



McCleary City Council

PROPOSED AGENDA

February 23, 2011

7:00 Council Meeting

Flag Salute
Roll Call
Minutes (Tab A)
Public Comment
Mayor's Report

Staff Reports: Dan Glenn, City Attorney (Tab B)
 Nick Bird, Director of Public Works (Tab C)

Old Business: Float Shed (Tab D)

New Business: Long Term Firm Agreement (BPA) (Tab E)
 TSS Violation (WWTP) (Tab F)
 Building Department Schedule (Tab G)
 Clarification on Res. 625 (Tab H)
 Authorization to Issue Request for Proposal for Billing Software (Tab I)

Ordinances:

Resolutions:

Vouchers
Mayor/Council Comments
Public Comment
Executive Session
Adjournment

Americans with Disabilities Act (ADA)
Accommodation is Provided Upon Request

Please Turn Off Cell Phones – Thank You

CITY OF MCCLEARY
Regular City Council Meeting
Wednesday, February 09, 2011

REGULAR MEETING	Called to order by Mayor Dent.
FLAG SALUTE	The meeting was called to order at 7:00 PM with the Flag Salute.
ROLL CALL	Councilmember's Boling, Geer, Lant, Schiller, and Ator. All present.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Dan Glenn, Wendy Collins, Nick Bird, Todd Baun, George Crumb, Mick Schlenker, Jennie Reed and Jon Hinton.
MINUTES APPROVED	It was moved by Councilmember Boling, seconded by Councilmember Geer to approve the minutes as written. Motion Carried.
PUBLIC COMMENT	None.
MAYOR'S REPORT DEPARTMENT OF CORRECTIONS	The Department of Corrections performed an onsite visit to the three potential sites the City submitted for a new reception center. In addition, they brought architects, a biologist and other individuals, totaling nine people, that are part of their site team. Mayor Dent extended a public thank you to Pauline Martin from Subway and to the Rain Country Restaurant for arranging sticky buns for the attendees of the visit and they were a big hit. The DOC is moving rapidly and are working toward eliminating sites from 15 to 3 by March. The perception after the visit was that one of our sites rated as a strong contender. The City was informed that Grays Harbor County is not under the Growth Management Plan. This could save money for the DOC and would make our sites more desirable. Community feedback has been positive, Mayor Dent stated. Jon Hinton from Gray & Osborne said both Nick Bird and Todd Baun did a good job during the presentation and site visit.
LEOFF1 UPDATE	The Mayors in Grays Harbor County, which have LEOFF1 retirees, signed a letter in support of the LEOFF1 Board adopting standards for in-home care and also, supported the option for cities to obtain second opinions on whether a retiree will be best cared for by an in-home care provider or an in-facility care option. In addition, the LEOFF1 Board is questioning one of the caretakers who cares for a retiree of the City of McCleary. They are asking the caretaker to provide her current registered nursing certificate because she has been requesting an additional \$400 a month more than the other two caretakers on the basis that she is a registered nurse. The Board has reason to believe her certificate expired many years ago and was never renewed.
SOFTWARE UPDATE	As previously discussed, Vision Software has not provided all modules as contractually promised. Mayor Dent and Clerk-Treasurer Collins had a conference call with the principals of Vision Software today to discuss the issues presented. Unfortunately, they did not provide any satisfactory reasons for the constant delays and Mayor Dent has decided to move forward in terminating the contract with them. The City will now need to move forward with the request for proposal process.
BILLING CORRECTIONS	The City is still working on cleaning up billing issues on certain accounts where the multiplier calculations were not entered correctly into the billing system. There is one large business, which the Mayor was not going to name publicly, that had an incorrect multiplier for many years. Mayor Dent instructed the Utility Billing Accountant to make the correction to the billing system. Customer was notified by letter of the error and that the City would be contacting them to discuss the correction and the hospital's liability. Current employees are trying to correct these issues.
SUBSTATION MAINTENANCE	The substations have not been regularly maintained. Our crews handle the lines but there are other maintenance tasks, which our staff is not specialized in. Cost has been a significant issue as to why the tasks have not moved forward. Mayor Dent authorized staff to contact an appropriate company to provide maintenance on these tasks.

CITY ATTORNEY REPORT

Dan Glenn reported on a new bill that has been introduced in both houses that mandates all municipal court judges be chosen by election. The City of McCleary Court appoints a judge for a four-year term. The currently appointed judge is Judge Blauvelt, who has served our City very well. The way the bill is written, all municipal court judges, regardless of the size of the City, would have to be elected by the municipality's electorate. This would be mandated by 2014. The only exception appears to be if the City chooses to appoint a municipal court judge, it would have to be an elected district court judge. If an election process is chosen, the person running for the position does not have to be a resident of the city or the county in which the city is located. The qualifications are either to be a member of the Sate Bar or have passed a training program.

There is no fiscal note indicating what the cost would be for holding an election to the cities of the state who currently appoint their judge. Attorney Glenn is preparing to oppose the Bill and is suggesting that communications be sent to our Legislators and the Committee members, several of who are bill sponsors. **It was moved by Councilmember Lant, seconded by Councilmember Ator to authorize the Mayor to endorse a stand with AWC supporting appointed judges, not elected judges. Motion Carried.**

PUBLIC WORKS DIRECTOR REPORT

Nick Bird previously discussed the Public Works Trust Fund potential funding for replacement of the electrical and mechanical equipment at the wells and providing a treatment system. He is asking if Council wants to support this debt service.

The conservation program has been delayed due to miscellaneous items that have come up this week and Mr. Bird was unable to complete the establishment of the conservation program. He is approximately 90% complete on the non-residential side, and anticipate deployment the coming week. He anticipates the residential program will follow shortly.

DONATED DEFIBULATORS

The McCleary Fire Association received a donation of \$3,000.00 from the Cool Creek Nights Care Show group that hosts car shows around the area and donates the funds to local fire departments for AED's. The McCleary Fire Association used the donated funds to purchase two Zoll AED's and would like to donate them to the McCleary Fire Department and activate into service. **It was moved by Councilmember Boling, seconded by Councilmember Ator to authorize the Mayor to take ownership of the two Zoll defibulators. Motion Carried.**

RESOLUTION NO. 625 CITY FACILITY FEES

Nick Bird prepared a memo with suggested fees for the Community Center, Park Kitchen, and Beerbower Park. The fees were updated, along with deposit amounts. Councilmember Schiller asked what steps are taken to check the condition of the Community Center after each use. Mr. Bird explained they have created a check list which the weekend duty employee uses each morning to check the condition. If it's unacceptable, they report it to the office and the deposit is kept. **It was moved by Councilmember Boling, seconded by Councilmember Ator to adopt Resolution No. 625, relating to the utilization of certain municipal facilities, establishing fees; and repealing Resolution Number 473 and any other Resolution in conflict therewith. Motion Carried.**

FLOAT SHED

Mayor Dent reported the condition of the float shed is atrocious. It was originally built to store the float for the Bear Festival but can no longer store anything due to it being condemned. The Mayor and Nick Bird are asking for a decision from Council on whether they would prefer to demolish the structure using a small works contract or attempt to repair it via a small works roster. Nick Bird's recommendation is to demo the building. Discussion took place on a previous option of re-roofing the structure vs. demolishing it. Todd Baun stated he was contacted by a local roofing contractor and they quoted approximately \$15,000 to re-roof the structure.

Also discussed was the option of selling the property. This topic was brought up last year and was never settled. Recently, a family moved into a home next to the property and they have small children, bringing up the issue of safety and liability. Councilmember Schiller stated the Department of Corrections offers work crews at a very low rate and will give Nick Bird contact information to pursue if this is the route the Council chooses to go. The Council asked to table the issue until more research has been completed.

LEMAY RATE RESOLUTION ADDENDUM

It was moved by Councilmember Lant, seconded by Councilmember Boling to adopt Resolution 626 relating to public services; establishing and confirming fees; repealing Resolution 619 upon passage of a certain notification period; and providing for effective dates. Motion Carried.

AWC EMPLOYEE BENEFIT
TRUST MASTER
PARTICIPATION AGREEMENT

The employees medical and dental benefits are provided through the Association of Washington Cities through a Master Participation Agreement. The current agreement does not include insurance benefits for part-time employees. The City will be reducing the Building Official's position to half-time later this month and do not wish to have his benefits discontinued as an added hardship. The City updated the agreement to include part-time employees with 20 or more hours per week. No action is required from the Council.

RESERVOIR PROGRESS
ESTIMATE #3

It was moved by Councilmember Ator, seconded by Councilmember Boling to authorize the Mayor to approve progress estimate no. 3, reservoir repainting project for \$9,890.04 due now, and \$478.24 to be deposited into a retainage account. Motion Carried.

CONTRACT AMEDMENT #16A
TO RESERVOIR CONTRACT

Additional reservoir interior painting engineering services were required to complete the project. It was moved by Councilmember Boling, seconded by Councilmember Schiller to authorize the Mayor to sign contract amendment #16A for the increased amount of \$5,000, with the total authorized amount under the contract to not exceed \$39,200 without further authorization from the Agency. Motion Carried.

APPROVAL OF VOUCHERS

It was moved by Councilmember Lant, seconded by Councilmember Geer to approve the vouchers. Motion carried.

PUBLIC COMMENT

Michael Walter spoke in frustration over the increasing rates on the utility bills. He believes this is causing the numerous empty rentals in town. Mayor Dent explained the rates are set in relation to the debt service. Mr. Walter stated he understood that but is feeling he has to look for a home outside the City limits that will have lower utility rates.

Angenette Thompson is married to a Firefighter and she said they moved here because they were priced out of Olympia and loved our community. They are finding it very difficult to pay the high utility rates the City charges. She would like to see the City offer payment arrangements during the winter months to help out people that are struggling. She doesn't like the shut off process the City implements. Clerk-Treasurer Collins explained the option of 12 equal payments per year, however, the customer needs to have one year of on-time billing to qualify. Ms. Thompson is interested in working toward other options that could assist customers during this difficult recession time.

