

**CITY OF MCCLEARY**  
**Regular City Council Meeting**  
**Wednesday, July 13, 2016**

ROLL CALL AND FLAG SALUTE Councilmember's Orffer, Richey, Peterson, Blankenship, and Ator were in attendance.

ABSENT None.

STAFF PRESENT Present at the meeting were Todd Baun, Wendy Collins, John Graham, Jon Hinton and Dan Glenn.

PUBLIC HEARING None.

PUBLIC COMMENT The Port of Grays Harbor attended the meeting to give a presentation on what the port has been doing over the past year.

At 7:25 pm the Council recessed the meeting for five minutes and restarted at 7:30 pm.

Gloria Hale announced there will be a Community Watch potluck on July 31st at the Community Center starting around 3-4 pm. Bring a dish and get to know your neighbors.

Austin Wright asked the Council if they would approve three signs at the entrances of McCleary stating it is a Neighborhood Watch area. Mayor Schiller told Austin to work with Todd Baun, Public Works Director, on ordering and installing the signs.

Helen Hamilton explained the importance of public comments during the time it is being discussed on the agenda because sometimes, if the public doesn't comment before or after the meeting, the Council moves forward and votes on something and the public feels they didn't get a chance for their voice to be heard.

Shannon Daniel has been asked by several people if the tennis court can get a net installed. Mayor Schiller told her the Council recently discussed turning the tennis courts into a pickle ball court.

Joanie Sampson spoke in support of allowing RV parking on personal property. They use theirs for not only recreational usage but also it is a potential emergency preparedness housing option.

BEAR FESTIVAL UPDATE Cathy Von Yeck thanked the City for all their help with the Bear Festival this year. She said it costs \$18,000 to \$20,000 to put the festival on. She stated the committee is burned out and are in need of help. They will have a meeting in August and she encourages everyone to please attend and see if they have any spare time to contribute to volunteering for the Bear Festival. One person has stepped up to be the Secretary but they still need a Chair and Co-Chair. The current leadership will help out and assist the new volunteers but they truly need a break after four years. The Bear Festival is too important to allow to fade off and any help is greatly appreciated and necessary for it to continue.

EXECUTIVE SESSION None.

MINUTES APPROVED **It was moved by Councilmember Peterson, seconded by Councilmember Orffer to approve the June 8, 2016 minutes. Motion Carried 5-0.**

VOUCHERS Accounts Payable vouchers/checks approved were 41222 - 41292 including EFT's in the amount of \$125,760.74 and 41293 - 41335 including EFT's in the amount of \$45,324.90.

Payroll vouchers/checks approved were 41195- 41362 including EFT's in the amount of \$234,641.22.

Bank reconciliation for June 2016 was approved.

**It was moved by Councilmember Peterson, seconded by Councilmember Ator to approve the vouchers. Motion Carried 5-0.**

MAYOR'S COMMENTS

Grinder pump workshop is set for August 5th at 2:30 pm.

Mayor Schiller thanked Corey Morris, reporter for the Vidette, for the recent article.

The City Council meeting summer schedule is ending in July. Starting in August, the Council will go back to the regular two-meeting per month schedule and will begin starting all meetings at 6:30 pm instead of 7:00 pm.

Garth "Sandy" Jones was a LEOFF1 retiree and was a McCleary Police Officer for many years. He passed away on July 5th and Mayor Schiller took a moment to recognize his commitment to the community and acknowledge the loss of a great man.

WSDOT is scheduling for a bridge project due to the fish passage, which will start in the spring of 2017. The project will effect the west exit/entrance into McCleary from Highway 8 for approximately 2 years.

Mayor Schiller appreciated the Bear Festival and all the hard work that was involved to make it another great success.

CITY ATTORNEY REPORT

Dan Glenn provided a report and is available to respond to any questions.

DIRECTOR OF PUBLIC WORKS  
REPORT

Todd is working with FCS on scheduling for them to attend a Council meeting in August.

Tenelco is the company that removes the bio solids from the treatment plant. The contract is the same, with the exception of a minimal fee increase. **It was moved by Councilmember Ator, seconded by Councilmember Orffer to authorize the Mayor to sign the contract with Tenelco for two-years at a rate of \$52.00 per wet ton. Motion Carried 5-0.**

A volunteer offered to mow the grass on a City-owned piece of property off of Summit Road, which was purchased for a future fire station. Todd would like to accept his offer to mow as a volunteer, as long as there is no liability involved, to save City funds. **It was moved by Councilmember Orffer, seconded by Councilmember Ator to authorize the local volunteer to work with the Public Works Director to mow the future fire station property with a waiver of liability. Motion Carried 5-0.**

MUSEUM UTILITY BILL  
DISCUSSION

Tabled.

