



McCleary City Council Agenda

06/24/2020- 6:30PM

Flag Salute

Roll Call: ___ Pos. 1-Amsbury, ___ Pos. 2-Huff , ___ Pos. 3- Heller, ___ Pos. 4- Blankenship, ___ Pos. 5- Iversen

Presentation	<input type="checkbox"/>		Chehalis Basin Streamflow Restoration Plan
Executive Session	<input type="checkbox"/>		
Public Hearing	<input type="checkbox"/>		
Mayor Comments	<input type="checkbox"/>		
Public Comment	<input type="checkbox"/>		
Minutes	<input type="checkbox"/>	Tab	A Minutes
Approval of Vouchers	<input type="checkbox"/>	Tab	B Accounts Payable June 1-15
	<input type="checkbox"/>	Tab	C COVID Expenditures
	<input type="checkbox"/>		
Staff Reports	<input type="checkbox"/>	Tab	D PW, Finance
Old Business	<input type="checkbox"/>		
New Business	<input type="checkbox"/>	Tab	E COVID-19 Update
	<input type="checkbox"/>	Tab	F City Loans/Bond Refinance
	<input type="checkbox"/>		
Ordinances	<input type="checkbox"/>		
Resolutions	<input type="checkbox"/>		
Contracts	<input type="checkbox"/>		
	<input type="checkbox"/>		
Mayor/Council Comments	<input type="checkbox"/>		
Public Comments	<input type="checkbox"/>		
Adjourn/Recess Meeting	<input type="checkbox"/>		

[WebEx Link](#)

Join By Phone: +1-408-418-9388

Meeting number (access code): 126 488 0625

Meeting password: ApT4sptjP87 (27847785 from phones and video systems)

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request

The City of McCleary is an equal opportunity provider and employer.

La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador



Chehalis Basin Streamflow Restoration Plan

Audience

Presenter

Date

Presentation Outline

- Who we are
- Why we are here today
- Details on the Streamflow Restoration Act and Plan
- How you can help



Chehalis Basin Partnership

The Chehalis Basin Partnership formed in 1998 to bring people together to find ways to reach shared goals for the Chehalis River Watershed.

- Developed and adopted Chehalis Basin Watershed Management Plan under Chapter 90.82 RCW in 2004
- Membership includes:
 - Grays Harbor, Lewis, Thurston, Mason Counties
 - Most cities and towns
 - Chehalis Tribe, Quinault Indian Nation participates as non-signatory
 - State agencies
 - Special interest groups
 - Citizen representatives
- Consensus-based decision framework
- Designated local planning group by Streamflow Restoration law (2018)



Watershed Planning Background

- 2004 - Watershed Management Plan
- 2011 – Detailed Implementation Plan
- 2018 – *A new need for watershed planning* – Streamflow Restoration Act



Legal Background

- Hirst decision, 2016
- Streamflow Restoration law, 2018:
 - Directs **local planning groups** to:
 - Develop plans to offset future impacts from **new permit-exempt wells** and
 - Achieve “**Net Ecological Benefit**”
 - Law codified as Chapter 90.94 RCW
- Chehalis Basin Partnership is the local planning group in the Chehalis River Basin



Why are Permit-Exempt Wells a Concern?

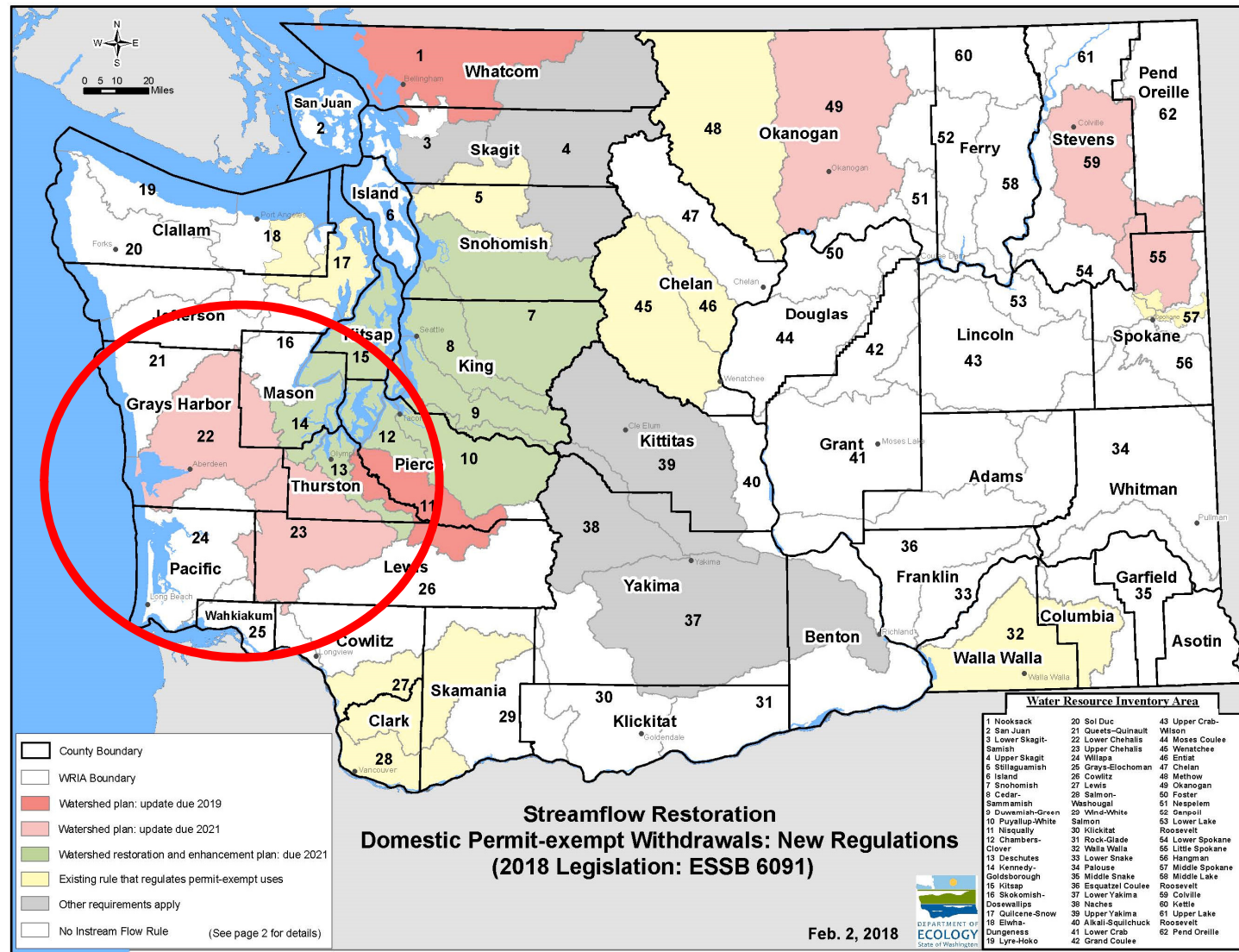
An permit-exempt well is a well that pumps 5,000 gallons per day or less and is used for certain small groundwater uses that do not require a water right permit

- Concerns for the Chehalis Basin
 - Exempt wells are usually drilled in shallow aquifers
 - Population growth may lead to increased number and density of exempt wells
 - Use of these wells will potentially draw down surface water affecting stream flow
 - Potential impact on surface water rights



Ecology set- Plan Deadlines

WRIA 22 & 23 Deadline – Feb 2021

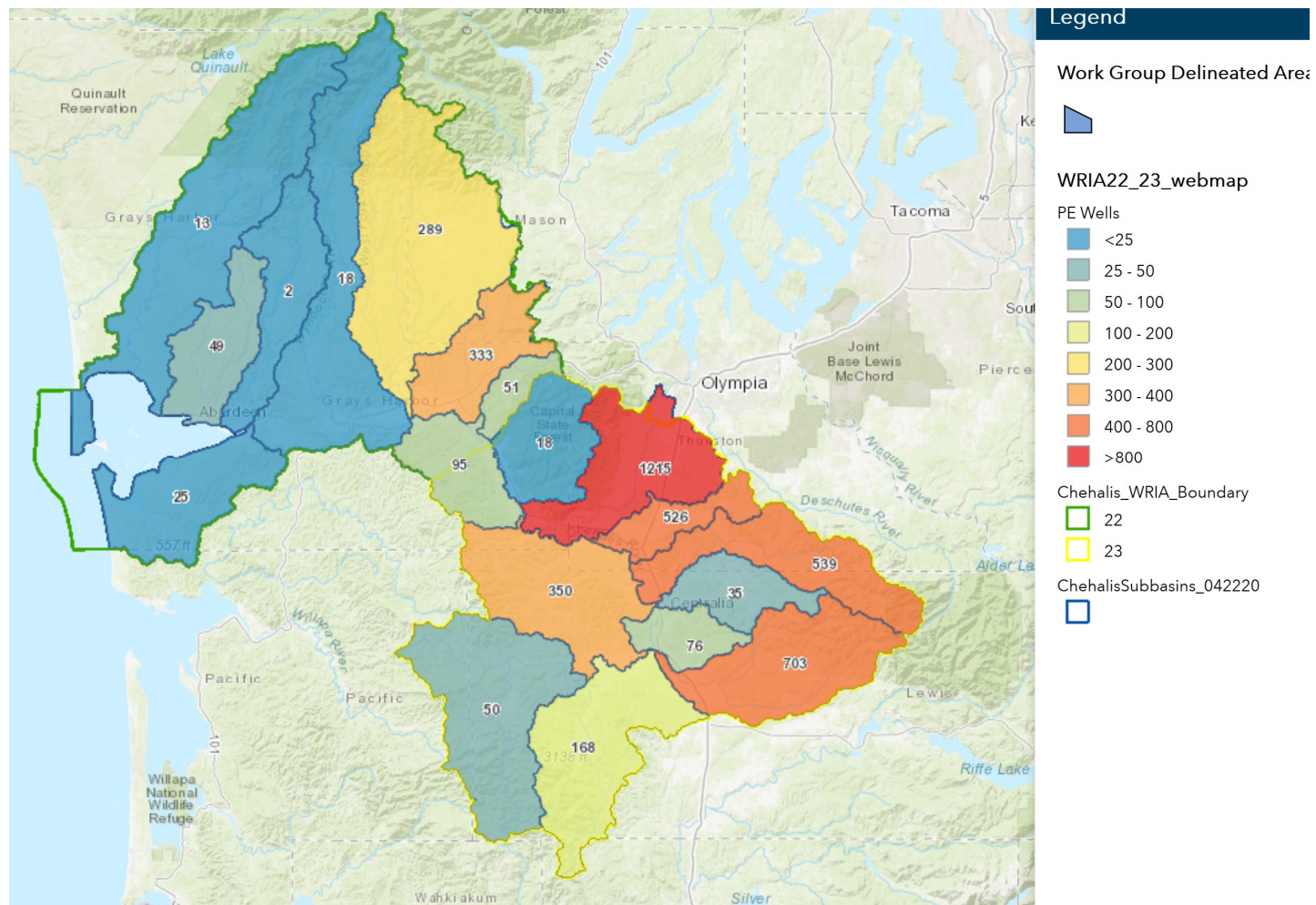


What is Required by Law?

- 20-year projection for *new* permit-exempt well connections
- 20-year *consumptive domestic water use estimate* from new permit-exempt well connections
- Impact assessment for streamflow
- Projects and actions to *offset estimated consumptive use* and meet Net Ecological Benefit
- Net Ecological Benefit evaluation

Deadline: Plan must be approved by CBP and adopted by Ecology before Feb 1, 2021 or Ecology must begin formal rule-making.

Exempt Well Distribution in the Chehalis Basin



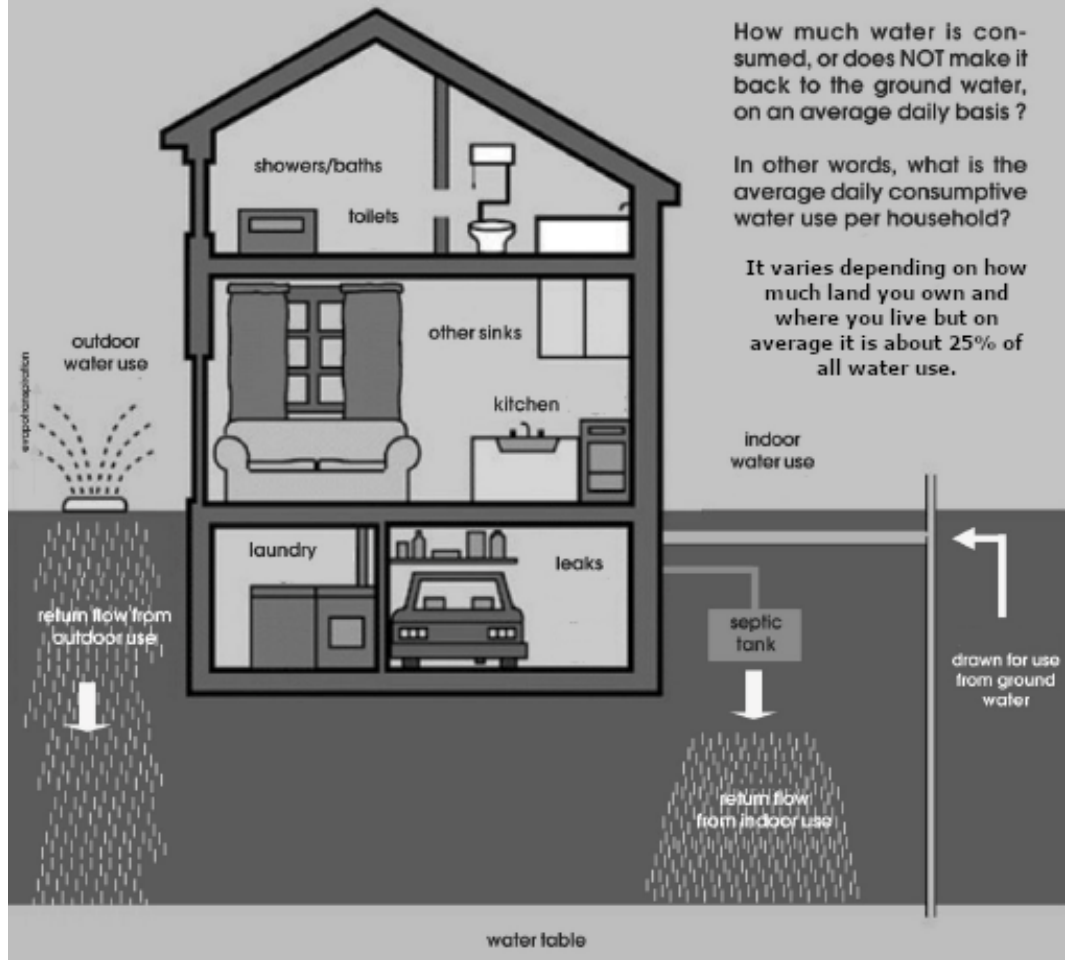
Demonstration of Consumptive Water Use

EXEMPT WELL CONSUMPTIVE WATER USE

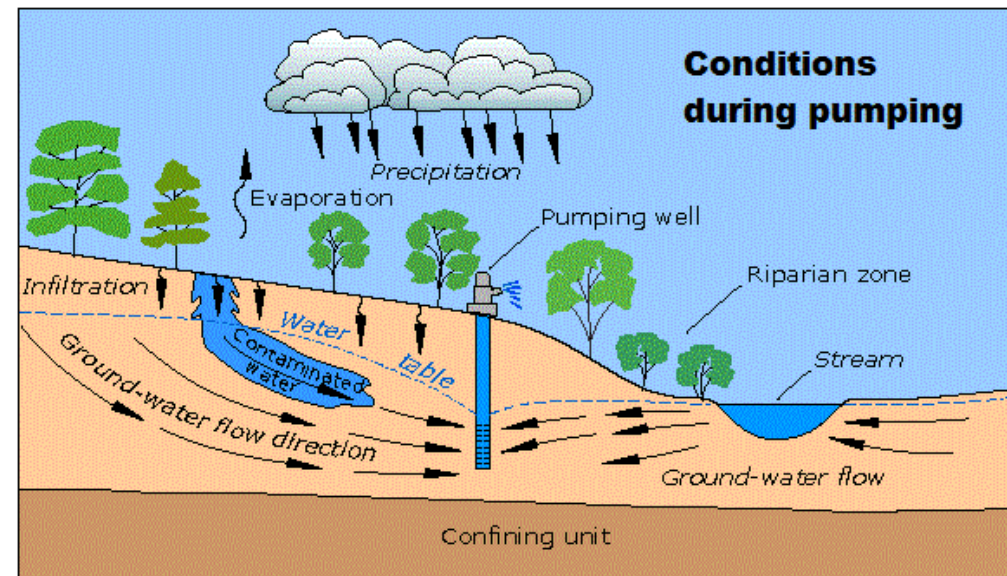
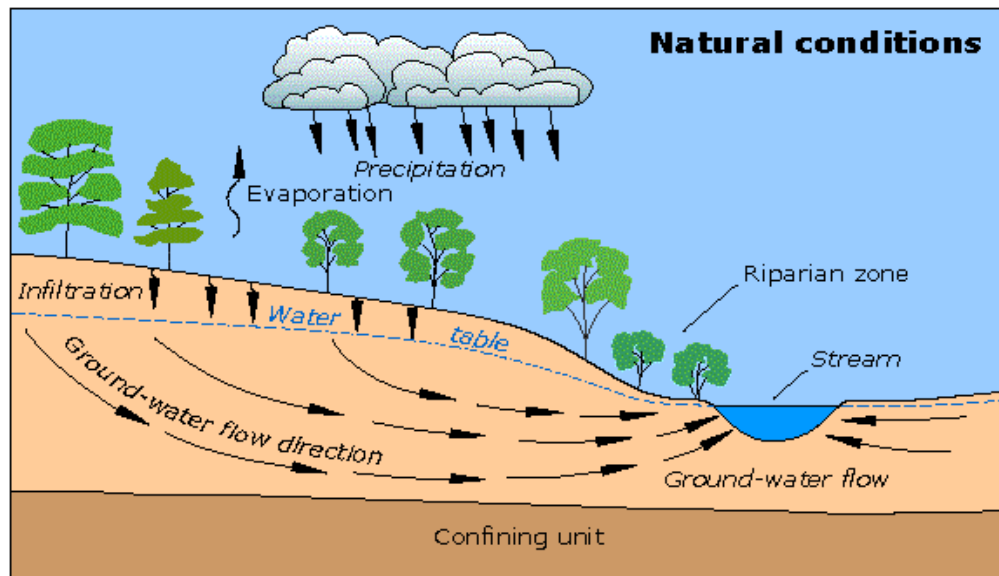
Depending on where you live and how much land you own the gallons per day (gpd) that your household uses varies.

Around 59% of the water is indoor use and 41% is outdoor use.

Around 13% of indoor water use and 43% of outdoor water use are consumptive or do not infiltrate back in to the ground water due to evaporation and transpiration.



Pumping Effects on Surface Water



Why does this matter to you?

- Plans are not regulatory
- Benefits
 - CBP locally-developed plan vs. Department of Ecology rule making avoids a top-down approach
- Funding is available to implement plans
 - State appropriated \$300 million over 15 years to implement offset projects
 - Chehalis Basin received a grant for stormwater facility in Rochester (2019)
 - Several grant proposals in current round



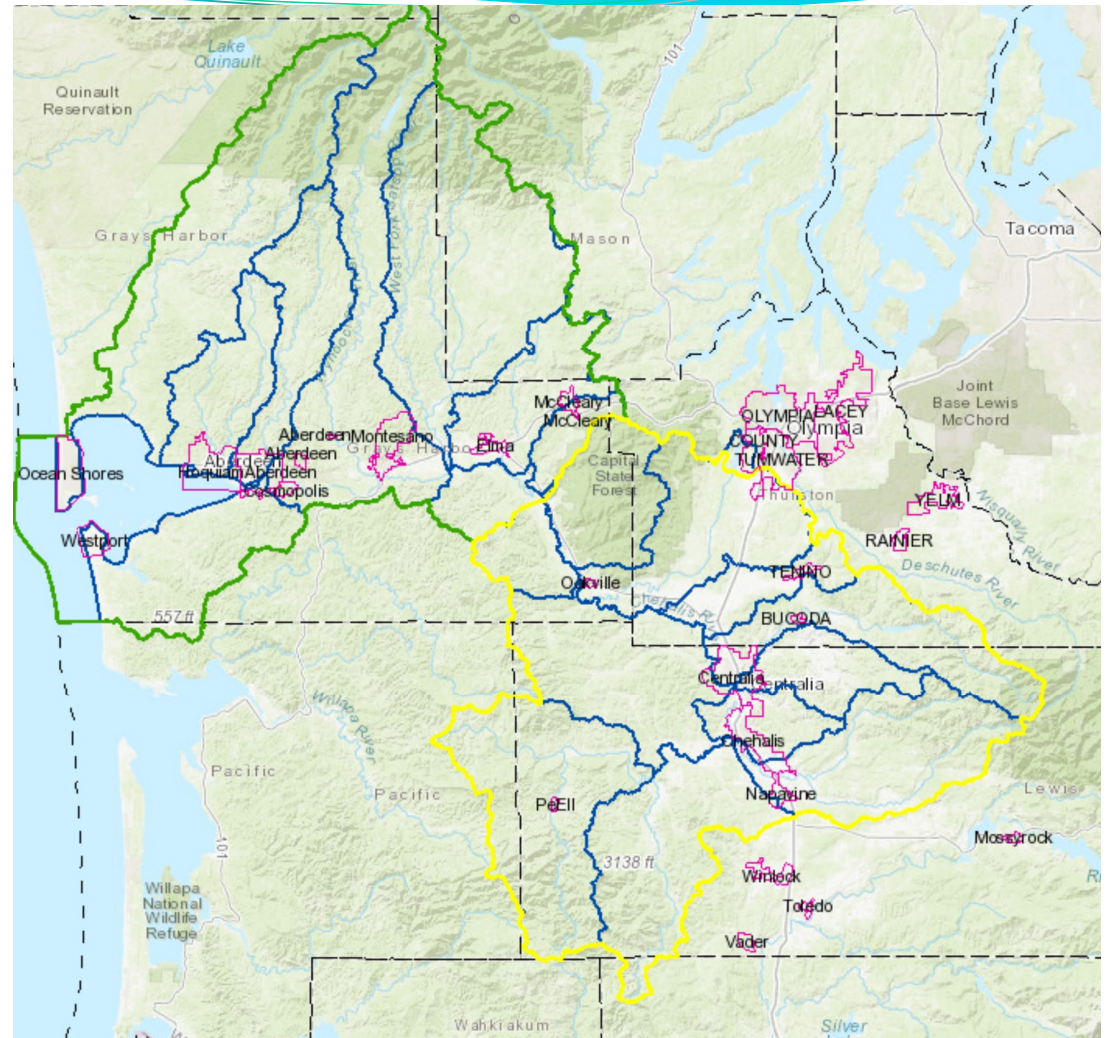
Status of Plan and Results

- 19 subbasins delineated
- Permit-exempt well connection projections = **4,555** by 2040
- Consumptive domestic use from projected permit-exempt wells
 - **0.70** cubic feet per second
 - **504.8** acre-feet per year
- Offset projects under development
 - Water offsets
 - Net Ecological Benefit



Map of 19 Chehalis Subbasins

Where are you
on this map?





Types of Offset Projects

- Water offsets
 - Water right acquisitions
 - Storage (off-channel/in-channel)
 - Water re-use
 - Managed aquifer recharge
 - Conservation
- Net Ecological Benefit Projects
 - Aquatic habitat restoration/protection
 - Water quality projects
 - *Some water offset benefit may also be contributed*

