

CITY OF MCCLEARY
Regular City Council Meeting
Wednesday, August 10, 2016

ROLL CALL AND FLAG SALUTE	Councilmembers Orffer (attended by phone), Richey, Peterson, Blankenship, and Ator were in attendance.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Todd Baun, Wendy Collins, Randy Bunch, Jon Hinton, Dan Glenn, Paul Morrison and Kevin Trehwella.
PUBLIC HEARING	None.
PUBLIC COMMENT	<p>Helen Hamilton spoke for Sandy Morgan because she was not able to attend the meeting. Helen said Sandy reported she had items go missing at the cemetery that she put on a grave. She said it sounds like the City is working on how to correct this. She also wants to ask to be allowed to put a concrete boarder around her family member's grave site.</p> <p>Joanie Sampson said she recently spoke to Todd Baun about the RV parking ordinance. She said she is concerned about the requirement of having a "blind" for your RV if it is parked perpendicular and also about language requiring a "cover" for RV's. She would like the word, "may" to replace the current language so the public is not required to cover their RV's. Covers have proven to cause mold and mildew and are not good to use in our wet climate. Other than those two issues, she thinks the rest of the ordinance looks great.</p>
EXECUTIVE SESSION	At 6:35 pm Mayor Schiller motioned for an Executive Session to last no more than fifteen minutes to discuss potential litigation, per RCW 42.30.110 (1) (i). The Executive Session ended at 6:49 pm. No action was taken.
MINUTES APPROVED	It was moved by Councilmember Ator, seconded by Councilmember Orffer to approve the July 13, 2016 minutes after noting a correction on page two. Motion Carried 5-0.
VOUCHERS	<p>Accounts Payable vouchers/checks approved were 41368 - 41422 including EFT's in the amount of \$150,417.88 and 41423 - 41463 including EFT's in the amount of \$65,828.20.</p> <p>Payroll vouchers/checks approved were 41336- 41367 including EFT's in the amount of \$80,684.57.</p> <p>Bank reconciliation for July 2016 was approved.</p> <p>It was moved by Councilmember Ator, seconded by Councilmembers Richey and Peterson to approve the vouchers. Motion Carried 5-0.</p>
MAYOR'S COMMENTS	<p>Mayor Schiller announced that Sergeant Graham is retiring from LEOFF2 retirement plan and has accepted a job with the Department of Natural Resources. His last day is August 15th. Mayor Schiller said if you see him around town, wish him well and thank him for his service.</p> <p>Mayor Schiller stated he missed the community watch picnic that was recently held. He had family visiting from out of town and was not able to attend but is looking forward to the next one in October.</p>
CITY ATTORNEY REPORT	Dan Glenn provided a report and is available to respond to any questions. Mr. Glenn stated it appears the proposition to impose an additional .3% sales tax to collect funds, which may be used only for funding police and jail services, is passing. McCleary may receive an estimated \$40,977, a figure provided by Aberdeen Chief of Police Torgerson.
DIRECTOR OF PUBLIC WORKS REPORT	Todd Baun and Mayor Schiller met with Sandra Morgan, along with other residents, regarding cemetery concerns. Mr. Baun will notify Ms. Morgan that the City will allow her to build a concrete boarder along her family member's grave after receiving no Councilmember objections.

RV PARKING IN RESIDENTIAL AREAS	Todd Baun provided some additional language for the Council to consider adding to the draft ordinance. Councilmember Blankenship wants language added to state the house numbers cannot be blocked by an RV in any way so emergency responders can easily see them from the road. Councilmember Richey asked if he could hear more about the wall or blind that is supposed to hide the RV, and also about the requirement to cover the RV. Todd said the requirement of a blind for the RV can be removed in his opinion, but the cover is to prevent people from living in the RV's. He said a cover would limit residents from using it on a daily basis. Joanie Sampson said covers cause mold in seven days inside your RV. She also said the covers themselves become moldy and green and look very unsightly. Mr. Sampson added that RV covers are difficult to put on and require a ladder. He asked if the City really wants elderly residents putting themselves at risk of injury covering their RV's after each use? Councilmember Richey thinks the City should take out the cover requirement. Mayor Schiller asked Todd and Dan to make the adjustments and the Council can relook at the ordinance at the next meeting.
GRINDER PUMPS	The Council held a workshop on grinder pumps and they received some great information. The topic came up because a developer asked the City if they would consider allowing grinder pumps to attach to our system for the development he is working on. The Council needs to decide if they will allow grinder pumps outside the City limits to tie into the City system. Kevin Trehwella, the Wastewater Treatment Plant Manager, addressed the Council and explained what he does at the treatment plant and gave his support for grinder pumps. He believes septic tanks can fail and leak, and when 14 are installed, failure becomes more probable. As the water manager, he would much rather see E-grinder pumps because they do not have the same failure rate as the septic tanks. He believes they are also safer for our drinking water. The developer will need to pay connection fees and the City will need to consider a maintenance agreement and a possible surcharge. It was moved by Councilmember Blankenship, seconded by Councilmember Richey to authorize Dan Glenn to draft an ordinance allowing grinder pumps. Motion Carried 5-0.
DRAFT EMERGENCY DECLARATIONS	After the Cascadia Rising drill, the City found we are lacking some items that will make declaring an emergency easier. This declaration will save time, resources and worry in the event of a disaster. It was moved by Councilmember Ator, seconded by Councilmember Orffer to authorize Dan Glenn to draft an ordinance for an Emergency Declaration. Motion Carried 5-0.
CONTINUOUS FLOW OPERATIONS	It was moved by Councilmember Ator, seconded by Councilmember Peterson to authorize Dan Glenn to draft an ordinance for a Declaration for Continuous Flow of Operations. Motion Carried 5-0.
COUNCIL PRIORITIES AND GOALS FOR 2017	The Council will provide Todd Baun a list of their 2017 priorities and goals. Staff would like to have the Council's input on their budget related goals and suggested setting up a meeting to specifically discuss the budget. Councilmember Orffer would like to have key staff present along with the Council. There will be a budget meeting, including management staff, on September 23, 2016 at 2:30 pm in the council chambers.
FCS RATE STUDY UPDATE	FCS will be at the City on September 2nd to discuss their rate study findings and will also be attending the September 14th City Council Meeting to address questions from the public.
KNOX BOX HOME PROGRAM	A Knox box program will soon be available for elderly and handicapped residents. It allows emergency fire responders access to get into a home if the resident is unable to get to the door. The homeowner is responsible for purchasing the box. Schools also use them because it prevents ruining the door by forced entry.

CEMETERY UPDATE

Mayor Schiller and Todd Baun met with a few McCleary residents that had concerns about items that were removed from the cemetery. There are cemetery rules and regulations that state what type of items are allowed on the graves and how they will be removed for mowing and maintenance. The City crew work very hard to keep the cemetery looking nice and do not intentionally damage items that are left. All City staff are sensitive and respectful of the cemetery and the loved ones that are at rest there. Some of the items are fragile and/or tall and susceptible to damage when the crew weed and mow. These are unfortunate damages however, it is all done according to the cemetery rules, which are available on the city website, or by contacting City Hall. The City will be looking into signage that can be posted at the cemetery that outline the rules and regulations for those that are visiting the cemetery. The City will also set up and post "sweep" times so people will know when the items will be removed. Mayor Schiller will also arrange to have the crew keep items that are removed for a period of time so that family members can retrieve them, if they wish. It is a similar thing the WSDOT does for roadside memorials. Helen Hamilton asked the Mayor if he would consider grandfathering in the graves that have items that do not meet the City regulations, such as trees, plants, etc. The Mayor did not think that is the direction the City should take. He said he can't fix the past but he can correct it for the future.

Todd Baun reiterated the City removes dead flowers and broken items. He stated if it is dead, dying, frayed, damaged or faded, they remove it. They do not remove statues and other items that are in good condition. There previously had been theft of certain items but Todd added that the recent sweep of the cemetery was done by City crew while working on maintenance of the grounds.

ORDINANCE 820 CIVIL SERVICE
CHANGE & COUNCIL MEETING
TIME CHANGE

It was moved by Councilmember Ator, seconded by Councilmember Blankenship to adopt Ordinance 820 relating to administration, changing the meeting time of the City Council meetings to 6:30 pm and the size of the membership of the Civil Service Commission from 5 to 3 members, amending sections 2.04.010 and 2.56.020 of the municipal code, providing for their immediate effectiveness and severability. Roll Call taken in the affirmative. Ordinance Adopted 5-0.

CIVIL SERVICE MEMBER
APPOINTMENTS

The City received three letters of interest for the Civil Service Commission. With John Graham leaving, the Civil Service Commission needs to be active and ready to assist in hiring a new officer. **It was moved by Councilmember Blankenship, seconded by Councilmember Peterson to appoint three new members to the Civil Service Commission; Joy Iverson, Chris Vessey and Dave Haller. Motion Carried 5-0.**

PUBLIC COMMENT

None.

MEETING ADJOURNED

It was moved by Councilmember Ator, seconded by Councilmember Peterson to adjourn the meeting at 7:35 pm. The August 24, 2016 meeting is canceled. The next meeting will be Wednesday, September 14, 2016 at 6:30 pm. Motion Carried 5-0.

Approved by Mayor Brent Schiller and Clerk-Treasurer Wendy Collins.