



City of McCleary
Home of the McCleary Bear Festival

100 South 3rd Street, McCleary, WA 98557 • 360.495.3667(phone) 360.495.3097(fax) CityofMcCleary.com

CONSERVATION PROGRAM DUCTLESS HEAT PUMP APPLICATION

Name of Applicant: _____

Mailing Address: _____
Street City,State Zip code

Physical Address
(If different): _____
Street City,State Zip code

Home Phone #: _____ Work Phone #: _____

Email address: _____

City of McCleary Account #: _____

Ductless Heat Pump Project: (please fill in all that apply, and attach Contractor Quote):

Total Project Cost: \$ _____

Rebate Amount: \$ _____

Please attach documentation that describes your project as completely as possible. Attach documentation to support project cost (see guidelines).

By signing below, I/we certify that the primary source of heat in the home is electricity. I also understand that the agreement for work to be performed is solely between the undersigned and the contractor's the undersigned has selected to perform the work, and that the City of McCleary is not in any way responsible for the work performed.

Signature _____ Date _____

The City of McCleary reserves the right to revise program rules and guidelines, including discontinuing all or part of the available incentives, at any time and without prior notice. All projects, **once approved**, will be subject to the guidelines in place at the time of approval.

Pre-Approved _____
Pre-Constr. Review _____
Constr. Complete _____
Project Approval _____
CP# _____ Int. _____ Date _____



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DUCTLESS HEAT PUMP GUIDELINES

Measures include DHP for homes with zonal electric heat or electric forced air furnace as their primary system. These measures are available for existing single family and manufactured homes. Qualifying applications include the following:

1. Single-family residences with zonal electric heat, including zonal electric hydronic systems. For electric hydronic upgrades, claim as zonal if heat distribution is through in-floor radiant or wall radiators, and claim as Existing Forced Air Furnace if distribution is through a duct system.
2. Single-family residences with electric forced air furnaces, with or without air conditioning.
3. Manufactured homes with zonal electric heat.
4. Manufactured homes with electric forced air furnaces, with or without air conditioning.
5. Ductless heat pumps must be a split system heat pump employing inverter driven outdoor compressor, with inverter-driven or variable-speed indoor blowers, rated with a minimum of 9.0 HSPF (for single head systems) and listed on BPA's DHP Qualified Product List.
6. Ductless heat pumps must be installed on a dedicated electrical circuit, according to manufacturers' specifications and the Best Practices for Installing Ductless Heat Pumps Guide, by a HVAC company who attended a Northwest Ductless Orientation.
7. Ducted indoor DHP units do not qualify for Payment as a Ductless Heat Pump (DHP) but may be claimed as a PTCS Variable Speed Heat Pump provided the installation meets all PTCS requirements.
8. Mini-Splits include both ductless mini-split head(s) as well as ducted mini-split(s). A ductless mini-split head has an indoor wall-mounted inverter driven unit (air handler) that is not connected to ductwork. A ducted mini-split (also referred to as short-run ducted or a ducted ductless) has an indoor inverter-driven (variable speed) unit (air handler) that is connected to ductwork.

Documentation Requirements:

1. Ductless Heat Pump Application.
2. Equipment/contractor invoice showing measure requirements have been met (e.g., manufacturer, model number, type, size and quantity of equipment or product installed/used), the order/purchase date and cost.
3. Ductless Heat Pump Installation Form.
4. City of McCleary Building Permit

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