



McCleary City Council

PROPOSED AGENDA

February 25, 2009

6:30 Worksession

7:00 Council Meeting

Flag Salute
Roll Call
Minutes
Public Comment
Mayor's Report
Staff Reports:

Busse Nutley, City Administrator
Dan Glenn, City Attorney
January Financial Report

Old Business:

New Business: Labor Contract – IBEW Police

Ordinances:

Resolutions:

Vouchers
Mayor/Council Comments
Public Comment
Executive Session
Adjournment

Americans with Disabilities Act (ADA)
Accommodation is Provided Upon Request

Please Turn Off Cell Phones – Thank You

CITY OF McCLEARY

February 11, 2009
Regular Council Meeting

The regular meeting of the Council was called to order by Mayor Bentley with the flag salute.

Roll Call: Mayor Wallace Bentley
Council Members: Boling, Lake and Vatne

Staff Present: Attorney Glenn, City Administrator Nutley, Police Chief Crumb, Clerk-Treasurer Rostedt, Facilities Manager Baun, and Police Deputy Bunch

It was moved by Councilman Vatne, seconded by Councilman Boling, to excuse Councilman Hays from the meeting. Carried.

It was moved by Councilman Vatne, seconded by Councilman Boling, to approve the minutes as distributed. Carried.

Resolution No. 582 entitled, A RESOLUTION ADOPTING AN AMENDMENT TO THE COMPREHENSIVE PLAN ADOPTED BY RESOLUTION 478, AS AMENDED BY RESOLUTION NO. 487, was introduced. Administrator Nutley referred the Council members to her staff report dealing with this issue and went over the particulars. It was moved by Councilman Vatne, seconded by Councilwoman Lake, to adopt the resolution. Carried.

Ordinance No. 755, entitled, AN ORDINANCE RELATING TO ZONING, GRANTING A REZONE OF A SPECIFIC SITE, AND SETTING FORTH FINDINGS, was introduced. Councilman Boling commented that it seems like everyone who buys property in McCleary wants to have it rezoned. He said he didn't like this trend. Councilwoman Lake and Administrator Nutley both said that there seemed to be legitimate reasons in this particular case for a rezone—the recently established wetland conditions, the fact that the property does not lend itself well to a commercial business, and the other being that when the Planning Commission recommended Commercial zoning, there had been talk of the hospital possibly moving near to that location. It was moved by Councilman Vatne, seconded by Councilwoman Lake, that the ordinance be read by first and last lines only. Carried. It was moved by Councilman Vatne, seconded by Councilwoman Lake, that the ordinance be adopted. Carried. Roll call showed all three Council members present voting in the affirmative.

It was moved by Councilman Boling, seconded by Councilman Vatne, that the vouchers be approved as audited. Carried.

Elaine Sanders addressed the Council regarding the speed limit on Simpson Avenue at the point it changes from 30mph to 40 mph (heading West) which is right in front of her property. She said cars speed up very quickly and she would like to see the 30 mph extended farther out on Simpson. Police Chief Crumb said that as Simpson is a State Highway, and the City cannot arbitrarily change speed limits. About two years ago, he tried to get it changed through DOT and the Washington State Patrol without success, but he will try again.

It was moved by Councilman Vatne, seconded by Councilman Boling, to hold an executive session on the following items: contract with Rural Fire District No. 5, labor negotiations for IBEW (Light and

Power Department), and litigation for both Harbor Machinery and a claim filed by Brogan & Anensen LLC, for a period of approximately 20 minutes. Carried. The Council went into executive session at 7:30 PM.

The meeting reconvened at 7:51 pm. It was moved by Councilman Vatne, seconded by Councilman Boling, to approve a Memorandum of Understanding between the City and the IBEW as relates to out of classification pay. Carried.

It was moved by Councilman Boling, seconded by Councilman Vatne, that the meeting be adjourned. Carried.

STAFF REPORT

To: Mayor and City Council
From: Busse Nutley, City Administrator
Date: February 23, 2009
Re: Current Non-Agenda Activity

Ambulance Service

The issue will be discussed at the Council meeting.

