

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist:

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants:

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for Lead Agencies:

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

The help links in this checklist are intended to assist users in accessing guidance on the checklist questions. Links are provided to the specific sections of the guidance applicable to the questions. However, the links may not work correctly on all devices. If the links do not work on your device, open the guidance at www.ecy.wa.gov/programs/sea/sepa/apguide/EnvChecklistGuidance.html and navigate to the appropriate section.

Use of checklist for nonproject proposals:

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the [SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS \(part D\)](#). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

A. Background

1. Name of proposed project, if applicable: **Code Amendment Ordinance**
2. Name of applicant: **City of McCleary**
3. Address and phone number of applicant and contact person:
Paul Morrison, Public Works Assistant
City of McCleary
100 S. 3rd Street
McCleary, WA 98557
4. Date checklist prepared: **6-13-16**
5. Agency requesting checklist: **City of McCleary**
6. Proposed timing or schedule (including phasing, if applicable): **City Council briefing on June 8th, 2016. City Council public hearing TBD.**
7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain. **This is a non project action. In the future, the city will review all project specific planning actions to ensure consistency with Comprehensive Plan policies, existing regulations and compliance with SEPA. If project requires SEPA review, mitigation measures will be identified and required at that time.**
8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal. **The 2012 Legislature directed the Department of Ecology to update SEPA rules to help streamline regulatory processes and achieve program efficiencies. These updates shall also maintain current levels of natural resource protection. State lawmakers also directed Ecology to implement the SEPA updates in two stages: Round 1 by December 31, 2012, and Round 2 by December 31, 2013. Ecology issued a Determination of Non-Significance on October 22nd, 2012, for these Round 1 updates which took effect on January 28th, 2013, increasing the flexible thresholds that local governments may adopt to exempt minor new construction projects from SEPA review.**
9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain. **None known**
10. List any government approvals or permits that will be needed for your proposal, if known. **McCleary City Council will be making decision on final approval of the regulations**

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.) **This is a non project proposal that will be amending Chapter 18 of the McCleary Municipal Code. This proposal is to increase the exemption thresholds for minor new construction as allowed under Washington Administrative Code 197-11-800(1)(c).**

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist. **This non project affects the lands located within the incorporated areas of the City of McCleary.**

B. ENVIRONMENTAL ELEMENTS

1. Earth

a. General description of the site: **variation of terrain such as flat, rolling, and hilly** (circle one): Flat, rolling, hilly, steep slopes, mountainous, other _____

b. What is the steepest slope on the site (approximate percent slope)? **Steepest slopes in the City are 10%-15%.**

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils. **A range of soils exist in the City.**

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe. **None Known**

e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill. **As a non project action, no filling or grading is proposed. Future site specific development proposals will be reviewed to determine if SEPA review will be required for fill, grading or excavation. If project requires SEPA review, mitigation measures will be identified and required at that time.**

f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe. **As a non project action, future site specific development proposals will be reviewed to determine if SEPA review will be required. If project requires SEPA review, mitigation measures will be identified and required at that time.**

- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)? **As a non project action, no impervious surface is proposed.**
- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any: **As an non project action. Future site specific development proposals will be reviewed to determine if SEPA review will be required. If project requires SEPA review, mitigation measures will be identified and required at that time.**

2. Air

- a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known. **As a non project action, no emissions will result.**
- b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. **N/A- as this is a non project action.**
- c. Proposed measures to reduce or control emissions or other impacts to air, if any: **As an non project action, future site specific development proposals will be reviewed to determine if SEPA review will be required. If project requires SEPA review, mitigation measures will be identified and required at that time.**

3. Water

a. Surface Water:

- 1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into. **There are several streams, creeks and ponds in the vicinity of the City of McCleary.**
- 2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. **As an non project action, no work will be required over, in, or adjacent to (within 200 feet) the described waters. . Future site specific development proposals will be reviewed to determine if SEPA review will be required. If project requires SEPA review, mitigation measures will be identified and required at that time.**
- 3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material. **As an non project action, fill and dredge material will not be placed in or removed from surface water or wetlands. Future site specific development proposals will be reviewed to determine if SEPA review will be required. If project requires SEPA review, mitigation measures will be identified and required at that time.**
- 4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known. **As an non project action, there will be no surface water withdrawals or diversions.**

5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.
N/A- as this is a non project action.

6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge. **As an non project action,there will be no discharges of waste materials to surface waters.**

b. Ground Water:

1) Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known. **As an non project action,there will be no groundwater be withdrawn from a well for drinking water or other purposes.**

2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve. **As an non project action, there will be no discharged into the ground from septic tanks or other sources.**

c. Water runoff (including stormwater):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe. **As an non project action, there will be no runoff.**

2) Could waste materials enter ground or surface waters? If so, generally describe. **As an non project action, there will be no waste materials entering ground or surface waters.**

3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe. **As an non project action, there will be no altering or affecting of drainage patterns.**

d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any: **As an non project action, no additional measures are required for this proposal.**

4. Plants

a. Check the types of vegetation found on the site:

deciduous tree: alder, maple, aspen, other

evergreen tree: fir, cedar, pine, other

shrubs

grass

pasture

crop or grain

Orchards, vineyards or other permanent crops.

wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other

water plants: water lily, eelgrass, milfoil, other

other types of vegetation

b. What kind and amount of vegetation will be removed or altered? **As a non project action, there will be no vegetation removed or altered.**

c. List threatened and endangered species known to be on or near the site. **US Fish and Wildlife, Washington State Department of Fish and Wildlife and Washington State Department of Natural Resources provide legal listings of ESA species under their jurisdictions.**

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any: **As a non project action, there will be no proposed landscaping.**

e. List all noxious weeds and invasive species known to be on or near the site. **N/A- as this is a non project action.**

5. Animals

a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site.

Examples include:

birds: hawk, heron, eagle, songbirds, other:

mammals: deer, bear, elk, beaver, other:

fish: bass, salmon, trout, herring, shellfish, other _____

b. List any threatened and endangered species known to be on or near the site. **US Fish and Wildlife, Washington State Department of Fish and Wildlife and Washington State Department of Natural Resources provide legal listings of ESA species under their jurisdictions.**

c. Is the site part of a migration route? If so, explain. **City of McCleary is part of the Pacific Flyway.**

d. Proposed measures to preserve or enhance wildlife, if any: **As an non project action, there are no proposed measures to preserve or enhance wildlife.**

e. List any invasive animal species known to be on or near the site. **N/A- as this is a non project action.**

6. Energy and Natural Resources

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc. **As an non project action, energy will not be consumed.**

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe. **As an non project action, there will be no affect on the use of solar energy by adjacent properties.**

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any: **N/A- as this is a non project action.**

7. Environmental Health

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe. **As an non project action, there will be no environmental health hazards.**

1) Describe any known or possible contamination at the site from present or past uses.

N/A- as this is a non project action.

2) Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity. **N/A as this is a non project action.**

3) Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project. **N/A as this is a non project action.**

4) Describe special emergency services that might be required. **N/A as this is a non project action.**

5) Proposed measures to reduce or control environmental health hazards, if any: **N/A as this is a non project action.**

b. Noise

1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)? **This Non Project Action will not be effected by noise.**

2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site. **N/A- as this is a non project action.**

3) Proposed measures to reduce or control noise impacts, if any: **N/A- as this is a non project action.**

8. Land and Shoreline Use

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe. **The non project action is within the City limits of the City of McCleary. Uses of land inside City limits are currently Residential, Commercial, Industrial and Forest Open Space.**
- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use? **Different parcels inside City limits have been used and currently are being used as working forest lands. This non project action will not be converting any land to other uses.**
- 1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how: **This non project action will not affect surrounding working farms or forest land normal business operations.**
- c. Describe any structures on the site. **N/A- as this is a non project action.**
- d. Will any structures be demolished? If so, what? **N/A- as this is a non project action.**
- e. What is the current zoning classification of the site? **Uses of land inside City limits are currently Residential, Commercial, Industrial and Forest Open Space.**
- f. What is the current comprehensive plan designation of the site? **N/A- as this is a non project action.**
- g. If applicable, what is the current shoreline master program designation of the site? **N/A- as this is a non project action.**
- h. Has any part of the site been classified as a critical area by the city or county? If so, specify. **The Wildcat Creek Aquafer is inside a portion of McCleary City limits and extends into unincorporated Grays Harbor County.**

- i. Approximately how many people would reside or work in the completed project? **N/A- as this is a non project action.**
- j. Approximately how many people would the completed project displace? **N/A- as this is a non project action.**
- k. Proposed measures to avoid or reduce displacement impacts, if any: **N/A- as this is a non project action.**
- l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any: **The proposed code amendments are compatible with existing and projected land uses and plans.**
- m. Proposed measures to ensure the proposal is compatible with nearby agricultural and forest lands of long-term commercial significance, if any: **The proposed code amendments are compatible with existing agricultural and forest lands of long-term commercial significance.**

9. Housing

- a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing. **N/A- as this is a non project action.**
- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing. **N/A- as this is a non project action.**
- c. Proposed measures to reduce or control housing impacts, if any: **N/A- as this is a non project action.**

10. Aesthetics

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed? **N/A- as this is a non project action.**
- b. What views in the immediate vicinity would be altered or obstructed? **N/A- as this is a non project action.**
- b. Proposed measures to reduce or control aesthetic impacts, if any: **N/A- as this is a non project action.**

11. Light and Glare

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur? **N/A- as this is a non project action.**
- b. Could light or glare from the finished project be a safety hazard or interfere with views? **N/A- as this is a non project action.**
- c. What existing off-site sources of light or glare may affect your proposal? **N/A- as this is a non project action.**

- d. Proposed measures to reduce or control light and glare impacts, if any: **N/A- as this is a non project action.**

12. Recreation

- a. What designated and informal recreational opportunities are in the immediate vicinity?
Hunting, fishing, hiking, bike riding and many other recreational opportunities exist in the immediate vicinity of the City of McCleary.
- b. Would the proposed project displace any existing recreational uses? If so, describe. **N/A- as this is a non project action.**
- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any: **N/A- as this is a non project action.**

13. Historic and cultural preservation

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers located on or near the site? If so, specifically describe. **N/A- as this is a non project action.**
- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources. **N/A- as this is a non project action.**
- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc. **Measures to reduce or control impacts to Historic and Cultural Preservation are extensive for this non project action and are listed in WAC 197-11-800 (d).**
- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required. **N/A- as this is a non project action.**

14. Transportation

- a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.
Various streets, roads and state highways serve the City of McCleary.

- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop? **Area is served by Grays Harbor Transit and Squaxin Island Transit.**
- c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate? **N/A- as this is a non project action.**
- d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private). **N/A- as this is a non project action.**
- e. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe. **N/A- as this is a non project action.**
- f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates? **N/A- as this is a non project action.**
- g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe. **N/A- as this is a non project action.**
- h. Proposed measures to reduce or control transportation impacts, if any: **N/A- as this is a non project action.**

15. Public Services

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe. **This non project action will not result in an increased need for public services.**
- b. Proposed measures to reduce or control direct impacts on public services, if any. **This non project action will not reduce or control direct impacts on public services.**

16. Utilities

- a. Circle utilities currently available at the site:

electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system,
--

 other _____
- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed. **This non project action, no utilities are proposed or required.**

C. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature:  _____

Name of signee ___Paul Morrison_____

Position and Agency/Organization ___Public Works Assistant- City of McCleary

Date Submitted: ___6-15-16_____

D. supplemental sheet for nonproject actions

(IT IS NOT NECESSARY to use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

With this non project action, no direct impacts are likely occur to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise.

Proposed measures to avoid or reduce such increases are:

Future site specific land activity will be subject to project level environmental analysis and threshold determinations. Additional mitigation measures to address impacts will be identified at that time, if they are needed.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

With this non project action, no impacts are likely to affect plants, animals, fish, or marine life.

Proposed measures to protect or conserve plants, animals, fish, or marine life are: **With this non project action, there are no proposed measures to protect or conserve plants, animals, fish, or marine life.**

3. How would the proposal be likely to deplete energy or natural resources? **With this non project action, there are no proposed actions to deplete energy or natural resources.**

Proposed measures to protect or conserve energy and natural resources are: **With this non project action, there are no proposed actions to protect or conserve energy and natural resources.**

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands? **With this non project action, this proposal is unlikely to directly affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection.**

Proposed measures to protect such resources or to avoid or reduce impacts are: **Future site specific land activity will be subject to project level environmental analysis and threshold determinations. Additional mitigation measures to address impacts will be identified at that time, if they are needed.**

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans? **This proposal does not encourage incompatible land or shoreline uses.**

Proposed measures to avoid or reduce shoreline and land use impacts are: **Additional project specific environmental analyses and threshold determinations will be necessary for development of the site. For any future action related to a project specific land use impact, City staff will analyze the project specific land use implication and potentially require mitigation measures for any identified significant adverse impacts.**

6. How would the proposal be likely to increase demands on transportation or public services and utilities? **With this non project action, there are no proposed actions to increase demands on transportation or public services and utilities.**

Proposed measures to reduce or respond to such demand(s) are: **Future site specific development proposals will be reviewed at the permit review level to determine if SEPA review will be required. If project requires SEPA review, mitigation measures will be identified and required at that time.**

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment. **This proposal should not result in conflicts with local, state, or federal laws or requirements for the protection of the environment.**