RV PARKING ROW ORDINANCE  
UPDATE

Todd Baun stated that currently residents cannot park RV's on the City right-of-way. He has been working with Dan Glenn to update the ordinance to today's standards. This includes boats, recreational vehicles, and others. We need to define what can be parked and where it can be parked in the public City right-of-way. The issue is enforcement and what should be considered a nuisance. Councilmember Orffer didn't see anything of concern in the ordinance and Dan Glenn said it's basically clarifications spelled out in the ordinance.

RV PARKING IN RESIDENTIAL  
AREAS

Currently, the municipal code from 1962 is written to say a resident cannot have a trailer parked on private property unless it is an approved trailer park. The City does not have approved trailer parks and only the fire station is zoned as a trailer park. The City needs to correct this in order for residents to have trailers, boats, ATV's, motorcycles and other RV's on their private property. Mayor Schiller thinks they still have to do more work on this. Todd needs more direction on what changes and direction the Council wants him to take so he can bring something back to them that reflects their preference. Councilmember Orffer is in favor of this ordinance but believes there needs to be some definition. Mayor Schiller added there needs to be conditional use. He knows of a trailer that has all the windows knocked out and is tarped. It is not in usable condition. There should be a definition in place of whether that is okay, if so for how long. These things need to be defined. Councilmember Orffer believes the ordinance is very close to being done and she thinks the public will be happy with it. It is not forcing anyone to take their RV's out of town to store, they are not forcing only certain locations on people's property. She said they are trying to be very accommodating. She asked for the public to email an further comments or questions to Todd Baun and he can address them.

MUSEUM UTILITY BILL	The Historical Society asked the Council to help them with the utility bills in an effort to keep the museum open. The City owns the building and paid for the utility bills in the past. <b>It was moved by Councilmember Ator, seconded by Councilmembers Peterson and Richey to authorize the City to pay the museum utility bills and for Dan Glenn to prepare an agreement for the Finance Committee to review and make a recommendation on, and if they agree, the Mayor can sign. Motion Carried 5-0.</b>
ORDINANCE 818 SHORELINE MANAGEMENT PLAN ADOPTION	We are now at the point of adopting the Shoreline Management Plan after working with The Watershed Company since March 2014. The plan is 119 pages long, which is why it is available online to read and was not printed for review. <b>It was moved by Councilmember Orffer, seconded by Councilmember Ator to adopt Ordinance 818, adopting a Shoreline Master Program, repealing any provision in conflict therewith, providing for codification, and providing for an effective date and transition. Roll call taken in the affirmative. Ordinance Adopted.</b>
RAINIER CONNECT FRANCHISE REQUEST	Rainier Connect, a telecommunications company and internet service provider, and long standing provider in the State of Washington, requested a franchise agreement with the City since they are extending their service to McCleary. This is in the beginning stages and no action is requested at this time.
WILDCAT LIFT STATION BID/CONTRACT	Jon Hinton from Gray & Osborne, Inc., reported on June 22, the City received four bids for the Wildcat Drive Sewage Lift Station Improvements Project. The low responsive bidder was Pease and Sons, Inc. out of Tacoma, Washington. They are a current Washington State registered and licensed contractor and they have relevant qualifications and experience to perform the work on the project. The Council is obligated by law to take the lowest responsible bidder, which is why they cannot approve the local bidder, even though they were only \$200 higher. <b>It was moved by Councilmember Orffer, seconded by Councilmember Ator to authorize the Mayor to sign the Wildcat Lift Station bid contract with Pease and Sons, Inc., in the amount of \$157,077.02. Motion Carried 5-0.</b>
PICKLEBALL COURT	Todd Baun prepared an estimate to establish three pickle ball courts located at the old tennis/skateboard park. The total cost of the project is \$1,936.51. The Council will approve a portion of the project to get it started. <b>It was moved by Councilmember Ator, seconded by Councilmember Orffer to resurface and place lines for the pickle ball court not to exceed \$1,000. Motion Carried 5-0.</b>
DOG PARK	A survey was added to the City's website asking for interest in a dog park. The survey will be kept up on the website for a little longer to get more comments and the topic will be addressed at a future meeting. After discussion, the Council will agree to review any new survey's and discuss location and specifics. Tabled.
REED FUND EXPENDITURE	A request was made to expend \$20,000 from the REED (Rural Electric Economic Development) fund, which currently has \$100,255 available. There are stipulations on how the money can be spent. Doug Krikava, Chairman of the REED Committee, met with the Committee members, Wendy Collins and Todd Baun before the meeting and reviewed the request and agreed this is an appropriate expenditure of the fund. \$12,000 will be used to expand the current Fire Department building and \$8,000 will be used to purchase needed equipment for the Police Department. <b>It was moved by Councilmember Orffer, seconded by Councilmember Peterson to follow the REED Committee's recommendation and authorize \$20,000 to be expended from the REED Fund for Fire Hall expansion and Police Department equipment. Motion Carried 5-0.</b>
DRAFT EMERGENCY DECLARATIONS	Tabled.
CONTINUOUS FLOW OPERATIONS	Tabled.
ORDINANCE 819 - RV PARKING ROW ORDINANCE	<b>It was moved by Councilmember Ator, seconded by Councilmember Peterson to adopt Ordinance 819, relating to parking; adding a new section to Chapter 10.20 of the Municipal Code; establishing penalties; repealing any ordinance, including section 10.20.010.MMC, inconsistent with its terms; and providing an effective date. Roll call taken in the affirmative. Ordinance Adopted 5-0.</b>

