



**City of McCleary**  
*Home of the McCleary Bear Festival*

For Office Use Only

\_\_\_\_\_  
Business Number

\_\_\_\_\_  
License Number

## **SPECIAL EVENT** **TEMPORARY BUSINESS LICENSE APPLICATION**

The event organizer and all businesses affiliated with a permitted Special Event in the City of McCleary are required to obtain a Special Event Temporary Business License, per MMC 12.28.

The event organizer shall provide a roster listing each vendor, exhibitor or other event service provider involved in its Special Event as part of its Special Event Permit Application. Payment, if applicable, shall be remitted to the City prior to the event date. Should the organizer or participant in the event already hold a valid McCleary Business License Certificate, the organizer is not required to collect or submit a payment for that particular participant. However, that participant must still be listed on the roster.

If the event organizer fails to provide the roster, each individual vendor, exhibitor or other event service provider may be required to pay the applicable fee. Additionally, the Special Event Permit may be revoked by the City.

Please complete the Special Event Temporary Business License roster and submit prior to permit issuance. If you require more information, please call 360-495-3667.

1. Name of Event: \_\_\_\_\_  
(A description of the event or name of annual event)

2. Business Name \_\_\_\_\_

3. Contact Person: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_  
Street City, State Zip code

5. Telephone Number: \_\_\_\_\_ Cell Phone \_\_\_\_\_

6. Email address: \_\_\_\_\_

I hereby certify under penalty of perjury that I am authorized to make this statement and the information provided on this application is true and correct. I also certify that I have read and understood this application

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name Printed