



**City of McCleary**  
Home of the McCleary Bear Festival

100 South 3rd Street, McCleary, WA 98557 • 360.495.3667(phone) 360.495.3097(fax) CityofMcCleary.com

## Placement Permit Application

Required for all structures that do not require a Building Permit but must meet setbacks.

**Fee: \$** \_\_\_\_\_

### General Information:

Applicant Name: \_\_\_\_\_

Address / Location of structure: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Other: \_\_\_\_\_ Fax: \_\_\_\_\_

Are you the Owner of the Property:  Yes  No

Type of Structure: \_\_\_\_\_ Duration: \_\_\_\_\_

Free Standing Canopy (Ref. MMC 17.28.040)  Accessory Structure ( Ref. MMC 17.32.020)

Size of structure \_\_\_\_\_

Length

Width

Height

Describe the activity taking place within this structure: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

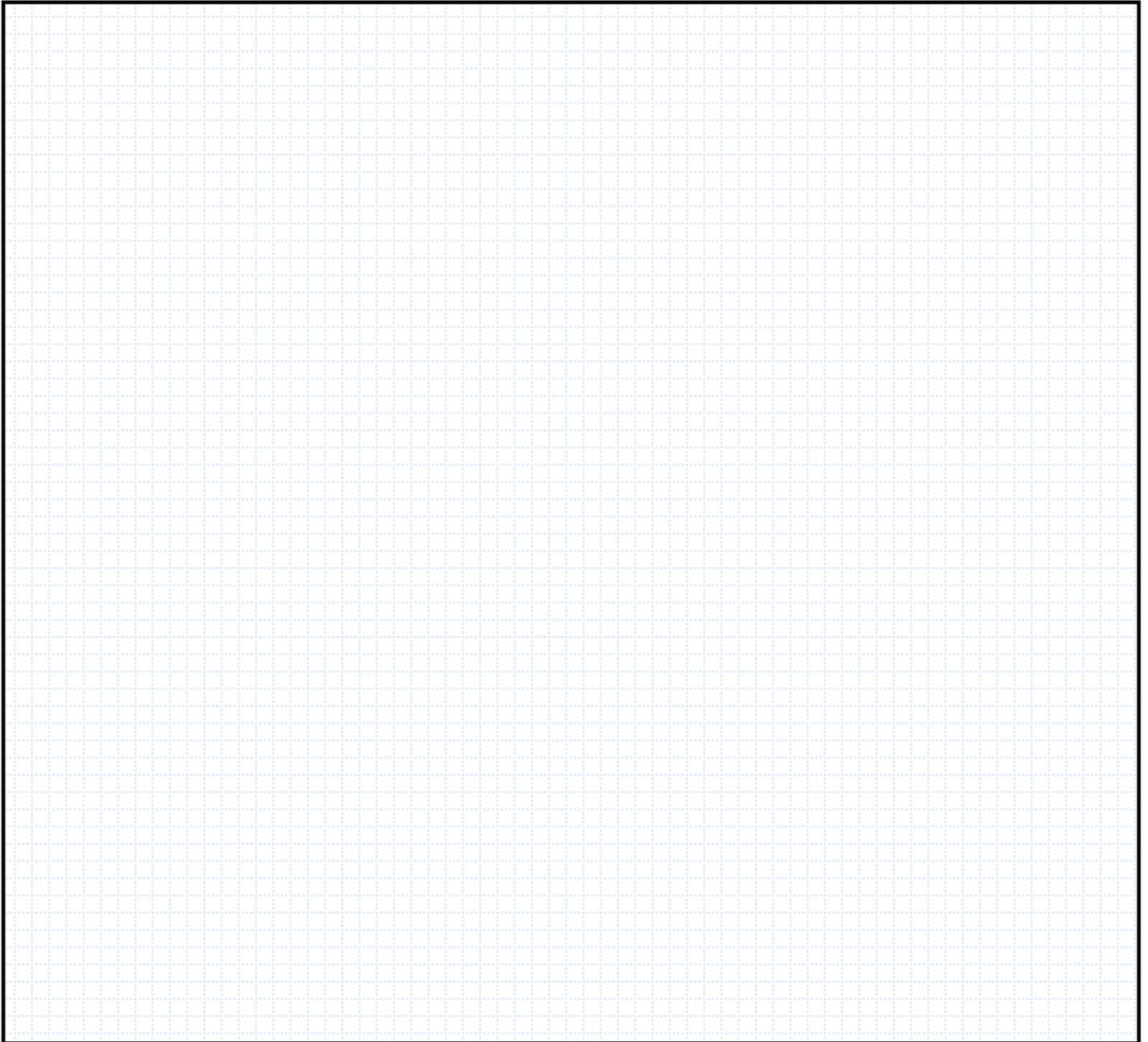
Applicant Signature

Date

Application Received Date: \_\_\_\_\_ Official Use Only  
Application Received By: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

Permit No: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Issued By: \_\_\_\_\_

# SITE PLAN



Items to be included on the Site Plan:

1. Property Lines
2. Setback dimensions
3. North Arrow
4. Street Names
5. Alley (if applicable)

**Site Plan Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Building Official Final Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# City of McCleary

## Placement Permit Specifications

### **McCleary Municipal Code Section 17.28.040 Freestanding Canopies.** (Ord. 709, 2004)

Freestanding canopies shall meet the following requirements:

- A. Except as provided in subsection F of this section, the location of freestanding canopies are not allowed in the front yard or within five feet (5'-0") from the rear and side lot lines: provided, however, that freestanding canopies may not locate closer than fifteen feet (15'-0") to a side lot line that abuts a street (or alley);
- B. Without the approval of the city council obtained in the manner set forth in subsection D of this section , the total floor area of all freestanding canopies on a lot shall cover no more than ten percent (10%) of the lot's surface area.
- C. Freestanding canopies shall not exceed fifteen feet (15'-0") in height at the peak;
- D. Except as otherwise allowed pursuant to subsection F of this section, there shall be no more than two (2) allowed upon any lot without the prior approval of the city council, that approval being sought through the submission of a written request filed with the clerk-treasurer and considered by the council at a regular meeting.
- E. Except for intermittent use as a site for entertainment, such as dining or musical events, it shall not be utilized for housing of humans. No unit shall be in place for more than one hundred eight (180) days in a twelve month period;
- F. Freestanding canopies may be utilized for entertainment or dining purposes, when associated with a commercial enterprise normally providing such services in and from permanent structures upon a lot. In such circumstances,
  1. They may be located in the front yard area of the lot so long as they are no closer than five feet to the front or side lines and,
  2. More than one may be erected on any lot without obtaining the approval required pursuant to subsection A of this section so long as no more than one such canopy remains erected on the lot for a period of more than five (5) days;
- G. No freestanding canopies shall be installed upon a lot and remain in place for more than four (4) days in any calendar quarter without receiving a placement permit from the building official. The fee for that permit shall be as established by action of the city council.

### **McCleary Municipal Code Section 17.32.020 Accessory Structures.** (Ord. 709, 2004)

- A. Accessory structures in the R-1, R-2 and R-3 districts shall meet the following requirements:
  1. The location of accessory structures are not allowed in the front yard or within five feet (5'-0") from the rear and side lot lines; provided, however, that accessory buildings may not locate closed than fifteen feet (15'-0") to a side lot lone that abuts a street.;
  2. The maximum floor area of all accessory structures on a lot shall not exceed five hundred (500) square feet or fifty percent of the dwelling whichever is the greater;
  3. Accessory structures shall not exceed twenty-two (22) feet in height; and
  4. The use of semi-truck trailers and freight containers as accessory structures is not allowed.
- B. The use of semi-truck trailers and freight containers in the I district is prohibited for thirty (30) days or more without a temporary use permit.