



# McCleary City Council

## PROPOSED AGENDA

May 23, 2012

### 7:00 Council Meeting

Flag Salute

Roll Call

Minutes (Tab A)

Public Comment:

Mayor's Report/Comments:

Staff Reports:            Dan Glenn, City Attorney (Tab B)  
                                 Nick Bird, Director of Public Works (Tab C)  
                                 Staff Reports (Tab D)

Old Business:

New Business:            2013 STIP  
                                 G&O Contract  
                                 Well 2/3 Improvement Project Funding Analysis  
                                 G&O Amendment No. 1  
                                 Well 2/3 Improvement Project Contract Award  
                                 Bushing Replacement Contract Award  
                                 2012 Salary Schedule Revision

Ordinances:                2012 Salary Schedule Revision

Resolutions:

Vouchers

Mayor/Council Comments

Public Comment

Executive Session

Adjournment

Americans with Disabilities Act (ADA)  
Accommodation is Provided Upon Request

Please Turn Off Cell Phones – Thank You

The City of McCleary is an equal opportunity provider and employer.  
La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador.

**CITY OF MCCLEARY**  
**Regular City Council Meeting**  
**Wednesday, April 25, 2012**

FLAG SALUTE Mayor Dent Called the Regular Meeting to order at 7:00 PM with the Flag Salute.

ROLL CALL Council members Catterlin, Schiller, Reed, Lant and Ator.

ABSENT None.

STAFF PRESENT Present at the meeting were Dan Glenn, Wendy Collins, Nick Bird, George Crumb, and John Graham.

MINUTES APPROVED **It was moved by Councilman Ator, seconded by Councilman Lant to accept the minutes from both the March 28, 2012 and April 11, 2012 meetings. Motion Carried.**

PUBLIC COMMENT James Rigney received a disturbing letter in the mail from the City regarding garbage service. Mr. Rigney discontinued his garbage service because he doesn't need it, doesn't want it and can't afford it. He said he disposes all his garbage in a proper manner and recycles everything he can. Mr. Rigney will start his garbage service again under protest. He resents being forced to buy a service he does not need and he stated the letter he received sounded very rude and he did not appreciate it.

Councilman Schiller announced he would be gone on May 9th and will miss the meeting that evening.

Councilman Catterlin stated that Lemay is the only one that profits financially from having garbage service, not the City and he understands that the City benefits by having a clean City. The requirement to have garbage service is set by Ordinance. Mayor Dent believes it may be a state law. Dan Glenn commented that mandatory garbage service is not State law.

Councilman Schiller stated he has lived in both types of cities, with mandatory garbage service and without. He said the ones with it are more respectable to live in. The ones without become unsanitary and a big nuisance for the neighbors and the city to deal with. He prefers McCleary to continue with the mandatory garbage service in an effort to keep the City clean and livable.

Councilman Catterlin said the City needs to enforce the places that really need to be cleaned up, there wouldn't be the conflict from other people that have received garbage enforcement letters complaining that their house is garbage free but their neighbors house and property is an eye-sore. Councilman Schiller stated that is a code enforcement issue that should be dealt with by the Building Official. Mayor Dent commented that sometimes the worse problems are from people that work in and around the City. He believes that is fair to say.

MAYOR'S REPORT Mayor Dent is going to utilize the same summer schedule for the City Council meetings as they used last year, which will be the fourth Wednesday of the month for the months June, July and August.

CITY ATTORNEY REPORT Dan Glenn provided a written report and encourages the Council to let him know if there are any questions.

DIRECTOR OF PUBLIC WORKS REPORT Nick Bird had Colin Mercer send out approximately 58 garbage code enforcement letters for non compliance.

Mr. Bird also informed the Council that the STIP annual update is coming up and a hearing will be set for May 23, 2012.

Nick Bird stated he is running a 3 week ad in the Vidette for the well project. He is aiming for a May 23rd award deadline.

L&P HIGHLINE MATERIALS PURCHASE The Highline Project requires additional materials to complete the project. A summary of unit prices were provided for the Council to review. **It was moved by Councilman Lant, seconded by Councilman Schiller to authorize the City to execute Purchase Orders 12054 and 12055. Motion Carried.**

FIREWORK STAND PERMIT The Olympic Christian Academy School has applied for a fireworks stand permit and building permit. **It was moved by Councilman Ator, seconded by Councilman Reed to authorize the City to issue a fireworks permit to the Olympic Christian Academy. Motion Carried.**

L & P MATERIALS The City received bids for a single 150 KVA transformer. Nick Bird informed the Council this is for the well project and has an 8 - 10 week lead time so we need to proceed as soon as possible. **It was moved by Councilman Lant, seconded by Councilman Schiller to authorize the City to purchase ABB Item 10 for a cost of \$9,001.00 plus sales tax. Motion Carried.**

RESOLUTION NO. 643 **It was moved by Councilman Ator, seconded by Councilman Schiller to adopt Resolution No. 643, setting polices in relation to the processing of appeals under RCE69.50.505, establishing a method for compromise settlements of forfeiture proceedings, and granting authority. Motion Carried.**

RESOLUTION NO. 644 **It was moved by Councilman Lant, seconded by Councilman Reed to adopt Resolution No. 644, a Resolution relating to emergency medical service, establishing an emergency medical services utility fee pursuant to authority granted in RCW 35.11.766; repealing Resolution 585; and providing an effective date, with Option 2 rate schedule. Motion Carried.**

RESOLUTION NO. 645 **It was moved by Councilman Ator, seconded by Councilman Lant to adopt Resolution No. 645, recognizing the 100th year of operation of the Simpson Door Company and the McCleary Hotel. Motion Carried.**

APPROVAL OF VOUCHERS Vouchers/Checks approved were 34645-34685 including EFT's in the amount of \$197,439.04

**It was moved by Councilman Lant, seconded by Councilman Schiller to approve the vouchers. Motion Carried.**

PUBLIC COMMENT Mayor Dent reminded everyone the City-wide clean up is scheduled for this Saturday from 8 am to 2 pm.

Tom Reed commented on the ambulance rate memo that Nick Bird provided. He was impressed with Nick's homework.

EXECUTIVE SESSION None.

MEETING ADJOURNED **It was moved by Councilman Ator, seconded by Councilmen Schiller and Reed to adjourn the meeting at 7:52 PM. The next meeting will be on May 9, 2012 at 7:00 PM. Motion Carried.**

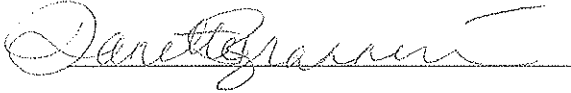
Mayor Gary Dent: \_\_\_\_\_

Clerk-Treasurer Wendy Collins: \_\_\_\_\_

## NOTICE OF CANCELLED MEETING

Pursuant to the provisions of RCW Chapter 42.30, notice is hereby given that the regular meeting of the McCleary City Council scheduled for Wednesday, May 9, 2012, has been cancelled due to lack of quorum. The next meeting of the City Council will occur on Wednesday, May 23, 2012.

Dated: May 3, 2012

A handwritten signature in cursive script, reading "Danette Brannin", written over a horizontal line.

Danette Brannin, Deputy Clerk

**MEMORANDUM**

TO: MAYOR AND CITY COUNCIL, City of McCleary  
FROM: DANIEL O. GLENN, City Attorney  
DATE: May 18, 2012  
RE: LEGAL ACTIVITIES as of MAY 23, 2012

THIS DOCUMENT is prepared by the City Attorney for utilization by the City of McCleary and its elected officials and is subject to the attorney-client privileges to the extent not inconsistent with laws relating to public disclosure.

As a note, this is a combined report including items which were to be in the report for the May 9<sup>th</sup> meeting. These items have been updated in light of information provided since that cancelled meeting.

1. SIX YEAR STREET PLAN HEARING: As you are aware from prior years, the scheduling of and publication of notice in relation to the hearing is required by the Transportation Improvement Board's statutes and/or rules. If we were to fail to timely schedule and hold the hearing and to adopt the resolution, theoretically the City's ability to obtain funding from this source for funding of any project submitted could be impaired. Bluntly, the Agency's rules are less clear as to the mandate on the timing of filing. However, at one time I was informed by a staff member that the adopted resolution must be provided to the TIB by the end of June.

Thus, taking the cautious approach and recognizing that, if we were to not follow that stated time frame, submit a project and be told we could not be considered because of that "failure, I assume a hearing date has been or will be set so as to allow both the citizens and the elected officials to consider the recommendations of the Director of Public Works.

2. THE LEGISLATIVE SESSION: One of the benefits of the Municipal Attorneys Conference was a report by the assistant director of AWC as to the major elements of legislation adopted

by the Legislature which affect Cities. For your information, I have attached a copy of his material. One aspect which was discussed and which has become an issue is the "switch" of funds in relation to the change in the moneys generated from the taxes on the sale of "hard" liquor. At the time of its adoption, the understanding was that an additional several million dollars would be coming to the cities for operation of the emergency services. Well, apparently as part of the budget balancing process, those dollars will come, but an equivalent amount from other sources which would have come to the cities will be held and used for state governmental operations.

It brings back a quote I remember being placed on the wall of one of the chief staff members of Governor Evans, a quote which I may have mentioned before. I saw it during one of the two summers during law school during which I had the opportunity to serve as an intern in his office. That quote was that "No man's life, liberty, or property are safe while the Legislature is in session."

3. SUPPLEMENTAL BUDGET: In reviewing the agenda for this meeting, I noted there was a reference to the matter of a revision in the salary schedule. In discussion with Ms. Collins, she indicated she had been informed the salary schedule as submitted did not include salaries for part-time summer employees. Thus, the salary schedule adopted in the budgetary ordinance for 2012 will require amendment in the form of a supplemental budget ordinance.

I have prepared a draft ordinance which would incorporate the amended salary schedule by reference. My understanding is that it will be introduced this evening for your initial consideration. As you are aware from prior experience, since it is not one of the special emergency situations set out in RCW 35A.33.090, but rather falls under, at worst, the historical pattern, my advice is to follow the mandates of RCW 35A.33.100. That requires the introduction of the ordinance at least five days prior to its final consideration. Given the nature of the situation, I did contact Ms. Jutte, the legal advisor for the State Auditor's Office, in the hope that there might be an exception allowing quicker adoption. However, it was her position the applicable law requires that the salaries needed to be established prior to the hiring of the individual.

