



City of McCleary
Home of the McCleary Bear Festival

100 South 3rd Street, McCleary, WA 98557 • 360.495.3667(phone) 360.495.3097(fax) CityofMcCleary.com

CONSERVATION PROGRAM HEAT PUMP APPLICATION

Personal Information:

Name of Applicant: _____

Mailing Address: _____
Street City, State Zip code

Physical Address (if different): _____
Street City, State Zip code

Home Phone # : _____ Work Phone # : _____

Email address: _____

City of McCleary Account # : _____

Heat Pump Project : (please fill in all that apply, and attach Contractor Quote):

Total Project Cost: \$ _____

Single Family Residence _____ Manufactured Home _____

Rebate Amount: \$ _____

Please attach documentation that describes your project as completely as possible. Attach documentation to support project cost (see guidelines).

The following MUST be completed for all heat pump projects.

By signing below, I/we certify that the primary source of heat in my/our home is electricity. I/we also understand that the agreement for work to be performed is solely between me/us and the contractor(s) I/we have selected to perform the work, and that the City of McCleary is not in any way responsible for the work performed by contractors in connection with energy efficiency measures.

Signature _____ Date _____

Signature _____ Date _____

The City of McCleary reserves the right to revise program rules and guidelines, including discontinuing all or part of the available incentives, at any time and without prior notice.

All projects, **once approved**, will be subject to the guidelines in place at the time of approval.

Revision Date: 10-17-12

Pre-Approved	_____	_____
Pre-Constr. Review	_____	_____
Constr. Complete	_____	_____
Project Approval	_____	_____
CP#	_____	Int. Date



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HEAT PUMP GUIDELINES

The City of McCleary is offering rebates for Ducted Heat Pump systems for McCleary Light and Power customers who meet the following criteria:

- Participating homes must have an onsite inspection prior to approval of the project to ensure compliance with program guidelines.
- Heat Pump must be installed by a PTCS qualified contractor on the City's Registered Contractor List.
- **Building Permits are required for heat pump projects.**
- Where practical, homes must be insulated to current standards to qualify for a rebate with heat pump installations.
- Completed projects will be inspected by a City of McCleary conservation inspector for final approval of rebate after the acceptance by PTCS.

Qualifying Equipment: To be eligible for utility incentives, heat pump systems installed through the project must meet or exceed current BPA Requirements. Contact your Registered Contractor for more information.

Documentation Required: Required documentation must be submitted by the contractor to The City of McCleary who and submit the package to PTCS who shall determine that the installation meets eligibility requirements and that the following forms are complete:

- **PTCS Heat Pump Form**
 - **PTCS Duct Sealing Form (if duct sealing is required)**
 - **AHRI Certificate**
 - **Vendor Invoice**
 - **Proof of acceptance by PTCS**
- Copy of one of the following:**
- **ACAA Manual J & balance point worksheet**
 - **PTCS Heat Pump & Central Air Sizing Calculator**

REIMBURSEMENT SCHEDULE

PTCS Air-Source Heat Pump Upgrade Measure		Reimbursement	
Single Family		\$500.00	
Manufactured Home		\$500.00	
PTCS Air-Source Heat Pump Conversion Measure		Reimbursement	
Single Family		\$1,400.00	
Manufactured Home		\$1,400.00	
PTCS Heat Pump Commissioning & Controls		Reimbursement	
Measure	Manufactured Homes	Single Family Existing	Single Family New
PTCS System Commissioning & Controls	\$300.00	\$300.00	\$300.00
PTCS Duct Sealing	\$200.00	\$250.00	\$200.00
Line-Voltage Thermostats		Reimbursement	
Existing Single Family		\$115.00	