129,106.50	139,249.83	141,118.97	145,012.22	145,100.00	98,180.03	67.66%	200,780.00
Special Levy Property Tax		1,561.98	185.50	22.06	4.88	15.00	2.46	16.40%	15.00
<b>Total General Property Tax</b>	<b>001-311-00-00-00</b>	<b>130,668.48</b>	<b>139,435.33</b>	<b>141,141.03</b>	<b>145,017.10</b>	<b>145,115.00</b>	<b>98,182.49</b>	<b>69.56%</b>	<b>200,795.00</b>
<b>Retail Sales &amp; Use Tax</b>									
Private Harvest Tax		1,458.98	1,202.06	1,041.24	524.59	500.00	191.03	38.21%	500.00
Retail Sales & Use Tax		83,707.25	83,433.54	97,002.15	136,425.20	100,000.00	60,703.86	60.70%	95,000.00
C.J. Sales Tax from County		17,779.14	19,257.39	20,037.03	16,601.60	15,000.00	12,430.28	82.87%	15,000.00
<b>Total Retail Sales &amp; Use Tax</b>	<b>001-313-71-00-00</b>	<b>102,943.37</b>	<b>103,892.99</b>	<b>118,080.42</b>	<b>153,551.39</b>	<b>115,500.00</b>	<b>73,325.17</b>	<b>62.10%</b>	<b>100,500.00</b>
<b>Private Utility Tax</b>									
Natural Gas		12,567.71	12,553.60	10,797.94	11,853.88	14,000.00	8,174.41	58.39%	12,000.00
Television Cable		16,400.12	19,267.39	20,518.94	23,598.02	30,000.00	9,174.43	30.58%	15,000.00
Telephone Tax		13,530.43	12,177.20	11,956.47	5,227.56	13,000.00	4,976.05	38.28%	7,500.00
Cellular Telephone Tax		11,687.28	15,796.09	19,143.62	48,260.61	50,000.00	42,805.45	85.61%	55,000.00
<b>Total Private Utility Tax</b>	<b>001-316-40-00-00</b>	<b>54,185.54</b>	<b>59,794.28</b>	<b>62,416.97</b>	<b>88,940.07</b>	<b>107,000.00</b>	<b>65,130.34</b>	<b>60.87%</b>	<b>89,500.00</b>
<b>Total Public Utility Tax</b>	<b>001-316-70-00-00</b>	<b>188,552.62</b>	<b>181,628.91</b>	<b>195,068.67</b>	<b>194,258.46</b>	<b>210,000.00</b>	<b>138,627.45</b>	<b>66.01%</b>	<b>190,000.00</b>
<b>Real Estate Excise Tax</b>									
		47,506.23	14,260.30	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Licenses &amp; Permits</b>									
Building Permits		32,244.10	45,540.83	87,417.64	11,549.50	20,000.00	11,779.44	58.90%	15,000.00
Develop. Application Fees		760.00	0.00	0.00	125.00	1,000.00	0.00	0.00%	1,500.00
Engineering Review Fees		20,022.74	50,373.37	36,092.83	8,949.72	15,000.00	3,689.41	24.60%	5,500.00
Develop. Inspection Fees		0.00	37,414.71	4,416.50	271.00	1,000.00	0.00	0.00%	500.00
Animal Licenses		165.00	190.00	145.00	170.00	150.00	95.00	63.33%	100.00
<b>Total Licenses &amp; Permits</b>	<b>001-320-00-00-00</b>	<b>53,191.84</b>	<b>133,518.91</b>	<b>128,071.97</b>	<b>21,065.22</b>	<b>37,150.00</b>	<b>15,563.85</b>	<b>41.89%</b>	<b>22,600.00</b>
<b>Total Direct Federal Grants</b>	<b>001-331-81-00-00</b>	<b>0.00</b>	<b>13,670.00</b>	<b>33,121.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>State Entitlements</b>									
City Assistance		27,629.13	49,893.21	36,816.86	29,181.44	24,000.00	18,496.02	77.07%	20,000.00
Criminal Justice Pop		1,000.00	1,000.00	1,000.00	1,000.00	1,200.00	750.00	62.50%	1,000.00
CJ-CTED Programs 1-3		1,109.65	1,186.65	1,236.98	1,280.39	1,300.00	979.23	75.33%	1,300.00
DUI Cities		245.11	355.13	260.96	508.66	400.00	216.81	54.20%	400.00
Liquor Excise Tax		6,325.51	7,016.07	7,484.60	10,311.82	7,500.00	5,760.23	76.80%	10,500.00
Liquor Board Profits		9,569.93	11,265.50	10,509.80	7,986.97	10,500.00	9,460.57	90.10%	7,500.00
<b>Total State Entitlements</b>	<b>001-336-06-95-00</b>	<b>45,879.33</b>	<b>70,716.56</b>	<b>57,329.20</b>	<b>50,269.28</b>	<b>44,900.00</b>	<b>35,662.86</b>	<b>79.43%</b>	<b>40,700.00</b>
<b>Total Interlocal Grants - CTED</b>	<b>001-337-07-00-00</b>	<b>4,861.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,375.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
Fire District 12		12,455.00	8,082.00	8,240.00	8,405.00	8,405.00	4,286.55	59.96%	8,405.00
Mason County Fire		0.00	600.00	720.00	735.00	735.00	753.38	102.50%	735.00
<b>Total Interlocal Gov Payments</b>	<b>001-338-00-00-00</b>	<b>12,455.00</b>	<b>8,682.00</b>	<b>8,960.00</b>	<b>9,140.00</b>	<b>9,140.00</b>	<b>5,039.93</b>	<b>55.14%</b>	<b>9,140.00</b>

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Charges for Services									
Printing & Duplicating Services		160.08	386.09	148.46	195.73	300.00	25.44	8.48%	50.00
Animal Control & Shelter Fee		130.00	50.00	0.00	75.00	100.00	0.00	0.00%	100.00
<b>Total Charges for Services</b>	<b>001-340-00-00-00</b>	<b>290.08</b>	<b>436.09</b>	<b>148.46</b>	<b>270.73</b>	<b>400.00</b>	<b>25.44</b>	<b>6.36%</b>	<b>150.00</b>
Fines and Forfeits									
Municipal Court		31,176.24	29,250.22	25,636.83	21,923.60	30,000.00	16,932.83	56.44%	23,000.00
NSF Fines		1,127.00	1,120.00	928.00	640.00	1,000.00	404.00	40.40%	500.00
<b>Total Fines and Forfeits</b>	<b>001-350-00-00-00</b>	<b>32,303.24</b>	<b>30,370.22</b>	<b>26,564.83</b>	<b>22,563.60</b>	<b>31,000.00</b>	<b>17,336.83</b>	<b>55.95%</b>	<b>23,500.00</b>
Miscellaneous Revenues									
Interest Earnings - Investments		40,132.23	20,298.06	29,628.10	8,363.10	10,000.00	1,973.90	19.74%	3,000.00
Interest - Prop Tax/ Real Estate		1,046.18	1,083.99	746.19	494.29	800.00	141.99	17.75%	200.00
Rent - Cell Tower		8,894.30	10,815.86	12,155.22	9,556.63	11,500.00	8,394.75	73.00%	11,000.00
Donations from Private Source		0.00	0.00	0.00	0.00	100.00	0.00	0.00%	0.00
Surplus/Junk Sale		0.00	0.00	2,543.50	0.00	150.00	0.00	0.00%	0.00
Transfer from Other Funds		0.00	0.00	0.00	0.00	15,000.00	0.00	0.00%	0.00
Other Misc. Revenues		1,835.93	1,949.75	2,087.64	220.00	500.00	2,547.00	509.40%	1,500.00
<b>Total Miscellaneous Revenues</b>	<b>001-360-00-00-00</b>	<b>51,908.64</b>	<b>34,147.66</b>	<b>47,160.65</b>	<b>18,634.02</b>	<b>38,050.00</b>	<b>13,057.64</b>	<b>34.32%</b>	<b>15,700.00</b>
Fire Mitigation Fees		0.00	0.00	78,840.00	0.00	0.00	0.00	0.00%	0.00
<b>Total Non-Revenues</b>	<b>001-380-00-00-00</b>	<b>42,123.43</b>	<b>32,233.03</b>	<b>36,004.61</b>	<b>47,587.31</b>	<b>0.00</b>	<b>15,264.19</b>	<b>0.00%</b>	<b>0.00</b>
Transfers-In		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	200,000.00
<b>Total Revenues (no Begin Bal)</b>		<b>765,869.40</b>	<b>822,786.28</b>	<b>932,907.81</b>	<b>751,297.18</b>	<b>742,630.00</b>	<b>477,216.19</b>	<b>64.26%</b>	<b>892,585.00</b>
<b>TOTAL CURRENT EXPENSE REVENUES</b>		<b>1,463,116.24</b>	<b>1,545,783.89</b>	<b>1,477,744.56</b>	<b>1,068,953.16</b>	<b>1,019,630.00</b>	<b>741,802.93</b>	<b>72.75%</b>	<b>1,050,585.00</b>
<b>EXPENDITURES</b>									
Reserves									
Ending Net Cash	001-508-00-00-00	370,193.86	178,347.56	125,737.26	71,863.79	3,421.00	3,061.66	89.50%	2,395.00
Ending Investments	001-508-10-00-00	190,000.00	190,000.00	191,918.70	202,564.88	190,000.00	155,000.00	81.58%	159,000.00
REET	001-508-30-00-00	162,803.69	176,663.10	0.00	0.00	0.00	0.00	0.00%	0.00
Unanticipated Expense	001-508-05-00-00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Cumulative Reserve - Equipment	001-508-40-00-00	0.00	0.00	0.00	(10,000.00)	0.00	0.00	0.00%	0.00
<b>Total Reserves</b>		<b>722,997.55</b>	<b>545,010.66</b>	<b>317,655.98</b>	<b>264,418.67</b>	<b>193,421.00</b>	<b>158,061.66</b>	<b>81.72%</b>	<b>161,395.00</b>
Legislative/Council									
Salaries & Wages	001-511-00-00-00	5,400.00	5,400.00	6,000.00	6,000.00	6,000.00	4,400.00	73.33%	6,000.00
Personnel Benefits		518.76	521.76	610.80	588.94	600.00	418.92	69.82%	600.00
Travel		0.00	112.32	168.48	200.00	200.00	0.00	0.00%	200.00
Miscellaneous		200.40	448.92	72.14	280.40	500.00	222.95	44.59%	500.00
Miscellaneous - Training		0.00	0.00	0.00	0.00	200.00	0.00	0.00%	200.00
<b>Total Legislative/Council</b>		<b>6,119.16</b>	<b>6,370.68</b>	<b>6,795.26</b>	<b>7,017.82</b>	<b>7,500.00</b>	<b>5,041.87</b>	<b>67.22%</b>	<b>7,500.00</b>