Flower Baskets

The Chamber of Commerce did not collect enough money this year for the same number of baskets that we had last year, although they are still working on getting more donations. The issue was not the baskets; it was getting people to ask for the donations.

After a year's experience, the staff has recommended that we use only Wave petunias – they become quite large (spread) and are less expensive to purchase. In addition, they are easier to care for. We also bought some different baskets (only \$8.00 each) that will retain water better than the baskets we used last year. We expect this year's baskets to be quite "showy"! Finally, because of the reduced participation we will only be hanging baskets along Simpson Avenue. If you recall, last year we had a number of them along 3rd Street, as well.

M & M Harbor Properties Development

The developers of the new apartments, made possible by the rezone the Council recently approved, have already set up a pre-application meeting with the staff and the City Engineer. Apparently not all construction projects are on "hold" due to the economy.

Public Works Trust Fund Loan

The City applied for a \$50,000 loan to develop a stormwater management and capital improvement plan. We have received notice that the application will be reviewed by the Board on March 3.

FEMA Flood

The flood of early January has been declared a disaster by FEMA and various meetings have been held to both get damage assessments from our staff, and for us to learn how to comply with this year's requirements. We are hopeful that the snow storm – a major contributing factor to the flood – will also receive a federal designation to allow us to recoup additional funds.

On Friday McCleary was the first Grays Harbor community to meet with state and federal officials who are administering FEMA funds. Ardyce had gathered all our information and so there was not much for any of the staff to learn from the briefing.

Stimulus Bill

The County Council of Governments (COG) is coordinating part of the local response to the new stimulus bill. On Friday Todd and Nick Bird went to a meeting in Aberdeen to make the case for our Simpson sidewalk project as being "shovel ready." Although our project is not ranked at the top of the list, there is a very good chance we could qualify for funding, if other projects cannot meet the stringent deadlines.

Donnie

Donnie has written a letter to you that is behind this report.



City of McCleary

Home of the McCleary Bear Festival

100 South 3rd Street, McCleary, WA 98557 • 360.495.3667 (phone) • 360.495.3097 (fax) • CityofMcCleary.com

February 20, 2009

Wallace Bentley, Mayor
City of McCleary
100 So. Third Street
McCleary, WA 98557

Dear Wally:

This is to notify you that I will be retiring on the 30th of June 2009. At that time, I will have been with the City of McCleary for 35.5 years. I have thoroughly enjoyed my time with the City, I have appreciated the staff members I have worked with over the years, and I will sincerely miss the community and its residents. However, I am looking forward to a new chapter in my life, and I am ready to join my husband in retirement.

To ease the transition, I have indicated to you and to City Administrator Nutley that I will be available in July and August of 2009, if coverage of office staff vacations becomes necessary.

I want to thank you, Mayor Bentley, Busse, and all the City Administrators and Elected Officials I have served over the years. I would also like to thank Dan Glenn, whose support during my tenure with the city has been unwavering. I will miss working at McCleary City Hall, and I wish the town much success in the future.

Sincerely,

Donnie Rostedt
Clerk-Treasurer

CC: Busse Nutley, City Administrator ✓
Dan Glenn, City Attorney
Members of the McCleary City Council

MEMORANDUM

TO: MAYOR AND CITY COUNCIL, City of McCleary
FROM: DANIEL O. GLENN, City Attorney
DATE: February 23, 2009
RE: LEGAL ACTIVITIES as of FEBRUARY 25, 2009

THIS DOCUMENT is prepared by the City Attorney for utilization by the City of McCleary and its elected officials and is subject to the attorney-client privileges to the extent not inconsistent with laws relating to public disclosure.

