

CITY OF MCCLEARY
Public Hearing and Regular City Council Meeting
Wednesday, October 26, 2011

Note: The Council meeting scheduled for October 12, 2011 was cancelled on October 10, 2011.

PUBLIC HEARING ON REVENUES AND TAX LEVY

FLAG SALUTE	Mayor Dent Opened the Public Hearing to order at 6:32 PM with the Flag Salute.
ROLL CALL	Councilmember's Boling, Geer, Lant, and Ator. Councilmember Schiller arrived at 6:41 PM.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Dan Glenn, Wendy Collins, Nick Bird, George Crumb, and Jennie Reed.
MAYOR'S COMMENTS	<p>Mayor Dent commended the staff for their hard work on the budget.</p> <p>The Mayor informed the Council that both the Park & Cemetery Fund and Current Expense Fund</p> <p>Current Expense is the primary problem, partially due to the fact it started over \$40,000 in the red at the first of the year. Just as other Cities are experiencing, our revenues are collapsing. LEOFF1 caretakers for one of the retirees alone will cost the City an estimated \$82,000 per year, if they do not choose to request another large increase per caretaker again next year.</p> <p>BPA rates are increasing this year, which will impact the budget.</p> <p>Due to the shortfall in revenues, the Council is asked to again consider an interfund loan transfer from Light and Power to Current Expense. The amount will be determined after Council and staff have more time to look at the most recent status of the Current Expense fund ending balance.</p> <p>The Mayor stated the Police Department is in dire need of new vehicles. The vehicles they now drive are old and run down. Replacement is long past due.</p>
Councilmember Schiller Arrived	<p>The Mayor stated to let the record show Councilmember Schiller has arrived to the meeting.</p> <p>The options available for increasing revenues are to increase utility tax, which requires a vote of the people, increase rates, go out for an M&O levy, and/or transfer from light & power to current expense. The Mayor encouraged the Council to think over all the options and they are welcome to bring forward all other ideas.</p> <p>Mayor Dent closed the Public Hearing at 6:51 p.m.</p>
Regular Meeting	
MINUTES APPROVED	It was moved by Councilmember Ator, seconded by Councilmember Boling to approve the minutes as received. Motion Carried.
PUBLIC COMMENT	<p>LeRoy Tipton and Tim Gibbs spoke to the Council regarding the new merge of the Grays Harbor Development Council and the Grays Harbor Chamber of Commerce and will form the new group called Grays Harbor Inc. They commented regarding the state of the budget and understand the City is part of the local Chamber of Commerce but would encourage the Council to become a part of them and they believe they have something to offer McCleary.</p> <p>Helen Lake asked the Mayor how the fraud audit was coming along. The Mayor informed her that it is still ongoing and they are working hard to prove the actions they believe they have detected. He met with the Director of the Fraud Division and he is confident a positive resolution will be reached.</p>
CITY ATTORNEY REPORT	Dan Glenn stated the interfund transfers must meet specific criteria, and the giving fund, which is Light & Power, must have enough money to cover any outstanding debt. The only current debt for Light & Power is the bucket truck and the fund will be able to cover it, as required.
SERVICE REQUESTS	Certain residents request to have their power completely turned off when their property is vacant. This requires an employee to remove the meter and disconnect it causing wear and tear on the meters over time. Occasionally when a property is listed for sale, the resident will call the City to have the power turned on to show the property and then turn it back off when they are finished. This process can be repeated multiple times, which takes employee time and potential damage to the meter. Staff is asking Council to consider a minimal fee for disconnecting and reconnecting power. Mr. Glenn will prepare the appropriate documentation for the next meeting.

PLACEMENT PERMITS FOR FREE-STANDING CANOPIES	Our Municipal Code requires a placement permit to be received from the City to locate a free-standing canopy to ensure setbacks are maintained. The Ordinance was adopted in 2004 and specifically states the fee is to be established by the City Council, which has yet to be completed. In addition, a building permit is not required for structures under a certain size. It would be appropriate to have a placement permit defined for accessory structures exempted from building permits to also ensure setbacks are being maintained. Council requested Dan Glenn to prepare the appropriate documents to address these issues.
BUDGET PAY	The City offers twelve equal payments per year for home owners that are in good standing with their payment history. The budget pay is renewed each year after an estimation of the previous twelve months is calculated. Currently, the City does not have any standards or formal process in place in the event the owner defaults on the agreement. Staff is requesting the Council to adopt a formal standard for budget pay residents. Council agreed to have Dan Glenn prepare the appropriate documents
IT SERVICE CONTRACT	Dan Glenn provided comments to the contract so additional modification is necessary. Staff will address these comments and develop a contract to present to the Council at the next meeting.
CONTRACT FOR PROFESSIONAL CLEANING SERVICES	A copy of the janitorial contract was provided for the Council to review. It was moved by Councilmember Lant, seconded by Councilmember Geer to authorize the Mayor to sign the contract with SNAP Janitorial as of October 1, 2011. Motion Carried.
TRUCK ROUTE	At the September 14, 2011 meeting, Councilmember Schiller asked about semi truck parking on residential streets. He was concerned about road damage from the weight of the trucks and also about the visual obstruction for cars trying to see around it. Nick Bird pointed out that log trucks, garbage trucks, and school buses also drive on our residential streets. Council was asked to confirm that the existing Ordinance is consistent with the vision the desire for McCleary and if so, staff will begin to enforce it. If they wish to revise any portion of the existing Ordinance, staff requests the Council to bring their ideas forward at this time to make those adjustments. A resident who lives on Hemlock Street stated he needs to park his truck at his house but stays on the truck route when coming home and leaving. Councilmember Schiller stated his concern is the damage to the asphalt due to oversized loads on the roads. He said they can come up with a solution to this problem. The resident stated the potholes in the road were not caused by his truck because they were there for years and he stated Iva Madison, Transportation Supervisor for McCleary School District, can verify this. Ms. Madison stated she has observed the potholes at Hemlock and 3rd for many years and has called the City to request them to be filled.
RESOLUTION NO. 634 - STORMWATER COMPREHENSIVE PLAN	The Stormwater Comprehensive Plan has been finalized. Jon Hinton from Gray & Osborne thanked the City staff for all their help during the preparation of the comp plan. He said to get the maintenance done that is recommended, stormwater rates would need to be increased. Mr. Hinton recommended the rate be increased from \$4.00 to \$14.00 per month. He shared other cities stormwater rates compared to the recommended rate and they were all higher than McCleary's current \$4.00 per month rate. He suggested the Council discuss the rates with staff and make a recommendation at a later date. It was moved by Councilmember Ator, seconded by Councilmember Boling to adopt Resolution No. 634 for the Comprehensive Stormwater Management Plan. Motion Carried.
L & P MATERIAL PURCHASE	Light and Power needs to replenish certain supplies and items in their stock before the storm season hits. It was moved by Councilmember Lant, seconded by Councilmember Geer to authorize the execution of Purchase Orders 11935 through 11939. Motion Carried.
STORMWATER PURCHASE	The City needs to fix a sink hole that has developed in an alley between 5th and 6th Street, which was caused by a separated 24" stormwater pipe. It was moved by Councilmember Geer, seconded by Councilmember Boling to authorize the execution of Purchase Order 11944 to HD Fowler if they are the lowest bidder, or to the company that is the lowest bidder. Motion Carried.
RESOLUTION NO. 635 - GARBAGE RATES	The Consumer Price Index for one year ending June 2011 has increased 2%. The contract between the City of McCleary and Harold LeMay Enterprises, Inc., allows 80% of the CPI for a 1.6% overall increase in the existing rate. Grays Harbor County is increasing the disposal fee at the Grays Harbor Central Transfer Station effective January 1, 2012. The disposal fee will increase by \$2.25 a ton. The current rate of \$85.25 per ton will change to \$87.50. It was moved by Councilmember Boling, seconded by Councilmember Schiller to adopt Resolution No. 635 relating to adjustment of rates and to approve the \$2.25 per ton increase. Motion Carried
PUBLIC COMMENT	None.
APPROVAL OF VOUCHERS	Vouchers/Checks approved were 33705-33746 in the amount of \$59,291.16 and 33757-33804 in the amount of \$101,700.19. September 2011 payroll and benefit checks 33606-33749 plus EFT's in the amount of \$174,965.86. Voided checks: 33683, 33693, 33694. It was moved by Councilmember Boling, seconded by Councilmember Ator to approve the vouchers as received. Motion Carried.
EXECUTIVE SESSION	There was an executive session to discuss labor negotiations for 20 minutes for Mr. Snyder's comments and 45 minutes for the Council's discussion. The first 20 minutes started at 7:55 pm. Attending the executive session were Mayor Dent, Dan Glenn, Nick Bird, Wendy Collins, Scott Snyder, Councilmember's Boling, Lant, Schiller, Ator, and Geer. They will recess the executive session to take action before reconvening.

The executive session recessed at 8:15 pm to return to the public meeting to vote on terminating an existing contract between Christiane Mercer and the City of McCleary. **It was moved by Councilmember Lant, seconded by Councilmember Boling and Ator to terminate the "yellow dog" employee contract between the City of McCleary and Christiane Mercer. Motion Carried.**

The executive session commenced again at 8:17 pm to continue labor negotiation discussions.

The executive session ended at 8:36 pm.

ADJOURNMENT

It was moved by Councilmember Geer, seconded by Councilmember Boling to adjourn the meeting at 8:37 PM. The next meeting will be held on November 9, 2011 at 7:00 PM. Motion Carried.

Mayor Gary Dent:

Clerk-Treasurer Wendy Collins:
