

CITY OF MCCLEARY
Regular City Council Meeting
Wednesday, January 13, 2016

ROLL CALL AND FLAG SALUTE	Councilmember's Orffer, Vessey, Peterson, Blankenship and Ator were in attendance.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Todd Baun, Wendy Collins, George Crumb, Paul Nott and Dan Glenn.
PUBLIC HEARING	None.
PUBLIC COMMENT	<p>Laurie Mansmith and her husband own rentals in McCleary and three out of four of their renters are on fixed incomes. She stated other areas are lower in cost for utilities and she wants the city to consider turning the power over to the PUD. She said with holes in the streets and flooding around town, it makes her wonder where the money is going.</p> <p>Jill VanWormer is upset because she is trying to renovate a house that she is not living in and she still pays \$350 a month for utilities, which she is only using a small portion of the time. She said it's preventing people from moving to McCleary.</p> <p>Mayor Schiller responded by saying the Council is getting ready to do a utility rate study of the light and power. Also, the infrastructure cost is high and we have a low amount of rate payers, causing the individual rate payer to pay more than larger communities.</p> <p>Todd Baun said the City rates are tied to bonds and loans that were used to make required improvements to the treatment plant and the well system. The improvements were needed to keep the utilities operating.</p>
EXECUTIVE SESSION	Mayor Pro Tem Schiller called for an executive session at 7:14 pm to discuss collective bargaining for 20 minutes or less. The executive session ended at 7:34 pm. No action was taken.
MINUTES APPROVED	It was moved by Councilmember Peterson, seconded by Councilmember Vessey to approve the December 9, 2015 minutes. Motion Carried 5-0.
CITY ATTORNEY REPORT	Dan Glenn provided a written report for the Council and is available, if they have any questions.
MAYOR'S COMMENTS	Mayor Schiller had a meeting with Dru Garson from Greater Grays Harbor Inc. last Friday and was told that the steel mill plant is still being considered. They are looking for another investor after one backed out. They are still intending on moving forward with the plant as soon as some of the issues are worked out. GGHI is also working with the University of Washington to get a few student interns to come to the harbor to help out small cities with research projects while working toward obtaining their MPA. They are going to provide 200 hours to the City of McCleary to help write a strategic plan and mission statement.
DIRECTOR OF PUBLIC WORKS REPORT	Todd Baun provided a written report for the Council and is available, if they have any questions.
GENERAL PACIFIC PURCHASE ORDER	Todd presented a purchase order for three street lights that need to be replaced and will now match the other lights in town. The lights are located by the new clinic. The city will pay for one of the lights and then receive a reimbursement for two of them by the clinic directly. It was moved by Councilmember Ator, seconded by Councilmember Peterson to authorize a purchase order in the amount of \$12,630.77 to General Pacific for street lighting improvements. Motion Carried 5-0.
SHORELINE MANAGEMENT PLAN	Todd discussed the shoreline management plan and how we need to set up a public meeting to discuss the plan. Todd will set up a work session before the next council meeting at 6:30 pm.
CITY COUNCIL TOUR OF THE CITY FACILITIES	Todd Baun would like to take the Council around town on a "field trip" to see the city facilities and work sites. He believes it will help them to understand what functions the city provides and how the infrastructure works. He would like to set up two groups for an afternoon. Todd will provide some dates to the Council.

CHEHALIS TRIBAL JAIL CONTRACT	Chief Crumb contacted the tribe to set up a visitation so the officers can see the facility and review how they process prisoners. It was moved by Councilmember Ator, seconded by Councilmember Orffer to adopt the Chehalis Tribal Jail Service Agreement. Motion Carried 5-0.
3RD STREET WATER LINE CONTACT AND SCOPE	Todd Baun is asking the Council to consider authorizing Skillings Connolly to provide final design, construction documents and construction administration to replace the existing asbestos cement waterline on the west side of 3rd Street from Main Street to Oak Street and to approve a time extension for completion. It was moved by Councilmember Vessey, seconded by Councilmember Peterson to authorize the Mayor to sign a contract with Skillings Connolly to provide final design, construction documents and construction administration for the 3rd Street water line replacement, not to exceed \$45,661.00 and to authorize a time extension. Motion Carried 5-0.
FINANCE COMMITTEE MEETING DATES	Todd Baun set a schedule for the Finance Committee to meet. The first meeting is scheduled for January 29th at 3:00 pm. The future dates will be confirmed as the Council has time to review their schedules.
GHCOG REPRESENTATIVE APPOINTMENT	Each year, the Grays Harbor Council of Governments asks the City to appoint a representative to attend meetings on behalf of the City. Chris Vessey has experience working with them and is happy to be the representative for the City of McCleary. Todd or Mayor Schiller can fill in as the alternate, when needed. It was moved by Councilmember Orffer, seconded by Councilmember Peterson to appoint Chris Vessey as the City representative for the Grays Harbor Council of Governments. Motion Carried 5-0.
PERMISSIVE USE PERMIT - VESSEY	Chris Vessey requested a renewal of his permissive use permit at 604 W. Ash Street in McCleary. His previous permit allowed him to maintain the City's right of way (ROW) around his house. For many years, he has maintained the ROW and kept it in great condition. It was moved by Councilmember Orffer, seconded by Councilmember Peterson to authorize the Permissive Use Permit for Chris Vessey at 604 W. Ash Street, with no annual monetary amount and no expiration date to the permit. Motion Carried 4-0 with Councilmember Vessey abstaining.
CITY MISSION, VISION & GOALS	Mayor Schiller wants the Council to begin discussing what is the vision for the future of McCleary. We need to come up with a strategic plan for growth and to create a mission and vision for our future. He wants to include the community so they can offer their ideas and suggestions. This will be a focus of the Council as we move forward this year.
ELECTRICAL RATE STUDY PROPOSALS	Todd Baun has scheduled meetings with two companies that are proposing rate studies for the City. Councilmember Ator is interested in also having a rate study on all the other utilities (water, sewer and electrical) to help in our true vision. Tabled until after the presentations.
STORMWATER RATE FOR 2016	Tabled until the Finance Committee reviews the study.
CIVIL SERVICE COMMISSION	Mayor Schiller wants to re-establish the Civil Service Commission. The last time there was any activity with the commissioners was in 2013. He would like to have the Council consider appointing new commissioners at the next meeting. Staff will add the vacancy information to the city website.
E-911 BOARD	Mayor Schiller appointed Todd Baun as the City representative to attend the board meetings and bring back updates and changes to the Council.
APPROVAL OF VOUCHERS	Accounts Payable vouchers/checks approved were 40474 - 40522 including EFT's in the amount of \$168,525.95 and 40524 - 40593 including EFT's in the amount of \$56,198.06. Payroll checks approved were 40316 - 40398 including EFT's in the amount of \$147,644.44 and 40447 - 40592 including EFT's in the amount of \$226,690.19. It was moved by Councilmember Ator, seconded by Councilmember Peterson to approve the vouchers. Motion Carried 5-0.
EXECUTIVE SESSION	None.
PUBLIC COMMENT	Chris Vessey will be gone at the next meeting, and possibly the one after, and asked to be excused from both meetings.

MEETING ADJOURNED

It was moved by Councilmember Ator, seconded by Councilmember Peterson to adjourn the meeting at 8:25 pm. The next meeting will be Wednesday, January 27, 2016 at 7:00 pm. Motion Carried 5-0.

Approved by Mayor Brent Schiller and Clerk-Treasurer Wendy Collins.