EXECUTIVE SESSION

None

ADJOURNMENT

It was moved by Councilmember Boling, seconded by Councilmember Geer to adjourn the meeting. The next meeting will be held on February 23, 2011 at 7:00 PM. Motion Carried.

Mayor Gary Dent:

Clerk-Treasurer Wendy Collins:

MEMORANDUM

TO: MAYOR AND CITY COUNCIL, City of McCleary
FROM: DANIEL O. GLENN, City Attorney
DATE: February 17, 2011
RE: LEGAL ACTIVITIES as of FEBRUARY 23, 2011

THIS DOCUMENT is prepared by the City Attorney for utilization by the City of McCleary and its elected officials and is subject to the attorney-client privileges to the extent not inconsistent with laws relating to public disclosure.

1. **COMMUNITY CENTER FEE RESOLUTION:** Following your action of last session, I commenced the implementation of your direction to insert the fees set forth in Mr. Bird's recommendation into the draft resolution. At that stage, it became clear a couple of the areas were not covered specifically by the recommendation. Upon contact with Mr. Bird, the indication was the anticipation was his report had made certain other general recommendations which required your direction, but that things had moved so quickly that his anticipation the Council would make such recommendations did not occur. Thus, the general matter is back before you for further review.

Basically, it boils down to two general areas. One is the area laid out in the original draft relating to use of the Community Center by other governmental entities. (As you will remember, the County Commissioners held a meeting at the Center a while back in relation to the aquifer plan.) The second is more general and ties to certain special uses, such as events not infrequently characterized as "celebrations of life" which are associated with funerals. Under the previous resolution, there were specific special rates for such events and similar events. The query will be if you desire to incorporate them into this resolution.

I am imposing upon Ms. Collins to provide you a copy of that 1999 resolution so you may see specifically what type of events are covered and determine, which, if any, you wish to create as special categories in the general resolution. We would

then modify the draft and provide you with a draft which would incorporate all into one resolution so as to insure consistent and easy utilization.

2. **ELECTED MUNICIPAL COURT JUDGE LEGISLATION**: Pursuant to your authorization, a letter to the Senate Judiciary Committee in relation to your position on the absence of a necessity for the mandated election process was prepared for the Mayor's review, modification, and transmission. It is my understanding that it has been transmitted.

McCleary and every other city which uses the appointive process allowed under RCW 3.50 received on or just after the 9th received a request for public information from the Office of the Administrator of the Courts. It requested extensive information about the judicial selection and operation process covering the period 1986 to the present. Just by chance, the information requested correlated directly with the "concerns" upon which the bill is based. I sent an inquiry to the OAC representative noting the extensive nature of the request and inquiring if there was a relationship between the support of the bill and the transmission of the request. Concurrently, it is my understanding that Hoquiam sent what was basically an objection to the nature of the inquiry. Subsequently, we have received a much more narrow request for information, as well as a response indicating that was not the purpose. However, it is difficult to believe the promotion of the bill by the Board for Judicial Administration and the tendering of the extensive and directly related query by the OAC did not have some correlation.

In any event, the hearing process will be moving along.

3. **BPA AGREEMENT**: As of the time of the preparation of this report, I have not been provided with a copy of the agreement which is before you. However, unless things are different now than they were before, it is one of those agreements about which we do not have a great deal of discretion or negotiation power.

As always, this is not meant to be all inclusive. If you have any questions or comments, please direct them to me.

DG/le

RESOLUTION NO. 473

A RESOLUTION ESTABLISHING RATES FOR THE
UTILIZATION OF THE COMMUNITY CENTER

RECITALS:

WHEREAS, the City Council is authorized pursuant to the provisions of an Ordinance to establish the rates for the utilization of the Community Center; AND

WHEREAS, it is the desire of the Council to exercise such authority; NOW, THEREFORE,

BE IT RESOLVED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF McCLEARY, THE MAYOR CONCURRING;

SECTION 1: On and after the effective date of this Resolution, the rates set forth herein shall govern the utilization of the Community Center:

- A. Large Adult Gatherings (25 + persons), including but not limited to wedding receptions, anniversary parties: \$125.00, plus \$75.00 minimum deposit.
- B. Small Adult Gatherings (less than 25), including but not limited to, Marriage and infant showers, family dinners: \$50.00, plus \$35.00 minimum deposit.
- C. Teen-Age Dances: \$50.00, plus \$50.00 minimum deposit.
- D. Local Funerals: \$10.00
- E. Garage and Estate Sales, Flea Markets, Swap Meets; \$100.00 per day plus \$75.00 minimum deposit.
- F. Non-Specified Use, including but not limited to meetings of organizations on a weekly, monthly or annual basis: \$35.00 per use, plus \$35.00 minimum deposit.
- G. Non-profit, non-sectarian, formally organized groups as specified in MMC 2.42: no cost.

SECTION II: The Clerk-Treasurer shall have the authority to require a greater deposit in the event in his or her opinion such utilization constitutes a greater risk of damage than would normally be anticipated or in the event the applicant has previously rented the premises and has not satisfactorily restored the premises to its original condition.

PASSED THIS 10th day of April, 2002, by the Council of the

City of McCleary, and signed in approval therewith this 10th day of April, 2002.

ATTEST:

Donnie Rostedt
Donnie Rostedt, Clerk-Treasurer

Wallace Bentley
Wallace Bentley, Mayor

STAFF REPORT

To: Mayor Dent
From: Nick Bird, Director of Public Works
Date: February 17, 2011
Re: Current Non-Agenda Activity

Department of Corrections – Reception Center

I have received many emails requesting additional information on all three sites proposed. In my opinion, the A/E team is just doing their due diligence in conducting a formal complete review and does not indicate any probability that any of our sites are high on their list. Responding to the Department's requests has resulted in quite a large chunk of time. To date, we do not have any more information if one of our sites will be moving on to the next round.

Conservation Program

We are just about ready to roll out the red carpet for the Conservation Program. I know as soon as we open up the proverbial doors, customers will come flooding in with their requests. The good news is that we (Ms. Mercer and I) met with BPA regarding the changes that will occur to the program next year. As a byproduct of that meeting we discovered a few new components that may be able to provide us with assistance. The good news is that we will have approximately \$70,000 to fund the program, which I am hoping will be all spent by the end of August. Typically small utilities do not offer programs like this due to the staffing demands. We are fortunate that we have individuals here that have a "Let's do it" attitude. If we are able to get a "relatively normal" day or two early next week, we may be able to provide the official announcement at the Council Meeting.

Public Works Trust Fund

The Association of Washington Cities has suggested that we draft a letter in support of the Legislature keeping PWTF money in the budget for necessary Public Works Improvements. Some of the members of the Legislature believe that PWTF is exclusively a rate subsidy program and are threatening to cut the program again, but we need to show them that we are raising rates by 22% annually just to account for debt service of a project like ours (Well Project). If we were to finance the project ourselves, the annual rate increase would need to be significantly higher than "just" 22 percent. We briefly discussed this topic last meeting, but prior to moving forward I would like your concurrence on providing a letter to the Legislature.

Should you have any questions about any items that have not been addressed, please feel free to ask away!

CHICKENS

Chicken Season

Bill Mandeville, AICP

The holiday season is nearly over which means, at least for local planners, the start of – Chicken Season. Each year around this time, planning commissions tend to address a perennial topic regarding urban chickens.

If chickens could talk, they would be among a growing number of supporters. Animal rights activist brought national attention to the relative brutality of mass produced chicken farm-factories. Comparatively backyard chickens have a life of luxury.

Raising chickens can enhance life for urban dwellers. Chickens get an easy, comfortable living while at the same time providing fresh eggs and an occasional drumstick. Two recent Penn State studies have shown that free-range hens produce healthier eggs, richer in nutrients and Omega-3 fats, and studies of a less-academic nature have confirmed that free-range eggs taste terrific.

Advocates for urban chickens are

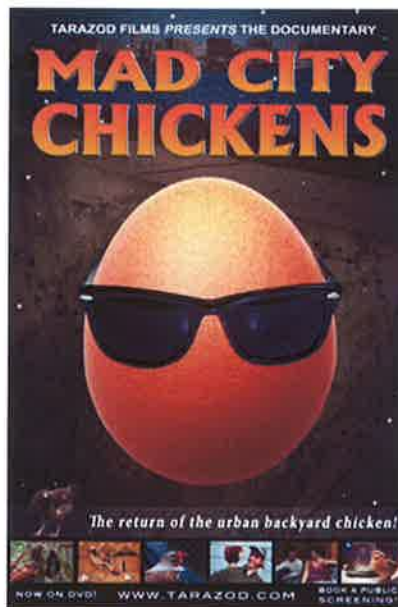
Light Reading

organized. For instance, Mad City Chickens started out as a group of like-minded, pro-poultry advocates known as the “poultry underground”. They produced a feature-length document “Mad City Chickens”, which they sell through their website and show around the country. Last year they had nearly fifty public screenings of their film in cities across the nation and in Canada.

The film is sometimes serious and at times takes a more whimsical look at the people who raise chickens in their backyards. It is equal parts entertainment and educational outreach. The film centers around a grassroots movement to legalize chicken-keeping in Madison City, Wisconsin which ultimately resulted in the city successfully

changing its code in 2004.

Spokane Valley’s Planning Commission appears to be kicking off this year’s chicken season. In February they will receive comments on options for changing sections of its municipal code that address keeping of poultry in residential zones. The City Council



Continued on page 11.

CHICKENS, continued

Continued from page 9.

asked Commissioners to review the regulations in response to recent requests from community members who would like changes in the code made to broaden their ability to raise poultry in residential areas.

Spokane Valley is joining a growing number of cities that are changing their regulations to allow chicken-keeping. The nature and scope of these chicken laws varies from city to city. Some common land use themes appear to be set forth requirements on the number of birds permitted per household and regulation of roosters. Chicken enclosures, set-back requirements, slaughtering restrictions and permit fees are among some of the other topics that planning commission will discuss.

Spokane Valley currently allows up to one chicken per each 3,000 gross square feet in residential zones on lots of at least 40,000 square feet; provided there is a clean and sanitary structure to contain them that is not located in a front yard or closer than 75 feet from any occupied structure, nor closer than 10 feet from any side property line. They are considering reducing the setback requirements to fifty feet and as little as thirty feet from all occupied structures. Spokane Valley is also going to consider



changing their existing ordinance to allow livestock in mixed-use zones, which is currently prohibited.

Although the proposed revisions will **significantly increase Spokane Valley's** chicken density, it may not be enough. A very quick review of chicken ordinances in other cities indicates that Spokane Valley might have a chicken fight on its hands. Its proposed ordinance is not as chicken-friendly as other cities. For instance:

Seattle: Last year was **Seattle's** turn to amend its chicken laws. Seattleites can now keep up to eight chickens per household. **Seattle's law** prohibits roosters but older rosters

were given grandfather rights – which could last up to twenty years.

Vancouver: Allows up to three hens per household but no roosters. Each additional hen requires another 5,000 square feet of lot area. There are no other restrictions to lot size.

Everett: Prohibits rooster but sets no limits on hens; provided the owner has a facility license permit if they have more than five hens.

Olympia: Allows up to three hens per household and no roosters. No limits on lot size.

Continued on page 14.

NATIONAL CONFERENCE EVENT

The APA Divisions Council and associated Divisions invite you to a very special event:

Local Foods Role in Economic Recovery

Ken Meter of Crossroads Research Center, a national expert on community food systems, will be the keynote speaker at dinner at Viora on Sunday, April 10, 2011 during the National Conference. Join us for an evening of conversation, camaraderie, and comestibles focused on food systems. Viora has developed a menu of locally sourced food choices with some excellent wines to highlight the evening. Look for this ticketed event in the conference program as "Local Foods Dinner" when you register. We hope to see you in Boston!

www.planning.org/conference



American Planning Association
Making Great Communities Happen

register

CHICKENS, continued

Continued from page 11.

Spokane Valley's proposed revision to its chicken ordinance is more liberal than City of Spokane's. The City of Spokane allows one chicken per 2,000 square feet of lot area. Chicken coops must be at least ninety feet from property lines. Some contend, although not very often or with a straight face, that the City of Spokane's low chicken density is

causing chicken sprawl in its suburbs.

One nice thing about the perennial chicken debate, it is typically light-hearted, humorous as well as interesting. Advocates on both sides of the issue tend to keep the discussion loose. The topic is a nice change of pace, which may be one reason it is so popular during the dreary days of winter.



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STAFF REPORT

To: Mayor Dent
From: Nick Bird, P.E., Director of Public Works
Date: February 17, 2011
Re: Float Shed

Last meeting Council requested follow-up information regarding the availability of “opportunities” for the existing site. This review is still being conducted. If I remember correctly, the general premise was to answer two questions:

1. If the structure is demolished, can the site be built on again?
2. If the site can be built on, what are the limitations?

If there are additional questions or concerns you would like addressed, please let me know.

Additionally, we have coordinated with a fencing company to install temporary fencing around the structure to limit the possibilities that an individual could be injured by falling debris. The cost is approximately \$350 (minimum charge) for 6 months (they haul, setup and tear down).

Action Requested:

No action requested.

STAFF REPORT

To: Mayor Dent
From: Nick Bird, P.E., Director of Public Works
Date: February 17, 2011
Re: Long Term Firm Agreement (BPA)

The BPA Agreement mentioned in Mr. Glenn's memorandum is exactly as he put it, "we do not have a great deal of discretion or negotiation power".

I have attached a summary of the agreement to this Staff Report from Melanie Jackson, our Transmission Services Account Executive at BPA. The actual cover letter and agreement follow the summary provided by Ms. Jackson. I have also attached a copy of the NT Contract, which follows the cover letter and agreement provided by Ms. Jackson.

It is my understanding that the intent of this agreement is to minimize the level of effort required by small entities (such as McCleary) for "Long-Term Firm Services" (defined in the attached email as transmission or resource renewals, load or resource additions, etc). This agreement allows BPA to make the requests for us, when necessary. It should also be noted that there is no cost for this service.

Action Requested:

Authorize the Mayor to execute the proposed contract.

Nick Bird

From: Jackson, Melanie M - TSE-TPP-2 [mmjackson@bpa.gov]
Sent: Thursday, February 17, 2011 10:31 AM
To: Nick Bird
Cc: Christiane Mercer; McDaniel, Mary J - TSES-TPP-2
Subject: McCleary Reservation Agent
Attachments: TxRenewalLtrData.doc; TxRenewalLtrData.doc

Hi Nick,

Here is a brief summary of actions needed related to McCleary's NT Agreement and why.

- McCleary needs two updates to its BPA NT Contract 01TX-10742
 - NT Contract Renewal: it expires 10/1/11
 - Resource Renewal: Power Services Regional Dialogue (RD) Contract needs to be added.
- Normally, all requests for Long-Term Firm services (Transmission or resource renewals, load or resource additions, etc.) require a Transmission Service Request (TSR) through BPA's OASIS (Open-Access Same-Time Information System, hosted by OATI = BPA's online transaction system).
- Because there are many small NT customers who seldom make requests, we have come up with a process to submit OASIS requests (up to 3 a year) on their behalf. This is accomplished through the Reservation Agent Agreement (RAA). There is no cost for this service.
- To accomplish these two updates, BPA is using both the RAA and the RD Renewal described below (both are exceptions to the OASIS Requirement).

RD Resource Renewal

- Because of the volume of resource renewals, Transmission decided to grant an overall exception for the effort.
- BPA T required a letter requesting renewal and an Attestation/Designation of Network Resource stating that they had a valid resource purchase agreement.
- BPA received McCleary's request and Attestation on 12/27 for the Regional Dialogue resource renewal.

NT Contract Renewal

- For McCleary though, because the NT contract expires this year, we need to immediately extend it first (by submitting a TSR), before we can add the RD resource. This is completed under the RAA that allows BPA T to submit TSRs on OASIS on a customer's behalf. The extension may be for a period of up to 30 years.
- The remaining parts of executing the RAA are to:

- 1) Notify us immediately once you've sent the letter to OATI. We'll then follow up to send our letter to them.
- 2) Also, under the RAA, we need you to provide written notice requesting the renewal of your NT reservations. I've attached a sample of information to be included on your letterhead to us. This is based on the required information on several applicable Business Practices on: http://www.transmission.bpa.gov/business/Business_Practices/, including NT Transmission Service, Requesting Transmission Service, and the OASIS LTF TSR Submittal Procedures BP.
- Once the RAA is executed, we'll work with McCleary to submit the contract extension/renewal request on your behalf in the term that you specify. This will be followed by an amendment to your NT contract to incorporate both of these updates, along with some additional cleanup items (such as additional metering information, contact updates, etc.)
- We can provide a draft of this revision for McCleary Council to review and approve prior to sending a final for execution.

A summary of the original email sent last September is included for context. Please let me know if you have any questions on this and I'll be happy to help.

Melanie Jackson
Bonneville Power Administration
Transmission Account Executive
360/619-6012

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Greetings,

I have been in touch with Wendy for some time now to try to pin down contacts for McCleary. We have a number of pending actions that I'd like to work with you to expedite. I'm sending you drafts below. Please review and then give me a call to discuss. I'd also like to set a follow-up meeting soon to get acquainted since the last meeting didn't work out as planned.

Bonneville Power Administration (BPA) Transmission Services (Transmission) is preparing to help Network Transmission (NT) customers exercise their reservation priority rights in their NT Agreement Exhibits to incorporate the new Regional Dialogue Power Purchase Agreements (Regional Dialogue Agreements). Normally, all requests for Long-Term Firm services require a Transmission Service Request (TSR) through BPA's OASIS. However, because of the volume of renewals anticipated, Transmission has decided to grant an exception for this effort.

Regional Dialogue Agreement renewal requests will be submitted by customers via official letter to Transmission in lieu of a TSR. A template letter is provided here for you to submit on your official company letter notifying Transmission Services of your intent to exercise reservation priority for your federal power purchase agreement (Subscription Power Agreement). Regional Dialogue Agreements will replace Subscription Power Agreements in October 2011. Along with the letter, you must submit a Network Resource Designation Form (Attestation) with your renewal letter. This form is also attached.

Please note: All NT Service Agreements must have a term that covers the purchase period for the Regional Dialogue Agreement period (through 10/1/2028). Your NT Agreement currently expires on October 1, 2011. Therefore, we will require an extension of your NT Service Agreement, prior to authorizing the resource renewal. I will work with you to execute a Reservation Agent Agreement that will allow Transmission to submit this TSR on your behalf. This will be followed up with McCleary submitting the letter and Attestation.

Upon receipt of the renewal letter, Transmission will follow normal procedures for updating the Network Resources in the Exhibits of the NT Service Agreement. This effort will also include some general updates to the NT Service Agreement Exhibits, including adding and verifying Meters, Points of Delivery, and some general format updates.

We hope that this proposed approach will help ensure a smooth transition. We have been working to process a revision to your NT contract by Sept. 30th, however, given the coordination difficulties, we realize that this is a stretch goal at this point. A quick summary of steps is below.





## Department of Energy

Bonneville Power Administration  
P.O. Box 61409  
Vancouver, WA 98666-1409

TRANSMISSION SERVICES

January 28, 2011

In reply refer to: TSE/TPP-2

Mr. Nick Bird, P.E., Director of Public Works  
City of McCleary  
100 South Third Street  
McCleary, WA 98557

*Nick*  
Dear Mr. Bird:

Enclosed are two originals of the Long-Term Firm Reservation Agent Agreement Contract No. 11TX-15292 (Agreement) between the Bonneville Power Administration (Bonneville) and City of McCleary (McCleary).

Please sign both originals of the Agreement and return both signed originals to my attention at one of the following addresses by Close of Business on February 15, 2011:

First Class Mail

Bonneville Power Administration  
Mail Stop: TSE/TPP-2  
P.O. Box 61409  
Vancouver, WA 98666-1409

Overnight Delivery Service

Bonneville Power Administration  
Mail Stop: TSE/TPP-2  
7500 NE 41<sup>st</sup> Street – Suite 130  
Vancouver, WA 98662-7905

When Bonneville executes the Agreement, an original will be returned to McCleary for your files. If you have any questions regarding this letter, please contact me at (360) 619-6012.

Sincerely,

A handwritten signature in black ink, appearing to read "Melanie M. Jackson".

Melanie M. Jackson  
Transmission Account Executive  
Transmission Sales

2 Enclosures

cc:

Ms. Christiane Mercer, City of McCleary

**LONG-TERM FIRM RESERVATION AGENT AGREEMENT**

**executed by the**

**UNITED STATES OF AMERICA**

**DEPARTMENT OF ENERGY**

**acting by and through the**

**BONNEVILLE POWER ADMINISTRATION**

**and**

**CITY OF MCCLEARY**

This Long-Term Firm Reservation Agent Agreement (Agreement), dated as of \_\_\_\_\_, is entered into between the Bonneville Power Administration Transmission Services (Transmission Provider) and City of McCleary (Transmission Customer).

**RECITALS**

WHEREAS Transmission Provider has determined Transmission Customer has a Service Agreement for Network Integration Transmission Service (Service Agreement) and is an Eligible Customer under the Transmission Provider's Open Access Transmission Tariff (Tariff).

WHEREAS Transmission Customer desires Transmission Provider's representative to serve as the Transmission Customer's Long-Term Firm Reservation Agent (Reservation Agent) in obtaining new or modified transmission service under Transmission Provider's Tariff.

**TERMS**

NOW, THEREFORE, in consideration of and subject to the mutual covenants contained herein, the Parties agree as follows:

1. This Agreement will become effective, following execution of this Agreement, upon the date Open Access Technology International, Inc. (OATI) formally notifies Transmission Provider that the Transmission Provider is authorized to act on Transmission Customer's behalf.
2. The Agreement shall remain in effect until terminated by either party upon 30 days written notice, but in no event shall this Agreement extend past 30 years from the date of execution.

3. Transmission Customer hereby designates Transmission Provider's representative as its duly authorized Reservation Agent as defined in the Reservation and Scheduling Agent Business Practice. Transmission Provider's representative shall be, and hereby is, authorized and directed to act on behalf of Transmission Customer as to all matters pertaining to submittal of Transmission Service Requests (TSR) associated with long-term firm Point-to-Point or Network Integration Transmission Service under the Tariff over Transmission Provider's Open Access Same Time Information System (OASIS), in all respects and with the same force and effect as if Transmission Customer were acting through its own duly authorized officials.
4. Transmission Customer agrees to submit a TSR to Transmission Provider using the procedures set forth in the version of the Reservation and Scheduling Agent Business Practice or Bulletin in effect at the time Transmission Customer submits its request.
5. Transmission Customer agrees that the terms and conditions set forth in the version of the Reservation and Scheduling Agent Business Practice or Bulletin in effect at the time Transmission Customer submits its request shall govern the time and manner of Transmission Provider's submission of Transmission Customer's TSR.
6. Transmission Customer agrees to provide Transmission Provider's representative all information that the Transmission Provider's representative deems necessary in order to submit requests for transmission service. Transmission Customer warrants that all information it provides to Transmission Provider's representative will be true and accurate to the best of its knowledge.
7. Transmission Provider's representative shall assume that all reservation requests and information submitted by Transmission Customer are accurate and originated from and are authorized by Transmission Customer without verifying the accuracy or origination of the information and reservation. Transmission Provider and Transmission Provider's representative shall not be liable for the inaccuracy or incompleteness of any information or reservation submitted by Transmission Customer or any person purporting to act on behalf of Transmission Customer. If Transmission Customer submits incomplete or inaccurate information, the Transmission Provider's representative may, but has no obligation to, contact Transmission Customer for additional information.
8. Transmission Provider and Transmission Provider's representative shall have no liability for the failure or malfunction of OASIS caused by data entry error, malfunction, failure or interruption of telecommunications links, or failure or interruption of Internet services or computer equipment and/or software including but not limited to failure to enter or cancel information or data; any loss, corruption, destruction, or other damage to data stored on OASIS; or any delay in the entry or delivery of data or failure to enter or deliver data.

9. Transmission Provider and Transmission Provider's representative shall have no liability for any failure or malfunction of communications between Transmission Provider, Transmission Provider representative, and Transmission Customer, including but not limited to the inability of Transmission Customer to contact Transmission Provider or Transmission Provider representative and any inability of Transmission Provider to receive requests for transmission service or other information from Transmission Customer.
10. Transmission Customer acknowledges that the queue position of the TSR will be the OASIS time stamp received when Transmission Provider's representative submits the TSR on OASIS, not the time Transmission Customer submits information related to the request to Transmission Provider.
11. Any notice or request made to or by either party regarding the Agreement shall be made to the other party as indicated below:

**If to OATI:**

**If by First Class Mail or by Overnight Delivery Service:**

2300 Berkshire Lane North, Mail Drop F  
 Minneapolis, MN 55441-3606

**If to Transmission Customer:**

**If by First Class Mail:**

City of McCleary  
 100 South Third Street  
 McCleary, WA 98557  
 Attn: Director of Public Works  
 Phone: (360) 495-3667

**If by Overnight Delivery Service:**

City of McCleary  
 100 South Third Street  
 McCleary, WA 98557  
 Attn: Director of Public Works  
 Phone: (360) 495-3667

**If to Transmission Provider:**

**If by First Class Mail:**

Bonneville Power Administration  
 Mail Stop: TSE/TPP-2  
 P.O. Box 61409  
 Vancouver, WA 98666-1409

**If by Overnight Delivery Service:**

Bonneville Power Administration  
 Mail Stop: TSE/TPP-2  
 7500 NE 41<sup>st</sup> Street, Suite 130  
 Vancouver, WA 98662-7905

12. The Tariff, the Reservation and Scheduling Agent Business Practice or Bulletin in effect at the time Transmission Customer submits its request, and the Transmission Service Agreement are incorporated herein and made a part hereof.

13. This Agreement shall be interpreted, construed, and enforced in accordance with federal law.

The Parties have caused this Agreement to be executed as of the date both Parties have signed this Agreement.

CITY OF MCCLEARY

UNITED STATES OF AMERICA  
Department of Energy  
Bonneville Power Administration

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_  
*(Print/Type)*

Name: Melanie M. Jackson  
*(Print/Type)*

Title: \_\_\_\_\_

Title: Transmission Account Executive

Date: \_\_\_\_\_

Date: \_\_\_\_\_

(W:\TMC\CT\McCleary\Contracts (Final)\15292\_Reservation Agent Agreement.doc)

## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: February 17, 2011  
Re: TSS Violation (WWTP)

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At the wastewater treatment plant (WWTP) we have a National Pollutant Discharge Elimination System (NPDES) Permit that regulates what our maximum influent (coming in) and effluent (going out) flows and loadings. The influent loadings monitored by the NPDES permit are Biological Oxygen Demand (BOD) and Total Suspended Solids (TSS).

Typically WWTP loadings will reach the permit limits as the system has grown or expanded. Once you are at 85% of your permit limit (or above), you are required to plan for construction of a new WWTP or correct the deficiency. We have been over 85% of our permitted TSS loading for the last three months. Copies of the monthly discharge monitoring reports (DMRs) from November 2010 to January 2011 are attached.

Violations of the NPDES permit are very serious; violations may result in a fine of up to \$10,000 per day. Fortunately, the Department of Ecology (DOE) realizes that the values shown in our monthly reports are not typical of domestic wastewater. Following the DMRs you will find the correspondence sent by DOE at the end of January and beginning of February.

The high loadings may have been caused by a variety of reasons, but we believe we have narrowed the problem down to the influent sampling hose that had a large mass attached which very well could have caused the random spike in loading. The hose has been replaced and will be checked regularly (every sample day) to ensure it remains free of debris.

If this issue continues to develop, rest assured you will continue to be informed.

**Action Requested:**

No action requested. Provided for your information.

