

CITY OF MCCLEARY
Regular City Council Meeting
Wednesday, September 14, 2011

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| FLAG SALUTE | Mayor Dent Called the meeting to order at 7:00 PM with the Flag Salute. |
| ROLL CALL | Councilmember's Boling, Lant, Ator and Schiller. |
| ABSENT | Councilmember Geer was absent. It was moved by Councilmember Schiller, seconded by Councilmember Lant to excuse Councilmember Geer's absence. Motion Carried. |
| STAFF PRESENT | Present at the meeting were Dan Glenn, Wendy Collins, Nick Bird, George Crumb, Jennie Reed, and John Graham. |
| MINUTES APPROVED | It was moved by Councilmember Boling, seconded by Councilmember Ator to approve the minutes as received. Motion Carried. |
| PUBLIC COMMENT | <p>Larry Birindelli complimented all the City staff members for the hard work they are doing in the park to keep it beautiful, in the office by being friendly and helpful, and for all the help he gets from the Building Department. Mr. Birindelli went on to discuss the impact fees the City charges for new water and sewer connections. He asked the City to consider other options than the current charge of \$10,000. One options he suggested was to pay half at permit application time and the pay the balance when water is connected. Mayor Dent asked staff to research the option and how it would affect the budget. Dan Glenn will research other options that may be available.</p> <p>Councilmember Schiller asked if Chief Crumb could check into the Ordinance on oversized commercial vehicles that park in residential areas. The heavy weight of the large semi-trucks cause road damage and they block visibility for people trying to drive around them. Chief Crumb will research the issue and report back.</p> |
| MAYOR'S REPORT | <p>The Mayor reported the 2009 Financial Audit results are final are now posted on the State Auditor's Website.</p> <p>The City held a give-a-way event and gave out light bulbs they received from the conservation program. Four light bulbs were given to each resident that showed their City utility bill. There are hundreds of light bulbs remaining so the office staff started distributing them to the customers that did not attend the event when they come in to pay their bill. The response has been very positive.</p> <p>The Mayor announced that the Public Works Trust Fund Loan has been signed and the City is moving forward.</p> <p>Mayor Dent stated the City crew has been doing a phenomenal job on the park path project and is very happy with the results.</p> |
| CHAMBER BANNER DONATION FOR CITY-WIDE GARAGE SALE | Mayor Dent informed the Council the Chamber of Commerce donated the City-wide Garage Sale sign to the City. The City is responsible for paying the \$20 sign permit fee, which was paid by a private donor this year, and the City will have to cover any potential insurance claim. |
| L & P CAPITAL IMPROVEMENT PLAN | In August 2011, Elcon Associates, Inc. completed the Capital Improvement Plan (CIP) Report, which only evaluates and recommends improvements to our electrical system. Staff is requesting the Council to consider adoption of the Capital Improvement Plan Report after reviewing the material at a future meeting. |
| TRANSFORMER REQUEST | Paul Nott, L & P Supervisor, submitted a memorandum showing the deficiencies of the Light & Power material inventory. He proposes purchasing 30 transformers to restock the City's inventory at an estimate of approximately \$45,000. It was moved by Councilmember Lant, seconded by Councilmember Schiller to authorize the City to call for bids for purchasing 30 transformers. Motion Carried. |
| COASTAL COMMUNITY ACTIONS PROGRAM | The City has an annual agreement with CCAP to define the conditions that the City must agree to so the program can make energy assistance payments to the City on behalf of eligible, low-income households. It was moved by Councilmember Ator, seconded by Councilmember Boling to authorize the execution of the Agreement by the Mayor. Motion Carried. |
| BPA AGREEMENT 09PB-13069 EXHIBIT B REVISION | The power sales agreement with BPA and the City contained a clause to have a Contract High Water Mark (CHWM), Provisional CHWM's, and Contract Demand Quantities (CDQ's) established by September 15, 2011. The agreement has now been proposed. The CHWM and Provisional CHWM will be revised by September 14, 2014 to account for additional load growth. In the event the loads are annexed (or de-annexed); the Contract will be adjusted accordingly. It was moved by Councilmember Lant, seconded by Councilmember Boling to authorize the execution of Revision No. 1 to Exhibit B of the existing Power Sales Agreement. Motion Carried. |
| BPA CUSTOMER PORTAL | The City uses BPA's Portal Tracking and Reporting (PTR) System for submitting conservation reimbursements. The PTR system will be decommissioned at the end of September and replaced with their new Customer Portal, which will allow us to access active BPA contracts, view monthly bills and view meter information. It was moved by Councilmember Schiller, seconded by Councilmember Lant to authorize execution of the Customer Portal Access and Use Agreement. Motion Carried. |
| EXECUTIVE SESSION | None. |

APPROVAL OF VOUCHERS

Vouchers/Checks were submitted for approval for transactions 3960-4001 in the amount of \$38,924.42 and 4096-4145 in the amount of \$107,702.94.

It was moved by Councilmember Boling, seconded by Councilmember Ator to approve the vouchers as received. Motion Carried.

ADJOURNMENT

It was moved by Councilmember Boling, seconded by Councilmember Lant to adjourn the meeting at 7:42 PM. The next meeting will be held on September 28, 2011 at 7:00 PM. Motion Carried.

Mayor Gary Dent:

Clerk-Treasurer Wendy Collins:
