

CITY OF MCCLEARY
City Council Meeting
Wednesday, June 24, 2020

FLAG SALUTE	Mayor Orffer Called the Council Meeting to order at 6:30 PM.
ROLL CALL	Councilmembers present were, Amsbury, Huff, Heller, Blankenship and Iversen. The meeting was held at the McCleary Community Center.
ABSENT	None.
STAFF PRESENT	Present at the meeting were Clerk-Treasurer Wendy Collins and Director of Public Works Todd Baun with City Attorney Chris Coker and Police Chief Steve Blumer attending via Webex.
MAYOR'S COMMENTS	<p>Mayor Orffer said the McCleary School had a great end of the year parade and she had fun handing out candy bags. She thanked the crews and the police for helping make it successful.</p> <p>Governor Inslee placed a new facial covering mandate for both indoors, and out, for groups that cannot social distance. She is waiting for more information on how to manage this because it comes with a misdemeanor if you do not follow it correctly.</p> <p>Mayor Orffer thanked the public works crew for helping hand out potatoes during the free potato giveaway last week.</p>
PUBLIC COMMENT	<p>Councilmember Heller gave an update on the Chehalis Basin Streamflow Restoration Plan. He shared a PowerPoint presentation and discussed the current status of the plan.</p> <p>Councilmember Huff attended a volunteer academy so we can start a volunteer program to help with the police department. He will also be helping with starting a National Night Out program, which helps encourage residents to keep an eye out around the community watching out for each other. It is scheduled for August 4th this year and it's a good time for people to get out and meet their first responders and meet their neighbors. Councilmember's Huff and Blankenship took a drone class to assist on fire calls and events.</p>
MINUTES APPROVED	It was moved by Councilmember Iversen, seconded by Councilmember Blankenship to approve the minutes from the June 10, 2020 meeting. Motion Carried 5-0.
APPROVAL OF VOUCHERS	<p>Vouchers/Checks approved were 47854 - 47911, including EFT's in the amount of \$199,991.06.</p> <p>It was moved by Councilmember Huff, seconded by Councilmember Blankenship to approve the vouchers. Motion Carried 5-0.</p>
COVID EXPENDITURES REPORT	A report of all covid fund expenditures was provided for the council to review.
STAFF REPORTS	Staff reports were provided by the public works department and the finance department.

Councilmember Amsbury asked about the current projects that have come up with the council this year and she wants to make sure we don't lose sight of anything such as the Emergency Management Plan, Mission Statement, and Core Values. She asked if staff could make a tracking record so we don't lose track of any important issues that are still on the table. Mayor Orffer said she is trying to keep the council meetings focused on the business we have to do on the agenda but understands the importance of getting back to those things.

CITY ATTORNEY REPORT

Chris Coker is available for any questions regarding agenda items.

COVID-19 UPDATE

City hall will open the front office from 8 am to noon. The building department will be open Tuesdays and Thursdays from 8 am to noon and available by appointment for other times.

Mayor Orffer stated she is not the police chief or a police officer. She stated they know their jobs and the law. She doesn't tell them how to do their jobs and won't tell them to enforce face masks and covid laws. She announced that people must talk directly to the Chief of Police if they have any questions about enforcement. She said on July 6th, Grays Harbor County will be eligible to apply for Phase 4.

Councilmember Iversen attended an AWC conference online. She heard a discussion on gifting of public funds and learned that the restrictions have relaxed for businesses that are essential during the covid pandemic.

CITY LOANS/BOND REFINANCE

We are still waiting for information from Banner Bank. The loans from Umpqua are presented in an 18-year, 10-year and 7-year format with a \$750,000 savings. Councilmember's Iversen and Heller want to move forward on the loans and as the Finance Committee, they encourage the council to approve staff to move forward on the best option with the most savings and lowest fees. Mayor Orffer will proceed and hopefully have something for the council to sign at the next meeting.

SIX-YEAR STREET PLAN

The Six-Year Street Plan resolution will need to be updated and is due on July 6, 2020. Todd Baun apologized for not getting it added to the agenda because we will miss the deadline. To update the plan, he suggested rolling over anything that was scheduled after the 3rd Street Project. To complete the process, the Council will need to hold a Public Hearing first and then pass the resolution. The Council discussed whether to hold a special council meeting or to add it to the first meeting in July. Because there is a 10-day lead time for advertising the Public Hearing, it will have to wait until the first city council meeting in July, which is July 8, 2020.

COMPUTER LEASE DISCUSSION

Councilmember Amsbury is part of the technology group for Grays Harbor County and they use a 3 to 5 year standard rotating process for computers used by the professional staff. She provided a spreadsheet showing the comparison between using the proposed Dell three-year lease contract to using an internal 3 or 5-year rotation process. The County contracts their purchases through Dell, as well, and they pay \$600 per computer. By using a rotation process, it allows flexibility to not purchase computers if we are in a tough budget year.

Mayor Orffer stated the Dell computer lease contract is her idea. We have six employees sharing one computer. Security and continuity of operation is very important and Covid-19 has caused a new challenge. The company she works for has a Dell lease contract for computers and she likes that she can call someone to fix a hardware problem and get service right away. Todd will email the Council an updated copy of the Dell lease.

Councilmember Huff prefers to invest in laptops for everyone so they can easily be used at home.

Mayor Orffer said the city owns a subscription for Office 365 so we will not be purchasing it from Dell.

Councilmember Blankenship likes the idea of getting all new computers done at once.

Mayor Orffer will get a hard proposal at the next meeting with bids plus Office 365 and she will see if we can afford to lease the computers in this budget cycle. She would like for the employees to choose whether they want a desktop computer or a laptop so they get what suits them best. Per computer, Office 365 will cost around \$420 for four-years.

PUBLIC COMMENT

Councilmember Iversen announced the museum is making a new cookbook. There is a box at Gordon's for people to drop off their recipes and there is also a Facebook page with additional details.

Chief Blumer said Councilmember's Blankenship and Huff did a good job passing the drone class test at the class they recently attended. He said the class is difficult and they had to pass the test with a 70% or higher score, which is hard to do. He is impressed with how well they did.

EXECUTIVE SESSION

At 7:00 pm, Mayor Orffer called for a ten minute executive session to discuss collective bargaining per RCW 42.30.140(4)(b). No action will be taken when the council meeting resumes. The executive session ended at 7:10 pm.

ADJOURNED MEETING

It was moved by Councilmember Huff, seconded by Councilmember Blankenship to adjourn the meeting at 8:27 PM. The next meeting will be on July 8, 2020 at 6:30 PM. Motion Carried 5-0.

Mayor Brenda Orffer: _____

Clerk-Treasurer Wendy Collins: _____