As always, this is not meant to be all inclusive. If you have any questions or comments, please direct them to me.

DG/le

4/19/2012



# 2012 Legislative Update

WSAMA Spring Conference



## State Budget

- State budget had a \$2 billion shortfall in the fall of 2011.
- Legislature addressed \$500 million during first special session (November - December 2011).
- Left \$1.5 billion to address in a supplemental budget for 2012.
- Governor's proposed budget included significant cuts and cost-shifting for local government.
- After various budget proposals and two additional special sessions, final budget includes elimination of liquor tax sharing with cities and counties for rest of 2011-13 biennium.
- **ESHB 2823** permanently diverts \$10 million per year of liquor excise tax from cities and counties to state general fund.

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## State Budget Law & Justice

- No further reductions to local programs, including Basic Law Enforcement Academy, public defense grants, and auto theft prevention.
- Establishes grant program for youth gang prevention and intervention. Funded at \$250,000.
- **SB 6204 - Community supervision changes**
  - DOC will refer many crimes committed by those under supervision to local law enforcement. (Previously handled internally at DOC.)
  - Estimated savings to state: over \$20 million per biennium.
  - Estimated cost to cities: \$3.2 million per biennium.



## Law & Justice Bills Passed

- **HB 1559 – Limiting design professional liability**
  - Limits the enforceability of indemnification agreements for design professionals to their own negligence.
- **HB 2570 – Metals theft**
  - Increases penalties for stealing metal wire from gas, electrical, telecommunications, and water companies.
  - Governor vetoed provision establishing a task force.
- **SB 6108 – Rental property theft**
  - Clarifies jurisdiction for stolen rental property.
- **HB 2191 – Police dog liability & penalties**
  - Increases penalties for harming a K9 officer.
  - Exempts police dogs from statute that makes dog owners liable for bites.



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## Law & Justice - Bills Passed

### • SB 6284 – DWLS 3

- Eliminates requirement for courts to notify DOL when a person fails to respond to a notice of traffic infraction for a non-moving violation, fails to appear at a requested hearing for a non-moving violation, violates a written promise to appear in court for a notice of a non-moving violation, or fails to comply with the terms of a non-moving violation.
- DOL will no longer suspend those licenses.
- Allows jurisdictions to pursue civil enforcement to collect on these unpaid infractions, such as sending the unpaid fine to collections.
- Failure to respond to moving violation infractions is still subject to license suspension.
- DOL and stakeholders to develop definition of "moving violation."



## Law & Justice - Bills Passed

### • HB 2443 – DUI omnibus – Makes numerous changes, including:

- Clarifies the mechanism for defendants to reimburse agencies for the cost of emergency response, which some courts have been struggling with. Also increases the maximum reimbursement from \$1,000 to \$2,500.
- Adds any chemical inhaled or ingested for its intoxicating or hallucinatory effects.
- Eliminates the ability to vacate records of DUI convictions in some cases.
- Streamlines ignition interlock requirements.
- Imposes a monthly fee on a person required to install an ignition interlock device (IID).
- Authorizes WSP to establish a schedule for fees imposed on IID manufacturers, providers, and users to fund impaired driving programs.
- Allows a breath or blood test to be administered without a person's consent if arrested for felony DUI.
- Specifies that no less than one day of jail may be substituted for every 15 days of mandatory electronic home monitoring.

### • HB 2302 – DUI with child in vehicle

- Increases penalties for DUI convictions if a person under 16 is in the vehicle.

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## Law & Justice: Bills Passed

- **SB 5188 – Traffic safety cameras**
  - Retains and clarifies cities' authority to use traffic safety cameras.
  - Yellow change interval duration must meet MUTCD standards.
  - Fine for stoplight violation may not exceed the monetary penalty for a violation of the requirement to follow official traffic control devices – currently \$124.
  - Requires jurisdictions to conduct an analysis of proposed camera locations.
  - Requires annual reports regarding traffic accident rates where a camera is located and the number of infractions issued for each camera.
  - Requires signage regarding the location of a camera to be posted at least 30 days before activation of the camera.
  - Standardizes the signage requirements for camera locations.
- **SB 5381 – Voting requirements for renewal of EMS levies**
  - Eliminates the supermajority vote requirement to reauthorize six- and ten-year emergency medical services levies.



## Law & Justice: Marijuana

### Did NOT pass:

- **SB 6265 – Medical marijuana clarification**
- **Initiative 502 – Marijuana legalization initiative**
  - Legislature did not act.
  - Will be on November 2012 ballot.
  - Legalizes marijuana use for people over 21.
  - Allows private licensees to produce and sell marijuana.
  - State would regulate and tax.
  - Does NOT address medical marijuana.

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## General Government Bills passed

- **SB 5355 – Special meetings notice requirements**
  - Special meeting notices must be prominently displayed at the main entrance of the agency's principal location and at the meeting site, if different.
  - Notices must also be posted on the agency's website unless:
    - The agency does not have a website;
    - The agency employs fewer than 10 full-time equivalent employees; or
    - The agency does not employ personnel whose duty, as defined by job description or existing contract, is to maintain or update the website.



## General Government Bills NOT Passed

- **HB 2677/SB 6351 – Public records relief**
  - Allowed a city to request an injunction for a public records request if certain criteria were met. Criteria included a request being made to harass or intimidate.
  - Allowed a city or other governmental entity to adopt a policy limiting the number of hours devoted to public records requests so long as key documents, like budgets, agendas, ordinances, and contracts, were posted on the agency website or produced within five days.
- **HB 2340/SB 6146 – Limiting commercial public records requests**
  - Clarified restrictions on the use of the Public Records Act for obtaining records for commercial or profit-making purposes.
- **HB 2612/SB 6381 – Washington voting rights act**
  - Allowed an individual or group to file a lawsuit against a local government alleging that the jurisdiction's election method (at-large or districts) dilutes their voting preference.
  - Allowed court to impose district-based elections as a remedy.

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## Local Government Cost Savings - NOT Passed

- **HB 2641/SB 6372 – City-county cost savings**
  - Extended the time between mandatory financial audits.
  - Added new criteria and guidance for binding interest arbitration.
  - Enhanced the ability to use volunteers.
  - Provided for greater use of impact fee waivers for low-income housing.
  - Provided legislative direction on new Phase II municipal stormwater permit requirements.
  - Specified non-use of seatbelts or car seats to be admissible evidence in civil actions.
  - Created workgroup to explore public health efficiency recommendations.
  - Reduced ordinance publication requirements.
  - Changed other notice requirements.



## Land Use, Environment & Housing: Bills Passed

- **2ESSB 6406 – Stormwater**
  - \$1 million for training for local governments on Low-Impact Development.
  - For Eastern WA, one-year delay in new permit requirements (new permit to be effective August 2014).
  - For Western WA, delays deadlines for permit requirements related to:
    - Low-Impact Development.
    - Catch basin inspection and illicit discharge detection frequencies.
    - New stormwater standards for developments under one-acre.
- **2ESSB 6406 – SEPA**
  - Two-part rulemaking by Ecology to raise SEPA categorical exemptions:
    - Minor non-project actions, as defined in bill, and adoption of amendments to local codes required to ensure consistency with adopted comprehensive plans and Shoreline Master Programs will be exempt from SEPA review.
    - Enhancements for planned actions and infill under SEPA.
    - Authority for jurisdictions to provide guidance to applicants through the SEPA checklist.

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## Land Use, Environment & Housing Bills Passed

### EHB 1398 – Impact fee exemptions for low-income housing

- Under current law, cities may provide an impact fee exemption for low-income housing; however, the fees must be paid from public funds other than impact fee accounts (that is, the city must make up for the exempted fees from their own general fund).
- With passage of EHB 1398:
  - A local government may: (1) provide a partial exemption of up to 80 percent of impact fees for low-income housing with no explicit requirement to pay the exempted fees from public funds other than impact fee accounts; or (2) provide a full waiver of impact fees and pay for the exempted fees from public funds other than impact fee accounts.
  - School districts that receive impact fees must approve any exemption provided for low-income housing.
  - Low-income housing is defined as housing with a monthly housing expense of no more than 30 percent of 80 percent of the county's median family income.




## Land Use, Environment & Housing Bills Passed

### HB 2152 - Adjusting timelines associated with plats

- Time limitations governing the submission of final plats are modified as follows:
  - If a preliminary plat is approved by the local government on or before December 31, 2014, the final plat must be submitted to the local government within seven years of the preliminary plat approval.
  - If a preliminary plat is approved by the local government on or after January 1, 2015, the final plat must be submitted to the local government within five years of the preliminary plat approval.
  - One exception to these seven- and five-year time limits is specified: If a preliminary plat was approved by the local government on or before December 31, 2007, AND if the project is within city limits and not subject to the Shoreline Management Act, the final plat must be submitted to the local government within nine years of the preliminary plat approval.

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## Personnel


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**Passed:**

- **HB 2771 – Employer-employee relationship (Dolan case)**
  - Clarifies that a governmental contractor legal entity is not an employer for purposes of WA State Retirement Systems, and employees of governmental contractors are not eligible for state retirement system membership.
  - Limits the determination of whether an employer-employee relationship exists solely to the relationship between a government contractor's employee and a retirement system employer; not the relationship between a government contractor and a retirement system employer.

**NOT passed:**

- **SB 6228 – Employment Status Discrimination**
- **SB 5789 – Workplace bullying**
- **SB 6072 – Protecting employees from retaliation for promoting public policy**
  - Fix to Supreme Court case *Cudney v. AlSCO Inc.*



## Pensions

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**Passed:**

- **SB 6378 – Pension reform**
  - Closes alternate early retirement benefits to new members of PERS.
  - Creates a new subsidized early retirement benefit for members joining PERS Plans 2 and 3 on or after 5/1/13 - provides a 5% per year reduction in benefits from age 65 for members retiring with 30 or more years of service.

**NOT passed:**

- **HB 2441 – Limiting excess compensation**
  - Required employers and employees to cover cost of retirement increases related to increased compensation in last five years of employment.
- **SB 6563 – LEOFF plan merger**
  - Merged Plans 1 and 2 under the control of the LEOFF Board.
  - Allowed the state to skip one annual payment, saving \$75 million.

4/19/2012



## Court Update

### Court Rules under Consideration

- **Indigent Defense:**
  - Implementation delayed until 6/30/2012.
  - Added misdemeanor caseload standards of 300 or 400 cases per year.
  - Court accepting comments until 4/30/2012.
  - AWC & WSAMA continue to oppose.
- **GR 31A - Access to Court Administrative Records:**
  - Creates a new process for public access to court records.
  - AWC & WSAMA have asked the rules not be adopted.
  - Comment period expired 11/30/2011. Public hearing 2/2012.

### Regional Court Study

- AOC is sponsoring a study to look at different models of regional courts of limited jurisdiction.

### Court Planning for the Future

- Chief Justice has convened a group to look at a planning process.



## Questions?

**Dave Williams**

Association of Washington Cities  
 Director, State & Federal Relations  
 360-753-4137 x142  
 davew@awcnet.org

## **STAFF REPORT**

To: Mayor Dent  
From: Nick Bird, Director of Public Works  
Date: May 17, 2012  
Re: Current Non-Agenda Activity

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### **Well 2 & 3 Project**

This topic is discussed under various items in new business this meeting.

### **Summer Outage**

Presuming the Bushing Replacement project is awarded, we will begin notification regarding the summer outage.

### **Bushing Replacement**

This topic is discussed under new business this meeting.

### **Highline Project**

Although the purchase of products was authorized last meeting, there was a minor mishap. The quotes requested for inline and dead end insulators were reversed by the manufacturer, resulting in both suppliers misquoting the items. As these are necessary components of our work, we authorized the material purchase (General Pacific remained the low bid). **Copies of the original PO #12055 and revised PO #12055 have been attached for your reference.** The resultant cost difference is approximately \$3,800 more than originally authorized. We apologize for any inconvenience this may have caused; however it is important to note that the total cost of the two purchase orders remains below the amount budgeted for the material purchase.

### **Cedar Heights**

We have received confirmation that the bonding company will be providing funds to the bank in order to fix the infamous ADA ramp. We anticipate receiving improvement plans in the near future.

### **Reservoir Inspection**

The 500,000 gallon reservoir has been cleaned and inspected. Inspection occurred on May 3, 2012; no defects in workmanship or material failures were observed, with the exception of one minor pinhole that was repaired with Sikaflex 1A (caulk). The tank was disinfected and filled on Friday, May 4 in accordance with AWWA C652 Method 3. Bacteriological and VOC samples were taken on May 8. The sample results identified an absence of bacteriological contamination. Unfortunately the VOC samples were



contaminated, resulting in a sample error. After discussions with Gray & Osborne, our conclusion was that the error was not due to water quality, but likely lab error, although the lab would not admit as such. We decided to conduct VOC re-sampling as DOH had originally requested follow-up samples. We are currently awaiting the results. We dechlorinated the reservoir and placed back into service on May 11. The City, Gray & Osborne, and the Department of Health all agreed that the impact of the repair will be insignificant, thus VOC samples were not required prior to placing the tank online.

### **Summit II**

No new information regarding the Performance Bond issue has been received at this time. As houses are under construction, for lots abutting Summit Road, it is probable that we will allow concrete driveways to extend to the existing asphalt roadway, similar to what was done for the "Grange Plat" across from Lynch Road.

### **M&M Properties**

We received a phone call on Monday May 14 indicating that the developers are attempting to pull together a financing package to begin this project. They are hoping to begin the process again soon.

### **Snow Policies**

Placeholder for updates this summer.

### **Developer Extension**

The developer extension of a water and sewer line from Summit to what has been called Rossvale is now underway. The waterline is expected to be complete and pressure tested at the end of the week (5/18), with the sewer work to follow shortly thereafter. Note; no new connections are being installed. This project is simply to increase the value of a parcel that currently did not have service (as previously discussed).

### **Chamber Flyer**

The City will be participating in the Chamber's quarterly advertisement. An advertisement about keeping your sales tax local and destination based sales tax will be included in this next advertisement. Keep an eye out for it, and please be sure to let people know about destination based sales tax.

### **Summer Schedule**

Please remember that Council Meetings will be held only the 4<sup>th</sup> Wednesday of the month in June, July, and August.



# PURCHASE ORDER CITY OF McCLEARY

100 South 3rd Street  
McCleary, WA 98557  
Phone: 360-495-3863  
Fax: 360-495-3097

**City of McCleary**  
*Home of the McCleary Bear Festival*

P.O. NO. 12055  
DATE \_\_\_\_\_  
CUSTOMER ID \_\_\_\_\_

ORIGINAL

**VENDOR** Genreal Pacific  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SHIP TO** City of McCleary  
\_\_\_\_\_  
100 S 3rd St  
\_\_\_\_\_  
McCleary, WA 98557  
\_\_\_\_\_  
\_\_\_\_\_

ORDERED BY	SHIPPING TERMS	DELIVERY DATE
Nott		

QTY ORDERED	QTY RECVD	DESCRIPTION	DEPT	UNIT PRICE	LINE TOTAL
25.00		Joslyn J8912 3/4"x12" bolt	LP	\$ 2.19	\$ 54.75
50.00		Joslyn J8914 3/4"x14" bolt		2.36	118.00
12.00		Sediver NYB130XF039SORO 115kv D.E.		268.00	3,216.00
30.00		Sediver NBKG30XHO28SORO 155kv Ins.		74.00	2,220.00
12.00		CECO ENL-6 3/4" oval eye nut		3.14	37.68
100.00		Joslyn 3/4" coil lock washer		0.38	38.00

<b>SUBTOTAL</b>	\$ 5,684.43
<b>SALES TAX</b>	477.49
<b>TOTAL</b>	<b>\$ 6,161.92</b>

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:

**CITY OF McCLEARY**  
100 South 3rd Street  
McCleary, WA 98557  
360-495-3863  
360-495-3097

\_\_\_\_\_  
Authorized by Date



**City of McCleary**  
*Home of the McCleary Bear Festival*

# PURCHASE ORDER

## CITY OF McCLEARY

100 South 3rd Street  
McCleary, WA 98557  
Phone: 360-495-3863  
Fax: 360-495-3097

P.O. NO. 12055  
DATE \_\_\_\_\_  
CUSTOMER ID \_\_\_\_\_

Revised

VENDOR Genreal Pacific  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SHIP TO City of McCleary  
100 S 3rd St  
McCleary, WA 98557  
\_\_\_\_\_  
\_\_\_\_\_

ORDERED BY	SHIPPING TERMS	DELIVERY DATE
Nott		

QTY ORDERED	QTY RECVD	DESCRIPTION	DEPT	UNIT PRICE	LINE TOTAL
25.00		Joslyn J8912 3/4"x12" bolt	LP	\$ 2.19	\$ 54.75
50.00		Joslyn J8914 3/4"x14" bolt		2.36	118.00
12.00		Sediver NYB130XF039SORO 115kv D.E.		74.00	888.00
30.00		Sediver NBKG30XH028SORO 155kv Ins.		268.00	8,040.00
12.00		CECO ENL-6 3/4" oval eye nut		3.14	37.68
100.00		Joslyn 3/4" coil lock washer		0.38	38.00

- 1. Please send two copies of your invoice.
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- 4. Send all correspondence to:

CITY OF McCLEARY  
100 South 3rd Street  
McCleary, WA 98557  
360-495-3863  
360-495-3097

SUBTOTAL	\$ 9,176.43
SALES TAX	770.82
<b>TOTAL</b>	<b>\$ 9,947.25</b>

\_\_\_\_\_  
Authorized by Date

## STAFF REPORT

To: Mayor Dent  
From: Colin Mercer Webmaster  
Date: May 3, 2012  
Re: April Website & Help Desk

### Re-Occurring Website Activities

- Council Agenda/Packet posted online.
- Council Minutes posted online.

### New Website Activity

Added all 2012 Council Minutes

### Additional Tasks

Conduct daily building department activities in the absence of the Building Official.  
Send out 34 Garbage non-compliance letter to tenants and owners.  
Final inspection for house at 424 S 1<sup>st</sup> Street.  
Worked with Police Dept and owner of 127 E Hemlock to clean up complaints.  
Three single family homes started in Summit Place II development.

### Help Desk Activity

Month	Number of Incidents Reported	Staff Reported / Closed / Open	Citizen Reported / Closed / Open
January	17	5 / 4 / 1	11 / 4 / 8
February	15	9 / 7 / 3	6 / 5 / 9
March	9	4 / 2 / 5	5 / 5 / 9
April	14	10 / 5 / 10	4 / 3 / 10

### Conservation Program

Month	Applications Received	Conservation Permits Issued	Rebates Paid This Month	Total Rebates Paid To Date
January	3	3	\$50.00	\$50.00
February	1	1	\$1620.00	\$1670.00
March	0	0	0	\$1670.00
April	1	0	0	\$1670.00

### Website Comments:

None this month.

**Website Traffic**      **April 1, 2012 through April 30, 2012**

<b>Section</b>	<b>Page Views</b>	<b>Percent of Total</b>
<a href="#">Default Home Page</a>	2139	39.17%
<a href="#">Events Calendar</a>	315	5.77%
<a href="#">Agendas and Minutes</a>	246	4.5%
<a href="#">City Departments</a>	229	4.19%
<a href="#">City Jobs</a>	215	3.94%
<a href="#">Utilities</a>	185	3.39%
<a href="#">Code, Ordinances &amp; Standards</a>	179	3.28%
<a href="#">Search Results</a>	174	3.19%
<a href="#">Police</a>	116	2.12%
<a href="#">Mayor and Council</a>	106	1.94%
<a href="#">Bear Festival</a>	103	1.89%
<a href="#">Planning Department</a>	99	1.81%
<a href="#">Administration</a>	98	1.79%
<a href="#">City Photos</a>	95	1.74%
<a href="#">Public Facilities</a>	89	1.63%
<a href="#">FAQ's Page</a>	88	1.61%
<a href="#">Conservation Program</a>	88	1.61%
<a href="#">Light &amp; Power</a>	86	1.57%
<a href="#">Fire</a>	85	1.56%
<a href="#">Municipal Court</a>	83	1.52%
<a href="#">Water / Wastewater</a>	82	1.5%
<a href="#">Chamber of Commerce</a>	73	1.34%
<a href="#">Development Services / Building</a>	63	1.15%
<a href="#">Helpful Links</a>	58	1.06%
<a href="#">Home Page</a>	43	0.79%
<a href="#">Bear Festival Photos</a>	41	0.75%
<a href="#">Flood Photos 2009</a>	34	0.62%
<a href="#">Tell Us What You Think!</a>	31	0.57%
<a href="#">2008-12 Budget</a>	30	0.55%
<a href="#">65th Anniversary Photos</a>	28	0.51%
<a href="#">Interlocal Agreements</a>	27	0.49%
<a href="#">Previous Years Council Minutes</a>	24	0.44%
<a href="#">Christmas Photos 2007</a>	24	0.44%
<a href="#">Park Project Photos</a>	23	0.42%
<a href="#">City Staff</a>	22	0.4%
<a href="#">Previous Years Council Agendas</a>	18	0.33%
<a href="#">Community Center</a>	11	0.2%
<a href="#">Surveys &amp; Questionnaires</a>	8	0.15%
<a href="#">Conservation Data Page</a>	2	0.04%
<a href="#">Stormwater Plan Questionnaire</a>	1	0.02%
<b>TOTAL</b>	<b>5461</b>	<b>100%</b>

## STAFF REPORT

To: Mayor Dent  
From: Paul Nott, Light & Power  
Date: May 15, 2012  
Re: April Report



	Monthly Statistics;	YTD Totals;
New Services;	3	3
System Outages;	0	12
Pole Replacements;	4	5
Maintenance Work Orders;	4	16
Billable Work Orders;	1	4

The month of April has consisted of some new service work, pole replacements and some maintenance work orders.

We had 3 new service connections this month. It appears that from all of the temporary service connections that we have had requests for recently that new home construction is starting to pick up in our community.

We have replaced two poles in the alley between Simpson and Maple Street and are in the process of changing many more. Since we had such nice weather last week we changed plans and got the two remaining transmission poles changed while we had the nice weather. Our goal is to have the wire strung, sagged and clipped in by mid July so that we can take advantage of a GHPUD outage which will affect the transmission line serving our City to get the dead-ending completed and the high line re-route will be complete.

While working on the highline re-route we will also be completing the 4kv cutover on Simpson.

We assisted the Public Works crew replace a roof on the lean to in the back yard of the City shop.

We are also preparing for the well project which might entail a distribution re-route and a small primary extension at the well site.

As always if you have any questions or concerns feel free to contact us...

Wear sunscreen...

**STAFF REPORT**

**To: Mayor Dent**  
**From: George M. Crumb, Chief of Police**  
**Date: May 18, 2012**  
**RE: Report for May 23, 2012 Council Meeting**

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**SUMMARY OF POLICE INCIDENTS / ACTIVITIES:**

The below listed information are calls or contacts received by McCleary Police Officers either generated by Grays Harbor County dispatch 911 service, citizen reports, call ins, contacts, or other officer generated incidents:

\*1070 incident histories reported as of 051812.

Notice of Infractions and Criminal Traffic Bails issued from 050312-051712 was \$6980 with 5 mandatory court dates.

- |                                     |                                  |
|-------------------------------------|----------------------------------|
| ... Speeding.                       | ...Domestic Violence             |
| ... Speeding in School Zone         | ...Burglary                      |
| ... Fire Response's                 | ...Disorderly Conduct            |
| ... Traffic Stop's                  | ...Assault/Firearm used /Threats |
| ... Agency Assist's                 | ...Drug Incidents                |
| ... Animal Complaints               | ...Curfew Violations             |
| ... Traffic Hazard Reports          | ...Welfare Checks                |
| ... Report of Harassment            | ...Suspicious Person/Vehicle     |
| ... Police Information or Referrals | ...9-1-1 Open Line/Hang up       |
| ... Traffic Offense/Reckless        | ...Found Property Reports        |
| ... Motorist Assist/Citizen Assist  | ...Theft Reports                 |
| ... Attempt to Locate               | ...Juvenile Problems             |
| ... Malicious Mischief              | ...Warrant Arrests               |
| ... 9-1-1 Open Line                 | ...Civil matters                 |
| ...Custody dispute/Civil            | ...D.U.I.                        |
| ...Audible Alarm                    | ...Subject Stop                  |
| ...Hit & Run                        |                                  |

**Discussion:** Open

Officer Bunch out on sick leave.

Both 1999 surplused police vehicles have been parked at the treatment plant for further disposition. Ford saying new vehicles maybe end of May or first part of June for delivery to dealer. Agencies are beginning to receive these new units.

Current vehicle status: 2008 Ford Crown Vic Police Interceptor in service.  
2006 Ford Crown Vic. Police Interceptor in service.  
2005 Chevy Impala Police Vehicle in service  
1998 Ford Crown Vic Sedan in service.

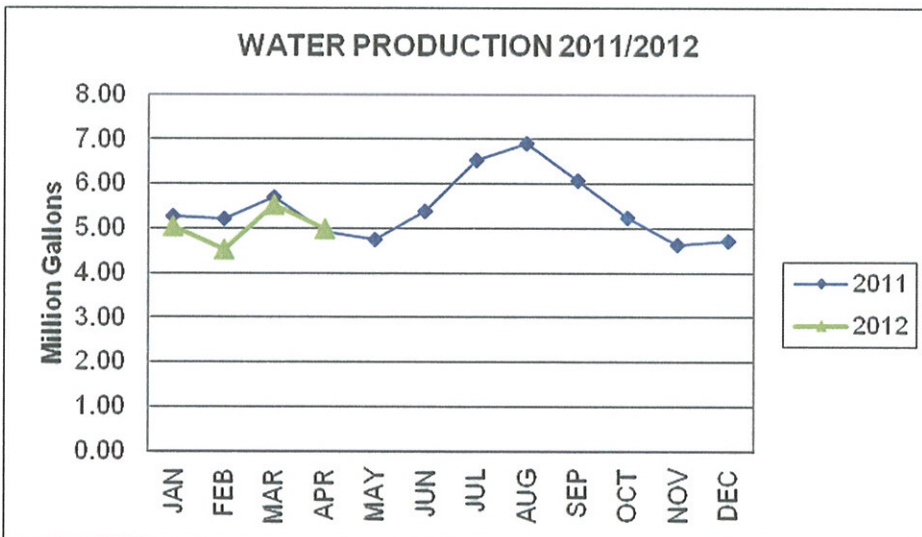
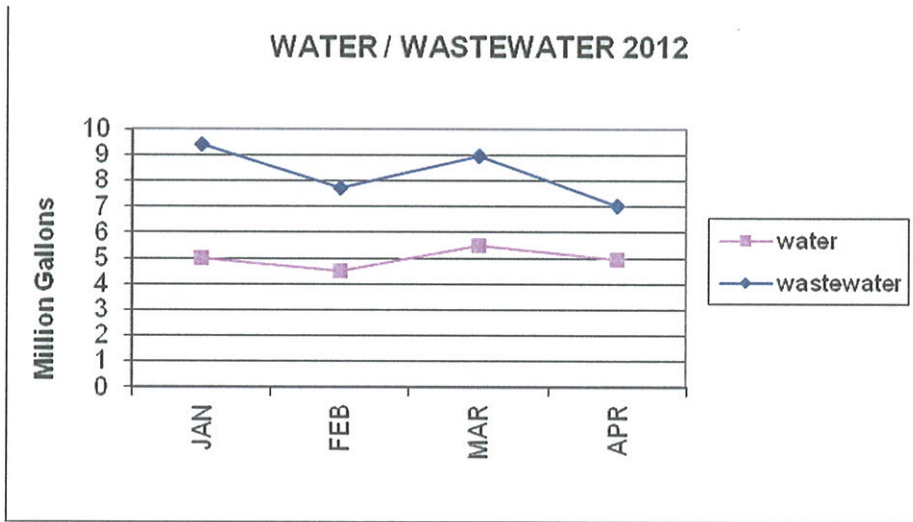
Council Members Present: ALL.... Mr. Ator, Mr. Reed, Mr. Catterlin, Mr. Lant,  
Mr.Schiller.

Mayor Dent: Present / Not Present \_\_\_\_\_

Officer Reporting: Chief Crumb \_\_\_\_\_

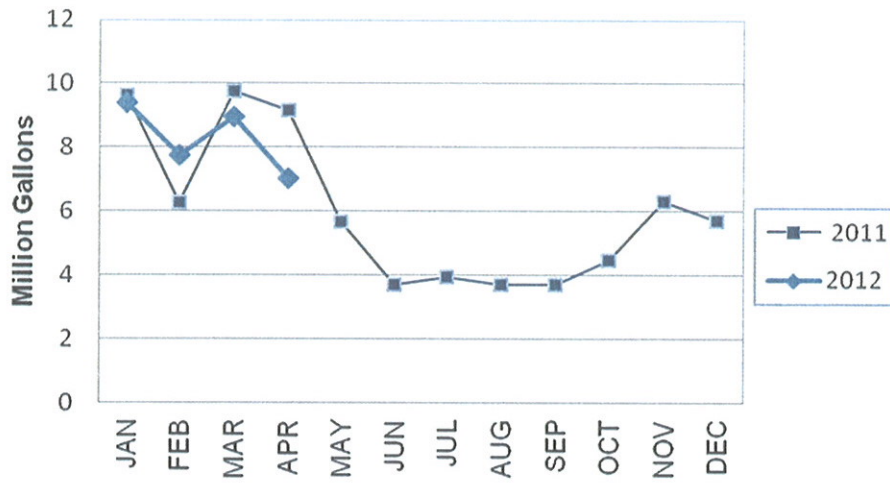
To: Mayor Dent  
 From: Vern Merryman, Water/Wastewater  
 Date: May 2012  
 Re: Monthly Report

April totals: Water, 4.97 million gallons.  
 Wastewater, 7.05 million gallons.  
 Precipitation, 7.61 inches.  
 Biosolids, 94,420 liquid gallons or 1.99 dry tons.

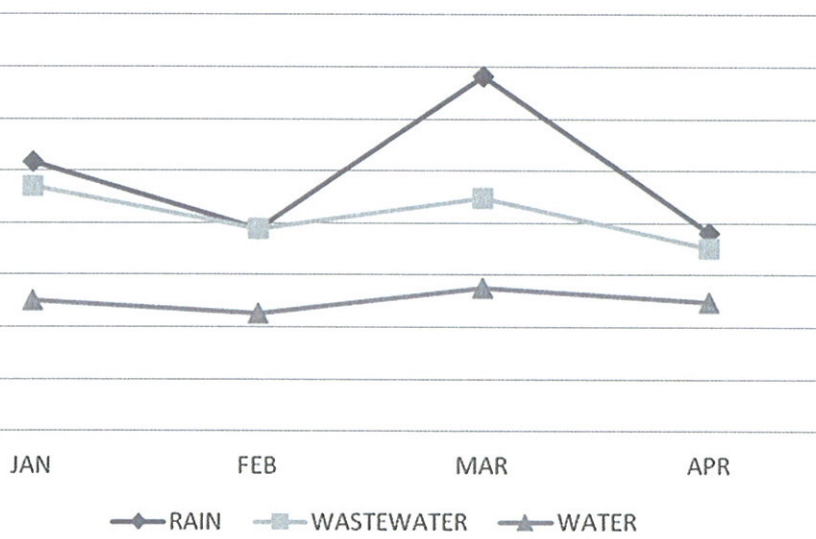
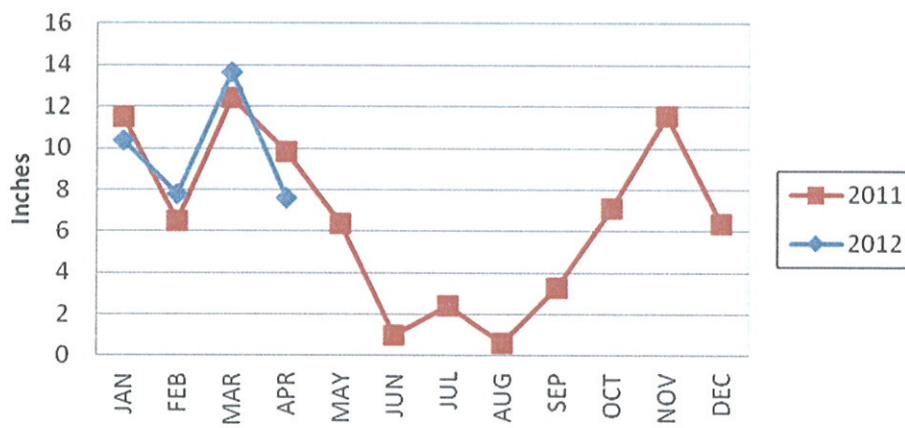




**WASTEWATER FLOW 2011/2012**



**PRECIPITATION 2011/2012**



## STAFF REPORT

To: Mayor Dent  
From: Todd Baun, Public Facilities Manager  
Date: May 18, 2012  
Re: April Report

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The following items are the highlights of what I have been working on during the past month.

- I still have received no contact from Mr. and Mrs. Gravatt on the storm water issue affecting their property located at 311 W. Simpson Ave. We are in a holding pattern until we receive the legal documents that have been given to them by the city.
- The flower baskets are now at the Elma High School greenhouse. The students have planted them and are taking good care of them. We are expecting the baskets to be hung up by Memorial Day.
- The crew is still filling in many potholes throughout the City. We are trying to keep up on the potholes, but it seems that they multiply faster than we can fill them.
- We are still installing our radio read water meters. We see the finish line and are working hard to be completed by the end of May.
- Day wireless has come in and switched most of the Public Works radios to narrow band. We have 4 radios that were previously thought be able to make the switch, but we now know that they need to be replaced. If the PO is approved, we will get the last 4 of the Public Works radios compliant with Narrow Band.
- I'm been trying to contact the WSDOT and see if they have the time to come in and sweep all of our streets. They are in the process of hiring a new supervisor for the Elma shed, so we are in a little delay on getting the streets swept.
- With the great weather we have been having, we have also been seeing new water leaks in our system. We have fixed a couple minor water leaks during this dry spell of weather.
- We will start the inspection all of our sewer manholes in the upcoming weeks. We are trying to identifying possible I & I issues in our sewer system. We will be working on repairing them once they are identified.
- We are still locating many side sewer clean outs that go to empty lots. We are checking them for possible I & I issues.
- We have found another failing section of 24" concrete storm line. It is on Maple St. between 5<sup>th</sup> and 6<sup>th</sup> Streets. I will be getting quotes to fix another section of this line.
- Hydrant flushing went well during the week of April 16<sup>th</sup>. We removed more rocks, debris and smell from the system.
- Mowing season has started. We have been trying to make the City look good and we finding out how much time and effort Tami put into the job. We sure do miss her and all her hard work.

- We also will be starting on our Valve exercising program. It is recommended by several publications that we exercise every valve in our system yearly. We will be updating and implementing our new program soon.
- And as always, we are trying to keep up on all our routine and daily maintenance of the parks, cemetery, streets, water, sewer, storm and buildings.

If you have any questions, don't be afraid to ask. If you see something that needs attention or have any ideas that you would like me to pursue, my door is always open, so please come and talk to me.

## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: May 17, 2012  
Re: 2013 STIP

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Last meeting Council set the date for the public hearing on the 2013 STIP. As the intent of the public hearing is to receive input from the public, it must be advertised. Unfortunately we missed the deadline to advertise in the Vidette for the public hearing. However, not all is lost. We can use this meeting to informally discuss the six projects that were on last year's list and discuss if any other major improvements are necessary.

I have attached the 2012 STIP for review.

Over the last three years, we have simply taken the project estimates prepared in 2008 and increased them by 3%. While that is a very simple approach, on the off chance that we have any funding opportunities, we could find ourselves in a very tight situation if we were awarded funds based on these figures. Before next meeting, we will re-evaluate the length of the improvements and the costs, providing detailed cost estimates for the 2013 STIP. This revised information will be included in the Council packet for next meeting.

STIP documents are not required to be adopted until July 1<sup>st</sup>; not June 1<sup>st</sup>.

### **Staff Recommendation:**

None at this time.

### **Action Requested:**

Please review and discuss the 2012 STIP.

**City of McCleary**  
 Six Year Transportation Improvement Program  
 2012 - 2017

Priority	Project Name and Limits	2011 Est. Project Cost	Est. Const. Year	Notes
P 1	W. Ash St.; N. 10th St. to N. 7th St.	\$ 1,432,080	Year 1	Reconstruct and Widen; New C&G, Storm, SW, Planter Strip, Trees, Parking Lane
P 2	S. 3rd St.; W. Simpson Ave. to McCleary-Sine Rd.	\$ 924,560	Year 2	Resurface; ~1500 lineal feet new C&G and sidewalk
P 3	N. Summit Road; E. Beck St. to Larson St.	\$ 3,675,360	Year 3	Resurface; New C&G, Stormwater System, Sidewalk, Planterstrip, and Street Trees
P 4	S. 4th St.; W. Simpson Ave. to South City Limits	\$ 2,558,400	Year 4-6	Reconstruct and Widen; New C&G, Storm, SW, Planter Strip, Trees, Parking Lane
P 5	W. Maple St.; S. 5th St. to S. 3rd St.	\$ 884,000	Year 4-6	Reconstruct and Widen; New C&G, Storm, SW, Planter Strip, Trees, Parking Lane
P 6	N. 8th St.; W. Simpson Ave. to W. Ash St.	\$ 615,680	Year 4-6	Reconstruct and Widen; New C&G, Storm, SW, Planter Strip, Parking Lane, Trees

STIP Total Amount..... \$ 10,090,080

2013 STIP Goals:

- Maximize cost per user benefit
- Include complete ADA compliant corridors in all projects (as required by federal agencies)
- Minimize reconstruction, C&G, storm improvements, and ancillary "wants" to reduce scope and cost of project.
- Consider moving 3rd Street to Priority No. 1

Six Year Transportation Improvement Program From 2012 to 2017

Agency: McCleary  
 County: Greys Harbor  
 MPO/RTPO: SMO RTPO

N Inside Y Outside

Functional Class	03	Priority Number	1	B. STIP ID		Hearing		Adopted		Amendment		Resolution No.		Improvement Type	04	Utility Codes	OPSTW	Total Length	0.240 CE	Environmental Type		RW Required	No
				G. Structure ID	MC001																		
				A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminals F. Project Description West Ash Street Improvements West Ash Street North 10th Street to North 7th Street Project will reconstruct and widen the existing roadway, provide new curb and gutter, stormwater collection, system improvements, sidewalk, planter strip, rest, parking lanes, and ensure ADA compliant corridor.																			

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL			2012		0	718	1,360,478	71,804	1,432,080
Totals						0		1,360,478	71,804	1,432,080

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th	Totals
P	ALL		1,432,080	0	0	0	0	1,432,080
Totals			1,432,080	0	0	0	0	1,432,080

Grand Totals for McCleary		Federal Funds	State Funds	Local Funds	Total Funds
		0	9,565,576	504,504	10,030,080

Agency: McCleary  
 County: Grays Harbor  
 IMP/RTPO: SNW RTPO

N Inside

Y Outside

Functional Class	07	Priority Number	2	S. STIP ID		Hearing		Adopted		Amendment		Resolution No.		Improvement Type	05	Utility Codes	O P S T W	Total Length	0.500	Environmental Type	ICE	RW Required	No
				G. Structure ID	MC003																		
				A. PIN/Project No.																			
				C. Project Title	South 3rd Street Improvements																		
				D. Road Name or Number	South 3rd Street																		
				E. Begin & End Termini	West Simpson Ave to McCleary Sine Road																		
				F. Project Description	Resurface roadway, provide new curb and gutter, sidewalk, stormwater Collection System Improvements, and ensure ADA compliant corridor.																		

