

CITY OF MCCLEARY
Regular City Council Meeting
Wednesday, June 14, 2017

ROLL CALL AND FLAG SALUTE	Councilmembers Orffer, Richey, Peterson, Ator and Blankenship were in attendance.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Todd Baun, Wendy Collins, Chief Steve Blumer and Dan Glenn.
PUBLIC HEARING	None.
EXECUTIVE SESSION	There was an executive session lasting ten minutes, starting at 6:35 and ending at 6:45 to discuss litigation per RCW 42.30.110(i).
MINUTES APPROVED	It was moved by Councilmember Peterson, seconded by Councilmember Orffer to approve the minutes from the meetings on May 10, 2017. Motion Carried 5-0.
VOUCHERS	Accounts Payable checks approved were 42714 - 42781 including EFT's in the amount of \$283,082.81 and 42785 - 42828 including EFT's in the amount of \$35,935.15. Payroll checks approved were 42689 - 42784 including EFT's in the amount of \$155,768.83. Bank reconciliations for May 2017. It was moved by Councilmember Orffer, seconded by Councilmember Ator to approve the vouchers. Motion Carried 5-0.
MAYOR'S COMMENTS	Mayor Schiller announced Officer Chad Sample has accepted a position with the Elma Police Department and is leaving McCleary. We all wish him our very best and thank him for his service to our community. The City offered a lateral Police Officer position to Leighton Cox, who will be joining the Police Department full-time on October 26th. The City is excited to welcome Officer Cox! The City will be interviewing for the fourth officer this Friday.
PUBLIC COMMENT	Gloria Hale asked Mayor Schiller about the amount of days that fireworks are let off before and after July 4th. She would prefer to have the City allow them for no more than two nights due to the disturbance it causes. Gary Atkins told the Council they are doing a great job. He also commended the Police Department for all their hard work in cleaning up the City. The changes are noticeable. Members of the audience agreed. Councilmember Ator gave kudos to the Light and Power Department for their fast and thorough response during an outage this morning at Gordon's Grocery Store.
CITY ATTORNEY REPORT	Dan Glenn provided a written report for the Council and is available to address any questions.
DIRECTOR OF PUBLIC WORKS REPORT	Todd Baun provided a written report for the Council.
POLICE CHIEF BLUMER	On May 26, 2017 Chief Blumer received a grant reward from the Fraternal Order of Police for three auto defibrillators, which have a value of approximately \$1,600. This is a huge benefit for the Police Department and for the safety of McCleary residents.

BEAR FESTIVAL
REPRESENTATIVES

Tanya Beavers and her daughter, Queen Natalee Beavers, attended the meeting to specially thank the City Elected Officials and all the City Staff for their ongoing support of the Bear Festival. Queen Natalee handed out Bear Festival buttons to the Mayor, Council and Staff and invited them to come to the Bear Festival and enjoy some bear stew and take in all the fun activities that will be happening during the Bear Festival, which takes place July 7th through the 9th.

2016 ANNUAL REPORT
ACCEPTANCE AND APPROVAL

As Clerk-Treasurer, Wendy Collins is required to prepare an annual financial accountability report to the State Auditor's Office. Included are the beginning balances, expenditures, revenues, loans, grants, and the end of the year compensated absences for employees. The report takes many hours of preparation and research to create. The Council is asked to approve the 2016 submitted report. **It was moved by Councilmember Orffer, seconded by Councilmember Blankenship to accept and approve the 2016 Annual Report. Motion Carried 5-0.**

FIRE LEVY PROPOSAL

The City has been actively trying to obtain grants for the fire department's outdated and failing equipment. Unfortunately, we have not been awarded any of the grants we have applied for. A solution the City and Fire Department would like to present to the Council is the option to run a levy/proposition for \$250,000, which is the amount needed to purchase the necessary equipment. Fire Chief Paul Nott provided a budget report and a document from the Washington State Department of Revenue for ballot measure requirements. Councilmember Orffer suggested part of the funding could come from the REED fund, which is the fund that was used to purchase additional police equipment and expand the fire station. Todd Baun will provide additional details at the next meeting for Council to consider running a levy.

FINANCIAL POLICIES

Wendy Collins prepared Financial Policies to fulfill the auditor's recommendation. Councilmember Orffer requested one change to Section 4. She would like to end the first sentence after the word "Reserves" and strike the rest of the sentence. She does not want to box the City in to a specific amount for reserves due to the fluctuation of the financials from year to year. **It was moved by Councilmember Ator, seconded by Councilmember Peterson to accept and authorize the Mayor to implement the new Financial Policy. Motion Carried 5-0.**

2018 SIX-YEAR STREET PLAN
(STIP) PUBLIC HEARING DATE

Todd Baun provided a 2018 draft STIP for the Council to review. It is the same as the 2017 STIP. This is an annual process for local jurisdictions to identify their potential future transportation improvement needs. The RCW's mandate that cities update their program annually and file a copy of the adopted program with the Washington State Department of Transportation before July 1st.

WATER LINE REPLACEMENT
MATERIAL

The City Public Works crew will be replacing 1000 feet of water main between our well site and Ash Street. The project will upgrade a small, failing 6" asbestos cement line with a new 8" plastic line and will also add two hydrants to the system. Four bids were obtained for the project. The project is included in the 2017 budget. **It was moved by Councilmember Orffer, seconded by Councilmember Ator to accept the low bid of \$19,487.94, before tax, from Ferguson. Motion Carried 5-0.**

WASHINGTON STATE PATROL
(WSP) CONTRACT

It was moved by Councilmember Ator, seconded by Councilmember Peterson to authorize the Mayor to sign the Washington State Patrol Contract Amendment. Motion Carried 5-0.

PUBLIC COMMENT

Sue Portschey will be contacting the League of Women's Voters to set up a public question and answer forum for the candidates who are running for Council/Mayor positions in McCleary.

Gary Atkins would like to see the brick building across from the Shell Gas Station to do something about its terrible condition.

MEETING ADJOURNED

It was moved by Councilmember Ator, seconded by Councilmember Peterson to adjourn the meeting at 7:35 pm. The next meeting will be Wednesday, June 28, 2017 at 6:30 pm. Motion Carried 5-0.