# WASTEWATER TREATMENT PLANT MONITORING REPORT

Permit No. WA0024040

Month November Year 2010

Facility Name **McCleary Wastewater Treatment Plant**

County **Grays Harbor**

Receiving Water **East Fork Wildcat Creek**

Plant Operator **Vern Merryman**

Plant Type **SBR and UV Disinfection**

Population **1550**

| Frequency     | INFLUENT     |              |             |             |             |              |              |              | EFFLUENT - OCTOBER THROUGH MAY |              |              |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
|---------------|--------------|--------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------------------------|--------------|--------------|--------------|--------------|--------------|-----------|-----------------|-----------|---------|-----|------|-----|-----------------|-----|---------|------|----------------|-----------------|------|----------------|----------|------------|--|
|               | CONT         | 2/WEEK       | 2/WEEK      | 2/WEEK      | 2/WEEK      | CONT         | 2/WEEK       |              | 2/WEEK                         | 2/WEEK       |              | 2/WEEK       | 5/WEEK       | 5/WEEK       | 2/WEEK    |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| Date          | FLOW         | MGD          | BOD 5-DAY   | MG/L        | BOD 5-DAY   | LBS/DAY      | TSS          | MG/L         | TSS                            | LBS/DAY      | FLOW         | MGD          | BOD 5-DAY    | MG/L         | BOD 5-DAY | PERCENT REMOVAL | BOD 5-DAY | LBS/DAY | TSS | MG/L | TSS | PERCENT REMOVAL | TSS | LBS/DAY | pH   | STANDARD UNITS | DISSOLVED OXYGE | MG/L | FECAL COLIFORM | #/100 ML |            |  |
| 1             | 0.205        |              |             |             |             |              |              |              |                                |              | 0.205        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7              | 9.75            |      |                |          |            |  |
| 2             | 0.461        |              |             |             |             |              |              |              |                                |              | 0.44         |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.02           | 9.72            | 1    |                |          |            |  |
| 3             | 0.37         | 78.89        | 265.2       | 374.8       | 1260        | 0.403        | 3.27         | 96           | 11.0                           | 4.79         | 99           | 16.1         | 7.37         | 9.77         |           |                 |           |         |     |      |     |                 |     |         | 7.14 | 9.97           | 1               |      |                |          |            |  |
| 4             | 0.295        |              |             |             |             |              |              |              |                                |              | 0.304        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.2            | 9.47            |      |                |          |            |  |
| 5             | 0.243        | 76.74        | 160         | 470.9       | 981.8       | 0.25         | 2.27         | 97           | 4.7                            | 3.85         | 99           | 8.0          | 7.2          | 9.47         |           |                 |           |         |     |      |     |                 |     |         |      | 9.23           |                 |      |                |          |            |  |
| 6             | 0.244        |              |             |             |             |              |              |              |                                |              | 0.245        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                | 9.24            |      |                |          |            |  |
| 7             | 0.192        |              |             |             |             |              |              |              |                                |              | 0.184        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.68           | 9.65            |      |                |          |            |  |
| 8             | 0.243        |              |             |             |             |              |              |              |                                |              | 0.243        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.51           | 9.23            | 1    |                |          |            |  |
| 9             | 0.251        |              |             |             |             |              |              |              |                                |              | 0.253        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.63           | 9.45            | 3    |                |          |            |  |
| 10            | 0.229        | 92.59        | 170.7       | 317.1       | 584.4       | 0.221        | 4.84         | 95           | 8.9                            | 4.65         | 99           | 8.6          | 7.63         | 9.45         |           |                 |           |         |     |      |     |                 |     |         | 7.57 | 9.15           |                 |      |                |          |            |  |
| 11            | 0.231        |              |             |             |             |              |              |              |                                |              | 0.244        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.77           | 9.76            |      |                |          |            |  |
| 12            | 0.232        | 114.3        | 218.3       | 1134        | 2165        | 0.229        | 5.06         | 96           | 9.7                            | 6.06         | 99           | 11.6         | 7.77         | 9.76         |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 13            | 0.236        |              |             |             |             |              |              |              |                                |              | 0.233        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 14            | 0.178        |              |             |             |             |              |              |              |                                |              | 0.162        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 15            | 0.182        |              |             |             |             |              |              |              |                                |              | 0.17         |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.57           | 9.69            |      |                |          |            |  |
| 16            | 0.188        |              |             |             |             |              |              |              |                                |              | 0.174        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.24           | 9.29            | 1    |                |          |            |  |
| 17            | 0.182        | 125.4        | 196.7       | 567.8       | 890.2       | 0.188        | 3.23         | 97           | 5.1                            | 4.43         | 99           | 6.9          | 7.59         | 9.48         |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 18            | 0.27         |              |             |             |             |              |              |              |                                |              | 0.241        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.52           | 10.18           | 2    |                |          |            |  |
| 19            | 0.352        | 61.75        | 177.7       | 273.7       | 787.5       | 0.345        | 2.28         | 96           | 6.6                            | 6.43         | 98           | 18.5         | 7.12         | 10.5         |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 20            | 0.363        |              |             |             |             |              |              |              |                                |              | 0.368        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                | 10.44           |      |                |          |            |  |
| 21            | 0.288        |              |             |             |             |              |              |              |                                |              | 0.289        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 22            | 0.252        |              |             |             |             |              |              |              |                                |              | 0.244        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.47           | 10.38           |      |                |          |            |  |
| 23            | 0.231        |              |             |             |             |              |              |              |                                |              | 0.232        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.48           | 10.44           | 2    |                |          |            |  |
| 24            | 0.248        | 99.19        | 192.7       | 729         | 1417        | 0.233        | 2.3          | 98           | 4.5                            | 1.86         | 100          | 3.6          | 7.36         | 10.5         | 1         |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 25            | 0.252        |              |             |             |             |              |              |              |                                |              | 0.239        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.41           | 10.57           |      |                |          |            |  |
| 26            | 0.206        | 134.3        | 230.7       | 1024        | 1759        | 0.206        | 1.96         | 99           | 3.4                            | 4.12         | 100          | 7.1          | 7.4          | 10.32        |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 27            | 0.206        |              |             |             |             |              |              |              |                                |              | 0.21         |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 28            | 0.214        |              |             |             |             |              |              |              |                                |              | 0.202        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| 29            | 0.206        |              |             |             |             |              |              |              |                                |              | 0.209        |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.2            | 9.85            |      |                |          |            |  |
| 30            | 0.245        |              |             |             |             |              |              |              |                                |              | 0.24         |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      | 7.28           | 10.52           | 2    |                |          |            |  |
| 31            |              |              |             |             |             |              |              |              |                                |              |              |              |              |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| <b>Total</b>  | <b>7.495</b> | <b>783.2</b> | <b>1612</b> | <b>4891</b> | <b>9845</b> | <b>7.406</b> | <b>25.21</b> | <b>773.2</b> | <b>53.77</b>                   | <b>36.19</b> | <b>792.1</b> | <b>80.41</b> | <b>162.5</b> | <b>246.6</b> |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
|               | AVG 0.25     | AVG 98       | AVG 201     | AVG 611     | AVG 1231    | AVG 0.25     | AVG 3.2      | AVG 96.6     | AVG 6.7                        | AVG 4.5      | AVG 99.0     | AVG 10.1     | MIN 7        | MIN 9.2      | GEM 1     |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| <b>Permit</b> | <b>0.57</b>  |              | <b>742</b>  |             | <b>1252</b> |              | <b>15</b>    | <b>85</b>    | <b>71</b>                      | <b>15</b>    | <b>85</b>    | <b>71</b>    | <b>6.5</b>   | <b>8.0</b>   | <b>91</b> |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
|               | MAX 0.46     | MAX 134      | MAX 265     | MAX 1134    | MAX 2165    | MAX 0.44     | AWW 5.0      | AWW 9.3      | AWW 5.4                        | AWW 12.7     | MAX 7.8      | MAX 10.6     | GM7 2        |              |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          |            |  |
| <b>Limits</b> | <b>1.1</b>   |              |             |             |             |              | <b>23</b>    |              | <b>107</b>                     | <b>23</b>    |              |              | <b>107</b>   | <b>8.5</b>   |           |                 |           |         |     |      |     |                 |     |         |      |                |                 |      |                |          | <b>182</b> |  |

Please Circle ALL Permit Violations Mail to P.O. Box 47775, Olympia WA 98504-7775  
 AVG=Average AVW =Highest Weekly Average GEM=Geometric Mean MAX=Maximum MIN=Minimum  
 GM7=highest 7-day Geometric Mean

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Vern Merryman, WWTP Manager  
 Name and Title

Signature

# WASTEWATER TREATMENT PLANT MONITORING REPORT

Permit No. WA0024040

Month November Year 2010

Facility Name McCleary Wastewater Treatment Plant

County Grays Harbor

Receiving Water East Fork Wildcat Creek

Plant Operator Vern Merryman

Plant Type SBR and UV Disinfection

Population 1550

EFFLUENT OCTOBER THROUGH MAY

| Frequency     | 2/WEEK                | 2/WEEK                   | 5/WEEK                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------|-----------------------|--------------------------|-----------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Date          | TOTAL AMMONIA<br>MG/L | TOTAL AMMONIA<br>LBS/DAY | TEMPERATURE*<br>DEG C |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1             |                       |                          | 15.66                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2             |                       |                          | 14.88                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3             | 0.56                  | 1.88                     | 15                    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4             |                       |                          | 15.66                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5             | 0.16                  | 0.33                     | 15.22                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6             |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7             |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8             |                       |                          | 13.77                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9             |                       |                          | 13.88                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10            | 0.43                  | 0.79                     | 14.22                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11            |                       |                          | 14                    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12            | 0.39                  | 0.74                     | 13.66                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13            |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14            |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15            |                       |                          | 14.66                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16            |                       |                          | 14.66                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17            | 0.25                  | 0.39                     | 14                    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 18            |                       |                          | 14.11                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 19            | 0.42                  | 1.21                     | 12.88                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 20            |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 21            |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 22            |                       |                          | 11.88                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 23            |                       |                          | 10.66                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 24            | 0.34                  | 0.66                     | 11                    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 25            |                       |                          | 11.11                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 26            | 0.27                  | 0.46                     | 11.33                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 27            |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 28            |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 29            |                       |                          | 12.88                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 30            |                       |                          | 12.33                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 31            |                       |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Total</b>  | <b>2.82</b>           | <b>6.46</b>              | <b>297.5</b>          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|               | AVG 0.35              | AVG 0.81                 | AVG 13.5              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Permit</b> | <b>1.0</b>            |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|               | MAX 0.56              | MAX 1.88                 | MAX 15.7              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Limits</b> | <b>2.0</b>            |                          |                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**\*OCTOBER THROUGH APRIL ONLY**

Please Circle ALL Permit Violations Mail to P.O. Box 47775, Olympia WA 98504-7775  
 AVG=Average AVW=Highest Weekly Average GEM=Geometric Mean MAX=Maximum MIN=Minimum  
 GM7=highest 7-day Geometric Mean

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Vern Merryman, WWTP Manager  
 Name and Title

\_\_\_\_\_  
 Signature



# WASTEWATER TREATMENT PLANT MONITORING REPORT

Permit No. WA0024040

Month December Year 2010

Facility Name McCleary Wastewater Treatment Plant

County Grays Harbor

Receiving Water East Fork Wildcat Creek

Plant Operator Vern Merryman

Plant Type SBR and UV Disinfection

Population 1550

| Frequency     | INFLUENT     |                   |                      |             |                |              |                   |                      | EFFLUENT - OCTOBER THROUGH MAY |                      |             |                        |                |            |                |                         |                            |
|---------------|--------------|-------------------|----------------------|-------------|----------------|--------------|-------------------|----------------------|--------------------------------|----------------------|-------------|------------------------|----------------|------------|----------------|-------------------------|----------------------------|
|               | CONT         | 2/WEEK            | 2/WEEK               | 2/WEEK      | 2/WEEK         | CONT         | 2/WEEK            |                      | 2/WEEK                         | 2/WEEK               |             | 2/WEEK                 | 5/WEEK         | 5/WEEK     | 2/WEEK         |                         |                            |
| Date          | FLOW<br>MGD  | BOD 5-DAY<br>MG/L | BOD 5-DAY<br>LBS/DAY | TSS<br>MG/L | TSS<br>LBS/DAY | FLOW<br>MGD  | BOD 5-DAY<br>MG/L | BOD 5-DAY<br>LBS/DAY | PERCENT REMOVAL                | BOD 5-DAY<br>LBS/DAY | TSS<br>MG/L | TSS<br>PERCENT REMOVAL | TSS<br>LBS/DAY | pH         | STANDARD UNITS | DISSOLVED OXYGE<br>MG/L | FECAL COLIFORM<br>#/100 ML |
| 1             | 0.246        | 70.29             | 134.8                | 382.8       | 734.3          | 0.23         | 3                 | 96                   | 5.8                            | 3.16                 | 99          | 6.1                    | 6.9            | 9.61       | 1              |                         |                            |
| 2             | 0.275        | 92                | 212.5                | 499.4       | 1154           | 0.277        | 2.95              | 97                   | 6.8                            | 4.61                 | 99          | 10.6                   | 7.0            | 10         |                |                         |                            |
| 3             | 0.232        |                   |                      |             |                | 0.227        |                   |                      |                                |                      |             |                        | 6.8            | 10.17      |                |                         |                            |
| 4             | 0.274        |                   |                      |             |                | 0.264        |                   |                      |                                |                      |             |                        |                |            |                |                         |                            |
| 5             | 0.231        |                   |                      |             |                | 0.225        |                   |                      |                                |                      |             |                        |                |            |                |                         |                            |
| 6             | 0.219        |                   |                      |             |                | 0.214        |                   |                      |                                |                      |             |                        |                | 10.07      |                |                         |                            |
| 7             | 0.204        |                   |                      |             |                | 0.213        |                   |                      |                                |                      |             |                        | 6.9            | 8.88       | 2              |                         |                            |
| 8             | 0.216        | 151.4             | 265.2                | 323.4       | 566.5          | 0.21         | 2.88              | 98                   | 5.0                            | 9.19                 | 97          | 16.1                   | 6.9            | 11.18      |                |                         |                            |
| 9             | 0.277        |                   |                      |             |                | 0.277        |                   |                      |                                |                      |             |                        | 7.0            | 11.31      | 1              |                         |                            |
| 10            | 0.352        | 85.4              | 245.7                | 1226        | 3527           | 0.345        | 2.45              | 97                   | 7.0                            | 5.36                 | 100         | 15.4                   | 7.0            | 11.37      |                |                         |                            |
| 11            | 0.362        |                   |                      |             |                | 0.373        |                   |                      |                                |                      |             |                        | 7.1            |            |                |                         |                            |
| 12            | 0.421        |                   |                      |             |                | 0.38         |                   |                      |                                |                      |             |                        |                |            |                |                         |                            |
| 13            | 0.811        |                   |                      |             |                | 0.817        |                   |                      |                                |                      |             |                        | 6.6            | 11.38      |                |                         |                            |
| 14            | 0.515        |                   |                      |             |                | 0.564        |                   |                      |                                |                      |             |                        | 6.9            | 10.98      | 1              |                         |                            |
| 15            | 0.512        | 90.42             | 391.4                | 662.9       | 2869           | 0.519        | 4.58              | 95                   | 19.8                           | 7.38                 | 99          | 31.9                   | 6.9            | 11.33      |                |                         |                            |
| 16            | 0.39         |                   |                      |             |                | 0.389        |                   |                      |                                |                      |             |                        | 6.8            | 11.21      | 1              |                         |                            |
| 17            | 0.33         | 72.08             | 203.8                | 244.2       | 690.5          | 0.339        | 16.41             | 77                   | 46.4                           | 14.82                | 94          | 41.9                   | 6.8            | 11.04      |                |                         |                            |
| 18            | 0.294        |                   |                      |             |                | 0.29         |                   |                      |                                |                      |             |                        |                | 10.84      |                |                         |                            |
| 19            | 0.273        |                   |                      |             |                | 0.258        |                   |                      |                                |                      |             |                        |                | 10.62      |                |                         |                            |
| 20            | 0.275        |                   |                      |             |                | 0.264        |                   |                      |                                |                      |             |                        | 6.8            | 10.47      | 1              |                         |                            |
| 21            | 0.254        |                   |                      |             |                | 0.259        |                   |                      |                                |                      |             |                        | 7.0            | 10.78      | 1              |                         |                            |
| 22            | 0.233        | 83.79             | 153.7                | 402.6       | 738.6          | 0.22         | 3.96              | 95                   | 7.3                            | 9.03                 | 98          | 16.6                   | 6.7            | 10.22      |                |                         |                            |
| 23            | 0.226        | 89.46             | 158.9                | 269.9       | 479.4          | 0.213        | 3.23              | 96                   | 5.7                            | 5.25                 | 98          | 9.3                    | 6.9            | 10.67      |                |                         |                            |
| 24            | 0.27         |                   |                      |             |                | 0.248        |                   |                      |                                |                      |             |                        | 6.8            | 10.74      |                |                         |                            |
| 25            | 0.217        |                   |                      |             |                | 0.199        |                   |                      |                                |                      |             |                        |                |            |                |                         |                            |
| 26            | 0.221        |                   |                      |             |                | 0.201        |                   |                      |                                |                      |             |                        |                |            |                |                         |                            |
| 27            | 0.263        |                   |                      |             |                | 0.277        |                   |                      |                                |                      |             |                        | 7.9            | 10.8       | 6              |                         |                            |
| 28            | 0.307        |                   |                      |             |                | 0.32         |                   |                      |                                |                      |             |                        | 7.0            | 10.44      | 3              |                         |                            |
| 29            | 0.317        | 61.03             | 156.8                | 512         | 1315           | 0.308        | 3.54              | 94                   | 9.1                            | 7.65                 | 99          | 19.7                   | 7.1            | 10.48      |                |                         |                            |
| 30            | 0.261        | 82.71             | 178                  | 467.1       | 1005           | 0.258        | 2.47              | 97                   | 5.3                            | 10                   | 98          | 21.5                   | 7.3            | 10.97      |                |                         |                            |
| 31            | 0.246        |                   |                      |             |                | 0.245        |                   |                      |                                |                      |             |                        | 7.1            | 10.41      |                |                         |                            |
| <b>Total</b>  | <b>9.524</b> | <b>878.6</b>      | <b>2101</b>          | <b>4990</b> | <b>13079</b>   | <b>9.423</b> | <b>45.47</b>      | <b>942.8</b>         | <b>118.29</b>                  | <b>76.45</b>         | <b>980</b>  | <b>189.1</b>           | <b>159.9</b>   | <b>266</b> |                |                         |                            |
|               | AVG 0.31     | AVG 88            | AVG 210              | AVG 499     | AVG 1308       | AVG 0.30     | AVG 4.5           | AVG 94.3             | AVG 11.8                       | AVG 7.6              | AVG 98.0    | AVG 18.9               | MIN 6.62       | MIN 8.9    | GEM 1          |                         |                            |
| <b>Permit</b> | <b>0.57</b>  | <b>742</b>        | <b>1252</b>          | <b>15</b>   | <b>85</b>      | <b>71</b>    | <b>15</b>         | <b>85</b>            | <b>71</b>                      | <b>6.5</b>           | <b>8.0</b>  | <b>91</b>              |                |            |                |                         |                            |
|               | MAX 0.81     | MAX 151           | MAX 391              | MAX 1226    | MAX 3527       | MAX 0.82     | AVW 10.5          | AVW 33.1             | AVW 11.1                       | AVW 36.9             | MAX 7.9     | MAX 11.4               | GEM 4          |            |                |                         |                            |
| <b>Limits</b> |              |                   |                      |             |                |              | <b>23</b>         |                      | <b>107</b>                     | <b>23</b>            |             | <b>107</b>             | <b>8.5</b>     |            | <b>182</b>     |                         |                            |

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AVG=Average AVW =Highest Weekly Average GEM=Geometric Mean MAX=Maximum MIN=Minimum  
GM7=highest 7-day Geometric Mean

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Vern Merryman, WWTP Manager  
Name and Title

Signature

# WASTEWATER TREATMENT PLANT MONITORING REPORT

Permit No. WA0024040

Month December Year 2010

Facility Name McCleary Wastewater Treatment Plant

County Grays Harbor

Receiving Water East Fork Wildcat Creek

Plant Operator Vern Merryman

Plant Type SBR and UV Disinfection

Population 1550

EFFLUENT OCTOBER THROUGH MAY

| Frequency     | 2/WEEK                | 2/WEEK                   | 5/WEEK               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------|-----------------------|--------------------------|----------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Date          | TOTAL AMMONIA<br>MG/L | TOTAL AMMONIA<br>LBS/DAY | TEMPERATURE<br>DEG C |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1             | 0.49                  | 0.94                     | 12.9                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2             | 0.33                  | 0.76                     | 12.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3             |                       |                          | 12.0                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4             |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5             |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6             |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7             |                       |                          | 12.3                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8             | 0.38                  | 0.66                     | 12.9                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9             |                       |                          | 12.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10            | 0.75                  | 2.16                     | 12.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11            |                       |                          | 11.9                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12            |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13            |                       |                          | 12.9                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14            |                       |                          | 12.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15            | 0.48                  | 2.08                     | 12.9                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16            |                       |                          | 11.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17            | 0.56                  | 1.58                     | 11.0                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 18            |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 19            |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 20            |                       |                          | 11.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 21            |                       |                          | 12.0                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 22            | 0.34                  | 0.62                     | 12.0                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 23            | 0.41                  | 0.73                     | 12.1                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 24            |                       |                          | 12.0                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 25            |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 26            |                       |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 27            |                       |                          | 11.8                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 28            |                       |                          | 12.1                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 29            | 0.34                  | 0.87                     | 10.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 30            | 0.31                  | 0.67                     | 10.9                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 31            |                       |                          | 10.7                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Total</b>  | <b>4.39</b>           | <b>11.07</b>             | <b>276.9</b>         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|               | AVG 0.44              | AVG 1.11                 | AVG 12.0             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Permit</b> | <b>1.0</b>            |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|               | MAX 0.75              | MAX 2.16                 | MAX 12.9             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Limits</b> | <b>2.0</b>            |                          |                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**\*OCTOBER THROUGH APRIL ONLY**

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AVG=Average AVW =Highest Weekly Average GEM=Geometric Mean MAX=Maximum MIN=Minimum

GM7=highest 7-day Geometric Mean

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Vern Merryman, WWTP Manager  
 Name and Title

Signature

# WASTEWATER TREATMENT PLANT MONITORING REPORT

Month January Year 2011

Permit No. WA0024040

County Grays Harbor

Facility Name McCleary Wastewater Treatment Plant

Plant Operator Vern Merryman

Receiving Water East Fork Wildcat Creek

Population 1550

Plant Type SBR and UV Disinfection

EFFLUENT - OCTOBER THROUGH MAY

| Date          | INFLUENT |                |                   |          |             |       | EFFLUENT |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
|---------------|----------|----------------|-------------------|----------|-------------|-------|----------|----------------|-----------|-----------------|-----------|---------|--------|--------|--------|-----------------|-----|---------|------|----------------|----------------------|-------------------------|---|
|               | CONT     | 2/WEEK         | 2/WEEK            | 2/WEEK   | 2/WEEK      | CONT  | 2/WEEK   | 2/WEEK         | 2/WEEK    | 2/WEEK          | 2/WEEK    | 2/WEEK  | 2/WEEK | 5/WEEK | 5/WEEK | 2/WEEK          |     |         |      |                |                      |                         |   |
| Flow          | MGD      | BOD 5-DAY MG/L | BOD 5-DAY LBS/DAY | TSS MG/L | TSS LBS/DAY | Flow  | MGD      | BOD 5-DAY MG/L | BOD 5-DAY | PERCENT REMOVAL | BOD 5-DAY | LBS/DAY | TSS    | MG/L   | TSS    | PERCENT REMOVAL | TSS | LBS/DAY | pH   | STANDARD UNITS | DISSOLVED OXYGE MG/L | FECAL COLIFORM #/100 ML |   |
| 1             | 0.233    |                |                   |          |             | 0.233 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 2             | 0.225    |                |                   |          |             | 0.218 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 7.18           | 11.67                |                         |   |
| 3             | 0.22     |                |                   |          |             | 0.212 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 7.28           | 11.53                |                         | 2 |
| 4             | 0.211    |                |                   |          |             | 0.221 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 7.01           | 11.57                |                         |   |
| 5             | 0.205    | 124.9          | 205.2             | 498      | 818.1       | 0.197 | 4.81     | 96             | 7.9       | 11.36           | 98        | 18.7    | 7.01   | 11.57  |        |                 |     |         | 6.96 | 11.31          |                      | 1                       |   |
| 6             | 0.24     | 103            | 199.3             | 1051     | 2033        | 0.232 | 2.29     | 98             | 4.4       | 5.09            | 100       | 9.8     | 6.96   | 11.31  |        |                 |     |         | 6.71 | 10.71          |                      |                         |   |
| 7             | 0.264    |                |                   |          |             | 0.257 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 8             | 0.362    |                |                   |          |             | 0.358 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 9             | 0.278    |                |                   |          |             | 0.277 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 10            | 0.25     |                |                   |          |             | 0.243 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.87           | 11.22                |                         |   |
| 11            | 0.224    |                |                   |          |             | 0.217 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.9            | 11.17                |                         | 7 |
| 12            | 0.217    | 118.2          | 205.1             | 1503     | 2607        | 0.208 | 1.71     | 99             | 3.0       | 6.46            | 100       | 11.2    | 6.6    | 10.49  |        |                 |     |         | 6.51 | 11.26          |                      | 6                       |   |
| 13            | 0.349    | 107.6          | 301.5             | 1229     | 3443        | 0.336 | 3.06     | 97             | 8.6       | 12.22           | 99        | 34.2    | 6.59   | 10.72  |        |                 |     |         | 6.59 | 10.72          |                      |                         |   |
| 14            | 0.569    |                |                   |          |             | 0.565 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 15            | 0.517    |                |                   |          |             | 0.527 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 16            | 0.455    |                |                   |          |             | 0.43  |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 17            | 0.999    |                |                   |          |             | 0.77  |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.55           | 10.01                |                         |   |
| 18            | 0.577    |                |                   |          |             | 0.629 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.9            | 9.87                 |                         | 1 |
| 19            | 0.391    | 74.25          | 261.9             | 331.6    | 1170        | 0.423 | 4.9      | 93             | 17.3      | 3.35            | 99        | 11.8    | 6.81   | 9.86   |        |                 |     |         | 6.81 | 9.86           |                      | 5                       |   |
| 20            | 0.321    | 77.93          | 217.7             | 615.7    | 1720        | 0.335 | 3.25     | 96             | 9.1       | 2.86            | 100       | 8.0     | 7      | 10.62  |        |                 |     |         | 6.93 | 11.22          |                      |                         |   |
| 21            | 0.327    |                |                   |          |             | 0.329 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 22            | 0.289    |                |                   |          |             | 0.28  |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 23            | 0.266    |                |                   |          |             | 0.267 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 24            | 0.248    |                |                   |          |             | 0.244 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.91           | 10.89                |                         |   |
| 25            | 0.268    |                |                   |          |             | 0.266 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.96           | 10.14                |                         | 3 |
| 26            | 0.262    | 47.98          | 96.8              | 94.61    | 190.9       | 0.242 | 7.67     | 84             | 15.5      | 9.79            | 90        | 19.8    | 7.04   | 9.39   |        |                 |     |         | 7.04 | 9.39           |                      | 5                       |   |
| 27            | 0.234    | 83.4           | 164.2             | 106.7    | 210         | 0.236 | 3.2      | 96             | 6.3       | 5.31            | 95        | 10.5    | 6.88   | 10.69  |        |                 |     |         | 6.88 | 10.69          |                      |                         |   |
| 28            | 0.226    |                |                   |          |             | 0.215 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.82           | 10.49                |                         |   |
| 29            | 0.262    |                |                   |          |             | 0.251 |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 30            | 0.232    |                |                   |          |             | 0.22  |          |                |           |                 |           |         |        |        |        |                 |     |         |      |                |                      |                         |   |
| 31            | 0.23     |                |                   |          |             | 0.219 |          |                |           |                 |           |         |        |        |        |                 |     |         |      | 6.94           | 10.05                |                         |   |
| <b>Total</b>  | 9.951    | 737.3          | 1652              | 5428     | 12192       | 9.657 | 30.89    | 759            | 72.02     | 56.44           | 779       | 124     | 144.4  | 267.2  |        |                 |     |         |      |                |                      |                         |   |
| <b>Permit</b> | 0.57     |                | 742               |          | 1252        |       | 15       | 85             | 71        | 15              | 85        | 71      | 6.5    | 8.0    | 91     |                 |     |         |      |                |                      |                         |   |
| <b>Limits</b> | 1.00     | 125            | 302               | 1503     | 3443        | 0.77  | 5.4      |                | 13.2      | 9.3             |           | 22.7    | 7.3    | 11.7   | 6      |                 |     |         |      |                |                      |                         |   |
|               |          |                |                   |          |             |       | 23       |                | 107       | 23              |           | 107     | 8.5    |        | 182    |                 |     |         |      |                |                      |                         |   |

Please Circle ALL Permit Violations Mail to P.O. Box 47775, Olympia WA 98504-7775  
 AVG=Average AVW =Highest Weekly Average GEM=Geometric Mean MAX=Maximum MIN=Minimum  
 GM7=highest 7-day Geometric Mean

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Vern Merryman, WWTP Manager  
 Name and Title

Signature

# WASTEWATER TREATMENT PLANT MONITORING REPORT

Month January Year 2011

Permit No. WA0024040

Facility Name McCleary Wastewater Treatment Plant

County Grays Harbor

Receiving Water East Fork Wildcat Creek

Plant Operator Vern Merryman

Plant Type SBR and UV Disinfection

Population 1550

EFFLUENT OCTOBER THROUGH MAY

| Date          | 2/WEEK                |                          | 5/WEEK               |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------|-----------------------|--------------------------|----------------------|------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|               | TOTAL AMMONIA<br>MG/L | TOTAL AMMONIA<br>LBS/DAY | TEMPERATURE<br>DEG C |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1             |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2             |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3             |                       |                          |                      | 10.0 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4             |                       |                          |                      | 9.8  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5             | 0.47                  | 0.77                     | 10.0                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6             | 0.55                  | 1.06                     | 10.1                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7             |                       |                          | 10.2                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8             |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9             |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10            |                       |                          | 10.0                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11            |                       |                          | 9.7                  |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12            | 0.33                  | 0.57                     | 10.4                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13            | 0.81                  | 2.27                     | 10.9                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14            |                       |                          | 10.7                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15            |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16            |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17            |                       |                          | 10.2                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 18            |                       |                          | 10.2                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 19            | 1.11                  | 3.92                     | 10.1                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 20            | 0.92                  | 2.57                     | 10.9                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 21            |                       |                          | 10.7                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 22            |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 23            |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 24            |                       |                          | 10.9                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 25            |                       |                          | 10.9                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 26            | 0.5                   | 1.01                     | 11.3                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 27            | 0.5                   | 0.98                     | 10.6                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 28            |                       |                          | 10.7                 |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 29            |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 30            |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 31            |                       |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Total</b>  | <b>5.19</b>           | <b>13.15</b>             | <b>208.1</b>         |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|               | AVG 0.65              | AVG 1.64                 | AVG 10.4             |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Permit</b> | <b>1.0</b>            |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|               | MAX 1.11              | MAX 3.92                 | MAX 11.3             |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Limits</b> | <b>2.0</b>            |                          |                      |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**\*OCTOBER THROUGH APRIL ONLY**

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I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Vern Merryman, WWTP Manager  
Name and Title

\_\_\_\_\_  
Signature



STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

PO Box 47775 • Olympia, Washington 98504-7775 • (360) 407-6300

January 31, 2010

Mr. Vern Merryman  
Water/Wastewater Superintendent  
City of McCleary  
100 South 3<sup>rd</sup> Street  
McCleary, WA 98557



Your address is in the **Lower Chehalis** watershed

Re: National Pollutant Discharge Elimination System (NPDES) Permit No. WA0024040, City of McCleary Wastewater Treatment Plant

Dear Mr. Merryman:

Your November 2010 Discharge Monitoring Report (DMR) indicates your influent reached 85 percent of the following design criteria:

| <u>Monitoring Parameter</u> | <u>Sample Measurement</u> | <u>Design Criteria</u> |
|-----------------------------|---------------------------|------------------------|
| Total Suspended Solids      | 1231 lbs/day              | 1252 lbs/day           |

When influent flows or waste loads reach 85 percent of any design criteria for three consecutive months or when projected increases will reach the design criteria within five years, the planning and reporting requirements of Section S4 of your NPDES permit are triggered. Please refer to your permit for information on your obligations under this section.

If you have any questions regarding this matter (or if our information is incorrect), please contact your facility manager, Chuck Hoffman, at 360-407-6680 or [chof461@ecy.wa.gov](mailto:chof461@ecy.wa.gov), or you can call me at 360-407-6368, or e-mail me at [greg.zentner@ecy.wa.gov](mailto:greg.zentner@ecy.wa.gov).

If you need technical assistance, please contact your facility manager or call our technical assistance specialist Carl Jones at 360-407-6431 or by e-mail at [carl.jones@ecy.wa.gov](mailto:carl.jones@ecy.wa.gov).

Sincerely,

Gregory S. Zentner, P.E., Supervisor  
Municipal Operations Unit  
Water Quality Program  
Southwest Regional Office

GZ:CC(mccleary)

cc: Busse Nutley, City Administrator, City of McCleary  
Chuck Hoffman, Ecology  
Permit Compliance File





STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

PO Box 47775 • Olympia, Washington 98504-7775 • (360) 407-6300

February 10, 2011

Mr. Vern Merryman  
Water/Wastewater Superintendent  
City of McCleary  
100 South 3<sup>rd</sup> Street  
McCleary, WA 98557



Your address  
is in the  
**Lower  
Chehalis**  
watershed

Re: National Pollutant Discharge Elimination System (NPDES) Permit No. WA0024040, City of McCleary Wastewater Treatment Plant

Dear Mr. Merryman:

Your December 2010 Discharge Monitoring Report (DMR) indicates your influent exceeded the following design criteria:

| <u>Monitoring<br/>Parameter</u> | <u>Sample<br/>Measurement</u> | <u>Design<br/>Criteria</u> |
|---------------------------------|-------------------------------|----------------------------|
| Total Suspended Solids          | 1308 lbs/day                  | 1252 lbs/day               |

Exceeding the above design criteria is a violation of your NPDES permit. However, we realize the influent suspended solids concentration is not typical for municipal wastewater. We would like to work with the city to determine why the measured influent solids are consistently greater than a typical municipal wastewater.

If you have any questions regarding this matter (or if our information is incorrect), please contact your facility manager, Chuck Hoffman, at 360-407-6680 or [chof461@ecy.wa.gov](mailto:chof461@ecy.wa.gov), or you can call me at 360-407-6368, or e-mail me at [greg.zentner@ecy.wa.gov](mailto:greg.zentner@ecy.wa.gov).

If you need technical assistance, please contact your facility manager or call our technical assistance specialist Carl Jones at 360-407-6431 or by e-mail at [carl.jones@ecy.wa.gov](mailto:carl.jones@ecy.wa.gov).

Sincerely,

Gregory S. Zentner, P.E., Supervisor  
Municipal Operations Unit  
Water Quality Program  
Southwest Regional Office

GZ:CC(mccleary)

cc: Busse Nutley, City Administrator, City of McCleary  
Chuck Hoffman, Ecology  
Permit Compliance File



## **STAFF REPORT**

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: February 17, 2011  
Re: Building Department Schedule

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As a result of the reduction in force, I regret to announce that beginning February 21, 2011, the Building Department will only be open from 8 AM to noon on Mondays and 8 AM to 4:30 PM on Wednesday and Thursdays.

The goal is to try and accommodate the public as much as possible in conjunction with the reduction in hours. Building permit applications will still be accepted during normal business hours, however the response time will be dictated by the schedule above and the workload.

**Action Requested:**

No action requested. Provided for your information.

## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: February 17, 2011  
Re: Clarification of Res. 625

---

As indicated in Mr. Glenn's memorandum, certain components of the previous resolution were not carried forward in the new resolution. The four main components of the resolution that we believe may be a source of contention are:

### **1. Governmental Rates (defined in Section VI.A of Res. 625)**

- a. It was my intent to have Council determine the discount, if any, that would be provided to governmental entities. As a result of the expeditious manner in which the resolution was passed, I neglected to remind Council that this section still needed to be addressed.
- b. As there are 3 facilities in question that an agency could use (Park, Kitchen, and Community Center), you may want to consider defining the hourly rate only applies to the Community Center. This can be completed by changing the first sentence to read, "Use of the Community Center..."
- c. As Section VI.A defines an hourly rate, where the rates shown in Section VIII are in 4 hour blocks. With no discount applied, the hourly rate translates to \$12.50 per hour for the Community Center.
- d. If the intent is not to provide governmental rates for the Community Center (or other facilities), you may wish to remove this section in its entirety.

### **2. Associations Related to the Operation of the Parks and Recreation Program (New Section defined in Section VI.B of Res. 625)**

- a. I envision that the Youth Soccer League Association and Softball Associations sponsoring the Bear Festival and Basset Tournaments would fall into this category, as these groups are typically diligent in maintaining the facility after use of the facility. If this is not consistent with your thoughts on this section, please let me know.
- b. In previous reports I neglected to provide a recommendation for this section.
- c. Again, as there are 3 facilities displayed in the Rate Section, you may want to consider specifying "Use of Beerbower Park..." as opposed to the general term facility.



- d. As this section identifies a one-time deposit, I would suggest that the deposit be consistent with the Park deposit originally recommended (\$100).
- e. If the intent is not to provide the Park to these Associations free of charge, you may wish to remove Section VI.B in its entirety.

**3. Celebration of Life Ceremonies (previously addressed but omitted from Res. 625)**

- a. When the original draft resolution was provided, I assumed (I know; the phrase that is derived from the word) that it was not the intent of Council to provide variable rates for different types of events. It was the staff's intent was to simplify the current resolution by removing the size of gathering, dances, sales, etc. Unfortunately, the "Local Funerals" and "Non-profit" segments were omitted as part of the simplification process.
- b. During implementation, it has become quite clear that customers are not thrilled with having the cost of Celebration of Life events increase by 500%.
- c. Based on the customer feedback, we would suggest that Council reconsider (or consider) the addition of a "Local Funeral" component under Section VI.
- d. As a result of the feedback we have been given, we have given some consideration to the term "Local" and how that should be defined. It is our belief that this rate should only apply to a Celebration of Life ceremony (or similar term) for an event after a burial at the City Cemetery that has occurred that day (you may wish to extend the duration to allow some flexibility). If there are other suggestions to defining the term, please use them as an opportunity to generate discussion.
- e. If you would like to consider the addition of this item, I am sure Mr. Glenn would be able to phrase the section appropriately.
- f. If this section is to be added, there are four variables that Council may wish to clarify:
  - i. Identify what discount (if any) would be provided,
  - ii. Determine if an hourly rate or block rate structure is appropriate,
  - iii. The billing rate for the rate structure chosen (if any), and
  - iv. Deposit amount (if any).

**4. Non-profit, non-sectarian, formally organized groups (again previously addressed but omitted from Res. 625)**

- a. Similar to Governmental rates, it was my intent to have Council determine the discount, if any, that would be provided to non-profit entities. Again, as a result of the expeditious manner in which the resolution was passed, I neglected to remind Council that this section still needed to be addressed.
- b. Non-profit entities are common users of the Park Kitchen, Beerbower Park, and Community Center. For example, under the rate structure identified in Section VIII of Resolution 625, the Food Bank would be charged \$45 a week for the service they provide, the Bear Festival would be charged \$50 a meeting for the Community Center, \$400 for the use of Beerbower Park for the actual event, and another \$45 per four hour block for preparing and serving the bear stew.
- c. We assume (there I go again) that these dramatic charges to our local community service organizations were not intended. Based on this assumption we would suggest that Council reconsider (or consider) the addition of a “Non-profit, non-sectarian, formally organized groups” component under Section VI.
- d. Again, if you would like to consider the addition of this item, I am sure Mr. Glenn would be able to phrase the section appropriately.
- e. As non-profit groups use all three facilities identified in the Resolution, I would suggest a stated reduction approach similar to what is provided in Section VI.C (senior non-profit rate) in the event you determine that charges are to remain.
- f. If this section is to be added, there are two variables that Council may wish to clarify:
  - i. Identify what discount (if any) would be provided, and
  - ii. Deposit amount (if any).

It is important to note that Resolution 473 only addressed the use of the Community Center, while Resolution 625 adds two new facilities, Park Kitchen and Beerbower Park.

**Action Requested:**

Please provide clarification on the four items addressed, as the Council pleases.

## **STAFF REPORT**

To: Mayor Dent  
From: Wendy Collins, Clerk-Treasurer  
Date: February 23, 2011  
Re: Request for Proposal – Software Vendors

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The Mayor and Wendy Collins held a conference call with the owners and representatives of Vision Software. The call was regarding the lack of compliance in delivery of the remaining software modules as promised, most importantly the utility billing module. The representatives were not able to provide convincing explanations as to why they failed to meet delivery deadlines and for not delivering the receipts the City needed to operate the receipting module.

The Mayor is moving to terminate the current contract and proceed with the Request for Proposal process. Dan Glenn and Wendy are working on a letter notifying Vision Software of the City's decision.

### **Action Requested:**

Please authorize staff to issue the Request for Proposal.