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
F	ALL	2013		0	TIS	876,332	46,228	924,560
Totals				0		876,332	46,228	924,560

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	924,560	0	0	0
Totals	0	924,560	0	0	0

Agency: McCleary  
 County: Grays Harbor  
 MPO/RTPC: SWW RTPC

N Inside

Y Outside

Functional Class	07	Priority Number	3	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				North Summit Road Improvement North Summit Road East Beck Street to Lerson Road Resurface roadway, provide new curb and gutter, sidewalk, stormwater collection system improvements, planter strip, trees, parking lanes, and ensure ADA compliant corridor.	McC02					04	G O P S T W	0.760	CE	No

Funding	Status	Phase	Phase Start Year (YYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL		2014		0	WSDOT	3,491,552	165,768	3,657,320
				Totals	0		3,491,552	165,768	3,657,320

Expenditure Schedule	Phase	1st	2nd	3rd	4th	5th & 6th	Totals
ALL		0	0	3,575,360	0	0	3,575,360
Totals		0	0	3,575,360	0	0	3,575,360



Agency: McCleary  
County: Greys Harbor  
MPO/RTPO: SWW RTPO

N Inside Y Outside

Functional Class	06	Priority Number	4	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID McC04	G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				South 4th Street Improvements South 4th Street West Simpson Ave to 4th Street Extension Project will reconstruct and widen the existing roadway, provide new curb and quarter, stormwater collection system improvements, sidewalk, planter strip, trees, parking lanes, and ensure ADA compliant corridor.							04	CPSTW	0.450	CE	No

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL			2015		0	TIB	2,430,480	127,920	2,558,400
Totals						0		2,430,480	127,920	2,558,400

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
P	ALL		0	0	0	2,558,400	0
Totals			0	0	0	2,558,400	0

Six Year Transportation Improvement Program  
From 2012 to 2017

Agency: McCleery  
County: Grays Harbor  
MPO/RTPO: SHW RTPO

N Inside Y Outside

Functional Class	US																					
Priority Number	5	A. PIN/Project No. B. Project Title C. Road Name or Number D. Begin & End Terminals E. Project Description	B. STIP ID G. Structure ID	360035																		
		West Maple Street Improvements West Maple Street South 5th Street to South 3rd Street Project will reconstruct and widen the existing roadway, provide new curb and gutter, stormwater collection system improvements, sidewalk, planter strip, trees, parking areas, and ensure ADA compliant corridor.																				

Funding	Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	P	ALL	2016	T1B	0	T1B	839,800	44,200	884,000
				Totals	0		839,800	44,200	884,000

Expenditure Schedule	Phase	1st	2nd	3rd	4th	5th & 6th	Totals
	ALL	0	0	0	0	884,000	884,000
	Totals	0	0	0	0	884,000	884,000

Agency: McCleary  
 County: Grays Harbor  
 I/P: RTPO: SWW RTPO

N Inside Y Outside

Functional Class:	05	Priority Number:	6	S. STIP ID:		Hearing:		Adopted:		Amendment:		Resolution No.:		Improvement Type:	04	Utility Codes:	03032TW	Total Length:	0.0501CE	Environmental Type:		RW Required:	No
				G. Structure ID:	McC036																		
				A. P/W/Project No. B. Project Title C. Road Name or Number D. Begin & End Terminal E. Project Description F. Project Description North 8th Street Improvements North 8th Street West Simpson Ave to West Ash Street Project will reconstruct and widen the existing roadway, provide new curb and gutter, stormwater collection system improvements, sidewalk, planter strip, trees, parking lanes, and ensure ADA compliant corridor.																			

Funding	Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	P	ALL	2016		0	T15	584,898	30,784	615,682
				Totals	0		584,898	30,784	615,682

Expenditure Schedule	1st	2nd	3rd	4th	5th & 6th	Totals
Phase	0	0	0	0	615,682	615,682
ALL	0	0	0	0	615,682	615,682
Totals	0	0	0	0	615,682	615,682

## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: May 17, 2012  
Re: G&O Contract

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A copy of the proposed contract was received by the City on April 26 and distributed appropriately. To date, no comments have been noted, nor recommendations made on contract language. Please note that the initial contract executed in 2008, was a boiler plate G&O contract which was amended via Amendment 2, adding a variety of components to the contract. Gray & Osborne has taken the liberty to incorporate Amendment 2 in to the Contract to provide a “custom tailor fit”.

As we are heading into the summer months, it is apparent that we will need the assistance of our City Engineer. With the previous contract expiring in April, we currently have no “legal” ability to use their services, other than those currently contractually obligated.

Please note that no major changes were made to the proposed contract, other than incorporating the previous Amendment 2. Overhead costs have increased from 162% to 171%, which is evaluated annually. Overhead costs have been 171% since 2009. Hourly rate charges for classifications have not changed significantly (ie low end remains the same, high end increase from \$0-\$4, with the average being approximately \$0.80).

### **Staff Recommendation:**

In an effort to continue moving forward, staff recommends the execution of the proposed contract.

### **Action Requested:**

Please consider recommending execution of the 2012 contract with Gray & Osborne.

## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: May 18, 2012  
Re: Well 2/3 Funding Analysis

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With a project of this magnitude, we thought it prudent to layout the financial figures for consideration prior to making the decisions on awarding all or portions of the contract, or decisions regarding construction management services.

### Basics

- The original PWTF loan was for \$1,548,000.
- Design services have been completed for the budgeted amount of \$145,000.
- We had budgeted \$1,400,000 for construction and construction management. We are currently right on target and have a current loan balance of \$1,403,000.

### Project Cost Details

- The loan program requires that the City provide at least 5% matching funds.
- If we accept the entire loan amount, the minimum local share will be \$77,400.
- The original loan + minimum local share = \$1,625,400.
- The cost to complete the design phase (including permits) was \$178,100.
  - \$22,500 of this amount was funded by USDA to complete the pre-design report.
  - \$145,000 of this amount was to complete design documents and prepare permits.
  - \$1,500 was used to conduct an additional pilot study.
  - The remaining \$9,100 was used for permit fees.
- We have currently completed \$33,100 of \$77,400 (43%) of our local share obligation by paying for the pre-design report (with USDA funds) and covering the costs of the pilot study and permit fees.

### Project Variables

- The Engineer's Estimate for the project:
  - \$1,300,000 – Base Bid
  - \$1,564,000 – Base Bid + Additive Items
- Construction Management was intended to be split between our Engineer and the City. The original plan was to have the City conduct the day to day inspection services and the Engineer provides overall Construction Management.
  - Estimated cost burdened by City Staff = \$55,000
  - Estimated Engineer costs = \$73,700
  - Total Construction Management Costs = \$128,700
  - Current City staffing levels will not accommodate this plan. Two years ago, we had the luxury of sufficient staffing levels to conduct project inspection activities. Now, we do not have the resources to have a person on-site daily for five months.

- Gray & Osborne has proposed to complete the entire construction management components for \$164,200 (Addendum No. 1).
- Project cost and construction management cost options will be further evaluated in the staff reports associated with those topics.

### Water Fund Details

- \$1,400,000 was budgeted for construction and construction inspection of this project.
- We had also budgeted \$35,000 for our interest only 2012 loan repayment associated with this project. Fortunately our loan payment for 2012 is \$1,000. This makes an additional \$34,000 available for this project in 2012.
- Our beginning water fund balance for 2012 was \$85,000. The actual beginning water fund balance for 2012 was just over \$105,000. This is unbudgeted revenue that, if the Mayor and Council see fit, could be allocated to this project to provide an additional \$20,000.
- Adding these two additional cash resources to the budgeted construction allotment would provide a total construction allotment of \$1,454,000 for construction and construction inspection without touching any capital gains.

### Summary

- Revenue → The total construction allotment + design phase costs = \$1,632,100
- Expenditure → Total estimated project cost:
  - Design = \$178,100
  - Construction = \$1,300,000 (Base) - \$1,564,000 (Base + Additives)
  - Construction Management = \$164,200
  - Total Cost = \$1,642,300 - \$1,906,300
- **When comparing the revenues to expenditures, it appears that an additional \$10,000 to \$274,000 of reserves / gains must be used to completely fund the project, depending on the additives (if any) are awarded.**

### **Staff Recommendation:**

Please use this information to carefully evaluate the information presented in the Well 2/3 Improvement Project Award Staff Report and G&O Amendment No. 1 Staff Report.

### **Action Requested:**

Please see action requested on the above referenced staff reports.

## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: May 17, 2012  
Re: G&O Amendment No. 1

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As discussed in the Funding Analysis Staff Report, we had originally planned on splitting duties between the Engineer and the City, where the Engineer would conduct the administrative construction management (CM) and the City would conduct the on-site construction management.

Two years ago, with a smaller workload and higher staff count, we had the resources to conduct onsite inspection (as we did with Simpson Avenue). Unfortunately, this is not the case at this time; we do not have the resources to conduct the on-site construction management due to increased workloads and a lower staff count. This leaves us with three options for on-site construction management:

1. Do not have on-site construction management.
  - a. This option would reduce the project cost and is the lowest cost option.
  - b. This option dramatically increases the risk associated with the project.
  - c. We are minimally protecting our investment without onsite CM.
  - d. Use the WWTP as an example of constructing without onsite CM.
2. Hire a new contract employee for the duration of the project.
  - a. A contract employee functions as an employee of the city to provide onsite CM.
  - b. Position would require being in the union because of the total estimated hours.
  - c. This option provides a medium risk to protect our investment, as a new hire may or may not have ownership of the project.
  - d. Training may or may not be required.
  - e. This option is the medium cost option.
3. Have G&O conduct both the administrative and on-site components of construction management.
  - a. This is the highest cost option.
  - b. This option requires less supervision or staff time over what would typically be spent overseeing the project.
  - c. This option minimizes risk to the City and provides the best opportunity to protect our investment.

We have attached a copy of Exhibit B, which identifies the basic tasks of both the administrative and on-site components of CM. Please note that this also includes startup, testing, and training services for the new facility.

**Staff Recommendation:**

The Funding Analysis Staff Report included the highest cost option; Option 3, have G&O conduct both the administrative and on-site components of construction management. As the Funding Analysis shows, we can choose this Option for CM with minimal impacts to reserves / gains.

**Action Requested:**

In the event the G&O Contract is recommended for execution, please consider recommending execution of G&O Amendment No. 1.



EXHIBIT "B"

ENGINEERING SERVICES  
SCOPE AND ESTIMATED COST

City of McCleary - Wellfield Improvements Construction Management

Tasks	Principal Hours	Project Mgr. Hours	Civil Eng. Hours	Structural Eng. Hours	Electrical Eng. Hours	Mechanical Eng. Hours	Resident Inspector Hours	C.A.D.D. Tech. Hours
1. Provide Project Management		12						
2. Provide Construction Management Services								
a. Review Submittals	1	8	24	8	12	8		
b. Prepare Progress Pay Estimates		6	18					
c. Review and Respond to RPIs	2	16	24	4	8	2		
d. Review, Negotiate and Prepare Change Orders	2	16	16	4	4			
e. Attend Construction Meetings	8	48	8	8	8			
f. Provide Field Inspection Services							880	
g. Prepare Record Drawings		4	12	4	4			24
3. Provide Start-up, Testing, and Training Services								
a. Complete Inspection of Installed Equipment		4	4		8	4		
b. Review Start-up, Testing, and Commissioning Plans	1	2	4		4			
c. Coordinate and Assist with Start-up Testing and Training Activities		24	24		8			
d. Provide Systems Training		8			8	4		
e. Prepare System O&M Manual	1	8	40		16	2		16
Hour Estimate:	15	156	174	28	80	20	880	40
Estimated Hourly Rates:	\$56	\$46	\$36	\$46	\$50	\$36	\$33	\$28
Direct Labor Cost	\$840	\$7,176	\$6,264	\$1,288	\$4,000	\$720	\$29,040	\$1,120

Subtotal Direct Labor: \$50,448  
 Indirect Costs (171%): \$86,266  
 Total Labor Cost: \$136,714  
 Fee (15%): \$20,507  
 Subtotal Labor & Fees: \$157,221

Direct Non-Salary Cost:  
 Mileage & Expenses (Mileage @ \$0.55/mile): \$6,500  
 Printing: \$479

**TOTAL ESTIMATED COST: \$164,200**

# STAFF REPORT

To: Mayor Dent  
 From: Nick Bird, P.E., Director of Public Works  
 Date: May 18, 2012  
 Re: Well 2/3 Improvement Project Contract Award

Bids for our Well 2/3 Improvement Project were opened yesterday at 1:00. Attached you will find the award recommendation and bid tabulation from Gray & Osborne. Unfortunately one bidder had to withdraw their bid due to a substantial bid error.

After review of the bids and comparing the low bidder's base and additive bids to the Funding Analysis, it appears that if we award just the Base Bid we will not need to use reserves / gains as previously laid out. The figures below summarize this information.

<u>Revenue</u>	<u>Funding Analysis</u>	<u>Actual</u>
Total Construction Allotment	\$1,454,000.00	\$1,454,000.00
Design Phase Costs	\$178,100.00	\$178,100.00
<b>Total Revenue</b>	<b>\$1,632,100.00</b>	<b>\$1,632,100.00</b>

<u>Expenditures</u>	<u>Funding Analysis</u>	<u>Actual</u>
Design	\$178,100.00	\$178,100.00
Construction (Base Bid)	\$1,300,000.00	\$1,282,247.34
Construction Management	\$164,200.00	\$164,200.00
<b>Total Expenditures</b>	<b>\$1,642,300.00</b>	<b>\$1,624,547.34</b>

Additional Money Necessary*	\$10,200.00	(\$7,552.66)
-----------------------------	-------------	--------------

\* Additional Money Necessary – positive numbers indicate that use of reserves / gains are necessary; negative numbers indicate that no additional funding is necessary.

In the event the additive items are difficult to read on the bid tabulation, I have included the low bidder's additive items for your review.

<u>Additive Item</u>	<u>Cost</u>
1. Decommission Existing Well No. 1 .....	\$9,875.00
2. Chip Seal .....	\$6,600.00
3. Fence and Gates .....	\$21,750.00
4. Emergency Generator .....	\$81,000.00
5. Additional Pyrolusite Treatment System.....	\$100,000.00
Subtotal.....	219,225.00
Sales Tax @ 8.4%.....	\$18,414.90
<b>Additive Items Total.....</b>	<b>237,639.90</b>

It appears that if only the base bid is awarded, the City will have approximately \$7,500 + the minor change item of \$5,000 as a contingency cushion (or 1% of the construction cost).

Additive items may be awarded at this time. It is also possible to attempt to incorporate additive items via change orders during construction, if funding permits.

**Staff Recommendation:**

Our suggestion would be to award the base bid, see how the project proceeds and consider incorporating additive items as funding allows via change orders (if the bid price is held).

**Action Requested:**

Please consider awarding the base bid of the Well 2/3 Improvement Project to Award Construction, Inc. of Ferndale, WA.



**Gray & Osborne, Inc.**  
CONSULTING ENGINEERS

May 17, 2012

Mr. Nick Bird, P.E.  
City of McCleary  
100 South Third Street  
McCleary, Washington 98557

SUBJECT: REVIEW OF BIDS, WELL FIELD IMPROVEMENTS PROJECT  
CITY OF MCCLEARY, GRAYS HARBOR COUNTY, WASHINGTON  
G&O #11551

Dear Mr. Bird:

On May 17, 2012, the City of McCleary received four bids for the Well Field Improvements Project. The bids ranged from \$1,519,887.24 to \$1,857,108.80. The Engineer's Estimate was \$1,565,000.00. Each proposal was checked for correctness of extensions of the prices per unit and the total price. One error was found, and that bidder Rodarte Construction, Inc. withdrew their bid due to this bid error. We have provided a bid summary with this letter. The bidders and their respective bid amounts, including sales tax where applicable, are as follows:

	<u>Bidders</u>	<u>Total Base Bid</u>	<u>Total Additive Items</u>	<u>Total Base Bid and Additive Items</u>
1.	Award Construction, Inc.	\$1,282,247.34	\$237,639.90	\$1,519,887.24
	<b>Engineer's Estimate</b>	\$1,300,000.00	\$265,000.00	\$1,565,000.00
2.	Rognlin's, Inc.	\$1,336,084.20	\$246,393.20	\$1,582,477.40
3.	Nova Contracting, Inc.	\$1,629,468.80	\$227,640.00	\$1,857,108.80

The low responsive bidder, Award Construction, Inc. of Ferndale, Washington, is currently a Washington State registered and licensed contractor and appears to have the relevant qualifications and experience to successfully perform the work the project will require. To our knowledge, the low bidder has not claimed bid error and no formal bidding protests have been recorded. In accordance with RCW 39.04, we have verified



Mr. Nick Bird, P.E.  
May 17, 2012  
Page 2

the low bidder, Award Construction, Inc. of Ferndale, Washington has met the responsibility criteria.

Based on our evaluation, we recommend that the project be awarded to the lowest responsive, responsible bidder, Award Construction, Inc., 980 Willeys Lake Road, Ferndale, WA 98248.

Please contact us if you have any questions and/or require additional information.

Very truly yours,

GRAY & OSBORNE, INC.

Michael B. Johnson, P.E.

MBJ/sp  
Encl.

BIDDER		ENGINEER'S ESTIMATE		AWARD		NOVA		
BIDDER ADDRESS		CONSTRUCTION, INC.		ROGNLIN'S, INC.		CONTRACTING, INC.		
WASHINGTON STATE WORKMAN'S COMP. ACCT. NO.		980 Willeys Lake Road		321 West State Street		10615 Delphi Road SW		
WASHINGTON STATE CONTRACTOR'S REG. NUMBER		Ferrdale, WA 98248		Aberdeen, WA 98520		Olympia, WA 98512		
BID BOND OR OTHER GOOD FAITH TOKEN		163, 857-00		216583-01		20691300		
		AWARDCI970M9		RO-GN-L**342LF		NOVACT99IN3		
		5% BID BOND		5% BID BOND		5% BID BOND		
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization, Cleanup and Demobilization	1 LS	\$96,000.00	\$96,000.00	\$60,000.00	\$60,000.00	\$110,000.00	\$110,000.00
2	Minor Changes	1 CALC	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	Demolition	1 LS	\$15,000.00	\$15,000.00	\$13,500.00	\$13,500.00	\$6,000.00	\$6,000.00
4	Locate Existing Utilities	8 EA	\$500.00	\$4,000.00	\$300.00	\$2,400.00	\$200.00	\$1,600.00
5	Trench Excavation Safety System	1 LS	\$2,500.00	\$2,500.00	\$80.00	\$80.00	\$2,000.00	\$2,000.00
6	Excavation, Backfill, Compaction and Grading	1 LS	\$45,000.00	\$45,000.00	\$11,600.00	\$11,600.00	\$15,000.00	\$15,000.00
7	Special Excavation of Unsuitable Material	25 CY	\$35.00	\$875.00	\$65.00	\$1,625.00	\$50.00	\$1,250.00
8	Erosion Control	1 LS	\$3,000.00	\$3,000.00	\$15,000.00	\$15,000.00	\$9,000.00	\$9,000.00
9	Railroad Borings	1 LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00
10	Foundation Gravel	75 CY	\$30.00	\$2,250.00	\$60.00	\$4,500.00	\$40.00	\$3,000.00
11	Gravel Borrow	450 TN	\$20.00	\$9,000.00	\$22.50	\$10,125.00	\$20.00	\$9,000.00
12	Crushed Surfacing Top Course	250 TN	\$24.00	\$6,000.00	\$34.00	\$8,500.00	\$42.00	\$10,500.00
13	Quarry Spalls	5 CY	\$35.00	\$175.00	\$120.00	\$600.00	\$100.00	\$500.00
14	Commercial HMA	25 TN	\$225.00	\$5,625.00	\$135.00	\$3,375.00	\$300.00	\$7,500.00
15	Topsoil	150 CY	\$25.00	\$3,750.00	\$38.00	\$5,700.00	\$30.00	\$4,500.00
16	Hydroseeding	800 SY	\$2.00	\$1,600.00	\$1.10	\$880.00	\$2.00	\$1,600.00
17	Operations Building	1 LS	\$275,000.00	\$275,000.00	\$180,000.00	\$180,000.00	\$140,000.00	\$140,000.00
18	Existing Well No. 3 Building Modifications	1 LS	\$15,000.00	\$15,000.00	\$56,000.00	\$56,000.00	\$30,000.00	\$30,000.00
19	Replace Well No. 2 Pump	1 LS	\$65,000.00	\$65,000.00	\$70,000.00	\$70,000.00	\$75,000.00	\$75,000.00
20	Replace Well No. 3 Pump	1 LS	\$55,000.00	\$55,000.00	\$66,000.00	\$66,000.00	\$68,000.00	\$68,000.00
21	Pyrolytic Treatment System	1 LS	\$120,000.00	\$120,000.00	\$110,000.00	\$110,000.00	\$117,000.00	\$117,000.00
22	Sodium Hypochlorite Feed System	1 LS	\$35,000.00	\$35,000.00	\$31,000.00	\$31,000.00	\$44,000.00	\$44,000.00
23	Potassium Permanganate Feed	1 LS	\$19,000.00	\$19,000.00	\$20,000.00	\$20,000.00	\$27,000.00	\$27,000.00
24	Piping, Valves and Appurtenances	1 LS	\$200,000.00	\$200,000.00	\$211,000.00	\$211,000.00	\$261,000.00	\$261,000.00
25	Electrical, Telemetry and Instrumentation	1 LS	\$195,000.00	\$195,000.00	\$276,000.00	\$276,000.00	\$270,000.00	\$270,000.00
Subtotal, Base Bid:				\$1,198,775.00		\$1,182,885.00		\$1,232,550.00
Sales Tax @ 8.4%				\$100,697.10		\$99,362.34		\$103,534.20
<b>TOTAL CONSTRUCTION COST, BASE BID</b>				<b>\$1,299,472.10</b>		<b>\$1,282,247.34</b>		<b>\$1,336,084.20</b>

DATE: 5/2012  
DRAWN: SN  
CHECKED: MBJ  
APPROVED: MBJ

CITY OF MCCLEARY, WASHINGTON  
WELL FIELD IMPROVEMENTS  
GRAY & OSBORNE #11551

GRAY & OSBORNE  
CONSULTING ENGINEERS  
SEATTLE, OLYMPIA, YAKIMA, VANCOUVER & ARLINGTON, WASHINGTON

BIDDER	ADDITIVE ITEM	ENGINEER'S ESTIMATE	AWARD		NOVA	
			CONSTRUCTION, INC.	ROGNLIN'S, INC.	CONTRACTING, INC.	
1	Decommission Existing Well No. 1	1 LS \$12,000.00	\$9,875.00	\$7,500.00	\$7,000.00	\$7,000.00
2	Chip Seal	6,000 SF \$1.20	\$7,200.00	\$1.30	\$7,800.00	\$2.00
3	Fence and Gates	1 LS \$25,000.00	\$21,750.00	\$23,000.00	\$21,000.00	\$21,000.00
4	Emergency Generator	1 LS \$85,000.00	\$81,000.00	\$79,000.00	\$70,000.00	\$70,000.00
5	Additional Pyrolysis Treatment System	1 LS \$115,000.00	\$100,000.00	\$110,000.00	\$100,000.00	\$100,000.00
	Subtotal, Additive Item:	\$244,200.00	\$219,225.00	\$227,300.00		\$210,000.00
	Sales Tax @ 8.4%	\$20,512.80	\$18,414.90	\$19,093.20		\$17,640.00
	<b>TOTAL CONSTRUCTION COST, ADDITIVE ITEM</b>	\$264,712.80	\$237,639.90	\$246,393.20		\$227,640.00
	<b>TOTAL CONSTRUCTION COST, BASE BID</b>	\$1,299,472.10	\$1,282,247.34	\$1,336,084.20		\$1,629,468.80
	<b>TOTAL CONSTRUCTION COST, ADDITIVE ITEM</b>	\$264,712.80	\$237,639.90	\$246,393.20		\$227,640.00
	<b>TOTAL CONSTRUCTION COST, BASE BID AND ADDITIVE ITEM</b>	\$1,564,184.90	\$1,519,887.24	\$1,582,477.40		\$1,857,108.80

Scaled bids were opened at the City of McCleary, 100 South Third Street, McCleary, Washington 98557 on Thursday, May 17, 2012, at 1:00 p.m. (local time).

I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.

  
MICHAEL B. JOHNSON, P.E.

DATE: 5/2012  
DRAWN: SN  
CHECKED: MBJ  
APPROVED: MBJ

CITY OF MCCLEARY, WASHINGTON  
WELL FIELD IMPROVEMENTS  
GRAY & OSBORNE #11551

Page 2 of 2

SEATTLE, OLYMPIA, YAKIMA, VANCOUVER & ARLINGTON, WASHINGTON  
GRAY & OSBORNE  
CONSULTING ENGINEERS

## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: May 17, 2012  
Re: Bushing Replacement Contract Award

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Work to replace the high side bushings at the 12kV substation is currently being bid. Proposals are due at 4:00 May 22. A green sheet displaying the bid summary will be provided to the Council for consideration and award on May 23.

The timeline on this project is critical. Our summer outage is scheduled for July 20. The equipment for this project is anticipated to have a 6-8 week lead time. Please note, that if work is not awarded until next Council Meeting (June 27), we will not be able to conduct the work.

The estimated cost of this project is \$32,400. The budget included \$20,000 for this work. As previously noted, the transformer purchase was approximately \$49,000 under the budgeted amount. Savings from the transformer purchase will be used to cover the cost overruns of the bushing replacement project.

**Staff Recommendation:**

To be provided after bids received.

**Action Requested:**

To be requested after bids received.



## STAFF REPORT

To: Mayor Dent  
From: Nick Bird, P.E., Director of Public Works  
Date: May 17, 2012  
Re: 2012 Salary Schedule Revision

---

As previously discussed, we had planned on hiring 3 part time seasonal employees this summer. The seasonal employees will assist Light & Power (1 employee) and Public Facilities (2 employees). The budgeted line items for salaries and benefits include these three employees; however, the salary schedule shown as Attachment "B" did not include these positions.

We have advertised for these positions, but unfortunately we cannot fill the seasonal position until a classification and wage is added to the Attachment.

Minimum wage is currently \$9.04/hr. We anticipate a maximum of 680 hours, which translates to a maximum salary of \$6,147.20. The recommended revised salary attachment shows a new line, "Part Time Seasonal Employee" with a salary of \$6,148.

Additionally, as the salary schedule has not been revised since December 2010, other minor cleanup items (step increases / longevity) were planned to be included in the revision, however, as contract negotiations should be closing in the near future, any revisions would likely be superseded by the contract negotiations.

For clarity at this point in time, the revision only includes the addition of "Part Time Seasonal Employee".

### **Staff Recommendation:**

As the Attachment revision is necessary to hire the part time seasonal employees, staff recommends that the 2012 Salary Schedule be amended with the revised 2012 Salary Schedule included with this report.

### **Action Requested:**

Please consider adopting the proposed ordinance to amend the existing 2012 Salary Schedule.

Attachment "B"

2012 Salary Schedule\*\*\*

Revision 1

<b>CLASSIFICATION</b>	<b>WAGE/SALARY</b>
Director of Public Works	\$77,847
Clerk-Treasurer	\$55,873
Deputy Clerk-Treasurer	\$39,484
Utility Accounts Manager	\$49,340*
Building Official	\$29,928*
Public Works/Planning Assistant	\$42,755
Chief of Police	\$65,234*
Police Sergeant	\$54,164*
Police Officer	\$43,700 to \$48,519*
Police Clerk/Court Administrator	\$40,834*
Fire Chief (Volunteer)	\$2,767 + calls
Fire Assistant Chief (Volunteer)	\$1,237 + calls
Firefighter (Volunteer)	\$8.67 per hour
Senior Lineman	\$91,117*
Lineman	\$80,472 to \$81,261*
Line Equipment Operator – 3 <sup>rd</sup> Year	\$67,688*
Public Facilities Manager	\$57,825*
Maintenance Crew Foreman	-
Water/Wastewater Manager	\$58,397*
Wastewater Treatment Plant Operator	\$50,759*
Utility Maintenance II	\$44,880 to \$47,124*
Grounds Maintenance I	\$36,697
Part-time Maintenance (600 hours)	\$5,545
Part Time Seasonal Employee	\$6,148

\* Includes Longevity Percentage based on at least five years of service to the City

\*\* Includes Longevity Percentage as shown above; reflects 20 hour work week.

\*\*\* Schedule is identical to 2011 as the majority of classifications are under negotiation.

**CITY-PAID BENEFIT PREMIUMS for Full-Time Employees**

Medical	100% Employee, 85% Dependents
Dental	100% Family
Vision	100% Family
Long-Term Disability	100% Family
Life Insurance	100% Employee

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ADOPTING A SUPPLEMENTAL BUDGET FOR THE CALENDAR YEAR 2012; AMENDING ORDINANCE 775 AS TO CERTAIN PARTICULAR ELEMENTS; AND DECLARING AN EMERGENCY.

R E C I T A L S:

1. Since the adoption of the budget for 2012, as set out in Ordinance 775, it has been discovered that funding for the summer temporary employees of the City was not included within the ordinance's salary attachment.

2. Based upon this most recent information received from the Director of Public Works, the Mayor and City Council have undertaken a review of the anticipated expenditures and revenue of the City in the affected areas for the year 2012.

3. These expenditures, while not included in the budgetary ordinance, were anticipated by the City at the time of the adoption of Ordinance 775. Thus, this ordinance was introduced at the regular council meeting of May 23, 2012, so as to allow the opportunity for public comment.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF McCLEARY:

SECTION I: Attachment B of Ordinance 775, adopting a salary schedule for the year 2012, is amended to read as set forth upon Attachment #1 attached hereto.

ORDINANCE -A- 1  
05/18/2012  
DG/1e

CITY OF McCLEARY  
100 SOUTH 3RD STREET  
McCLEARY, WASHINGTON 98557

SECTION II: The Office of the Clerk-treasurer shall be authorized to modify the referenced funds and accounts as may be required and authorized pursuant to the BARS accounting system issued by the Office of the State Auditor to correctly reflect revenues and expenditures.

SECTION III: To the extent not amended by Section I, the budget adopted pursuant to Ordinance 775 is reaffirmed.

SECTION IV: If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases had been declared invalid or unconstitutional, and if for any reason this Ordinance should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

PASSED THIS \_\_\_ day of \_\_\_\_\_, 2012, by the City Council of the City of McCleary, and signed in approval therewith this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF McCLEARY:

\_\_\_\_\_  
D. GARY DENT, Mayor

ATTEST:

\_\_\_\_\_  
WENDY COLLINS, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
DANIEL O. GLENN, City Attorney

STATE OF WASHINGTON     )  
                                      : ss.  
GRAYS HARBOR COUNTY    )

I, WENDY COLLINS, being the duly appointed Clerk-Treasurer of the City of McCleary, do certify that I caused to have published in a newspaper of general circulation in the City of McCleary a true and correct summary of Ordinance Number \_\_\_\_\_ and that said publication was done in the manner required by law. I further certify that a true and correct copy of the summary of Ordinance Number \_\_\_\_\_, as it was published, is on file in the appropriate records of the City of McCleary.

\_\_\_\_\_  
WENDY COLLINS

SIGNED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by WENDY COLLINS.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, Residing at:  
My appointment expires: