

CITY OF MCCLEARY
Regular City Council Meeting
Wednesday, January 8, 2020

ROLL CALL AND FLAG SALUTE	Councilmembers Amsbury, Huff, Heller, Blankenship and Iversen were in attendance.
ABSENT	None.
PUBLIC HEARING	None.
STAFF PRESENT	Present at the meeting were Clerk-Treasurer Wendy Collins, Director of Public Works Todd Baun, Police Chief Steve Blumer and City Attorney Chris Coker.
HOMES FIRST PRESENTATION	Mary Roberts and Trudy Soucoup from Homes First gave a presentation to the Council. They shared information about their program and what it offers.
EXECUTIVE SESSION	Mayor Orffer called for three Executive Sessions not to exceed 15 minutes; one per RCW 42.30.110(1)(ii) to discuss WCIA insurance Claims, the second per RCW 42.30.140(a) to discuss labor FOP MOU and the third per RCW 42.30.110(1F)(b) to discuss potential property purchase. The executive sessions began at 6:57 pm and ended at 7:12 pm. No action was taken.
MAYOR COMMENTS	<p>Mayor Orffer announced she will be meeting with the administrative staff to go over their 2020 goals. She scheduled harassment training on January 31 for all staff with Chris Coker. She announced we hired Steve Randich as the new Public Works Facilities Manager who started January 6 and we are excited to welcome him aboard. She also welcomed Councilmember Amsbury to the City Council and is excited for her to join them and bring her new and fresh perspective.</p> <p>Councilmember Amsbury noticed the signatures were incorrect on the Public Works Interlocal Agreement and noted what changes should be made. She works for the Grays Harbor County Council and spotted the problem right away and wanted to point it out so there would not be any delay in finalizing the agreement. Mayor Orffer thanked her for pointing this out.</p>
PUBLIC COMMENT	<p>Gloria Hale was asked by Linda Thompson, McCleary Historical Society President, to check with the City again regarding assistance with utility bills. Wendy Collins checked with the auditor's office and they gave a list of questions to answer to see if we are able to help pay for something such as this or if it falls under, "gifting of City funds". The outcome was considered gifting so the City must maintain their position of not paying for the museum utilities. Gloria added that the museum has been working hard to fix issues with the building including the chimney and electrical. They are very excited with the progress.</p> <p>Councilmember Huff and Councilmember Richey drove around town in December and found two houses that had outstanding decorations. They presented Russ Russell a Lifetime Achievement Award for his hours of decorating he does each year. He decorates above and beyond and brings joy to everyone that makes the drive down his street each year. The second award was given to a home on McCleary Road for their wonderful decorations.</p>
CITY ATTORNEY REPORT	Chris Coker gave a verbal update.
DIRECTOR OF PUBLIC WORKS REPORT	Todd Baun gave a verbal update.
POLICE CHIEF REPORT	No report was given. Chief Blumer indicated he is working on a year-end report for 2019 that
MINUTES APPROVED	It was moved by Councilmember Iversen, seconded by Councilmember Huff to adopt the minutes from the December 11, 2019 meeting. Motion Carried 5-0.
VOUCHERS	<p>Accounts Payable checks approved were 47042 - 47107, including EFT's, in the amount of \$290,051.77 and 47162 - 47163 in the amount of \$2,677.86 and 47118 - 47161 in the amount of \$29,815.10.</p> <p>Payroll checks approved were 47043 - 47177 including EFT's, in the amount of \$198,358.18.</p>

Bank reconciliation for December 2019.

It was moved by Councilmember Iversen, seconded by Councilmember Heller to approve the vouchers. Motion Carried 5-0.

GRAYS HARBOR COUNTY
PUBLIC WORKS INTERLOCAL
AGREEMENT

It was moved by Councilmember Amsbury, seconded by Councilmember Huff and Iversen to authorize the Mayor to sign the Interlocal Agreement with the Grays Harbor County Public Works with changes to the signatory page and correcting the County mailing address, as stated. Motion Carried 5-0.

PARK IMPROVEMENTS
DISCUSSION

Todd Baun handed out a packet with options for park trees and park benches. He prefers option A for both the trees and benches. Councilmember Blankenship said he prefers option B for the bench in black color because it is less slippery when it is wet.

Lindsay Blumberg, Deputy Clerk-Treasurer, sent out an email with grant information from WCIA. Todd is finishing up a grant submittal for their consideration to help with replacing the sidewalks.

2020 REPRESENTATIVE TO
THE COUNCIL OF
GOVERNMENTS

Mayor Orffer informed the Council there are many committees the City has had over the years. She asked the Council which ones they would like to see reinstated as we move forward and they shared their suggestions. She will prepare a list for the next meeting for the Council to consider volunteering for.

2020 CITY COUNCIL MEETING
SCHEDULE

The Council discussed what meeting schedule they preferred for 2020. They decided to meet twice a month until June. For the months of June, July, August and September, they chose to meet one time per month on the second Wednesday of the month. They will meet for both meetings in October and will move the November 11th meeting to November 18th and the last meeting of the year will be December 9th. The Vidette will be notified of the new schedule.

MAYOR PRO TEM
APPOINTMENT

It was moved by Councilmember Heller, seconded by Councilmember Blankenship to appoint Councilmember Huff as Mayor Pro Tem. Motion Carried 5-0.

FINANCE COMMITTEE
APPOINTMENTS

Councilmember Blankenship requested to reappoint Councilmember's Iversen and Heller to the Finance Committee for the year 2020. No objections were made so they will both continue to serve.

WSDOT LOCAL AGENCY
AGREEMENT #4

It was moved by Councilmember Iversen, seconded by Councilmember Amsbury to authorize the Mayor to sign the WSDOT Local Agency Agreement #4. Motion Carried 5-0.

A2Z JANITORIAL ADDENDUM

A2Z Janitorial increased their fee by \$32 per month due to the increase in minimum wage requirement. **It was moved by Councilmember Blankenship, seconded by Councilmember Heller to authorize the Mayor to sign the A2Z Janitorial Addendum. Motion Carried 5-0.**

BLUE ZONES COMMUNITY
ASSESSMENT

The Council was invited to participate, if interested, because the County is moving forward with the Blue Zones Project.

FRATERNAL ORDER OF
POLICE (FOP) MEMORANDUM
OF UNDERSTANDING (MOU)

An MOU was presented regarding the City's K-9 Officer, to have kennel cost coverage for ten days per year during vacation absences. The cost is approximately \$21 per day. Councilmember Blankenship recommends the City change the MOU to state the handler will split the cost with the City 50/50. Councilmember Iversen believes the K-9 has been a wonderful addition to the City and has helped the Police Department with drug arrests; she recommended approval of the MOU as presented. Councilmember Amsbury believes it's not a high amount and wondered if we could reach out to see if a different kennel would lower the cost. Councilmember Huff stated he also feels that it is not much cost per year, especially based on the work the K-9 unit has done for the City. He believes this is a fair perk to ask for. Chris Coker sees the K-9 unit as a direct benefit to the City. **It was moved by Councilmember Iversen, seconded by Councilmember Huff to authorize the Mayor to sign the FOP MOU for canine kenneling for 10-days each year. Motion Carried 4-1 with Councilmember Blankenship voting in opposition.**

PUBLIC COMMENT

Councilmember Iversen reported that Chuck Carlidwell, Port of Grays Harbor Commissioner, passed away. She wanted to recognize all the good he has done for the County as a whole. He has attended City Council meetings in the past and worked hard for Grays Harbor County. She has a card for the Council to sign for the family.

Councilmember Blankenship asked Todd if the retention pond issue at the Dollar General will be corrected and Todd responded that it will. The issue they are having now is because the pond is not completely done and installed. Once it is complete, the pond will function properly.

Councilmember Blankenship asked when the truck permit signs will be going up and Todd stated they are all up and all he has to do is remove the plastic that is covering them.

Councilmember Blankenship asked who will be attending the Mental Health Hospital meeting and Todd stated it would be Chris Coker, Chief Blumer and himself. Councilmember Blankenship said he wants training records for their de-escalation training.

Councilmember Blankenship asked if there was an outcome for the ambulance billing process and Todd said he has been working on it with Chris and they have found the language has been difficult. Todd said we did figure out how the billing was calculated since 2011 but we will need to update the language in the Resolution so it can be understood more clearly. Mayor Orffer added we need to figure out a way to bill with consideration of the Medicaid beds.

Councilmember Huff wanted to know how the food drive went with the Santa Fire Truck and Todd responded the food drive is actually to support 2-3 families and not specifically for the Food Bank. This year, they collected enough extra food to donate 1600 - 1700 pounds to the McCleary Food Bank.

Councilmember Amsbury asked who owns the transit station and Todd informed her the City owns the building. Mayor Orffer asked if we have cameras on the transit station and Todd stated not yet but we budgeted for them. Councilmember Huff asked if we can negotiate closing the restrooms with the drivers and Todd responded the drivers have to have access to them, along with the public. Councilmember Huff added that Elma does not have restrooms. Todd said he will look at the contract again to see what the requirements are.

MEETING ADJOURNED

It was moved by Councilmember Huff, seconded by Councilmember Blankenship to adjourn the meeting at 8:32 pm. The next meeting will be Wednesday, January 22, 2020 at 6:30 pm. Motion Carried 5-0.

Approved by Mayor Brenda Orffer and Clerk-Treasurer Wendy Collins.