Water Offset – Storage

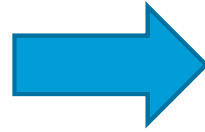
Off -Channel Example



In –Channel Example

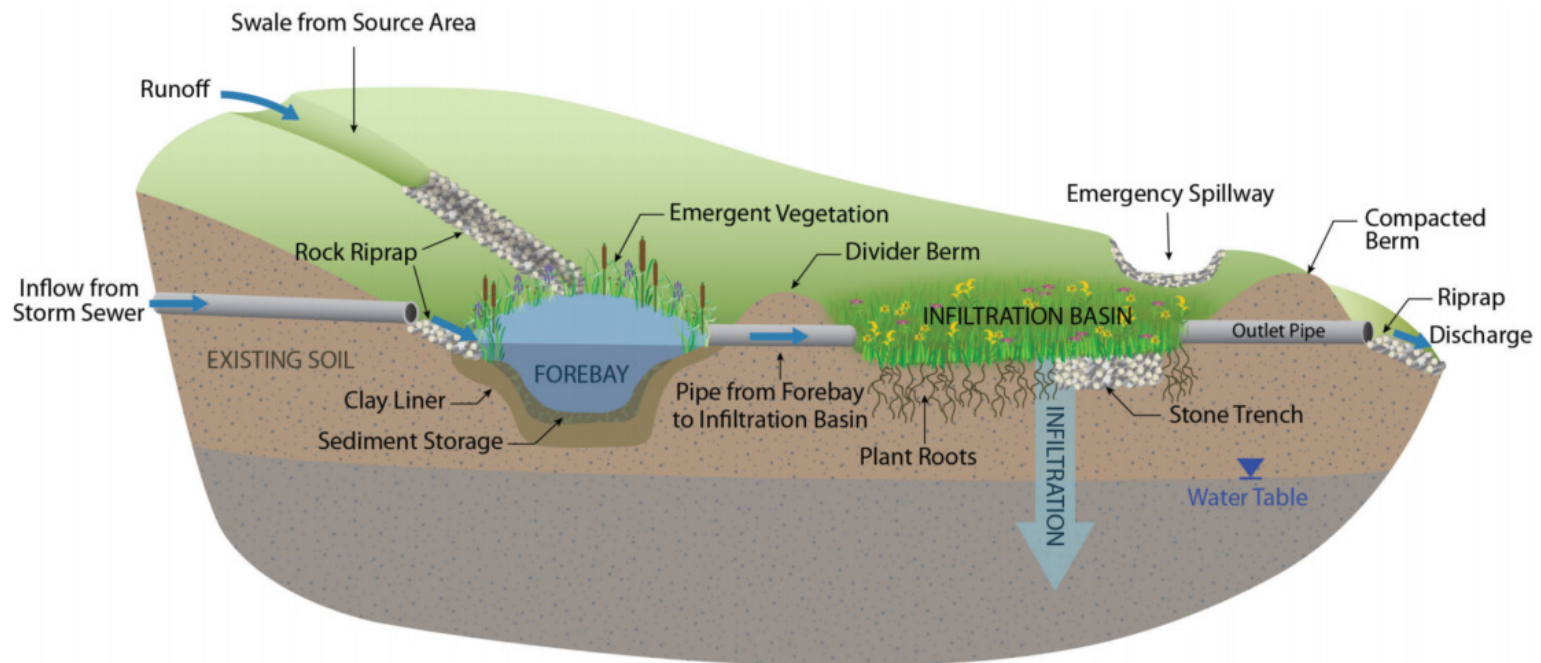


Water Offset – Water Re-Use



Water Offset – Managed Aquifer Recharge

Infiltration Pond Example



Schedule for CBP Plan Review/Approval

Full
Review
Draft
Available
**August
2020**

CBP
Approval
**October
2020**

December

Plan
Implemen
tation
**February
2021**

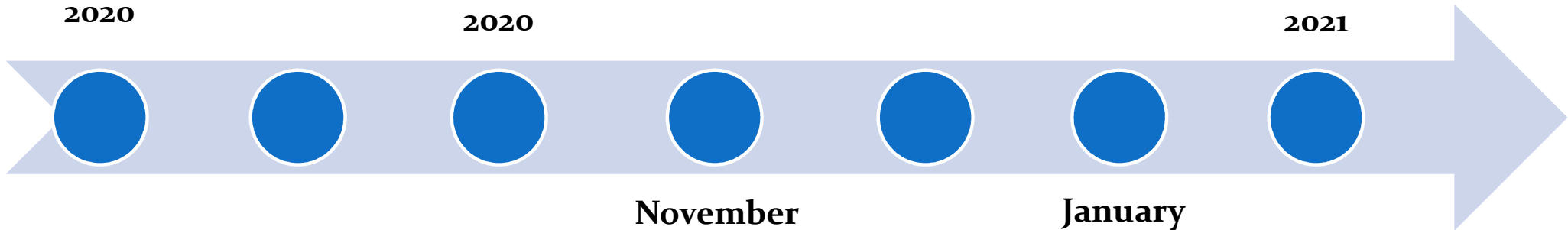
September

**November
2020**

Ecology
Review
Starts

**January
2021**

Ecology
Adoption



Cities

- Identify community needs
- Work on grant proposals
- Participate in Stream Flow Restoration Planning to ensure the needs of your community are heard



Herrera is helping Thurston County design this stormwater facility in Rochester, WA

Real Estate

- Estimating deviances from models
 - Noting rate at which permit exempt wells are being put in
- Where do you see projects having the most impact on property value?



Conservation

- Funding available to pursue water offset and net ecological benefit projects
- Get involved with the Stream Flow Restoration Planning process to ensure your voice is heard



Questions?



TAB - A

CITY OF MCCLEARY
City Council Meeting
Wednesday, June 10, 2020

FLAG SALUTE Mayor Orffer Called the Council Meeting to order at 6:30 PM.

ROLL CALL Councilmembers Amsbury, Huff, Heller, Blankenship and Iversen.

ABSENT None.

STAFF PRESENT Present at the meeting were City Attorney Chris Coker, Clerk-Treasurer Wendy Collins, Director of Public Works Todd Baun, and Police Chief Steve Blumer.

MAYOR'S COMMENTS Mayor Orffer is working with the Principal of McCleary School and trying to collaborate and build a relationship with them. They are planning a drive by end of the school year event so the staff can say goodbye to the students.

PUBLIC COMMENT Chief Blumer said he has finalized the application for the coronavirus relief fund and both he and Chris Coker have signed it. Mayor Orffer gave kudos to Chief Blumer for taking the lead on this.

Councilmember Amsbury stated that Commerce just came out this week announcing that the FEMA match can come out of the CARES fund. Mayor Orffer said she has full faith in Chief Blumer getting all covid funds available.

MINUTES APPROVED **It was moved by Councilmember Amsbury, seconded by Councilmember Iversen to approve the minutes from the May 27, 2020 meeting. Motion Carried 5-0.**

APPROVAL OF VOUCHERS Vouchers/Checks approved were 47804 - 47840, including EFT's in the amount of \$69,793.44.

Payroll and benefit checks 47841 - 47852 plus EFT's in the amount of \$207,352.89.

It was moved by Councilmember Iversen, seconded by Councilmember Huff to approve the vouchers. Motion Carried 5-0.

COVID EXPENDITURES REPORT A report of all covid fund expenditures was provided for the council to review.

STAFF REPORTS Councilmember Amsbury asked Todd if he has attended any meetings with McCleary School or any other agencies and if yes, does he have any updates for the council and also does he have any plans to apply for any grants. Todd said, yes, he wants to apply for grants but everything is at a standstill for applying right now. He wants to apply for the Safe Routes to School Grant. The city was just awarded a \$13,000 grant for sidewalks. He added the City will go after Chehalis Basin funds and park and trails funds.

Councilmember Amsbury asked if the capital facility plan is open or closed and Todd said it is closed. The water system plan is in limbo and waiting on Grays Harbor County.

CITY ATTORNEY REPORT Chris Coker is available for any questions regarding agenda items.

COVID-19 UPDATE

The Grays Harbor County Commissioners will be meeting this Friday at 3:00 pm to vote for a variance for phase three. Things have ramped down at the county level and we are now only getting situational reports if things change. Currently, the county is at 19 cases and zero deaths. Mayor Orffer has prepared an executive order to open city hall from 8am to noon, Monday through Friday. We will be available the rest of the work day by appointment. The City Emergency Operations Center continues to meet every Tuesday and Thursday.

Councilmember Iversen thinks it is a good idea to encourage people to only come in when they have to do business that cannot be done by other means.

GRAYS HARBOR COUNTY
BALLOT DROP BOX
AGREEMENT

Grays Harbor County asked the city if we could put up a ballot box for our residents to drop off election ballots. The county will maintain the box and pick up the ballots. For complete disclosure, Councilmember Amsbury disclosed her name is a signatory on the agreement because she attests the signatures. She wants to make sure everyone is aware there is no conflict of interest and she received no gain from this action.

Councilmember Blankenship asked if there is a camera focused on the location where the ballot box will be installed and Todd said there isn't but we can do it.

Councilmember Amsbury stated there are auditing measures for security. They will have three people picking up the ballots and it will have a special lock along with other security measures.

Councilmember Heller asked who will be checking the box and reporting if it is full and Todd said it would be the county. Councilmember Heller said it is written in the agreement that the city will notify the county if the drop box is filled to capacity.

It was moved by Councilmember Iversen, seconded by Councilmember Blankenship to authorize the Mayor to sign the agreement for a ballot drop box in McCleary. Motion Carried 5-0.

CITY LOANS/BOND
REFINANCE

The Finance Committee discussed two loan options for refinancing some of the current city loans. Councilmember Heller is leaning toward a 20-year loan for the large sewer loan and ten years for the other three loans, which has a lower interest rate. The city's current bank offers lower fees while the other bank has higher fees and they might require the city to migrate to the new bank. The city could save approximately \$673,000 in interest by refinancing the loans. Councilmember Amsbury agrees this sounds like a good decision. Todd Baun said the federal government stated they won't be raising interest rates until the year 2021. Staff will present solid numbers at the next meeting.

BUSINESS RELIEF CARE
PACKAGES

Councilmember Amsbury provided a cost breakdown for PPE items that can be purchased and put in a care package for local businesses. She said businesses have a hard time finding items and would appreciate receiving them. She suggested keeping them to inside the city limits and would like to include non profits. Her goal was to keep the total cost under \$5,000.

Councilmember Huff liked the gift card idea, which was to have police officers hand out random gift cards to residents. He talked to Paul Nott and was told the fire department calls are categorized as covid but they have not had any direct covid related calls. The fire department is also set with PPE at this time.

Councilmember Blankenship is concerned about businesses receiving items they truly don't need and doesn't want anyone to have to track an inventory of supplies. He also likes the gift card idea because businesses can decide and purchase what PPE items they need.

Councilmember Heller wants to know if non profits can be included. Mayor Orffer will get him an answer and we will continue to discuss our options.

GRAYS HARBOR COUNTY
WASTE MANGEMENT PLAN
2020-2025 - INFORMATION
ONLY

All cities in Grays Harbor County need to agree to the proposed waste management plan before it can be adopted in July through a resolution.

PUBLIC COMMENT

Councilmember Blankenship asked when is the spring cleanup and Todd stated he spoke with Lemay and they are strongly encouraging the city to move to vouchers. For this year, the city will be asking Lemay to bring three to four dumpsters for the senior citizens and disabled residents. The city crew will still pick up their garbage items, but we will not be accepting any of the items that cannot be put in the dumpsters such as large tires and refrigerators. Todd will talk with Roger from Lemay and get a date for garbage pickup.

Councilmember Blankenship wanted to share how our new police officer, Officer Nansen, stopped and helped mow a senior citizen's lawn. He thought it was nice of the officer to do that. He also heard that this same officer engaged with a resident from Rainbow Park Apartments who speaks Samoan and they discovered they are from the same village.

COMPUTER LEASE
DISCUSSION

Mayor Orffer has been working with Todd on a computer lease option. She will find out how many computers can be covered by covid money. She wants our computers to be streamlined and secure. This is something she presented to the Finance Committee and it is too early to discuss in detail with the council but she wants them to review the numbers and discuss it again. She will send out the lease options to the council for their review.

Councilmember Blankenship asked how many computers are needed and Todd responded we would be asking for 32 new computers, which include computers for city vehicles. The quote is for computers only and does not include monitors and keyboards. Mayor Orffer added that by leasing, everyone would get new computers every three years.

Councilmember Amsbury is worried about spending money without knowing how hard we will be financially hit by the covid event. Locking us into this type of expense is difficult right now. She asked if anyone has considered a 5-year rotation where you rotate 6 computers each year? It would be less of an impact on the city's budget.

Councilmember Blankenship asked if the city has had any revenue loss yet and Mayor Orffer said we have not seen anything yet and our property tax payment was higher than last year.

EXECUTIVE SESSION

At 7:47, Mayor Orffer called for a ten minute executive session to discuss an insurance claim per RCW 42.30.110(1)(i). Action may be taken when the Council resumes the regular council meeting. The executive session ended at 7:57.

The Council resumed the council meeting. **It was moved by Councilmember Blankenship, seconded by Councilmember Iversen to authorize the Mayor accept the \$400 settlement payment and signed release. Motion Carried 5-0.**

ADJOURNED MEETING

It was moved by Councilmember Huff, seconded by Councilmember Heller to adjourn the meeting at 8:01 PM. The next meeting will be on June 24, 2020 at 6:30 PM. Motion Carried.

Mayor Brenda Orffer: _____

Clerk-Treasurer Wendy Collins: _____

TAB - B

TAB - C

2020 BUDGET POSITION

City Of McCleary
MCAG #: 0344

Time: 15:38:01 Date: 06/16/2020
Page: 1

119 COVID 19 Emergency Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative				
511 60 10 01	Legislative - Salaries And Wages	0.00	750.00	(750.00) 0.0%
511 60 20 01	Legislative - Personnel Benefits	0.00	92.48	(92.48) 0.0%
511 60 31 01	Legislative - Office & Operating Supplies	0.00	42.45	(42.45) 0.0%
511 Legislative		0.00	884.93	(884.93) 0.0%
513 Executive				
513 10 10 01	Executive - Salaries And Wages	0.00	900.00	(900.00) 0.0%
513 10 20 01	Executive - Personnel Benefits	0.00	112.14	(112.14) 0.0%
513 10 31 01	Executive - Office & Operating Supplies	0.00	474.64	(474.64) 0.0%
513 10 41 01	Executive - Professional Services	0.00	0.00	0.00 0.0%
513 Executive		0.00	1,486.78	(1,486.78) 0.0%
514 Administration				
514 10 10 01	Finance/Adminstration Salaries And	0.00	4,041.75	(4,041.75) 0.0%
514 20 20 01	Finance/Admin Personnel Benefits	0.00	1,916.48	(1,916.48) 0.0%
514 20 31 11	Finance/Administration Supplies	0.00	654.59	(654.59) 0.0%
514 20 41 01	Finance/Admin Professional Services	0.00	1,957.29	(1,957.29) 0.0%
514 20 42 01	Finance/Administration Communications	0.00	1,707.49	(1,707.49) 0.0%
514 20 44 21	Finance/Administration Misc. Dues	0.00	25.00	(25.00) 0.0%
514 20 45 01	Finance/ Administration Rental/Lease Equipment	0.00	608.73	(608.73) 0.0%
514 20 46 01	Finance/Administration Advertising	0.00	38.33	(38.33) 0.0%
514 Administration		0.00	10,949.66	(10,949.66) 0.0%
515 Legal Services				
515 30 41 04	Professional Service - Shredding	0.00	540.00	(540.00) 0.0%
515 Legal Services		0.00	540.00	(540.00) 0.0%
518 Central Services				
518 30 41 01	General Government Professional Services/Cleaning	0.00	165.35	(165.35) 0.0%
518 40 31 01	General Government Supplies-general	0.00	30.60	(30.60) 0.0%
518 Central Services		0.00	195.95	(195.95) 0.0%
521 Law Enforcement				
521 20 10 03	Police Benefit Exchange	0.00	3,734.81	(3,734.81) 0.0%
521 20 10 04	Police Salaries And Wages	0.00	37,695.37	(37,695.37) 0.0%
521 20 20 01	Police Personnel Benefits	0.00	15,737.39	(15,737.39) 0.0%
521 20 23 01	Covid LEOFF1 Retirees Benefits	0.00	448.09	(448.09) 0.0%
521 20 31 01	Police Supplies	0.00	1,766.56	(1,766.56) 0.0%
521 20 31 11	Police Fuel	0.00	1,653.82	(1,653.82) 0.0%
521 20 41 01	Police Professional Services	0.00	1,091.82	(1,091.82) 0.0%
521 20 42 01	Police Communications	0.00	926.86	(926.86) 0.0%
521 Law Enforcement		0.00	63,054.72	(63,054.72) 0.0%

2020 BUDGET POSITION

City Of McCleary
MCAG #: 0344

Time: 15:38:01 Date: 06/16/2020
Page: 2

119 COVID 19 Emergency Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

522 Fire Control

522 20 10 01	Fire - Salaries And Wages	0.00	505.50	(505.50)	0.0%
522 20 20 01	Fire - Personnel Benefits	0.00	11.94	(11.94)	0.0%
522 20 31 01	Fire - Supplies - Operating	0.00	8,185.14	(8,185.14)	0.0%
522 20 31 11	Fire Fuel	0.00	0.00	0.00	0.0%
522 20 41 01	Fire - Professional Services	0.00	1,319.17	(1,319.17)	0.0%
522 20 42 01	Fire Communications	0.00	35.18	(35.18)	0.0%
522 20 47 01	Fire Public Utility Serv.(City)	0.00	421.63	(421.63)	0.0%
522 70 10 01	Ambulance - Salaries And Wages	0.00	542.64	(542.64)	0.0%
522 70 20 01	Ambulance - Personnel Benefits	0.00	663.97	(663.97)	0.0%
522 70 31 01	Ambulance - Operating Supplies	0.00	15.16	(15.16)	0.0%
522 70 42 01	Ambulance - Communications	0.00	16.02	(16.02)	0.0%
522 70 44 01	Ambulance Advertising	0.00	0.00	0.00	0.0%
522 Fire Control		0.00	11,716.35	(11,716.35)	0.0%

524 Protective Inspections

524 20 10 01	Building - Salaries And Wages	0.00	452.60	(452.60)	0.0%
524 20 20 01	Building - Personnel Benefits	0.00	278.64	(278.64)	0.0%
524 20 31 01	Building - Operating Supplies	0.00	27.54	(27.54)	0.0%
524 20 41 02	Building - Professional Services	0.00	113.69	(113.69)	0.0%
524 20 42 01	Current Expense Communications	0.00	94.02	(94.02)	0.0%
524 20 50 01	Building Dept. Rental/Lease Equipment	0.00	27.96	(27.96)	0.0%
524 Protective Inspections		0.00	994.45	(994.45)	0.0%

531 Natural Resources

531 70 10 08	Storm Water - Salaries And Wages	0.00	8,043.96	(8,043.96)	0.0%
531 70 20 08	Storm Water - Personnel Benefits	0.00	4,604.36	(4,604.36)	0.0%
531 70 31 05	Storm Water - Operating Supplies	0.00	1,934.83	(1,934.83)	0.0%
531 70 38 08	Storm Water Rental/Lease Equipment	0.00	27.96	(27.96)	0.0%
531 70 41 08	Storm Water - Professional Services	0.00	1,750.18	(1,750.18)	0.0%
531 70 42 03	Stormwater Communications	0.00	92.12	(92.12)	0.0%
531 70 44 01	Stormwater Advertising	0.00	0.00	0.00	0.0%
531 70 48 02	Stormwater Vehicle & Equipment Repair & Maintenance	0.00	849.60	(849.60)	0.0%
531 Natural Resources		0.00	17,303.01	(17,303.01)	0.0%

533 Electric & Gas Utilities

533 80 10 01	Light & Power - Salaries And Wages	0.00	87,349.83	(87,349.83)	0.0%
533 80 20 01	Light & Power - Personnel Benefits	0.00	42,590.55	(42,590.55)	0.0%
533 80 31 04	Light & Power - Operating Supplies	0.00	1,351.29	(1,351.29)	0.0%
533 80 41 01	Light & Power - Professional Services	0.00	5,451.36	(5,451.36)	0.0%
533 80 42 01	Light & Power Communications	0.00	2,390.79	(2,390.79)	0.0%
533 80 44 01	Light & Power Advertising	0.00	0.00	0.00	0.0%
533 80 45 02	Light & Power Rental/lease Equipment	0.00	27.98	(27.98)	0.0%
533 80 48 02	Light & Power - Repair And Maintenance	0.00	25.61	(25.61)	0.0%
533 Electric & Gas Utilities		0.00	139,187.41	(139,187.41)	0.0%

534 Water Utilities

534 70 10 01	Water - Salaries And Wages	0.00	29,018.64	(29,018.64)	0.0%
534 70 20 01	Water - Personnel Benefits	0.00	16,235.55	(16,235.55)	0.0%

2020 BUDGET POSITION

City Of McCleary
MCAG #: 0344

Time: 15:38:01 Date: 06/16/2020
Page: 3

119 COVID 19 Emergency Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

534 Water Utilities

534 70 31 03	Water - Operating-supplies	0.00	5,069.29	(5,069.29)	0.0%
534 70 41 01	Water - Professional Services	0.00	2,973.96	(2,973.96)	0.0%
534 70 42 01	Water Communications	0.00	1,415.46	(1,415.46)	0.0%
534 70 44 01	Water Advertising	0.00	0.00	0.00	0.0%
534 70 45 01	Water Rental/lease Equipment	0.00	27.96	(27.96)	0.0%
534 70 48 02	Water Repair And Maintenance	0.00	5,955.61	(5,955.61)	0.0%
534 70 49 22	Water Miscellaneous Training	0.00	202.38	(202.38)	0.0%
534 Water Utilities		0.00	60,898.85	(60,898.85)	0.0%

535 Sewer

535 70 10 08	Sewer - Salaries And Wages	0.00	35,256.51	(35,256.51)	0.0%
535 70 20 08	Sewer - Personnel Benefits	0.00	19,296.61	(19,296.61)	0.0%
535 70 31 06	Sewer - Operating Supplies	0.00	20,283.23	(20,283.23)	0.0%
535 70 41 08	Sewer - Professional Services	0.00	6,495.91	(6,495.91)	0.0%
535 70 42 02	Sewer Communications	0.00	2,766.23	(2,766.23)	0.0%
535 70 44 02	Sewer Advertising	0.00	0.00	0.00	0.0%
535 70 45 11	Sewer Rental/lease Equipment	0.00	27.96	(27.96)	0.0%
535 70 48 02	Sewer Repair And Maintenance	0.00	1,469.59	(1,469.59)	0.0%
535 Sewer		0.00	85,596.04	(85,596.04)	0.0%

536 Cemetery

536 20 10 01	Cemetery - Salaries & Wages-Cemetery	0.00	1,100.92	(1,100.92)	0.0%
536 20 20 01	Cemetery - Personnel Benefits-Cemetery	0.00	522.38	(522.38)	0.0%
536 20 31 21	Cemetery - Operating Supplies	0.00	245.82	(245.82)	0.0%
536 20 41 01	Cemetery - Professional Services	0.00	229.67	(229.67)	0.0%
536 20 42 01	Cemetery Communications	0.00	0.28	(0.28)	0.0%
536 20 48 02	Cemetery Repair & Maintenance	0.00	80.37	(80.37)	0.0%
536 Cemetery		0.00	2,179.44	(2,179.44)	0.0%

542 Streets - Maintenance

542 30 10 01	Streets - Salaries And Wages	0.00	2,940.61	(2,940.61)	0.0%
542 30 20 01	Streets - Personnel Benefits	0.00	1,718.38	(1,718.38)	0.0%
542 30 31 01	Streets - Supplies	0.00	1,185.16	(1,185.16)	0.0%
542 30 42 01	Streets Communications	0.00	6.58	(6.58)	0.0%
542 30 45 01	Streets Rental/lease Equipment	0.00	27.91	(27.91)	0.0%
542 30 48 02	Streets Repair & Maintenance	0.00	275.55	(275.55)	0.0%
542 31 41 01	Streets - Professional Services	0.00	1,790.08	(1,790.08)	0.0%
542 Streets - Maintenance		0.00	7,944.27	(7,944.27)	0.0%

576 Park Facilities

576 80 10 01	Park Facilities - Salaries & Wages - Park Facilities	0.00	1,300.69	(1,300.69)	0.0%
576 80 20 01	Park Facilities - Personnel Benefits - Park Facilities	0.00	620.60	(620.60)	0.0%
576 80 31 21	Park Facilities - Operating Supplies	0.00	238.87	(238.87)	0.0%
576 80 41 01	Park Facilities - Professional Services	0.00	665.53	(665.53)	0.0%
576 80 42 01	Park Facilities - Communications	0.00	560.71	(560.71)	0.0%
576 80 47 01	Park Facilities - Utilities Services	0.00	207.01	(207.01)	0.0%
576 80 48 02	Park Facilities Repair & Maintenance	0.00	80.36	(80.36)	0.0%

2020 BUDGET POSITION

City Of McCleary
MCAG #: 0344

Time: 15:38:01 Date: 06/16/2020
Page: 4

119 COVID 19 Emergency Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities				
576 Park Facilities	0.00	3,673.77	(3,673.77)	0.0%
594 Capital Expenditures				
594 14 64 03 Capital Outlay - Equipment-Admin	0.00	1,680.03	(1,680.03)	0.0%
594 21 62 01 Capital Outlay - Buuilding - Police Remodel	0.00	1,374.20	(1,374.20)	0.0%
594 31 62 08 Storm Water - Capital Outlay Building	0.00	689.84	(689.84)	0.0%
594 33 64 01 Capital Outla - Equipment L&P	0.00	1,680.03	(1,680.03)	0.0%
594 34 63 03 Water - Capital Outlay Building	0.00	1,491.58	(1,491.58)	0.0%
594 34 64 01 Capital Outlay - Equipment Water	0.00	1,680.05	(1,680.05)	0.0%
594 35 63 02 Sewer - Capital Outlay Building	0.00	1,193.28	(1,193.28)	0.0%
594 36 63 02 Cemetery - Capital Outlay Building	0.00	65.26	(65.26)	0.0%
594 76 63 03 Park Facilities - Capital Outlay Building	0.00	65.27	(65.27)	0.0%
595 30 62 01 Streets - Capital Outlay Building	0.00	223.73	(223.73)	0.0%
594 Capital Expenditures	0.00	10,143.27	(10,143.27)	0.0%
Fund Expenditures:	0.00	416,748.90	(416,748.90)	0.0%
Fund Excess/(Deficit):	0.00	(416,748.90)		

2020 BUDGET POSITION TOTALS

City Of McCleary
MCAG #: 0344

Time: 15:38:01 Date: 06/16/2020

Page: 5

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
119 COVID 19 Emergency Fund	0.00	0.00	0.0%	0.00	416,748.90	0%
	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>0.00</u>	<u>416,748.90</u>	<u>0.0%</u>

TAB - D

City of McCleary
STAFF REPORT



To:	Mayor Orffer and City Councilmembers
From:	Wendy Collins, Clerk-Treasurer
Date:	June 24, 2020
Department:	Finance & Administration

Mayor and City Council,

The Finance Department continues working at full staff and everyone is healthy, with one employee working one-day a week from home. We continue to serve the public while practicing social distancing and disinfecting the office at the end of each work day.

We have been working on our plan to open for partial days when we reach Phase 3. We have posted notices for the public requesting them to wear masks while in the office and not to enter city hall if they have any symptoms, which are listed on the notice.

There is a new drop box installed in front of city hall for utility payments, mail, and small packages. Special shout out to John Allardin, Cory Marsh, and Brad Lott for helping with the installation and setting it up with signage.

Thank you,

Wendy

City of McCleary
STAFF REPORT



To:	Mayor Orffer and Council Members
From:	Steve Randich
Date:	June 15, 2020
Department:	Public Works

Mayor and Council,

I am happy to report that all personnel within the Public Works department are healthy and practicing safe social distancing at this time.

As it stands, the Public Works Dept is back to full staff practicing social distancing. Our weekly routine consists of all personnel reporting at 0700 a.m. until 1530p.m. All personnel are aware that priority tasks are currently on an "as needed" basis. Meaning, any job that may come up will be evaluated for personnel required and only the amount required will respond to complete each task.

We have also created a schedule to clean and organize the department. Each day prior to going home we spend 45 minutes disinfecting the city vehicles and any equipment that has been used, along with wiping down all computers and cleaning our office.

It is my hope that by taking these precautions we will be able to keep our crew safe and healthy. If you have any questions, comments or concerns please let me know.

Thank you,
Steve

TAB - E

TAB - F