**CURRENT EXPENSE FUND BUDGET - 2011**

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
<b>Judicial</b>									
Salaries & Wages	001-512-00-00-00	32,443.92	33,399.80	32,678.00	34,406.01	34,650.00	26,076.72	75.26%	36,800.00
Personnel Benefits		4,232.08	5,053.30	4,893.69	4,961.99	5,275.00	3,567.08	67.62%	6,300.00
Supplies - Office		911.60	777.36	953.80	670.73	300.00	25.52	8.51%	500.00
Professional Services		75.00	223.68	490.05	540.74	750.00	180.00	24.00%	750.00
Communication		1,563.23	1,250.00	1,350.00	1,300.00	2,100.00	850.00	40.48%	1,250.00
Travel		0.00	0.00	0.00	78.39	0.00	0.00	#DIV/0!	250.00
Miscellaneous		435.48	221.87	318.14	322.96	500.00	500.00	100.00%	500.00
Miscellaneous - Dues		0.00	0.00	62.33	200.00	200.00	337.00	168.50%	200.00
Miscellaneous - Training		0.00	0.00	0.00	0.00	0.00	40.00	0.00%	250.00
External Taxes		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		1,000.00	1,970.69	0.00	2,684.37	0.00	0.00	0.00%	0.00
<b>Total Judicial</b>		<b>40,661.31</b>	<b>42,896.70</b>	<b>40,683.68</b>	<b>45,027.12</b>	<b>43,925.00</b>	<b>31,576.32</b>	<b>71.89%</b>	<b>46,950.00</b>
<b>Executive/Mayor</b>									
Salaries & Wages	001-513-00-00-00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	2,700.00	75.00%	3,600.00
Personnel Benefits		359.76	362.40	396.96	379.90	400.00	277.11	69.28%	400.00
Professional Services		50.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Travel		0.00	0.00	0.00	358.24	500.00	0.00	0.00%	500.00
Miscellaneous		296.00	1,120.10	0.00	0.00	300.00	42.32	14.11%	300.00
Miscellaneous - Training		300.00	0.00	0.00	0.00	300.00	0.00	0.00%	300.00
<b>Total Executive/Mayor</b>		<b>4,605.76</b>	<b>5,082.50</b>	<b>3,996.96</b>	<b>4,338.14</b>	<b>5,100.00</b>	<b>3,019.43</b>	<b>59.20%</b>	<b>5,100.00</b>
<b>Financial &amp; Administration</b>									
Salaries & Wages	001-514-00-00-00	8,284.12	45,852.99	17,442.83	10,417.95	9,250.00	21,505.53	232.49%	11,500.00
Personnel Benefits		2,612.66	13,181.64	4,584.42	4,612.46	3,050.00	11,479.10	376.36%	5,400.00
Supplies - Office		3,306.19	8,632.53	7,442.01	9,436.76	2,000.00	3,329.28	166.46%	4,000.00
Supplies - Other		0.00	2,058.17	8,190.92	7,608.30	0.00	3,190.50	#DIV/0!	8,000.00
Professional Services		4,848.17	14,073.38	34,101.43	24,821.76	10,000.00	4,864.77	48.65%	25,000.00
Prof. Services - Elections		0.00	280.47	0.00	3,441.92	0.00	1,608.25	#DIV/0!	1,500.00
Prof. Services - Computers		0.00	0.00	0.00	0.00	1,800.00	0.00	0.00%	1,800.00
Communications		8.30	469.91	725.30	1,602.19	2,000.00	911.52	45.58%	1,800.00
Travel		455.13	1,675.18	1,510.23	2,718.46	500.00	376.75	75.35%	1,200.00
Advertising		0.00	0.00	0.00	2,573.77	3,000.00	496.44	16.55%	1,500.00
Rental/Lease Equipment		0.00	3,518.74	5,368.82	4,218.58	5,000.00	4,017.46	80.35%	4,500.00
Miscellaneous		0.00	0.00	5,465.59	3,262.68	3,000.00	255.52	8.52%	1,500.00
Miscellaneous - Dues		0.00	0.00	0.00	260.00	800.00	700.00	87.50%	600.00
Misc: Special Projects/Legal		0.00	0.00	4,827.67	2,802.06	0.00	0.00	0.00%	0.00
Miscellaneous - Training		2,731.04	18,223.01	0.00	1,117.84	1,000.00	290.00	29.00%	1,500.00
External Taxes		396.66	371.11	369.09	1,355.29	400.00	1,564.48	391.12%	1,600.00
Capital Outlay - Building		0.00	5,046.91	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		3,450.00	9,237.09	0.00	5,576.19	0.00	2,769.44	0.00%	0.00
<b>Total Financial &amp; Admin</b>		<b>26,092.27</b>	<b>122,621.13</b>	<b>90,028.31</b>	<b>85,857.01</b>	<b>41,800.00</b>	<b>57,359.04</b>	<b>137.22%</b>	<b>71,400.00</b>
<b>Legal</b>									
Professional Services	001-515-00-00-00	24,908.32	34,876.66	34,802.97	38,660.66	25,100.00	21,881.79	87.18%	30,000.00
Indigent Defense		7,000.00	0.00	7,200.00	6,900.00	7,200.00	5,400.00	75.00%	7,200.00
Codification		0.00	0.00	0.00	870.26	1,500.00	0.00	0.00%	1,500.00
Prosecution		0.00	7,200.00	5,009.40	7,954.03	8,700.00	6,458.40	74.23%	8,700.00
Misc: Special Projects		0.00	0.00	0.00	0.00	3,000.00	0.00	0.00%	3,000.00
<b>Total Legal</b>		<b>31,908.32</b>	<b>42,076.66</b>	<b>47,012.37</b>	<b>54,414.95</b>	<b>45,500.00</b>	<b>33,740.19</b>	<b>74.15%</b>	<b>50,400.00</b>

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
<b>Other General Gov Services</b>									
Professional Services		9,232.31	10,500.00	10,530.00	10,500.00	12,000.00	7,000.00	58.33%	9,000.00
Rent - City Hall		720.00	720.00	720.00	720.00	720.00	540.00	75.00%	720.00
Insurance		2,114.00	24,460.00	22,019.00	22,662.00	15,630.00	15,989.00	101.00%	16,000.00
Misc. - Dues - AWC/COG/EDC		6,406.81	6,668.60	7,117.30	-38,633.73	6,200.00	6,148.48	99.17%	6,200.00
<b>Total Other General Gov Services</b>	<b>001-519-00-00-00</b>	<b>18,473.12</b>	<b>42,348.60</b>	<b>40,386.30</b>	<b>-4,751.73</b>	<b>34,750.00</b>	<b>29,677.48</b>	<b>85.40%</b>	<b>31,920.00</b>
<b>Law Enforcement</b>									
Salaries & Wages		192,458.46	227,380.41	196,493.79	198,202.24	230,500.00	169,827.83	73.68%	196,000.00
Overtime Salaries		0.00	0.00	47,318.65	45,166.66	36,000.00	32,181.92	89.39%	45,000.00
Personnel Benefits		94,294.43	118,483.88	122,412.34	92,238.42	123,000.00	81,195.14	66.01%	103,200.00
Uniform Allowance		2,023.40	1,614.01	1,241.97	1,469.89	2,400.00	1,058.75	44.11%	3,400.00
LEOFF Retirees - Benefits		0.00	0.00	500.00	23,186.37	35,050.00	16,177.18	46.15%	135,000.00
Supplies		5,537.57	6,396.34	6,445.64	4,408.14	1,450.00	4,404.83	303.78%	7,500.00
Fuel		6,591.91	8,067.16	9,726.88	7,602.08	9,000.00	8,831.82	98.13%	10,000.00
Professional Services		12,871.13	13,822.09	11,590.98	13,147.94	13,500.00	5,444.80	40.33%	13,500.00
Professional Svcs - Computers		0.00	0.00	0.00	0.00	600.00	0.00	0.00%	1,000.00
Communications		7,428.87	9,049.67	7,161.11	7,286.56	9,600.00	5,009.78	52.19%	9,600.00
Travel		128.16	0.00	0.00	115.83	0.00	0.00	#DIV/0!	0.00
Advertising		279.98	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Rental/Lease Equipment		0.00	0.00	1,016.12	2,852.81	1,300.00	1,152.04	88.62%	1,000.00
Insurance		3,523.00	5,393.00	5,138.00	5,600.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		2,137.75	2,385.26	3,186.31	3,375.65	4,500.00	2,433.98	54.09%	4,000.00
Repair & Maintenance		5,246.66	2,745.79	4,691.53	5,229.47	4,000.00	4,577.62	114.44%	6,000.00
Miscellaneous		2,124.70	1,415.72	0.00	0.00	0.00	0.00	#DIV/0!	200.00
Miscellaneous - Training		0.00	320.00	317.90	30.00	500.00	235.00	47.00%	300.00
External Taxes		176.51	82.25	0.00	149.19	0.00	39.83	#DIV/0!	100.00
Capital Outlay - Building		500.00	2,707.76	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		36,568.11	30,945.58	0.00	3,259.87	0.00	0.00	0.00%	3,550.00
<b>Total Law Enforcement</b>	<b>001-521-00-00-00</b>	<b>371,890.64</b>	<b>430,808.92</b>	<b>417,241.22</b>	<b>413,321.12</b>	<b>475,360.00</b>	<b>336,568.07</b>	<b>70.80%</b>	<b>546,450.00</b>
<b>Fire Control</b>									
Salaries & Wages		13,657.40	15,718.56	16,026.61	12,608.20	19,375.00	2,712.00	14.00%	19,700.00
Personnel Benefits		3,491.55	4,094.54	4,441.22	3,270.81	3,150.00	2,386.29	75.76%	3,200.00
Supplies - Operating		1,819.13	1,925.56	8,726.58	1,920.31	2,000.00	442.98	22.15%	2,900.00
Fuel		900.80	1,233.74	1,238.75	1,276.55	1,000.00	534.87	53.49%	1,000.00
FEMA Grant Expenditures		0.00	44,792.36	2,722.76	0.00	0.00	0.00	#DIV/0!	0.00
Professional Services		992.92	661.10	2,743.19	4,130.75	3,000.00	250.01	8.33%	3,000.00
Professional Svcs - Computers		0.00	0.00	0.00	0.00	150.00	0.00	0.00%	200.00
Communications		12.75	119.00	579.47	0.00	0.00	0.00	#DIV/0!	0.00
Travel		80.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Rent		420.00	420.00	420.00	420.00	420.00	315.00	75.00%	420.00
Insurance		2,817.00	5,393.00	5,138.00	5,600.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		1,551.90	1,449.43	1,584.50	2,189.17	3,600.00	1,047.06	29.09%	3,600.00
Repair & Maintenance		1,722.56	1,334.28	1,787.75	12,095.06	3,000.00	1,753.79	58.46%	10,000.00

CURRENT EXPENSE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Miscellaneous		33.10	75.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Miscellaneous - Training		0.00	0.00	0.00	0.00	0.00	180.00	#DIV/0!	1,500.00
External Taxes		0.00	0.00	35.79	29.05	0.00	44.04	#DIV/0!	100.00
Capital Outlay - Building		284.81	0.00	0.00	0.00	0.00	0.00	#DIV/0!	2,000.00
Capital Outlay - Other Imp.		0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
Capital Outlay - Equipment		30,996.98	0.00	0.00	39,630.22	0.00	0.00	0.00%	1,500.00
<b>Total Fire Control</b>	<b>001-522-00-00-00</b>	<b>58,780.90</b>	<b>77,216.57</b>	<b>45,444.62</b>	<b>83,170.12</b>	<b>39,655.00</b>	<b>13,663.49</b>	<b>34.46%</b>	<b>53,120.00</b>
<b>Total Detention &amp; Correction</b>	<b>001-523-00-00-00</b>	<b>6,535.40</b>	<b>745.00</b>	<b>5,735.00</b>	<b>7,113.24</b>	<b>0.00</b>	<b>2,759.25</b>	<b>#DIV/0!</b>	<b>5,000.00</b>
<b>Development Services</b>									
Salaries & Wages		13,288.34	29,526.88	33,168.20	32,069.93	66,625.00	33,572.52	50.39%	32,100.00
Personnel Benefits		3,824.34	9,548.77	10,674.89	10,536.75	22,000.00	11,008.15	50.04%	11,500.00
Supplies - Operating		1,558.63	1,691.42	1,006.25	1,399.43	300.00	234.96	78.32%	1,500.00
Fuel		0.00	0.00	718.24	621.82	600.00	324.74	54.12%	600.00
Professional Services		54,150.03	33,671.60	1,654.54	2,571.80	1,000.00	272.97	27.30%	2,500.00
Prof. Services - Engineering		0.00	60,938.98	20,902.00	20,855.55	5,000.00	1,457.85	29.16%	5,000.00
Prof. Services - Review (Reimb)		42,294.09	63,400.22	15,373.81	8,688.09	5,000.00	530.44	10.81%	5,000.00
Professional Svcs - Computers		0.00	0.00	0.00	0.00	300.00	0.00	0.00%	300.00
Communications		0.00	357.36	367.09	460.32	500.00	329.15	65.83%	500.00
Misc. - Dues & Certifications		0.00	0.00	1,372.54	210.00	350.00	175.00	50.00%	350.00
Miscellaneous - Training		0.00	0.00	339.49	447.78	0.00	40.00	#DIV/0!	0.00
Travel		0.00	0.00	230.00	826.40	0.00	0.00	#DIV/0!	0.00
Repair & Maintenance		0.00	0.00	467.25	1,300.14	1,000.00	353.81	35.38%	500.00
Advertising - Public Notice		3,172.82	1,016.53	950.00	335.93	1,000.00	0.00	0.00%	1,000.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		0.00	3,271.67	0.00	2,890.20	0.00	0.00	#DIV/0!	0.00
<b>Total Development Services</b>	<b>001-524-00-00-00</b>	<b>118,288.25</b>	<b>203,423.43</b>	<b>87,224.30</b>	<b>83,214.14</b>	<b>103,675.00</b>	<b>48,299.59</b>	<b>46.59%</b>	<b>61,050.00</b>
<b>Total Communications (E-911)</b>	<b>001-528-00-00-00</b>	<b>9,759.20</b>	<b>4,277.31</b>	<b>9,709.81</b>	<b>9,546.09</b>	<b>8,244.00</b>	<b>7,009.22</b>	<b>85.02%</b>	<b>9,600.00</b>
<b>Total Pollution Control</b>	<b>001-531-00-00-00</b>	<b>546.00</b>	<b>664.00</b>	<b>693.00</b>	<b>700.00</b>	<b>700.00</b>	<b>700.00</b>	<b>100.00%</b>	<b>700.00</b>
<b>Transfer to REET Fund</b>		<b>0.00</b>	<b>0.00</b>	<b>177,791.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Transfer to Fire Mitigation Fund</b>		<b>0.00</b>	<b>0.00</b>	<b>78,874.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Non-Expenditures</b>									
Interfund Loan to Ambulance		0.00	15,000.00	0.00	0.00	0.00	0.00	0.00%	0.00
Other Non-Expenditures		0.00	24,865.15	15,586.47	15,586.47	0.00	14,327.32	#DIV/0!	0.00
<b>Total Non-Expenditures</b>	<b>001-589-00-00-00</b>	<b>46,458.36</b>	<b>22,241.73</b>	<b>39,865.15</b>	<b>15,586.47</b>	<b>0.00</b>	<b>14,327.32</b>	<b>0.00%</b>	<b>0.00</b>
<b>Capital Outlay</b>									
Judicial - Equipment		0.00	230.22	0.00	0.00	0.00	0.00	0.00%	0.00
Finance & Admin - Building		0.00	4,022.00	0.00	0.00	0.00	0.00	0.00%	0.00
Finance & Admin - Equipment		0.00	8,044.59	0.00	0.00	0.00	0.00	0.00%	0.00
Law Enforcement - Building		0.00	3,337.78	0.00	0.00	0.00	0.00	0.00%	0.00
Law Enforcement - Equipment		0.00	11,909.05	0.00	0.00	0.00	0.00	0.00%	0.00
Fire Control - Equipment		0.00	39,630.22	0.00	0.00	5,000.00	0.00	0.00%	0.00
Fire Control - Other Improvements		0.00	0.00	0.00	0.00	15,000.00	0.00	0.00%	0.00
Development Svcs - Building		0.00	971.61	0.00	0.00	0.00	0.00	0.00%	0.00
Development Svcs - Equipment		0.00	460.82	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Total Capital Outlay</b>	<b>001-594-00-00-00</b>	<b>0.00</b>	<b>68,606.29</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Expenditures (no End Bal)</b>		<b>740,118.69</b>	<b>1,000,773.23</b>	<b>1,160,088.58</b>	<b>804,534.49</b>	<b>826,209.00</b>	<b>583,741.27</b>	<b>70.65%</b>	<b>889,190.00</b>
<b>TOTAL CURRENT EXPENSE EXPENDITURES</b>		<b>1,463,116.24</b>	<b>1,545,783.89</b>	<b>1,477,744.56</b>	<b>1,068,953.16</b>	<b>1,019,630.00</b>	<b>741,802.93</b>	<b>72.75%</b>	<b>1,050,585.00</b>

PARK & CEMETERY FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash	101-308-00-00-00	6,484.73	15,603.85	18,919.18	25,248.56	5,000.00	24,769.55	495.39%	500.00
Beginning Investments	101-308-10-00-00	65,000.00	65,000.00	66,667.18	66,675.61	65,000.00	66,315.85	102.02%	65,000.00
Beginning Fund Balance		71,484.73	80,603.85	85,586.36	90,924.17	70,000.00	91,085.40	130.12%	65,500.00
Real & Personal Property Taxes	101-311-10-00-00	49,358.71	53,557.62	54,276.53	66,928.72	66,600.00	26,464.02	39.74%	13,540.00
Intergovernmental Grants	101-330-00-00-00	0.00	0.00	0.00	30,730.64	13,025.00	11,363.57	87.24%	10,000.00
Cemetery Fees	101-343-60-00-00	4,625.00	5,593.01	3,127.00	2,863.78	3,500.00	1,383.00	39.51%	2,000.00
Interest Earnings - Investments		2,509.08	1,678.14	1,406.82	390.59	500.00	164.49	32.90%	200.00
Rent - Equipment		2,160.00	1,922.00	244.00	403.00	500.00	90.00	18.00%	200.00
Rent - Community Center		2,965.00	3,590.00	3,575.00	3,345.00	3,500.00	2,400.00	68.57%	2,500.00
Donations - Private Source		0.00	0.00	80.00	0.00	0.00	0.00	#DIV/0!	0.00
Other Miscellaneous Revenue		0.00	4,500.00	(72.69)	309.39	500.00	150.80	30.16%	200.00
Miscellaneous Revenues	101-360-00-00-00	7,634.08	11,690.14	5,233.13	4,447.98	5,000.00	2,805.29	56.11%	3,100.00
Transfer from REET	101-397-00-00-00	0.00	0.00	0.00	93,900.00	52,700.00	0.00	0.00%	59,700.00
Transfer from REED		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Total Transfers		0.00	0.00	0.00	93,900.00	52,700.00	0.00	0.00%	59,700.00
Non-Revenues	101-380-00-00-00	0.00	0.00	5,713.80	6,645.22	0.00	0.00	0.00%	0.00
Total Revenue (No Begin Bal)		61,617.79	70,840.77	68,350.46	205,516.34	140,825.00	42,015.88	29.84%	88,340.00
<b>TOTAL PARK AND CEMETERY FUND REVENUES</b>		<b>133,102.52</b>	<b>151,444.62</b>	<b>153,936.82</b>	<b>296,440.51</b>	<b>210,825.00</b>	<b>133,101.28</b>	<b>63.13%</b>	<b>153,840.00</b>

**PARK & CEMETERY FUND BUDGET - 2011**

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		15,603.85	20,136.35	25,282.11	13,702.07	1,415.00	821.06	58.03%	90.00
Ending Investments		65,000.00	65,000.00	65,642.06	65,673.90	65,000.00	55,000.00	84.62%	0.00
<b>Ending Fund Balance</b>		<b>80,603.85</b>	<b>85,136.35</b>	<b>90,924.17</b>	<b>79,375.97</b>	<b>66,415.00</b>	<b>55,821.06</b>	<b>84.05%</b>	<b>90.00</b>
Salaries & Wages		14,453.56	20,486.80	14,673.94	19,412.84	27,100.00	15,257.89	56.30%	44,500.00
Personnel Benefits		4,554.62	5,110.88	5,963.76	8,282.81	11,400.00	6,668.45	58.50%	22,000.00
Supplies		5,864.44	6,208.40	10,651.44	11,645.01	13,000.00	8,396.21	64.59%	4,000.00
Supplies - Office		0.00	0.00	0.00	0.00	550.00	416.03	0.00%	100.00
Fuel		896.02	1,474.39	1,653.61	1,237.75	1,000.00	827.72	82.77%	1,200.00
Professional Services		8,340.73	5,575.85	10,746.16	1,273.35	2,500.00	837.44	33.50%	1,200.00
Communications		500.00	91.95	183.61	246.87	300.00	225.76	75.25%	350.00
Travel		118.43	0.00	0.00	368.25	0.00	0.00	#DIV/0!	50.00
Advertising		0.00	209.04	181.92	21.87	0.00	0.00	0.00%	300.00
Rental, Lease Equipment		0.00	4,839.94	1,306.74	1,604.97	2,000.00	741.32	37.07%	1,000.00
Insurance		3,523.00	5,320.00	5,138.00	5,600.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		5,967.49	6,771.04	7,308.46	7,778.91	9,700.00	6,132.15	63.22%	8,200.00
Repair & Maintenance		4,639.98	2,146.24	2,892.97	4,591.86	3,000.00	1,557.98	51.93%	3,000.00
Miscellaneous		792.52	597.64	0.00	189.00	500.00	111.00	22.20%	100.00
Miscellaneous - Training		0.00	0.00	0.00	115.40	200.00	40.00	20.00%	50.00
External Taxes		137.88	164.73	97.70	861.72	500.00	173.43	34.69%	500.00
Capital Outlay - Building		2,160.00	0.00	2,144.34	152,139.56	0.00	5,200.00	#DIV/0!	0.00
Capital Facilities - Other		0.00	0.00	0.00	0.00	44,000.00	11,600.43	26.36%	37,000.00
Capital Outlay - Equipment		150.00	6,883.37	0.00	799.37	2,000.00	0.00	0.00%	3,500.00
Debt Service		0.00	0.00	0.00	0.00	22,700.00	15,096.96	0.00%	22,700.00
Non-Expenditures		400.00	428.00	70.00	895.00	0.00	0.00	0.00%	0.00
<b>Total Expenditures (No End Bal)</b>		<b>52,498.67</b>	<b>66,308.27</b>	<b>63,012.65</b>	<b>217,064.54</b>	<b>144,410.00</b>	<b>77,280.22</b>	<b>53.51%</b>	<b>153,750.00</b>
<b>TOTAL PARKS AND CEMETERY EXPENSES</b>		<b>133,102.52</b>	<b>151,444.62</b>	<b>153,936.82</b>	<b>296,440.51</b>	<b>210,825.00</b>	<b>133,101.28</b>	<b>63.13%</b>	<b>153,840.00</b>



STREET FUND BUDGET - 2011										
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET	
Beginning Net Cash	102-308-00-00-00	171,421.14	180,926.56	117,096.01	95,524.48	60,000.00	48,474.44	80.79%	65,000.00	
Beginning Investments	102-308-10-00-00	160,000.00	160,000.00	164,143.46	161,702.07	160,000.00	163,278.46	102.05%	165,000.00	
Beginning Fund Balance		331,421.14	340,926.56	281,239.47	257,226.55	220,000.00	211,752.90	96.25%	230,000.00	
<b>Real &amp; Personal Property Taxes</b>	<b>102-311-10-00-00</b>	<b>20,160.15</b>	<b>21,423.05</b>	<b>21,710.59</b>	<b>11,154.79</b>	<b>10,850.00</b>	<b>6,560.20</b>	<b>60.46%</b>	<b>11,280.00</b>	
Street & Curb Permits	102-322-40-00-00	0.00	0.00	100.00	338.00	100.00	318.00		250.00	
State Grants		0.00	26,587.00	18,751.16	53,922.67	375,000.00	99,814.75	26.62%	0.00	
Motor Vehicle Fuel		34,282.20	37,314.92	35,603.60	33,828.40	38,000.00	24,848.54	65.39%	32,500.00	
ARRA WSDOT		0.00	0.00	0.00	0.00	0.00	233,309.00	#DIV/0!		
<b>Total Intergovmtl Revenue</b>		<b>34,282.20</b>	<b>63,901.92</b>	<b>54,454.76</b>	<b>88,089.07</b>	<b>413,100.00</b>	<b>358,290.29</b>	<b>86.73%</b>	<b>32,750.00</b>	
Investment Interest		6,177.68	5,669.68	3,463.76	961.69	1,000.00	405.02	40.50%	550.00	
Other Miscellaneous Revenue		0.00	0.00	210.23	0.00	0.00	0.00	#DIV/0!	0.00	
<b>Total Miscellaneous Revenues</b>		<b>6,177.68</b>	<b>5,669.68</b>	<b>3,673.99</b>	<b>961.69</b>	<b>1,000.00</b>	<b>405.02</b>	<b>40.50%</b>	<b>550.00</b>	
<b>Non-Revenues</b>		<b>0.00</b>	<b>2,007.51</b>	<b>1,165.91</b>	<b>9,739.57</b>	<b>0.00</b>	<b>22.90</b>		<b>0.00</b>	
<b>Total Revenue (no Begin Bal)</b>		<b>60,620.03</b>	<b>93,002.16</b>	<b>81,005.25</b>	<b>109,945.12</b>	<b>424,950.00</b>	<b>365,278.41</b>	<b>85.96%</b>	<b>44,580.00</b>	
<b>TOTAL STREET FUND REVENUES</b>		<b>392,041.17</b>	<b>433,928.72</b>	<b>362,244.72</b>	<b>367,171.67</b>	<b>644,950.00</b>	<b>577,031.31</b>	<b>89.47%</b>	<b>274,580.00</b>	

STREET FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		180,926.56	119,537.40	95,607.08	48,474.44	4,765.00	65,773.62	1380.35%	13,580.00
Ending Investments		160,000.00	160,000.00	161,619.47	163,278.46	160,000.00	165,000.00	103.13%	140,000.00
<b>Ending Fund Balance</b>		<b>340,926.56</b>	<b>279,537.40</b>	<b>257,226.55</b>	<b>211,752.90</b>	<b>164,765.00</b>	<b>230,773.62</b>	<b>140.06%</b>	<b>153,580.00</b>
Salaries & Wages		7,702.45	33,972.56	15,254.31	24,730.02	23,275.00	17,515.12	75.25%	43,100.00
Personnel Benefits		2,836.50	11,063.17	7,896.59	12,029.61	11,100.00	8,998.14	81.06%	23,200.00
Supplies		15,299.47	10,654.59	12,571.23	9,341.22	12,000.00	3,927.65	32.73%	9,000.00
Supplies - Office		0.00	0.00	0.00	0.00	1,350.00	45.13	0.00%	700.00
Fuel		1,774.59	2,613.56	4,806.59	4,890.99	3,000.00	3,743.26	124.78%	3,500.00
Professional Services		8,103.07	10,952.01	15,709.46	7,554.66	7,500.00	3,189.40	42.53%	8,000.00
Communications		500.00	555.41	183.61	246.88	300.00	241.44	80.48%	500.00
Travel		118.43	179.00	455.90	540.65	0.00	63.00	0.00%	250.00
Advertising		0.00	301.07	7.12	32.50	0.00	63.18	#DIV/0!	250.00
Rental/Lease Equipment		0.00	256.53	389.95	3,048.48	1,000.00	187.83	18.78%	1,000.00
Insurance		3,523.00	5,320.00	5,138.00	5,300.00	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		3,206.90	4,290.24	4,227.59	4,983.01	6,200.00	3,242.72	52.30%	6,500.00
Repair & Maintenance		7,371.24	10,474.12	12,342.56	13,809.21	13,000.00	840.24	6.46%	13,000.00
Miscellaneous		528.96	428.38	125.00	115.40	500.00	111.00	22.20%	500.00
Miscellaneous - Training		0.00	0.00	0.00	117.00	0.00	0.00	#DIV/0!	250.00
External Taxes		0.00	0.00	55.73	9.27	0.00	64.77	#DIV/0!	250.00
Capital Outlay - Other Imp.		0.00	0.00	25,854.53	35,393.38	375,000.00	297,368.22	79.30%	0.00
Capital Outlay - Other Imp.-Rds		0.00	25,000.00	0.00	27,863.67	20,000.00	2,659.14	13.30%	0.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Equipment		150.00	38,330.68	0.00	5,412.82	2,000.00	0.00	0.00%	7,000.00
<b>Non-Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Expenditures (No End Bal)</b>		<b>51,114.61</b>	<b>154,391.32</b>	<b>105,018.17</b>	<b>155,418.77</b>	<b>480,185.00</b>	<b>346,257.69</b>	<b>72.11%</b>	<b>121,000.00</b>
<b>TOTAL STREET FUND EXPENSES</b>		<b>392,041.17</b>	<b>433,928.72</b>	<b>362,244.72</b>	<b>367,171.67</b>	<b>644,950.00</b>	<b>577,031.31</b>	<b>89.47%</b>	<b>274,580.00</b>

**LIGHT & POWER FUND BUDGET - 2011**

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash		136,313.76	51,097.33	35,916.38	552,962.84	200,000.00	37,645.95	18.82%	160,000.00
Beginning Investments		150,729.00	150,000.00	163,060.91	155,122.50	650,000.00	630,567.56	97.01%	650,000.00
BPA Conservation - Begin Bal		0.00	0.00	0.00	38,651.20	0.00	0.00	0.00%	0.00
BPA Avista Settlement		0.00	0.00	0.00	0.00	0.00	30,624.00	#DIV/0!	0.00
Rural Development Investment		100,000.00	100,000.00	100,000.00	100,000.00	60,000.00	100,000.00	166.67%	100,000.00
<b>Beginning Fund Balance</b>		<b>387,042.76</b>	<b>301,097.33</b>	<b>298,977.29</b>	<b>846,736.54</b>	<b>910,000.00</b>	<b>798,837.51</b>	<b>87.78%</b>	<b>910,000.00</b>
BPA Conservation Program		0.00	(70.00)	(400.00)	(905.21)	(20,500.00)	(75.00)	0.37%	90,000.00
Sales of Electricity		2,225,307.67	2,131,187.32	2,378,920.01	2,207,874.55	2,500,000.00	1,480,360.07	59.21%	2,200,000.00
Charges for Services & Parts		112,819.15	64,911.89	106,539.07	16,296.04	50,000.00	4,501.51	9.00%	25,000.00
<b>Total Physical Environment</b>		<b>2,338,126.82</b>	<b>2,196,029.21</b>	<b>2,485,059.08</b>	<b>2,223,265.38</b>	<b>2,529,500.00</b>	<b>1,484,786.58</b>	<b>58.70%</b>	<b>2,315,000.00</b>
<b>Total Interest Earnings</b>		<b>25,666.48</b>	<b>21,318.26</b>	<b>11,100.93</b>	<b>1,856.34</b>	<b>0.00</b>	<b>1,618.36</b>	<b>#DIV/0!</b>	<b>0.00</b>
Equip. Pole & Vehicle Lease		7,791.00	7,991.00	7,791.00	4,039.00	8,000.00	4,039.00	50.49%	4,000.00
Town Hall Rent		2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	1,530.00	75.00%	2,040.00
<b>Total Rents &amp; Royalties</b>		<b>9,831.00</b>	<b>10,031.00</b>	<b>9,831.00</b>	<b>6,079.00</b>	<b>10,040.00</b>	<b>5,569.00</b>	<b>55.47%</b>	<b>6,040.00</b>
Sales of Junk Material		1,841.09	1,829.18	701.79	0.00	1,000.00	0.00	0.00%	500.00
Insurance Recoveries					19,210.07				
Intergovernmental Loan Proceeds					160,000.00				
Other Miscellaneous Revenue		4,326.27	0.00	162,239.20	16,301.00	3,000.00	6,581.09	219.37%	2,000.00
<b>Total Other Misc. Revenues</b>		<b>6,167.36</b>	<b>1,829.18</b>	<b>162,940.99</b>	<b>195,511.07</b>	<b>4,000.00</b>	<b>6,581.09</b>	<b>164.53%</b>	<b>2,500.00</b>
Interfund Loans Repaid		0.00	0.00	0.00	0.00	5,000.00	0.00	0.00%	5,000.00
Non-Revenues		18,547.05	48,793.57	1,861.32	23,481.46	0.00	3,952.41	0.00%	0.00
BPA Monthly CRC		0.00	0.00	0.00	0.00	0.00	(19,791.00)		20,250.00
<b>Total Revenue (No Begin Bal)</b>		<b>2,398,338.71</b>	<b>2,278,001.22</b>	<b>2,670,793.32</b>	<b>2,450,193.25</b>	<b>2,543,540.00</b>	<b>1,482,716.44</b>	<b>58.29%</b>	<b>2,348,790.00</b>
<b>TOTAL LIGHT &amp; POWER FUND REVENUES</b>		<b>2,785,381.47</b>	<b>2,579,098.55</b>	<b>2,969,770.61</b>	<b>3,296,929.79</b>	<b>3,458,540.00</b>	<b>2,281,553.95</b>	<b>65.97%</b>	<b>3,258,790.00</b>

**LIGHT & POWER FUND BUDGET - 2011**

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash									
Ending Investment		51,097.33	67,209.00	591,764.70	44,237.34	279,735.00	199,940.21	71.47%	67,040.00
REED Fund		150,730.00	150,000.00	154,971.84	655,473.98	650,000.00	650,000.00	100.00%	650,000.00
Ending Fund Balance		301,827.33	317,209.00	846,736.54	799,711.32	989,735.00	949,940.21	95.98%	817,040.00
Salaries & Wages		475,565.40	466,447.90	455,577.13	477,030.63	556,750.00	347,587.30	62.43%	573,300.00
Personnel Benefits		143,377.07	147,250.37	170,388.56	190,042.52	207,475.00	152,411.91	73.48%	246,700.00
Supplies - Operating		105,870.53	58,292.39	72,422.32	39,836.86	60,000.00	14,219.13	23.70%	60,000.00
Supplies - Office		0.00	0.00	953.21	1,274.75	14,800.00	1,023.18	6.91%	10,000.00
Fuel		5,706.44	6,495.60	6,492.46	3,130.26	7,500.00	3,938.93	52.52%	8,000.00
Power Purchased for Resale		1,118,683.00	968,289.00	981,738.00	926,731.00	1,000,000.00	478,159.63	47.82%	800,000.00
Transmission Costs		196,844.00	200,974.00	173,702.00	208,984.00	200,000.00	104,309.00	52.15%	170,000.00
BPA Conservation Program		0.00	0.00	1,929.24	9,978.00	20,500.00	0.00	0.00%	90,000.00
BPA Conservation Rate Credit		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	(20,250.00)
BPA Avista Settlement		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	(75,800.00)
Professional Services		20,894.81	19,351.08	34,269.75	25,808.17	44,000.00	11,089.59	25.20%	44,000.00
Professional Services - Legal		17,663.20	23,917.87	16,956.05	17,772.33	12,300.00	13,114.23	106.62%	12,300.00
Prof. Services - Computers		0.00	0.00	0.00	0.00	9,000.00	580.80	0.00%	9,000.00
Communications		15,407.34	15,330.39	10,991.02	12,130.27	16,300.00	8,395.97	51.51%	16,000.00
Travel		1,930.54	46.08	0.00	0.00	500.00	0.00	0.00%	500.00
Advertising		0.00	120.10	167.78	1,000.98	500.00	62.04	12.41%	2,500.00
Rental/Lease Equipment		0.00	194.65	1,697.91	7,048.01	5,000.00	319.67	6.39%	5,000.00
Insurance		47,940.00	22,800.00	20,665.00	23,253.00	31,680.00	31,979.60	100.95%	32,000.00
Utility Services		19,854.01	20,889.32	22,676.69	26,056.72	30,500.00	14,465.11	47.43%	31,000.00
Repair & Maintenance		18,629.45	6,911.36	9,403.11	19,742.74	20,000.00	3,617.72	18.09%	25,000.00
Miscellaneous		7,306.62	471.72	213.76	1,855.17	500.00	0.00	0.00%	500.00
Miscellaneous - Dues		91.00	115.40	0.00	115.40	500.00	111.00	22.20%	1,000.00
Miscellaneous - Training		0.00	0.00	0.00	117.00	1,000.00	160.00	16.00%	1,000.00
External Taxes		87,418.98	81,296.78	90,482.63	81,072.84	85,000.00	42,571.80	50.08%	85,000.00
Interfund Taxes		102,172.79	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Building		488.36	0.00	341.90	18,255.25	20,000.00	4,422.60	22.11%	0.00
Capital Outlay - System		36,088.98	159,039.13	31,465.48	104,578.80	60,000.00	0.00	0.00%	80,000.00
Capital Outlay - Equipment		61,621.62	63,654.41	19,920.74	86,425.68	65,000.00	99,074.53	152.42%	35,000.00
Capital Outlay - Other Imp.		0.00	0.00	0.00	17,500.00	0.00	0.00	#DIV/0!	0.00
Interfund Loan Disbursements		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Debt Service		0.00	0.00	0.00	191,603.60	0.00	0.00	0.00%	0.00
Non-Expenditures		0.00	0.00	579.33	0.00	0.00	0.00	0.00%	0.00
Transfers-Out	401-597-00-00-00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	200,000.00
Total Expenditures (No End Bal)		2,483,554.14	2,261,889.55	2,123,034.07	2,497,218.47	2,468,805.00	1,331,613.74	53.94%	2,441,750.00
<b>TOTAL LIGHT &amp; POWER FUND EXPENSES</b>		<b>2,785,381.47</b>	<b>2,579,098.55</b>	<b>2,969,770.61</b>	<b>3,296,929.79</b>	<b>3,458,540.00</b>	<b>2,281,553.95</b>	<b>65.97%</b>	<b>3,258,790.00</b>

**GARBAGE FUND BUDGET - 2011**

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash		7,305.65	2,799.27	7,805.72	13,186.65	13,000.00	16,122.70	124.02%	40,000.00
Beginning Investments		12,500.00	7,000.00	7,300.87	7,109.97	7,000.00	7,224.58	103.21%	7,000.00
Beginning Fund Balance		19,805.65	9,799.27	15,106.59	20,296.62	20,000.00	23,347.28	116.74%	47,000.00
Fees & Service Charge		199,986.74	219,986.51	226,811.93	240,059.25	244,000.00	166,838.24	68.38%	222,000.00
Investment Interest		483.08	530.57	270.86	69.23	50.00	17.79	35.58%	50.00
Miscellaneous Revenue		0.00	0.00	26.16	0.00	0.00	0.00	0.00%	0.00
Non-Revenues		0.00	5,569.87	552.87	105.00	0.00	0.00	0.00%	0.00
Total Revenue (No Begin Bal)		200,469.82	226,086.95	227,661.82	240,233.48	244,050.00	166,856.03	77.94%	222,050.00
<b>TOTAL GARBAGE FUND REVENUES</b>		<b>220,275.47</b>	<b>235,886.22</b>	<b>242,768.41</b>	<b>260,530.10</b>	<b>264,050.00</b>	<b>190,203.31</b>	<b>72.03%</b>	<b>269,050.00</b>
Ending Net Cash		2,799.27	7,996.62	13,193.12	14,237.95	10,795.00	40,367.24	373.94%	39,520.00
Ending Investments		12,500.00	7,000.00	7,103.50	7,106.95	7,000.00	7,000.00	100.00%	7,000.00
Ending Fund Balance		15,299.27	14,996.62	20,296.62	21,344.90	17,795.00	47,367.24	266.18%	46,520.00
Salaries & Wages		9,608.34	10,078.56	2,400.20	1,984.32	1,550.00	1,379.30	88.99%	1,500.00
Personnel Benefits		2,377.98	2,948.41	922.88	588.45	450.00	283.64	63.03%	550.00
Supplies - Office		48.30	102.09	19.42	0.00	300.00	0.00	0.00%	300.00
Professional Services		183,173.09	196,817.98	205,392.92	221,346.33	233,200.00	136,513.10	58.54%	210,000.00
Communications		0.00	0.00	0.00	0.00	1,575.00	0.00	0.00%	1,500.00
Advertising		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Rent - City Hall		180.00	180.00	180.00	180.00	180.00	135.00	75.00%	180.00
Repair & Maintenance		0.00	0.00	1,536.78	0.00	0.00	0.00	0.00%	0.00
External Taxes		9,568.49	10,727.56	12,019.59	10,641.14	9,000.00	3,832.67	42.59%	8,500.00
Capital Outlay - Equipment		0.00	0.00	622.34	0.00	0.00	692.36	#DIV/0!	0.00
Non-Investments		0.00	35.00	0.00	0.00	0.00	0.00	0.00%	0.00
Non-Expenditures		0.00	0.00	0.00	3,822.62	0.00	0.00	0.00%	0.00
<b>TOTAL GARBAGE FUND EXPENSES</b>		<b>220,275.47</b>	<b>235,886.22</b>	<b>242,768.41</b>	<b>260,530.10</b>	<b>264,050.00</b>	<b>190,203.31</b>	<b>72.03%</b>	<b>269,050.00</b>

WATER FUND BUDGET - 2011										
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET	
Beginning Net Cash		97,357.16	138,375.67	70,158.78	(2,472.05)	0.00	(45,487.96)	#DIV/0!	35,000.00	
Beginning Investment		75,000.00	75,000.00	77,996.32	75,815.94	75,000.00	76,979.37	102.64%	75,000.00	
Beginning Fund Balance		172,357.16	213,375.67	148,155.10	73,343.89	75,000.00	31,491.41	41.99%	110,000.00	
Water Sales		230,114.05	225,159.51	238,859.34	282,653.56	335,000.00	228,206.53	68.12%	335,000.00	
Other Charges related to Water		7,132.73	12,522.45	5,397.75	2,891.88	0.00	3,346.83	#DIV/0!	1,000.00	
New Water Connections		17,625.00	21,450.00	25,344.00	12,804.00	44,000.00	11,175.00	25.40%	7,400.00	
Total Charges for Services		254,871.78	259,131.96	269,601.09	298,349.44	379,000.00	242,728.36	64.04%	343,400.00	
Rural Development Loan		0.00	0.00	0.00	0.00	334,000.00	120,348.17	36.03%	64,000.00	
Investment Interest		4,211.59	4,232.29	2,556.38	638.52	500.00	298.93	59.79%	400.00	
JLID 96-01 Payments		9,651.11	9,390.58	10,066.74	9,950.40	9,000.00	9,824.48	109.16%	9,500.00	
Other Miscellaneous Revenue		0.00	0.00	167.70	0.00	0.00	0.00	0.00%	50.00	
Miscellaneous Revenues		13,862.70	13,622.87	12,790.82	10,588.92	9,500.00	10,123.41	106.56%	9,950.00	
Non-Revenues		0.00	348.69	523.00	7,083.46	0.00	130.24	#DIV/0!	100.00	
Total Revenue (No Begin Bal)		268,734.48	273,103.52	282,914.91	316,021.52	722,500.00	373,330.18	51.67%	417,450.00	
<b>TOTAL WATER FUND REVENUES</b>		441,091.64	486,479.19	431,070.01	389,365.71	797,500.00	404,821.59	50.76%	527,450.00	

WATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash		138,375.67	72,639.98	(2,789.64)	(47,089.90)	44,980.00	38,477.02	85.54%	24,690.00
Ending Investment		75,000.00	75,000.00	76,133.53	76,191.41	75,000.00	75,000.00	100.00%	80,000.00
<b>Ending Fund Balance</b>		<b>213,375.67</b>	<b>147,639.98</b>	<b>73,343.89</b>	<b>29,101.51</b>	<b>119,980.00</b>	<b>113,477.02</b>	<b>94.58%</b>	<b>104,690.00</b>
<b>Salaries &amp; Wages</b>		<b>108,424.72</b>	<b>130,075.63</b>	<b>158,961.25</b>	<b>153,559.98</b>	<b>149,350.00</b>	<b>109,611.70</b>	<b>73.39%</b>	<b>136,300.00</b>
Personnel Benefits		45,770.34	55,228.49	64,786.37	59,795.78	65,550.00	49,741.91	75.88%	67,600.00
Supplies - Operating		13,789.24	14,384.52	12,441.91	15,820.22	15,000.00	5,696.10	37.97%	10,000.00
Supplies - Office		0.00	0.00	0.00	128.90	2,150.00	23.39	1.09%	2,000.00
Fuel		3,576.30	3,400.12	3,806.70	1,791.27	2,000.00	951.80	47.59%	2,000.00
Professional Services		10,994.83	12,969.92	21,198.59	10,985.23	18,600.00	4,910.65	26.40%	20,000.00
Professional Services - WSP		0.00	24,042.32	35,169.49	571.87	0.00	0.00	0.00%	0.00
Professional Services - Legal		600.00	463.41	1,002.17	0.00	5,900.00	3,227.15	0.00%	6,000.00
Communications		147.65	0.00	0.00	521.99	2,600.00	311.10	11.97%	2,000.00
Travel		300.00	234.04	0.00	113.10	500.00	0.00	0.00%	1,000.00
Advertising		0.00	936.94	228.52	222.06	200.00	62.04	31.02%	500.00
Rental / Lease Equipment		0.00	5,320.00	5,138.00	5,600.00	1,000.00	523.27	52.33%	1,000.00
Insurance		9,687.41	9,123.48	8,834.54	10,204.92	3,960.00	3,997.45	100.95%	4,000.00
Utility Services		3,058.91	1,346.11	1,189.92	3,558.11	3,000.00	2,884.74	22.19%	15,000.00
Repair & Maintenance		374.75	374.50	166.05	1,929.10	2,500.00	2,220.10	88.80%	10,000.00
Miscellaneous - Permits & Fees		3,466.88	715.03	1,892.00	613.99	500.00	111.00	22.20%	2,500.00
Miscellaneous - Training		11,210.76	11,603.87	10,969.27	13,292.47	1,000.00	40.00	4.00%	2,000.00
External Taxes		0.00	0.00	0.00	0.00	10,000.00	7,887.58	78.88%	12,000.00
Capital Outlay - Building		2,300.00	15,302.42	17,322.29	64,339.01	334,000.00	31,418.30	9.41%	79,000.00
Capital Outlay - Other Imp.		2,001.30	41,338.90	2,213.00	4,225.28	27,000.00	55,746.78	206.47%	10,750.00
Capital Outlay - Equipment		11,979.51	11,979.51	11,979.52	11,979.51	19,710.00	11,979.51	60.78%	36,610.00
Debt Service									
Non-Expenditures		33.37	0.00	426.53	0.00	0.00	0.00	0.00%	0.00
<b>TOTAL WATER FUND EXPENSES</b>		<b>441,091.64</b>	<b>486,479.19</b>	<b>431,070.01</b>	<b>389,365.71</b>	<b>797,500.00</b>	<b>404,821.59</b>	<b>50.76%</b>	<b>527,450.00</b>

**WASTEWATER FUND BUDGET - 2011**

DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Beginning Net Cash									
Beginning Investment		100,842.75	81,607.16	135,790.12	147,314.21	140,000.00	158,000.96	112.86%	150,000.00
Beginning Fund Balance		62,500.00	62,500.00	64,695.85	63,171.18	113,000.00	114,058.03	100.94%	113,000.00
		<b>163,342.75</b>	<b>144,107.16</b>	<b>200,485.97</b>	<b>210,485.39</b>	<b>253,000.00</b>	<b>272,058.99</b>	<b>107.53%</b>	<b>263,000.00</b>
<b>Rural Development Grant</b>		<b>436,846.77</b>	<b>50,803.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
Sewer Service Charges		381,131.99	486,068.42	499,942.72	564,708.36	530,000.00	413,511.35	78.02%	550,000.00
Other Charges Related to Sewer		1,056.11	7,334.27	0.00	4,313.12	0.00	0.00	0.00%	50.00
New Sewer Connections		25,900.00	38,832.00	56,925.00	12,993.00	53,500.00	13,253.00	24.77%	9,000.00
<b>Total Charges for Services</b>		<b>408,088.10</b>	<b>532,234.69</b>	<b>556,867.72</b>	<b>582,014.48</b>	<b>583,500.00</b>	<b>426,764.35</b>	<b>73.14%</b>	<b>559,050.00</b>
Interest Earnings - Investment		11,537.63	6,638.13	1,867.10	567.35	500.00	321.91	0.00%	400.00
Other Miscellaneous Revenue		433.97	0.00	15,688.08	0.00	1,000.00	0.00	32.19%	50.00
<b>Total Miscellaneous Revenues</b>		<b>11,971.60</b>	<b>6,638.13</b>	<b>17,555.18</b>	<b>567.35</b>	<b>1,500.00</b>	<b>321.91</b>	<b>21.46%</b>	<b>450.00</b>
<b>Non-Revenues</b>		<b>38.80</b>	<b>1,025.60</b>	<b>20,753.61</b>	<b>92,576.99</b>	<b>0.00</b>	<b>227.94</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Revenues (No Begin Bal)</b>		<b>856,945.27</b>	<b>590,702.16</b>	<b>595,176.51</b>	<b>675,158.82</b>	<b>585,000.00</b>	<b>427,314.20</b>	<b>73.05%</b>	<b>559,500.00</b>
<b>TOTAL WASTEWATER FUND REVENUES</b>		<b>1,020,288.02</b>	<b>734,809.32</b>	<b>795,662.48</b>	<b>885,644.21</b>	<b>838,000.00</b>	<b>699,373.19</b>	<b>83.46%</b>	<b>822,500.00</b>



WASTEWATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Ending Net Cash									
Ending Investments		81,607.16	137,615.61	147,150.07	156,582.21	55,665.00	152,369.48	273.73%	116,480.00
Ending Fund Balance		144,107.16	200,115.61	210,485.39	269,943.01	168,665.00	265,369.48	157.34%	229,480.00
Salaries & Wages		145,194.01	150,550.95	199,077.29	237,580.92	213,275.00	167,502.51	78.54%	164,900.00
Personnel Benefits		50,172.98	53,076.45	79,570.90	93,684.83	95,350.00	75,872.49	79.57%	76,500.00
Supplies - Operating		39,655.46	21,461.61	22,393.52	26,871.15	30,000.00	6,088.34	20.29%	30,000.00
Supplies - Office		0.00	0.00	398.95	911.38	3,500.00	271.96	7.77%	3,500.00
Fuel		528.98	1,750.31	1,383.45	784.12	1,200.00	1,059.75	88.31%	1,500.00
Professional Services		28,166.77	23,578.11	22,223.50	19,298.64	30,000.00	9,299.51	31.00%	24,000.00
Prof. Services - Engineering		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,000.00
Professional Services - Legal		1,598.27	2,003.69	7,243.07	6,967.99	9,600.00	1,860.94	0.00%	6,000.00
Communications		378.43	148.80	59.48	86.00	500.00	5,222.49	54.40%	1,000.00
Travel		100.00	106.07	0.00	0.00	500.00	62.05	12.41%	500.00
Advertising		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Rental/Lease Equipment		720.00	778.25	727.85	720.00	720.00	540.00	75.00%	720.00
Rent - City Hall		3,523.00	2,818.00	5,138.00	5,600.00	11,890.00	11,993.15	100.87%	12,000.00
Insurance		19,530.22	21,097.10	39,981.50	38,909.99	48,000.00	11,529.60	24.02%	45,000.00
Utility Services		1,570.64	3,953.32	4,383.27	5,318.21	8,000.00	727.67	9.10%	8,000.00
Repair & Maintenance		0.00	0.00	0.00	629.90	500.00	111.00	22.20%	500.00
Miscellaneous		1,726.52	3,846.87	2,575.27	4,535.20	2,500.00	2,265.26	90.61%	2,500.00
Miscellaneous - Permits & Fees		2,451.64	1,049.38	458.33	318.00	2,000.00	160.00	8.00%	1,000.00
Miscellaneous - Training		7,687.79	10,631.98	10,723.21	11,943.65	12,000.00	6,443.89	53.70%	12,000.00
External Taxes		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Building		267,196.62	2,000.00	20,425.38	0.00	0.00	0.00	0.00%	0.00
Capital Outlay - Other Imp.		0.00	0.00	0.00	(12,794.00)	0.00	0.00	0.00%	0.00
Capital Outlay - System		47,417.23	30,836.84	0.00	6,023.97	25,500.00	1,384.72	5.43%	7,500.00
Capital Outlay - Equipment		188,397.86	95,205.98	168,414.12	21,911.25	0.00	21,808.38	#DIV/0!	22,000.00
Debt Service									
Non-Expenditures		0.00	109,800.00	0.00	0.00	0.00	0.00	0.00%	0.00
Operating Transfers Out		0.00	0.00	0.00	146,400.00	168,400.00	109,800.00	65.20%	168,400.00
Total Expenditures		876,180.86	534,693.71	585,177.09	615,701.20	669,335.00	434,003.71	64.84%	593,020.00
<b>TOTAL WASTEWATER FUND EXPENSES</b>		<b>1,020,288.02</b>	<b>734,809.32</b>	<b>795,662.48</b>	<b>885,644.21</b>	<b>838,000.00</b>	<b>699,373.19</b>	<b>83.46%</b>	<b>822,500.00</b>

STORMWATER FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Begin Net Cash		50,369.95	50,778.04	49,475.80	55,620.86	95,000.00	91,235.80	96.04%	48,000.00
Begin Investments		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Beginning Fund Balance</b>		<b>50,369.95</b>	<b>50,778.04</b>	<b>49,475.80</b>	<b>55,620.86</b>	<b>95,000.00</b>	<b>91,235.80</b>	<b>96.04%</b>	<b>48,000.00</b>
Total Charges for Services		34,930.64	34,889.79	36,425.30	39,600.90	38,000.00	27,094.12	71.30%	36,000.00
New Storm Connections		0.00	0.00	0.00	0.00	0.00	2,152.00	#DIV/0!	1,100.00
PWTF Loan Proceeds		0.00	0.00	0.00	37,500.00	5,000.00	0.00	0.00%	5,000.00
Miscellaneous Revenue		0.00	0.00	78.47	7,596.00	0.00	0.00	#DIV/0!	0.00
<b>TOTAL STORM WATER REVENUES</b>		<b>85,300.59</b>	<b>85,667.83</b>	<b>85,979.57</b>	<b>140,317.76</b>	<b>138,000.00</b>	<b>120,481.92</b>	<b>87.31%</b>	<b>89,000.00</b>
Ending Net Cash		50,778.04	49,475.80	55,620.86	91,235.80	30,125.00	83,423.76	276.93%	19,800.00
Ending Investments		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Ending Fund Balance</b>		<b>50,778.04</b>	<b>49,475.80</b>	<b>55,620.86</b>	<b>91,235.80</b>	<b>30,125.00</b>	<b>83,423.76</b>	<b>276.93%</b>	<b>19,800.00</b>
Salaries & Wages		18,431.28	20,752.10	16,187.40	20,240.07	22,025.00	14,685.22	66.68%	19,300.00
Personnel Benefits		8,655.61	9,462.29	7,728.14	9,613.71	10,250.00	7,429.88	72.49%	9,500.00
Supplies		3,029.37	2,305.54	919.50	1,519.11	3,000.00	966.38	32.21%	2,000.00
Supplies Office		0.00	0.00	0.00	0.00	300.00	0.00	0.00%	300.00
Professional Services		3,922.00	3,197.28	4,996.72	12,684.60	13,200.00	414.13	3.14%	15,000.00
Communications		0.00	0.00	0.00	0.00	600.00	0.00	0.00%	300.00
Repair & Maintenance		0.00	0.00	0.00	604.25	1,000.00	0.00	0.00%	1,000.00
External Taxes		484.29	474.82	526.95	480.41	500.00	325.90	65.18%	500.00
Capital Outlay - Building		0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	800.00
Capital Outlay - Other Imp.		0.00	0.00	0.00	3,051.99	45,000.00	10,981.63	24.40%	3,000.00
Capital Outlay - Equipment		0.00	0.00	0.00	887.82	2,000.00	0.00	0.00%	7,500.00
Debt Service		0.00	0.00	0.00	0.00	10,000.00	2,255.02	0.00%	10,000.00
<b>TOTAL STORM WATER EXPENSES</b>		<b>85,300.59</b>	<b>85,667.83</b>	<b>85,979.57</b>	<b>140,317.76</b>	<b>138,000.00</b>	<b>120,481.92</b>	<b>87.31%</b>	<b>89,000.00</b>

AMBULANCE FUND BUDGET - 2011									
DESCRIPTION	Account Number	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2011 BUDGET
Begin Net Cash		0.00	0.00	0.00	3,283.21	3,000.00	2,527.27	0.00%	6,000.00
Begin Investments		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,283.21</b>	<b>3,000.00</b>	<b>2,527.27</b>	<b>0.00%</b>	<b>6,000.00</b>
<b>Total Charges for Services</b>		<b>0.00</b>	<b>0.00</b>	<b>31,589.84</b>	<b>58,302.00</b>	<b>47,000.00</b>	<b>48,292.95</b>	<b>102.75%</b>	<b>65,000.00</b>
Interfund Loans Received		0.00	0.00	15,000.00	17,500.00	0.00	0.00	0.00%	0.00
<b>TOTAL AMBULANCE REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>46,589.84</b>	<b>79,085.21</b>	<b>50,000.00</b>	<b>50,820.22</b>	<b>101.64%</b>	<b>71,000.00</b>
Ending Net Cash		0.00	0.00	3,283.21	2,527.27	1,280.00	6,487.37	506.83%	6,840.00
Ending Investments		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Ending Fund Balance</b>		<b>0.00</b>	<b>0.00</b>	<b>3,283.21</b>	<b>2,527.27</b>	<b>1,280.00</b>	<b>6,487.37</b>	<b>506.83%</b>	<b>6,840.00</b>
Salaries & Wages		0.00	0.00	715.86	496.08	510.00	354.70	69.55%	500.00
Personnel Benefits		0.00	0.00	862.82	190.76	160.00	74.05	46.28%	185.00
Professional Services		0.00	0.00	41,727.95	60,871.10	48,000.00	43,904.10	91.47%	58,475.00
Supplies		0.00	0.00	0.00	0.00	50.00	0.00	0.00%	0.00
Interfund Loans Repaid		0.00	0.00	0.00	15,000.00	0.00	0.00	0.00%	5,000.00
<b>TOTAL AMBULANCE EXPENSES</b>		<b>0.00</b>	<b>0.00</b>	<b>46,589.84</b>	<b>79,085.21</b>	<b>50,000.00</b>	<b>50,820.22</b>	<b>101.64%</b>	<b>71,000.00</b>

REAL ESTATE EXCISE TAX (REET) FUND BUDGET - 2010									
DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2009 Actual to 9/30/2010	% OF BUDGETED	2010 BUDGET	
Begin Net Cash	0.00	0.00	0.00	195,587.54	120,000.00	113,415.97	94.51%	120,000.00	
Begin Investments	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
Beginning Fund Balance	0.00	0.00	0.00	195,587.54	120,000.00	113,415.97	94.51%	120,000.00	
Transfer from Current Expense	0.00	0.00	177,791.61	0.00	0.00	0.00	0.00%	0.00	
Transfer from Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
Total Investment Interest	0.00	0.00	0.00	0.00	0.00	412.37		0.00	
1/4% Excise Tax	0.00	0.00	17,795.93	11,728.43	10,000.00	6,599.09	65.99%	10,000.00	
<b>TOTAL REET REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>195,587.54</b>	<b>207,315.97</b>	<b>130,000.00</b>	<b>120,427.43</b>	<b>92.64%</b>	<b>130,000.00</b>	
Ending Net Cash	0.00	0.00	195,587.54	113,415.97	77,300.00	120,427.43	155.79%	70,300.00	
Ending Investments	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
Ending Fund Balance	0.00	0.00	195,587.54	113,415.97	77,300.00	120,427.43	155.79%	70,300.00	
Transfer to Park & Cemetery	0.00	0.00	0.00	93,900.00	52,700.00	0.00	0.00%	59,700.00	
<b>TOTAL REET EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>195,587.54</b>	<b>207,315.97</b>	<b>130,000.00</b>	<b>120,427.43</b>	<b>92.64%</b>	<b>130,000.00</b>	

FIRE MITIGATION FUND BUDGET - 2010									
DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 Actual to 9/30/2010	% OF BUDGETED	2010 BUDGET	
Begin Net Cash	0.00	0.00	0.00	78,874.70	79,000.00	78,874.70	99.84%	79,000.00	
Begin Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
Beginning Fund Balance	0.00	0.00	0.00	78,874.70	79,000.00	78,874.70	99.84%	79,000.00	
Transfer from Current Expense	0.00	0.00	78,874.70	0.00	0.00	0.00	0.00%	0.00	
Development Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
<b>TOTAL FIRE MITIGATION REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>78,874.70</b>	<b>78,874.70</b>	<b>79,000.00</b>	<b>78,874.70</b>	<b>99.84%</b>	<b>79,000.00</b>	
Ending Net Cash	0.00	0.00	78,874.70	78,874.70	59,000.00	78,874.70	133.69%	79,000.00	
Ending Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
Ending Fund Balance	0.00	0.00	78,874.70	78,874.70	59,000.00	78,874.70	133.69%	79,000.00	
Transfer to Current Expense	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00%	0.00	
<b>TOTAL FIRE MITIGATION EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>78,874.70</b>	<b>78,874.70</b>	<b>79,000.00</b>	<b>78,874.70</b>	<b>99.84%</b>	<b>79,000.00</b>	

**Requested 2011 Budget - Capital Outlay by Fund (Revised 10/22/10)**

Description	Police	Fire	Building	Park & Cemetery	Streets	Light & Power	Water	Wastewater	Stormwater	Total
Armor Vests	\$ 3,550.00									\$ 3,550.00
Aluminum Ladder		\$ 1,500.00								\$ 1,500.00
Flammable Liquid Cabinet		\$ 2,000.00								\$ 2,000.00
Playground Equipment Repl.				\$ 15,000.00						\$ 15,000.00
Tennis Court Renovation				\$ 7,000.00						\$ 7,000.00
YAF Grant Completion				\$ 15,000.00						\$ 15,000.00
Mower Fund				\$ 1,500.00						\$ 1,500.00
Mobile Radio's				\$ 2,000.00	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00
Equipment Fund				\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00
12 KVA Cutover						\$ 60,000.00				\$ 60,000.00
Underground Fault Testing Eq.						\$ 35,000.00				\$ 35,000.00
Replace Faulty Underground Wire						\$ 20,000.00				\$ 20,000.00
Flushing Equipment						\$ 2,000.00				\$ 2,000.00
Backflow Preventer w/ Meter						\$ 1,750.00				\$ 1,750.00
Replace AC Water Mains						\$ 15,000.00				\$ 15,000.00
Gas Monitor							\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,000.00
Sam's Canal Cleanout								\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<b>TOTAL</b>	<b>\$ 3,550.00</b>	<b>\$ 3,500.00</b>	<b>\$ -</b>	<b>\$ 40,500.00</b>	<b>\$ 7,000.00</b>	<b>\$ 115,000.00</b>	<b>\$ 25,750.00</b>	<b>\$ 7,500.00</b>	<b>\$ 10,500.00</b>	<b>\$ 213,300.00</b>

	Police	Fire	Building	Park & Cemetery	Streets	Light & Power	Water	Wastewater	Stormwater
Building	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ 3,550.00	\$ 1,500.00	\$ -	\$ 3,500.00	\$ 7,000.00	\$ 35,000.00	\$ 10,750.00	\$ 7,500.00	\$ 7,500.00
Other	\$ -	\$ -	\$ -	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	\$ 15,000.00	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 3,550.00</b>	<b>\$ 3,500.00</b>	<b>\$ -</b>	<b>\$ 40,500.00</b>	<b>\$ 7,000.00</b>	<b>\$ 115,000.00</b>	<b>\$ 25,750.00</b>	<b>\$ 7,500.00</b>	<b>\$ 10,500.00</b>

Notes:  
 1) Items costing less per fund than \$1000 are to be purchased as "Supplies"

**Attachment "A"**

**2011 Salary Schedule**

<b>CLASSIFICATION</b>	<b>WAGE/SALARY</b>
Director of Public Works	\$84,700
Clerk-Treasurer	\$61,461
Deputy Clerk-Treasurer	\$39,484
Utility Accounts Manager	\$49,340*
Building Official	\$29,928*
Public Works/Planning Assistant	\$42,755
Chief of Police	\$70,977*
Police Sergeant	\$54,164*
Police Officer	\$43,700 to \$48,519*
Police Clerk/Court Administrator	\$44,429*
Fire Chief (Volunteer)	\$2,767 + calls
Fire Assistant Chief (Volunteer)	\$1,237 + calls
Firefighter (Volunteer)	\$8.67 per hour
Senior Lineman	\$91,117*
Lineman	\$80,472 to \$81,261*
Line Equipment Operator – 3 <sup>rd</sup> Year	\$67,688*
Public Facilities Manager	\$57,825*
Maintenance Crew Foreman	-
Water/Wastewater Manager	\$58,397*
Wastewater Treatment Plant Operator	\$50,759*
Utility Maintenance II	\$44,880 to \$47,124*
Grounds Maintenance I	\$36,697
Part-time Maintenance (600 hours)	\$5,545

\* Includes Longevity Percentage based on at least five years of service to the City

\*\* Includes Longevity Percentage as shown above; reflects 20 hour work week

<b>CITY-PAID BENEFIT PREMIUMS for Full-Time Employees</b>	
Medical	100% Employee, 85% Dependents
Dental	100% Family
Vision	100% Family
Long-Term Disability	100% Family
Life Insurance	100% Employee

# **LOW-INCOME HOME HEATING ENERGY VENDOR AGREEMENT**

**OCTOBER 1, 2010 – SEPTEMBER 30, 2011 PROGRAM YEAR**

This agreement, dated as of October 5, 2010, is entered into by and between Coastal Community Action Program, (Agency), and City of McCleary, a supplier of home heating energy, (Vendor).

## **PURPOSE**

Funding for Low-Income Home Energy Assistance Program (LIHEAP) payments is governed by Federal Law 42 U.S.C. 8624: Low-Income Home Energy Assistance Act of 1981, and subsequent amendments. This act requires that certain assurances be satisfied before energy assistance payments are made, on behalf of eligible individuals, to suppliers of home heating energy. This agreement defines the conditions that the Energy Vendor must agree to so that the Agency can make energy assistance payments to the Energy Vendor on behalf of eligible households.

## **Agency Responsibilities**

The agency shall:

1. Accept and review client applications and determine eligibility of households for LIHEAP payments.
2. Follow procedures that minimize the time elapsing between the receipt of LIHEAP funds and their disbursement to vendor.
3. Make payments in a timely manner to the vendor on behalf of eligible households between October 1 and August 31 of the program year for the term of this agreement.
4. Follow sound fiscal management policies, including, but not limited to segregation of LIHEAP funds from other operating funds of the agency.
5. Notify customer and/or vendor of the customer's eligibility and total benefit amount.
6. Incorporate policies that assure the confidentiality of eligible household's energy usage, balance, and payments.
7. Upon request from vendor, provide a statement verifying income of an eligible household for the sole purpose of determining moratorium eligibility, within the statutory guidelines of confidentiality.



## **Energy Vendor Responsibilities**

The Energy Vendor shall:

1. Immediately apply the benefit payment to customer's current/ past due bill, deposit/ reconnect requirements, or delivery of fuel to eliminate the amount owed by the customer for a period determined by the amount of the benefit, or;
2. Apportion the LIHEAP over several billing periods to reduce the amount owed by the customer until the benefit is exhausted, or;
3. Establish a line of credit for the customer to be used at the discretion of the customer until the benefit is exhausted.
4. Notify the customer of the amount of benefit payment applied to the customer's billing.
5. Keep customer records confidential.
6. Maintain records for four years from the date of this agreement, or longer if the energy vendor is notified that a fiscal audit for a specific program year is unresolved.
7. Not treat adversely, or discriminate against any household that receives LIHEAP payments, either in the cost of the goods supplied or the services provided.
8. Upon request of the agency, provide eligible customer's energy consumption history for the sole purpose of determining customer benefit.
9. Comply with the provisions of the State law regarding winter disconnects and pertinent provisions of the Washington Administrative Code related to the winter moratorium, if governed by that ruling.
10. Make records available for review by authorized staff of the agency and Washington State Department of COMMERCE) and the U.S. Department of Health and Human Services.

## **Required records for audit purposes.**

The vendor will keep records showing the following:

1. name and address of households who received LIHEAP payments.
2. amount of assistance accrued to each household.
3. source of payment, (Energy Assistance, Project Help, Warm Heart, etc).
4. amount of the household's credit balance when the benefit payment establishes a line of credit. This credit balance also needs to show on all customer billing documents.

## **Credit Balances**

In the event that a customer has a credit balance and no longer needs service from the energy vendor, the vendor shall:

1. Forward a check in the amount of any remaining credit balance directly to the customer, or, if directed by the customer, forward a two-party check for this balance to the customer in the customer's name and the name of the new home heating energy vendor.
2. If the customer dies leaving a credit balance resulting from a LIHEAP payment, the remaining credit becomes part of the customer's estate.

3. The energy vendor shall dispose of all unclaimed credit balances according to customary procedures or applicable Washington State law.

**Other Provisions:**

**Term of Agreement**

This agreement is effective from the date of execution.

**Termination**

This agreement may be terminated by either party with a thirty (30) day written notice to the other party. Termination shall not extinguish authorized obligations incurred during the term of the agreement. If LIHEAP funding is withdrawn, reduced, or eliminated by COMMERCE, the agency has the right to terminate this agreement immediately.

**Assignment of Agreement**

Neither party may assign the agreement or any of the rights, benefits and remedies conferred upon it by this agreement to a third party without the prior written consent of the other party, which consent shall not be unreasonably withheld.

The vendor and the agency do hereby agree to the conditions set forth in this agreement.

**Agency**

**Vendor**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Coastal Community Action Program  
Name of Company

City of McCleary  
Name of Company

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ADOPTING MODIFICATIONS IN RELATION TO THE SMALL WORKS ROSTER; AMENDING SECTIONS II, III, & IV OF ORDINANCE 698, AS CODIFIED IN CHAPTER 2.68 MMC, PROVIDING FOR SEVERABILITY; AND REPEALING ANY ORDINANCE OR PORTION THEREOF INCONSISTENT WITH ITS PROVISIONS.

## R E C I T A L S :

1. The City carries forth various projects, some of which have benefitted from the ability to move forward in a more expeditious manner.

2. Since prior consideration of this matter, as was true in 2002, the Legislature has adopted amendatory provisions to the enabling legislation, RCW 39.04.155, expanding the fiscal scope authorized for the small works roster approach and implementing certain other procedural changes.

3. It is the desire and intention of the City to utilize the current provisions of the law allowing the creation of a small works roster, as well as make provision for automatic inclusion of any subsequent modification in the amount authorized for utilization under the small works roster procedure laid out in RCW 39.04.155 and the related sections.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF McCLEARY:

SECTION I: Section II, Ordinance 698, and Section 2.68.020 MMC are each amended to read as follows:

The small works roster shall be established as follows:

A. Under such schedule as may be established by the provisions of RCW 39.04.155 or associated statutes, as now existing or as ~~(it)~~ they may hereafter be amended or succeeded, the City shall publish in a newspaper of general circulation a notice of the existence of the small works roster and soliciting the names of contractors for such roster. The City shall add to the small works roster those qualified contractors who respond to the published notice and request to be included on the roster: PROVIDED THAT, if by action of the Council, specialized rosters are authorized, then such publication may be for such specialized roster which shall be maintained under the same procedural requirements. In the interval between publication of the notice provided by this section, contractors submitting an appropriate written request and supporting documentation may be added to the applicable roster by action of the Director of Public Works.

B. In order to be included on the roster, the contractor shall supply information on a contractor qualification form to be developed by the Public Works Director. The contractor qualification form shall include, at a minimum, the

name and address of the contractor, the contractor's Washington registration number, the contractor's insurance company, the contractor's bonding company, the contractor's area or areas of work, and such other information as may be required by law or set forth upon the form.

C. (1) In the event the Director of Public Works determines, upon review of the qualification form, that in his or her opinion the applicant is not qualified, that applicant shall be so notified in writing, stating with reasonable specificity the bases for the Director of Public Work's decision.

(2) The Director shall also have the authority to remove a contractor from the Roster for good cause, including failure of performance. The form and content of the notification shall be of the same general nature as is set forth in (1).

(3) Any contractor whose application has been rejected or who has been removed from the roster by action of the Director shall have the right to request the Council review the decision of the Director of Public Works. Such request for review shall be filed with the Clerk-Treasurer within thirty (30) calendar days from the date of the notice of disqualification or rejection. The decision of the Council shall be final.

SECTION II: Section III, Ordinance 698 and Section 2.68.030 MMC shall be amended to read as follows:

Whenever the City seeks to construct any public work or improvements, the estimated cost of which, including costs of

material, supplies, and equipment, is (~~(\$200,000.00 or less, or)~~) no greater than such amount as may be from time to time (~~hereafter~~) authorized for such purposes by the applicable provisions of law, the small works roster may be utilized upon approval of the Council.

SECTION III: Section IV, Ordinance 698 and Section 2.68.040 MMC are each amended to read as follows:

In all situations other than those in which the provisions of Section V are utilized, the small works roster shall be utilized as follows:

A. The City shall invite proposals from at least five (5) qualified contractors on the small works roster. The form of the quotation to be received, whether telephonic, written, or electronic, shall be established by the Director in the invitation for quotations as well as such other items, including closing date and time, as the Director deems appropriate. In the event the estimated cost of the project is equal or greater than the amount for which the provisions of law requires notice to all qualified contractors upon the roster (~~exceeds \$100,000.00~~), then all contractors upon the particular roster shall be given notification of the request for quotations: PROVIDED THAT, the notification required by this sentence may be given by publication in a legal newspaper of general circulation, by mailed notice, or by notification through facsimile or electronic means. The presence of the alternative of publication of such

notice to the entire roster shall not be deemed to create a requirement that such publication be utilized.

As required by applicable law, in the event that a solicitation for quotations is made to less than the entire roster, it shall be done in such a manner as to equitably distribute the opportunity among the contractors upon the roster. For purposes of this section the term "equitably distribute" shall mean that it must be done in such a manner as to not favor certain contractors over other contractors upon the same list who perform similar work, all as set forth in RCW 39.04.155(2)(c).

B. At a minimum, the invitation to submit proposals/quotations shall include an estimate of the nature and scope of the work to be performed and the materials and equipment to be furnished.

C. When awarding a contract for work under the small works roster, the City shall award the contract to the contractor submitting the lowest responsible bid: PROVIDED, HOWEVER, that the City shall have the right under applicable law to reject any or all bids and to waive procedural irregularities.

SECTION IV: If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase

thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases had been declared invalid or unconstitutional, and if for any reason this Ordinance should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

SECTION V: Any ordinance or portion thereof in conflict with the provisions of this ordinance shall be and is hereby repealed or superseded; PROVIDED THAT, any action previously taken in reliance thereon shall be not effected.

SECTION VI: This Ordinance shall take effect upon the fifth day following date of publication.

PASSED THIS \_\_\_\_ DAY OF NOVEMBER, 2010, by the City Council of the City of McCleary, and signed in approval therewith this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

CITY OF McCLEARY:

\_\_\_\_\_  
D. Gary dent, Mayor

ATTEST:

\_\_\_\_\_  
WENDY COLLINS, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
DANIEL O. GLENN, City Attorney



STATE OF WASHINGTON )  
 : ss.  
GRAYS HARBOR COUNTY )

I, Wendy Collins, being the duly appointed Clerk-Treasurer of the City of McCleary, do certify that I caused to have published in a newspaper of general circulation in the City of McCleary a true and correct summary of Ordinance Number \_\_\_\_\_ and that said publication was done in the manner required by law. I further certify that a true and correct copy of the summary of Ordinance Number \_\_\_\_\_, as it was published, is on file in the appropriate records of the City of McCleary.

\_\_\_\_\_  
WENDY COLLINS

SIGNED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by Wendy Collins.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, Residing at:  
My appointment expires:

## ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE RELATING TO THE ESTABLISHMENT OF THE REGULAR TAX LEVY FOR THE YEAR 2010 FOR COLLECTION IN THE YEAR 2011; MAKING FINDINGS; AND RESERVING RIGHTS.

## R E C I T A L S:

1. The City Council of the City of McCleary has met and is considering its budget for the calendar year 2011.

2. At a public hearing on November 10, 2010, the City Council provided the opportunity to receive comment from the Citizens of the City on the elements of revenue projections and the ad valorem tax levy. Following that hearing, the Mayor and Council are going forward with the consideration of the City's budget for the 2011 calendar year

3. Based upon the information provided by the Office of the County Assessor, the City's actual annual ad valorem levy amount from the previous year was \$235,030.00. Further, that a 1% increase would equal \$2,350.00.

4. The City has a population of less than 10,000 citizens.

5. The City Council of the City of McCleary, following the required public hearing and after duly considering all

relevant evidence and testimony presented, has determined the City of McCleary will exercise its authority to increase the regular tax levy by the authorized one percent.

6. The action carried forth by the Ordinance is based upon a Council finding that there is a significant necessity for the property tax revenue to be increased in the next calendar year in order to meet the expenses and obligations of the City.

7. In adopting this ordinance, the City is relying upon the accuracy and completeness of the information provided to it by the Office of the County Assessor.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF McCLEARY:

SECTION 1: The Council, as the governing body of the City of McCleary, does hereby authorize and direct an increase of one percent (1%) in the regular property tax levy for the levy to be collected in the year 2011. The dollar amount of the increase directed by this section over the actual levy amount from the previous year is estimated to be \$2,350.00, representing the percentage increase of one percent (1%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations which have occurred, or any refunds made.

SECTION II: This ordinance is based upon the information from the appropriate County officials as to amounts and calculations, as well as advice from County officials that this ordinance can be amended to modify the tax rate established herein by adoption of an appropriate amendatory ordinance. The City specifically reserves the right to take such amendatory action up to and including the last day allowed.

SECTION III: Upon execution by the Mayor, a certified copy of this Ordinance shall be provided to the appropriate officials of the County so as to provide for appropriate assessment.

SECTION IV: If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases had been declared invalid or unconstitutional, and if for any reason this Ordinance should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

SECTION V: This Ordinance shall take effect upon the fifth day following date of publication.

PASSED THIS \_\_\_\_\_ DAY OF NOVEMBER, 2010, by the City Council of the City of McCleary, and signed in approval therewith this \_\_\_\_\_ day of November, 2010.

CITY OF McCLEARY:

\_\_\_\_\_  
D. GARY DENT, Mayor

ATTEST:

\_\_\_\_\_  
WENDY COLLINS, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
DANIEL O. GLENN, City Attorney

STATE OF WASHINGTON     )  
                                      : ss.  
GRAYS HARBOR COUNTY    )

I, WENDY COLLINS, being the duly appointed Clerk-Treasurer of the City of McCleary, do certify that I caused to have published in a newspaper of general circulation in the City of McCleary a true and correct summary of Ordinance Number \_\_\_\_\_ and that said publication was done in the manner required by law. I further certify that a true and correct copy of the summary of Ordinance Number \_\_\_\_\_, as it was published, is on file in the appropriate records of the City of McCleary.

\_\_\_\_\_  
WENDY COLLINS

SIGNED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by WENDY COLLINS.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR THE STATE OF  
WASHINGTON, Residing at:  
My appointment expires:

## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION RELATING TO COMPETITIVE BIDDING; ESTABLISHING POLICIES IN RELATION THERETO; AND REPEALING RESOLUTION 494 AND ALL OTHER RESOLUTIONS IN CONFLICT THEREWITH.**

**R E C I T A L S:**

1. The City operates pursuant to the provisions of R.C.W. 35A, commonly known as the Optional Municipal Code. In adopting the procedures and policies set forth below, it is the intent of the City to comply with and utilize the discretionary authority provided by the provisions of RCW 35.23.352 relating to the awarding of contracts under the small works roster process, made applicable to the City pursuant to RCW 35.40.200, and the provisions of other applicable law, including RCW 39.04.155(3), as now existing or hereafter amended or succeeded.

2. As a result of legislation placed into effect most recently amended in 2009, the City may now, as to the award of contracts, whether in relation to public works or otherwise, exercise greater flexibility as to those contracts having a value of less than \$35,000, and the City wishes to exercise that flexibility.

**RESOLUTION -A- 1****11/2010**

Dg/le

CITY OF McCLEARY  
100 SOUTH 3RD STREET  
McCLEARY, WASHINGTON 98557

3. By utilizing the flexibility, the City wishes to insure that the maximum steps that are reasonably necessary to insure receiving the greatest value for the citizens are carried forth and, in furtherance of this goal, the Council wishes to establish and adopt certain policies.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF McCLEARY, THE MAYOR CONCURRING:

SECTION I: It shall be the general policy of the City that, in the acquisition of materials, supplies, services, and capital items for which bid procedures are to be followed and which in the opinion of the City will cost less than \$35,000, classified as being subject to utilization of the limited public works contracting process, then the following procedures shall apply unless by action of the City Council the decision is made to utilize competitive bidding as provided for in the subsequent Section of this Resolution.

As to the acquisition of the items, services, or materials having an anticipated purchase value of more than \$2,000 but less than \$35,000, the following provisions shall apply:

A. As to acquisitions having an estimated value greater than \$2,000.00 but less than \$\_\_\_\_\_, the following procedure shall apply:



1. The head of the Department for which the acquisition is being made shall contact no less than three potential provisioners of the item, service, or goods in question requesting they provide to the City, either by telephone or in writing, quotations for the provision of the particular purchase. The responsible official shall insure that each of the potential provisioners are provided with the same specifications, including the specific date and time by which all such quotations must be received.

2. Upon receipt of the quotations upon the occurrence of the closing time and date, the responsible official shall report the proposals received to the City Council and the Council shall at that time have the authority to authorize the purchase or purchases involved: PROVIDED that by action of the Council, the Council may authorize the Mayor to make such decision and authorize such purchase without reporting to the Council until the next Council Meeting.

3. Upon the making of the award, the sources contacted, the quotations obtained, and the recommendation shall be recorded in writing and be open to public inspection and available for telephone inquiry.

B. As to acquisitions having an estimated value greater than \$ \_\_\_\_\_ but less than \$35,000.00, the

provisions specified above shall be fulfilled subject to the following additional requirements:

1. Specifications of the anticipated purchase shall be provided to the potential provisioners in writing and the request for provision of a proposal shall also be made in writing: PROVIDED that such written confirmations may be made subsequent to initial contact by telephone.

2. The responses shall also be received in writing and shall be maintained on file for a period of no less than one year after the date of the award.

3. Compliance with such other requirements as may be required by applicable state law for solicitation and award of contracts within the classification of a limited public works contract.

SECTION II: The provisions of this Resolution shall be in the nature of a policy established by the City, but shall give rise to no cause of action in any party in the event it is determined by the City that a particular purchase should be made in a manner other than established by this Resolution or in the event that any provision of this Resolution is not carried forth.

SECTION III: As to any purchase of supplies, material, or equipment having a value greater than that set forth in RCW 35.23.352, other than a public work or improvement, it shall be

carried out in the manner provided by the provisions of the Public Bid Law as it may from time to time exist.

SECTION IV: Under such schedule as may be established by the applicable provisions of RCW 39.04 relating the small works roster contracting process, as now existing or as it may hereafter be amended or succeeded, the City shall publish in a newspaper of general circulation a notice of the existence of the vendor lists and solicit submissions by vendors who desire to be upon the list or lists. The City shall add to the vendor roster those qualified vendors who respond to the published notice and request to be included on the roster: PROVIDED THAT, if by action of the Council, specialized rosters are authorized, then such publication may be for such specialized roster which shall be maintained under the same procedural requirements. In the interval between publication of the notice provided by this section, vendors submitting an appropriate written request and supporting documentation may be added to the applicable roster by direction of the Public Works Director. In the event of the Director's rejection of an application, the appeal process established within Chapter 2.68 of the Municipal Code shall be available.

The publications carried out pursuant to this section may be combined with those utilized to establish and maintain the

list of contractors commonly referred to as the Small Works Roster.

SECTION V: Nothing herein shall restrict the City's ability to utilize the authority to make purchases or enter into contracts through interlocal agreements with other municipal corporations, including the State of Washington, entered into under the provisions of RCW 39.34.

SECTION VI: Resolution 494 and any other Resolution in conflict with the terms of this Resolution shall be and is hereby repealed.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010, by the City Council of the City of McCleary, and signed in authentication thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

CITY OF McCLEARY:

\_\_\_\_\_  
D. GARY DENT, Mayor

ATTEST:

\_\_\_\_\_  
WENDY COLLINS, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
DANIEL O. GLENN, City Attorney