

CITY OF MCCLEARY
Regular City Council Meeting
November 18,2009

FLAG SALUTE	The meeting was called to order at 7:00 PM with the Flag Salute.
ROLL CALL	Mayor Wallace Bentley, Councilmember's Boling, Vessey, Vatne, Hays, and Lake. All present.
ABSENT	None
STAFF PRESENT	Administrator Nutley, City Attorney Dan Glenn, City Clerk/Treasurer Collins, Police Chief Crumb, Engineer Nick Bird, Public Facilities Manager Todd Baun, and staff members Mick Schlenker and Jennie Reed.
MINUTES APPROVED	Motion made by Councilmember Vatne and seconded by Councilmember Vessey to approve the minutes. Motion Carried.
PUBLIC COMMENT	None.
MAYOR'S REPORT	The Mayor had a call regarding additional hospital signs. He stated the staff is working on the final stages of the budget and they are trying to get things ready for the new administration.
CITY ADMINSTRATOR'S REPORT	USDA Rural Development informed the City the loan is moving along. Administrator Nutley stated Mayor Pro-Tem Vessey signed papers this week and it's finalized.
OCTOBER FINANCIAL REPORT	Administrator Nutley stated the financial reports are handed out and there are two funds that are slightly off. The finance department is still working on the discrepancies and will have it straightened out by next month. Mick Schlenker reported the school is almost complete. There were a few fire and life safety issues that are being addressed but it's moving along.
FINANCE COMMITTEE	Report on 2010 Budget was covered in the work session.
SIMPSON AVENUE SIDEWALKS	The City engineer, Jerry Morrisette and Associates, has been reviewing the bids we received. He presented the bids that have been officially received and discussed the project. We have until December 9, 2009 to make a decision. If the contract is followed exactly, the cost will fall \$3,300 over the bid at the end, which is above and beyond the grant money. One approach would be to do a change order to allow for the overage, however, the prices may be higher at the time of the change order. Todd Baun suggested awarding only a portion of the bid up to B2; we would end up with approximately \$70,000 remaining. Sales tax is exempt since we are a municipality. Additional TIB funds may be available as grant money, not a loan. If we do not spend all of the grant money, we stand the chance of losing it.
TOOLS FOR BUCKET TRUCK	In order for the new truck to be independently useful, and to be compliant with Labor and Industries standards, it needed new tools. After going out for bid, we received only one bid. It was moved by Councilmember Vessey, seconded by Councilmember Vatne to award the bid for bucket truck tools to Wagner-Smith Equipment Company, in the amount of \$25,257.38, including Washington State sales tax. Motion Carried
ELECTRICAL UPGRADE FOR CLERK'S COUNTER	In order to complete the clerks counter by adding individual cash drawers, add a computer, and support printers, and other office equipment, the city needs to have the electrical upgraded. It was moved by Councilmember Vessey, seconded by Councilmember Vatne to award the bid for the electrical upgrade of the Clerk's Office to Schumacher Electric in the amount of \$4,901.96, including Washington State sales tax. Motion Carried.

CONTRACT AMENDMENT 15-
GRAY & OSBORNE

Nick Bird from Gray & Osborne explained an issue that arose while doing bench testing on the treatment plant to determine the amount of lime that would be necessary for lime stabilization, which is one of the alternatives for the biosolids evaluation. An engineer from their Seattle office came to do the test and the PH probe was maxing out so Vern Merryman ordered a new probe and they ran the process again. The new probe was also unsuccessful after trying the process a week later. The third probe finally worked after the two previous days of unsuccessful testing. They were able to finally complete the study. G&O didn't want to ask for more money, hoping they would have money left over in the end, which there wasn't. Another cost issue was due to design discrepancies in the treatment plant. They had to work through those discrepancies, which took more time, requiring more money. These two issues are the basis for requesting additional money. It was moved by Councilmember Vessey, seconded by Councilmember Vatne to authorize the Mayor to sign Contract Amendment 15 with Gray & Osborne, Inc., in an amount not to exceed \$2,000. Motion Carried.

RESOLUTION No. 602

The development standards was discussed during the study session. It was moved by Councilmember Vatne, seconded by Councilmember Boling to adopt Resolution #602 adopting standards by reference in relation to developments and systemic improvements or modifications within the city; repealing Resolution 549; & providing an effective date. Motion Carried.

RESOLUTION No. 603

City Attorney Dan Glenn explained this is a mandate by the Federal Government to protect the identity of individuals. The city has to put the mandate into place, which was originally reviewed earlier this year. The staff needs to be aware of this and will need to have some type of training. The Mayor reemphasized staff to make sure to read the Resolutions so they understand what is expected of them to support and enforce the Resolutions. It was moved by Councilmember Vatne, seconded by Councilmember Boling to adopt Resolution No. 603 adopting an identity theft policy as required by Federal Law; & providing an effective date. Motion Carried.

RESOLUTION No. 604

Deposit of City funds protocol was discussed after being recommended by the auditor. Deposits need to be made when the cash drawers receive \$1,000 in cash in a day. It was moved by Councilmember Vatne, seconded by Councilmember Boling to adopt Resolution No. 604 relating to fiscal operations of the city, setting a policy as to timing of deposit of municipal funds, & providing an effective date. Motion Carried.

RESOLUTION No. 605

A fee payment protocol needs to be established for people obtaining building permits. At the permit-holder's option, the connection fees can be paid within 30 days of receipt of the building permit. If the fees are not paid at that time, the permit will be suspended until payment is made. It was moved by Councilmember Vatne, seconded by Councilmember Boling to adopt Resolution No. 605 relating to construction; confirming a procedure in relation to the payment of utility connection fees, repealing Resolution No. 561; and providing an effective date. Motion Carried.

ORDINANCE NO. 762

The Ordinance was introduced at the last meeting as Ordinance 760 to move money from the REET fund to the Park fund and to correct the ambulance fund. It was moved by Councilmember Vessey seconded by Councilmember Boling to approve Ordinance No. 762 adopting a supplemental budget for the calendar year 2009; amending Ordinance 752 as to certain particular elements; and declaring an emergency. Roll call taken. Motion Carried.

ORDINANCE NO. 763

Current state law restricts the increase in local governmental property tax receipts to 1% per year. The levy amount is determined by the previous year's collection, divided by the current assessed valuation of the entire City. It was moved by Councilmember Vessey, seconded by Councilmember Vatne to adopt Ordinance No. 763 relating to the establishment of the regular tax levy for the year 2009 for collection in the year 2010; making findings; and reserving rights. Roll call taken. Motion Carried.

APPROVAL OF VOUCHERS

It was moved by Councilmember Boling, seconded by Councilmember Vatne to approve the vouchers. Motion Carried.

MAYOR/COUNCIL COMMENTS

The Mayor stated how much he appreciates G&O Engineer Nick Bird and all the support he's given to the city. Councilmember Vessey also thanked Mr. Bird and stated it's been a pleasure working with him and appreciates his phone support as well. Mr. Bird always makes himself available, which is greatly appreciated. He also wished the new members of the Council good luck in their new endeavors with the city.

Councilmember Hays stated December 9th will be his last meeting, as he will be resigning. His work schedule is too demanding and he cannot meet the Council Meeting times as needed.

PUBLIC COMMENT None.

EXECUTIVE SESSION At 7:55 pm, A motion was made by Councilmember Vessey, seconded by Councilmember Boling, to have an executive session to discuss possible litigation. The meeting should last 20 minutes.

The Executive Session ended at 8:15 pm. Meeting resumed.

ADJOURNMENT At 8:17 pm, it was moved by Councilmember Boling, seconded by Councilmember Vesey, to adjourn the meeting. Motion Carried.

City of McCleary Simpson Ave / SR108 Sidewalk Replacement Project

Bid Tabulation Sheet

Sourced by Base Bid Only

Table with columns: ITEM #, QTY, UNIT, EXTENSION, ENGINEER'S ESTIMATE, STERLING BREEM CRUSHING, HENDERSON PARTNERS, BALMELM CONTRACTING, ACTIVE CONSTR. INC., NOONANS INC., NOVA CONTRACTING, CONSTRUCT CO., REALM INC., BOWERS CONSTR. INC.

This bid tabulation was generated by the Daniel, Mann, Johnson & Mendenhall, Inc. software. It is the user's responsibility to verify that this document represents an accurate tabulation of the bids received on 10/29/08.