RESOLUTION 690 - VACATION  
LEAVE

After months of consideration, the Council and Mayor are ready to adopt a vacation leave resolution making all Administrative positions fair in the City as to how vacation leave can be used and/or bought out. **It was moved by Councilmember Ator, seconded by Councilmember Peterson to adopt Resolution 690, relating to employment policies, amending that certain policy in relation to the ability to receive compensation for unused vacation leave, amending section 4.7 of the City's personnel policies, as adopted by Resolution 574, and providing for transition. Resolution Adopted 5-0.**

CEMETERY BUY BACK  
AGREEMENT

A citizen asked if the City was willing to purchase back a cemetery plot. Her parents were buried there together on one plot. She is moving out of state and has other plans for her remains. They paid \$400 for the plot and she is asking for the City to pay her the same amount to return the plot to the City, who in turn, can resale the plot at the higher current rate. Dan Glenn agreed to prepare an agreement for future requests to sell back cemetery plots to the City. **It was moved by Councilmember Ator, seconded by Councilmember Peterson to buy back the cemetery plot 2 in block 204 of the McCleary Cemetery from Ms. Judi Harper, for \$400. Motion Carried 5-0.**

COMMUNITY NEIGHBORHOOD  
WATCH SIGNS

**It was moved by Councilmember Blankenship, seconded by Councilmember Ator to authorize Todd Baun to work with Austin Wright on obtaining and placing neighborhood watch signs at the City entrances. Motion Carried 5-0.**

EXECUTIVE SESSION

None.

PUBLIC COMMENT

Tammy Antilla, President of the Historical Society, thanked the Mayor and Council for supporting the McCleary Museum and Historical Society. She said they need more members and volunteers and she encouraged anyone that is interested to please contact her. The museum is open for tours.

Congressman Kilmer attended the Bear Festival for the third year in a row and helped serve stew. He was a pleasure to have attend the festival and the Mayor appreciates his interest in the City of McCleary events.

Gloria Hale would like to see fireworks shortened to less than the current eight days. It's hard on animals and people to have them go off for eight days.

A gentleman from the audience encouraged people to have at least 30 days of preparedness for each individual in their families and also encouraged the RV parking issue to allow the RV's as they are considered a part of emergency preparedness for some people.

Marci Alderman wants the City to be careful as they consider what types of vehicles and trailers are on properties because some of them may not be attractive to certain people but are a huge part of other families. She knows of a horse trailer that is a big part of a certain family and they shouldn't be nit picked because someone else doesn't like it.

MEETING ADJOURNED

**It was moved by Councilmember Ator, seconded by Councilmember Orffer to recess the meeting at 9:00 pm. The next meeting will be Wednesday, August 10, 2016 at 6:30 pm. Motion Carried 5-0.**

*Approved by Mayor Brent Schiller and Clerk-Treasurer Wendy Collins.*