

**CITY OF MCCLEARY**  
**Regular City Council Meeting**  
**Wednesday, February 22, 2017**

ROLL CALL AND FLAG SALUTE Councilmembers Richey, Peterson, Blankenship, and Ator were in attendance.

ABSENT Councilmember Orffer was absent. **It was moved by Councilmember Blankenship, seconded by Councilmember Peterson to excuse Councilmember Orffer's absence. Motion Carried 4-0.**

STAFF PRESENT Present at the meeting were Todd Baun, Wendy Collins, Chief Blumer, Jon Hinton and Sharon English was in attendance for Dan Glenn.

PUBLIC HEARING None.

EXECUTIVE SESSION None.

MINUTES APPROVED **It was moved by Councilmember Peterson, seconded by Councilmember Richey to approve the minutes from the February 8, 2017 meeting. Motion Carried 4-0.**

VOUCHERS Accounts Payable checks approved were 42330 - 42396 including EFT's in the amount of \$231,462.89.

Payroll checks approved were 42174 - 42241 including EFT's in the amount of \$194,139.76.

**It was moved by Councilmember Peterson, seconded by Councilmember Blankenship to approve the vouchers. Motion Carried 4-0.**

MAYOR'S COMMENTS Mayor Schiller and Todd Baun met with Mr. Song, the owner of the industrial property that previously was purchased for a steel pipe plant. Mr. Song informed the City that he will not be building a pipe plant so Mayor Schiller is officially putting that rumor to rest.

PUBLIC COMMENT Jacob Simmons lives on W. Pine Street and reported he found someone on his deck in the middle of the night about two weeks ago. Last week his truck was broken into and he lost a few hundred dollars worth of items. Another neighbors vehicle was also broken into and had tools stolen. He had another neighbor chase someone away that was getting into his boat. Mr. Simmons found needles in his yard and is now asking what the Council is going to do about the ongoing drug problem from down his street. Mayor Schiller said he will call Mr. Simmons later to discuss in detail.

CITY ATTORNEY REPORT Dan Glenn provided a written report for the Council and is available to address any questions.

DIRECTOR OF PUBLIC WORKS REPORT Todd Baun has been researching and putting together grant applications for infrastructure projects and will be bringing them to Council for approval over the next few months.

Mr. Baun also attended an eight hour class that was hosted by FEMA. The Training was for rapid needs assessment after a disaster.

POLICE CHIEF BLUMER Chief Blumer asked Jacob Simmons to talk with him after the meeting to discuss the drug problem he and his neighbors are having.

FOP AMENDMENT The approved Fraternal Order of Police (FOP) contract had stated an officer may accrue vacation during the first year at 3.33 hours per month. This is not consistent with the other employees and Mayor Schiller asked the Council to consider authorizing it to be 8 hours of vacation accrual during the first year of employment. **It was moved by Councilmember Ator, seconded by Councilmember Blankenship to authorize the Mayor to sign the FOP amendment to change the first year of employment vacation accrual to 8 hours per month. Motion Carried 4-0.**

GRAVEL PURCHASE	The rock and gravel supplier the City uses is closing their pit and they are selling their rock at reduced prices. The City has space to store extra rock and Todd Baun is asking for authorization from the Council to purchase extra rock in advance to save money. The average cost per year has been \$5,100 for gravel and we can buy the same amount this year for approximately \$4,500. <b>It was moved by Councilmember Ator, seconded by Councilmember Blankenship to authorize the City to purchase gravel at reduced price up to \$9,700 and if there are available funds, the Council authorizes an additional \$4,500 more. Motion Carried 4-0.</b>
FINANCIAL POLICY AND MUNICIPAL CODE UPDATE WORKSHOP SCHEDULES	Todd Baun and Wendy Collins are working to create financial policies. When they started researching them, they discovered they both liked the same ones. They would like to set up a workshop for the Council to work on financial policies and to update parts of the Municipal Code. They also would like to discuss development incentives. The Council decided they would prefer to set one workshop and try to work on all topics. The Council workshop is set for 5 pm on Wednesday, March 15, 2017.
GRAY & OSBORNE WWTP SLUDGE ANALYSIS	The City has had bio solid truckloads fail testing for high fecal counts in 2016. The Department of Ecology had indicated that the City's current method of sending sludge to a landfill is only approved on a temporary basis and must be replaced by a plan to produce class B bio solids by January 2017. The City has been exploring alternatives that would resolve the issue and be cost effective to the City. Gray & Osborne can help in evaluating the alternatives to resolve the bio solids handling issue and provide a recommendation that is both cost effective for the City and acceptable to Ecology as a long-term solution. <b>It was moved by Councilmember Ator, seconded by Councilmember Peterson to authorize Gray &amp; Osborne to perform engineering services scope and estimate cost for the wastewater treatment plant sludge handling alternative evaluation for \$6,000. Motion Carried 4-0.</b>
ITRON MAINTENANCE AGREEMENT	The Itron agreement for our meter reading equipment includes maintaining and keeping in good working order the handheld meter reading equipment, docks, mobile collector unit and associated software, including technical support as necessary. Itron continues to provide quality products and respectable service. <b>It was moved by Councilmember Ator, seconded by Councilmember Blankenship to authorize the Mayor to sign the Itron Maintenance Agreement and the Indirect Sales Agreement. Motion Carried 4-0.</b>
SUPPLEMENT BUDGET ORDINANCE 829	The Wildcat lift station project was budgeted in the 2016 budget. The project was completed in December 2016 and the City did not accept the project as complete until the January 25, 2017 Council Meeting. The payment was \$156,088.94, which was not budgeted for in the 2017 budget, causing a shortage in the Sewer Fund. The fund is very tight so Mr. Baun also requested \$60,000 to be transferred from the Sewer Reserve Fund to the Sewer Fund in case the City needs it later in the year. <b>It was moved by Councilmember Ator, seconded by Councilmember Peterson to adopt Ordinance 829 ADOPTING A SUPPLEMENTAL BUDGET FOR THE CALENDAR YEAR 2017; AMENDING ORDINANCE 827 AS TO A PARTICULAR ELEMENT; AND DECLARING AN EMERGENCY. Roll Call taken in the affirmative. Ordinance Adopted 4-0.</b>
CONNECTION FEE RESOLUTION 699	<b>It was moved by Councilmember Ator, seconded by Councilmember Blankenship to adopt Resolution 699 RELATING TO PUBLIC SERVICES; SUSPENDING THE APPLICATION OF SECTION IV; RESOLUTION 686 AS THE ANNUAL MODIFICATION OF THE FEES IN RELATION TO CONNECTION TO THE CITY'S UTILITY SYSTEMS; AND PROVIDING FOR EFFECTIVE DATES. Resolution Adopted 4-0.</b>
PUBLIC COMMENT	Mayor Schiller invited anyone that is interested to attend a meeting he has with the Grays Harbor Council of Governments on Friday, February 24th at 10:00am to talk about the 3rd Street Project.  Sue Portschey wants to know why there are not any speed limit signs on the street behind the park from Mommsen to Beck street. Mayor Schiller said the City will look into it.
MEETING ADJOURNED	<b>It was moved by Councilmember Ator, seconded by Councilmember Peterson to adjourn the meeting at 7:25 pm. The next meeting will be Wednesday, March 8th, 2017 at 6:30 pm. Motion Carried 4-0.</b>

*Approved by Mayor Brent Schiller and Clerk-Treasurer Wendy Collins.*