1. **CONSULTANT CONTRACT:** At a prior meeting you authorized the Mayor to enter into an agreement with Mr. Huff for professional services in relation to reviewing and analyzing the fiscal status of FD #5 as part of the process of developing a full understanding of its operations and current positions as they affect us. At its last meeting in January, the Elma Council authorized Mayor Osgood to execute a contract jointly with McCleary with authorized funding of up to \$1,000.00. (I am uncertain to what degree FD #12 is participating in the funding of Mr. Huff's work. Elma's authorization was to pay an equal share with the participant/s so if #12 is sharing the cost, then each would pay 1/3.)

2. **EMS APPROACH:** The representatives of each of the entities met on February 12. You undoubtedly have heard various comments or reports on the nature and outcome of the meeting. Comments were received from a number of individuals expressing a number of viewpoints. However, in the end the conclusion of the representatives of the four entities was to continue the study of what would be the best approach for the future. That study includes the review of fiscal status which involves Mr. Huff, Ms. Nutley, Ms. Easton (Elma's clerk-treasurer), and Chief Peckham. I am certain Busse will report more extensively on the current status of their review.

3. **LABOR CONTRACTS:** It is my understanding you will be asked to consider approval of one or more bargaining unit contracts at this evening's meeting. I am uncertain whether or

not a written report summarizing the matters will be provided to you prior to the meeting. It is my understanding that, until final action is taken on the contracts, all such material would be privileged so as to not impact the status of negotiations and thus it should not be shared with anyone other than fellow Council Members, the Mayor, or the Administration. After final action, the status is not so clear. However what is clear is that you may meet in executive session to discuss the status of contract negotiations but, as always, any final action must be taken during the course of the normal open meeting.

4. UTILITY "LIEN": Given the potential importance of the matter to the City, I thought I should mention it to you since I do not believe I have referenced it.

As you are aware, we have a number of utility connections which are occupied/utilized as rentals, whether residential or commercial. Historically, under the provisions of certain sections of the state law, the City has been able to enforce its right to be paid by refusing to continue service if a tenant to whom the billing was being sent failed to pay and then vacated the property.

In the event that AWC does not have you on their list for distributing their weekly legislative reports, I thought I should mention that there is pending legislation, undoubtedly proposed by groups composed of owners of rental property, which would effectively remove that ability. If the legislation were to pass, the City would have to recognize, if it allowed a tenant to become the billed party, it would have no easily enforceable remedy in the event of a delinquent bill incurred by a tenant who/which has left the premises. That would likely mean the City would/should review its policy of allowing any billing to anyone other than the owner of the property.

As always, this is not meant to be all inclusive. If you have any questions or comments, please direct them to me.

DG/le

CURRENT EXPENSE BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
REVENUES				
Beginning Balance				
Begin Net Cash	200,000.00	122,524.26		
Begin Investments	190,000.00	190,000.00		
Begin City Assistance	0.00	0.00		
Total Beginning Balance	390,000.00	312,524.26	80.13%	
General Property Tax				
Real & Personal Property Tax	143,700.00	967.57	0.67%	
Special Levy Property Tax	15.00	0.04	0.27%	
Total General Property Tax	143,715.00	967.61	0.67%	
Retail Sales & Use Tax				
Private Harvest Tax	1,250.00	0.00	0.00%	
Retail Sales & Use Tax	78,000.00	11,907.36	15.27%	
C.J. Sales Tax from County	15,000.00	1,200.99	8.01%	
Total Retail Sales & Use Tax	94,250.00	13,108.35	13.91%	
Private Utility Tax				
Natural Gas	12,500.00	1,091.68	8.73%	
Television Cable	20,000.00	0.00	0.00%	
Telephone Tax	13,000.00	2,751.26	21.16%	
Cellular Telephone Tax	17,000.00	3,173.68	18.67%	
Total Private Utility Tax	62,500.00	7,016.62	11.23%	
Total Public Utility Tax	198,000.00	16,067.26	8.11%	
Licenses & Permits				
Building Permits	50,000.00	378.50	0.76%	
Plating Fees	2,000.00	0.00	0.00%	
Review Fees	30,000.00	1,171.96	3.91%	
Plat Inspection Fees	8,000.00	0.00	0.00%	
Animal Licenses	150.00	45.00	30.00%	
Total Licenses & Permits	90,150.00	1,595.46	1.77%	
Total Direct Federal Grants	0.00	0.00	0.00%	
State Entitlements				
City Assistance	30,000.00	0.00	0.00%	
Criminal Justice Pop	1,200.00	250.00	20.83%	
CJ-CTED Programs 1-3	1,300.00	311.00	23.92%	
DUI Cities	400.00	69.23	17.31%	
Liquor Excise Tax	7,500.00	1,845.92	24.61%	
Liquor Board Profits	10,000.00	0.00	0.00%	
Total State Entitlements	50,400.00	2,476.15	4.91%	
Total Interlocal Grants	0.00	0.00	0.00%	
Interlocal Gov Payments				
Fire District 12	8,405.00	0.00	0.00%	
Mason County Fire	735.00	0.00	0.00%	
Total Interlocal Gov Payments	9,140.00	0.00	0.00%	
Charges for Services				
Printing & Duplicating Services	300.00	162.45	54.15%	
Animal Control & Shelter Fee	100.00	20.00	20.00%	
Total Charges for Services	400.00	182.45	45.61%	

CURRENT EXPENSE BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Fines and Forfeits				
Municipal Court	30,000.00	1,169.56	3.90%	
NSF Fines	800.00	96.00	12.00%	
Total Fines and Forfeits	30,800.00	1,265.56	4.11%	
Miscellaneous Revenues				
Interest Earnings - Investments	20,400.00	295.34	1.40%	
Interest - Prop Tax/ Real Estate	800.00	35.27	4.41%	
Rent - Cell Tower	11,500.00	1,001.06	8.70%	
Donations from Private Source	100.00	0.00	0.00%	
Surplus/Junk Sale	150.00	0.00	0.00%	
Other Misc. Revenues	1,500.00	0.00	0.00%	
Total Miscellaneous Revenues	34,450.00	1,321.67	3.84%	
Non-Revenues	0.00	764.45		
Total Revenues (No Begin Bal)	713,805.00	44,765.60	6.27%	
TOTAL CURRENT EXPENSE REVENUES	1,103,805.00	357,289.86	32.37%	
EXPENDITURES				
Reserves				
Ending Net Cash	42,818.00	67,985.84		
Ending Investments	190,000.00	190,000.00		
Cumulative Reserve - Equipment	0.00	0.00		
Unanticipated Expense	0.00	0.00		
Total Reserves	232,818.00	257,985.84	110.81%	
Legislative/Council				
Salaries & Wages	6,000.00	500.00	8.33%	
Personnel Benefits	600.00	48.90	8.15%	
Travel	200.00	0.00	0.00%	
Miscellaneous	500.00	0.00	0.00%	
Training	200.00	0.00	0.00%	
Total Legislative/Council	7,500.00	548.90	7.32%	
Judicial				
Salaries & Wages	33,910.00	2,825.50	8.33%	
Personnel Benefits	5,725.00	444.58	7.77%	
Office Supplies	1,200.00	0.00	0.00%	
Professional Services	1,000.00	279.17	27.92%	
Communication	1,500.00	100.00	6.67%	
Travel	500.00	0.00	0.00%	
Miscellaneous	500.00	0.00	0.00%	
Miscellaneous - Training	0.00	0.00	0.00%	
Miscellaneous - Dues	100.00	82.33	82.33%	
External Taxes	0.00	0.00	0.00%	
Capital Outlay	250.00	0.00	0.00%	
Total Judicial	44,685.00	3,711.58	8.31%	
Executive/Mayor				
Salaries & Wages	3,600.00	300.00	8.33%	
Personnel Benefits	400.00	31.48	7.87%	
Professional Services	50.00	0.00	0.00%	
Travel	150.00	0.00	0.00%	
Miscellaneous	300.00	0.00	0.00%	
Training	300.00	0.00	0.00%	
Total Executive/Mayor	4,800.00	331.48	6.91%	

CURRENT EXPENSE BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Finance & Administration				
Salaries & Wages	9,600.00	790.80	8.24%	
Personnel Benefits	4,850.00	1,759.99	36.29%	
Supplies - Office	8,000.00	784.11	9.80%	
Supplies - Other	9,000.00	949.66	10.55%	
Professional Services	6,000.00	5,318.28	88.64%	
Professional Services - Elections	500.00	0.00	0.00%	
Communications	1,000.00	0.00	0.00%	
Travel	2,000.00	0.00	0.00%	
Advertising	3,000.00	125.00	4.17%	
Rental/Lease Equipment	5,000.00	71.91	1.44%	
Miscellaneous	3,000.00	0.00	0.00%	
Misc: Special Projects/Legal	0.00	0.00		
Miscellaneous - Dues	800.00	0.00	0.00%	
Miscellaneous - Training	1,500.00	0.00	0.00%	
External Taxes	400.00	14.25	3.56%	
Capital Outlay - Building	0.00	0.00		
Capital Outlay - Equipment	6,515.00	382.50	5.87%	
Total Finance & Administration	61,165.00	10,196.70	16.67%	
Legal				
Professional Services	24,000.00	2,830.82	11.80%	
Indigent Defense	7,200.00	600.00	8.33%	
Codification	3,000.00	0.00	0.00%	
Prosecution	7,200.00	662.40	9.20%	
Total Legal	41,400.00	4,093.22	9.89%	
Other General Gov Services				
Professional Services	12,000.00	875.00	7.29%	
Rent - City Hall	720.00	60.00	8.33%	
Insurance	23,252.00	22,662.00	97.46%	
Misc - AWC/COG/EDC	7,200.00	3,456.98	48.01%	
Total Other General Gov Services	43,172.00	27,053.98	62.67%	
Law Enforcement				
Salaries & Wages	221,100.00	14,192.50	6.42%	
Overtime Salaries & Wages	36,000.00	3,857.61	10.72%	
Personnel Benefits	141,200.00	7,044.80	4.99%	
LEOFF Retirees - Benefits	24,615.00	1,915.30	7.79%	
Supplies - Uniform Allowance	2,400.00	106.54	4.44%	
Supplies - Office	6,000.00	11.15	0.19%	
Fuel	12,000.00	0.00	0.00%	
Professional Services	14,000.00	598.76	4.28%	
Communications	7,000.00	487.18	6.96%	
Travel	500.00	0.00	0.00%	
Advertising	500.00	0.00	0.00%	
Rental/Lease Equipment	1,300.00	113.62	8.74%	
Insurance	5,600.00	5,600.00	100.00%	
Utility Services	4,000.00	463.94	11.60%	
Repair & Maintenance	5,000.00	279.51	5.59%	
Miscellaneous	500.00	0.00	0.00%	
Miscellaneous - Training	1,000.00	0.00	0.00%	
External Taxes	500.00	0.00	0.00%	
Capital Outlay - Building	0.00	0.00		
Capital Outlay - Equipment	6,500.00	0.00	0.00%	
Total Law Enforcement	489,715.00	34,670.91	7.08%	

CURRENT EXPENSE BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Fire Control				
Salaries & Wages	19,320.00	327.00	1.69%	
Personnel Benefits	3,150.00	87.11	2.77%	
Supplies - Operating	7,500.00	0.00	0.00%	
Fuel	1,200.00	0.00	0.00%	
FEMA Grant Expenditures	0.00	0.00		
Professional Services	2,000.00	279.17	13.96%	
Communications	0.00	0.00		
Travel	100.00	0.00	0.00%	
Rent	420.00	35.00	8.33%	
Insurance	5,600.00	5,600.00	100.00%	
Utility Services	2,000.00	473.99	23.70%	
Repair & Maintenance	3,000.00	0.00	0.00%	
Miscellaneous	500.00	0.00	0.00%	
Miscellaneous - Training	1,000.00	0.00	0.00%	
External Taxes	250.00	0.00	0.00%	
Capital Outlay - Building	3,500.00	0.00	0.00%	
Capital Outlay - Equipment	500.00	0.00	0.00%	
Total Fire Control	50,040.00	6,802.27	13.59%	
Total Detention & Correction	8,000.00	0.00	0.00%	
Development Services				
Salaries & Wages	32,450.00	2,565.45	7.91%	
Personnel Benefits	12,300.00	871.76	7.09%	
Supplies - Operating	1,200.00	5.19	0.43%	
Fuel	800.00	0.00	0.00%	
Professional Services	2,500.00	279.17	11.17%	
Professional Services - Engineer	15,000.00	0.00	0.00%	
Prof Services - Review (Reimb)	30,000.00	1,047.90	3.49%	
Communications	500.00	35.70	7.14%	
Travel	1,000.00	0.00	0.00%	
Advertising - Public Notice	3,000.00	95.19	3.17%	
Repair & Maintenance	1,500.00	112.14	7.48%	
Misc. - Dues & Certifications	350.00	75.00	21.43%	
Miscellaneous - Training	2,500.00	0.00	0.00%	
Capital Outlay - Building	0.00	0.00	0.00%	
Capital Outlay - Equipment	3,300.00	775.31	23.49%	
Total Development Services	106,400.00	5,862.81	5.51%	
Total Communications (E-911)	13,410.00	1,590.99	11.86%	
Total Pollution Control	700.00	700.00	100.00%	
Non-Expenditures	0.00	3,741.18		
Total Expenses (No End Bal)	870,987.00	99,304.02	11.40%	
TOTAL CURRENT EXPENSE EXPENDITURES	1,103,805.00	357,289.86	32.37%	

PARK & CEMETERY FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	17,000.00	24,658.63		
Beginning Investments	65,000.00	65,000.00		
Beginning Fund Balance	82,000.00	89,658.63	109.34%	
Real & Personal Property Taxes	66,000.00	446.57	0.68%	
Intergovernmental Grants	60,940.00	0.00	0.00%	
Cemetery Fees	3,500.00	447.78	12.79%	
Interest Earnings - Investments	1,200.00	0.00	0.00%	
Rent - Equipment	500.00	0.00	0.00%	
Rent - Community Center	3,500.00	175.00	5.00%	
Donations - Private Source	100.00	0.00	0.00%	
Other Miscellaneous Revenue	500.00	0.00	0.00%	
Miscellaneous Revenues	5,800.00	175.00	3.02%	
Transfer from REET	30,000.00	0.00	0.00%	
Non-Revenues	0.00	0.00		
Total Revenue (No Begin Bal)	166,240.00	1,069.35	0.64%	
TOTAL PARK AND CEMETERY FUND REVENUES	248,240.00	90,727.98	36.55%	
Ending Net Cash	2,570.00	16,112.69		
Ending Investments	65,000.00	65,000.00		
Unanticipated Expense	0.00	0.00		
Ending Fund Balance	67,570.00	81,112.69	120.04%	
Salaries & Wages	20,700.00	1,532.69	7.40%	
Personnel Benefits	11,200.00	584.72	5.22%	
Supplies	11,000.00	166.19	1.51%	
Fuel	1,500.00	0.00	0.00%	
Professional Services	9,000.00	556.34	6.20%	
Communications	200.00	17.85	8.93%	
Travel	100.00	0.00	0.00%	
Advertising	0.00	0.00		
Rental, Lease Equipment	4,000.00	0.00	0.00%	
Insurance	5,600.00	5,600.00	100.00%	
Utility Services	7,200.00	673.91	9.36%	
Repair & Maintenance	3,000.00	146.85	4.90%	
Miscellaneous	500.00	115.40	23.08%	
Miscellaneous - Training	200.00	0.00	0.00%	
External Taxes	500.00	9.34	1.87%	
Capital Outlay - Building	12,200.00	0.00	0.00%	
Capital Outlay - Equipment	2,670.00	0.00	0.00%	
Capital Outlay - Other	91,100.00	0.00	0.00%	
Non-Expenditures	0.00	210.00		
Total Expenses (No End Bal)	180,670.00	9,615.29	5.32%	
TOTAL PARKS AND CEMETERY EXPENSES	248,240.00	90,727.98	36.55%	

STREET FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	120,000.00	107,997.93		
Beginning Investments	160,000.00	160,000.00		
Beginning Fund Balance	280,000.00	267,997.93	95.71%	
Real & Personal Property Taxes	10,750.00	74.43	0.69%	
Street & Curb Permits	0.00	0.00		
Grants	196,000.00	0.00	0.00%	
Motor Vehicle Fuel Tax	38,000.00	2,860.25	7.00%	
Total Intergovernmental Revenue	234,000.00	2,660.25	1.14%	
Investment Interest	2,800.00	0.00	0.00%	
Other Miscellaneous Revenue	500.00	0.00	0.00%	
Total Miscellaneous Revenues	3,300.00	0.00	0.00%	
Non-Revenues	0.00	0.00		
Total Revenue (No Begin Bal)	248,050.00	2,734.68	1.10%	
TOTAL STREET FUND REVENUES	528,050.00	270,732.61	51.27%	
Ending Net Cash	45,555.00	100,992.22		
Ending Investments	160,000.00	160,000.00		
Ending Fund Balance	205,555.00	260,992.22	126.97%	
Salaries & Wages	24,900.00	2,039.11	8.19%	
Personnel Benefits	14,175.00	950.51	6.71%	
Supplies	11,000.00	280.67	2.55%	
Fuel	4,000.00	86.59	2.16%	
Professional Services	12,000.00	279.17	2.33%	
Communications	200.00	17.85	8.93%	
Travel	0.00	0.00	0.00%	
Advertising	100.00	0.00	0.00%	
Rental/Lease Equipment	1,000.00	0.00	0.00%	
Insurance	5,600.00	5,300.00	94.64%	
Utility Services	5,300.00	602.23	11.36%	
Repair & Maintenance	7,500.00	66.66	0.92%	
Miscellaneous	500.00	115.40	23.08%	
Miscellaneous - Training	500.00	0.00	0.00%	
External Taxes	250.00	0.00	0.00%	
Capital Outlay - Building	200.00	0.00		
Capital Outlay - Other Improvements	201,600.00	0.00		
Capital Outlay - Other Imp. - Roadways	30,000.00	0.00	0.00%	
Capital Outlay - Equipment	3,670.00	0.00	0.00%	
Non-Expenditures	0.00	0.00		
Total Revenue (No End Bal)	322,495.00	9,740.39	3.02%	
TOTAL STREET FUND EXPENSES	528,050.00	270,732.61	51.27%	

LIGHT & POWER FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	500,000.00	585,462.56		
Beginning Investments	150,000.00	150,000.00		
Rural Development Investment	100,000.00	100,000.00		
Beginning Fund Balance	750,000.00	835,462.56	111.40%	
BPA Conservation	(300.00)	0.00	0.00%	
Sales of Electricity	2,500,000.00	186,174.47	7.45%	
Charges for Services & Parts	50,000.00	5,220.44	10.44%	
Total Physical Environment	2,549,700.00	191,394.91	7.51%	
Total Interest Earnings	9,400.00	0.00	0.00%	
Equip, Pole & Vehicle Lease	8,000.00	0.00	0.00%	
City Hall Rent	2,040.00	170.00	8.33%	
Total Rents & Royalties	10,040.00	170.00	1.68%	
Sales of Junk Material	1,000.00	0.00	0.00%	
Other Miscellaneous Revenue	3,000.00	0.00	0.00%	
Total Other Miscellaneous Revenues	4,000.00	0.00	0.00%	
Non-Revenues	0.00	0.00		
Total Revenue (No Begin Bal)	2,573,140.00	191,564.91	7.44%	
TOTAL LIGHT & POWER FUND REVENUES	3,323,140.00	1,027,027.47	30.91%	
Ending Net Cash	439,737.00	560,069.57		
Ending Investment	150,000.00	150,000.00		
REED Fund	70,000.00	100,000.00		
Ending Fund Balance	659,737.00	810,069.57	122.79%	
Salaries & Wages	540,150.00	36,154.10	6.69%	
Personnel Benefits	229,425.00	15,006.62	6.54%	
Supplies - Operating	55,000.00	652.19	1.19%	
Supplies - Office	1,000.00	141.99	14.20%	
Fuel	7,500.00	0.00	0.00%	
Power Purchased for Resale	1,080,000.00	104,252.00	9.65%	
Transmission Costs	210,000.00	21,749.00	10.36%	
BPA Conservation	0.00	0.00		
Professional Services	45,000.00	650.09	1.44%	
Professional Services - Legal	25,000.00	1,583.00	6.33%	
Communications	1,000.00	343.88	34.39%	
Travel	500.00	0.00	0.00%	
Advertising	500.00	0.00	0.00%	
Rental/Lease Equipment	5,000.00	48.05	0.96%	
Insurance	23,253.00	23,253.00	100.00%	
Utility Services	25,000.00	3,083.22	12.33%	
Repair & Maintenance	10,000.00	1,497.92	14.98%	
Miscellaneous	500.00	65.06	13.21%	
Miscellaneous - Dues	500.00	115.40	23.08%	
Miscellaneous - Training	1,000.00	0.00	0.00%	
External Taxes	100,000.00	6,598.50	6.60%	
Capital Outlay - Building	10,000.00	0.00	0.00%	
Capital Outlay - Other Improvements	160,000.00	0.00	0.00%	
Capital Outlay - Equipment	133,075.00	1,762.88	1.32%	
Non-Expenditures	0.00	0.00		
Total Revenue (No End Bal)	2,663,403.00	216,957.90	8.15%	
TOTAL LIGHT & POWER FUND EXPENSES	3,323,140.00	1,027,027.47	30.91%	

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GARBAGE FUND BUDGET: January 2009				
DESCRIPTION	2009 PROPOSED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	7,000.00	13,056.99		
Beginning Investments	7,000.00	7,000.00		
Beginning Fund Balance	14,000.00	20,056.99	143.26%	
Garbage Fees & Service Charge	232,000.00	19,422.70	8.37%	
Investment Interest	200.00	0.00	0.00%	
Non-Revenues	0.00	0.00		
Total Revenue (No Begin Bal)	232,200.00	19,422.70	8.36%	
TOTAL GARBAGE FUND REVENUES	246,200.00	39,479.69	16.04%	
Ending Net Cash	9,825.00	14,003.38		
Ending Investments	7,500.00	7,000.00		
Ending Fund Balance	17,325.00	21,003.38	121.23%	
Salaries & Wages	2,020.00	159.08	7.88%	
Personnel Benefits	625.00	51.24	8.20%	
Supplies - Office	50.00	0.00	0.00%	
Professional Services	211,000.00	17,984.69	8.52%	
Communications	0.00	0.00		
Advertising	0.00	0.00		
Rent - City Hall	180.00	15.00	8.33%	
External Taxes	14,000.00	266.30	1.90%	
Capital Outlay - Equipment	1,000.00	0.00	0.00%	
Non-Expenditures	0.00	0.00		
Total Expenses (No End Bal)	228,875.00	18,476.31		
TOTAL GARBAGE FUND EXPENSES	246,200.00	39,479.69	16.04%	

WATER FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	30,000.00	(4,129.00)		
Beginning Investment	75,000.00	75,000.00		
Beginning Fund Balance	105,000.00	70,871.00	67.50%	
Water Sales	301,340.00	21,124.77	7.01%	
Other Charges Related to Water	3,000.00	0.00	0.00%	
New Water Connections	43,300.00	0.00	0.00%	
Total Charges for Services	347,640.00	21,124.77	6.08%	
Investment Interest	2,000.00	0.00	0.00%	
ULID 96-01 Payments	9,000.00	0.00	0.00%	
Other Miscellaneous Revenue	100.00	0.00	0.00%	
Miscellaneous Revenues	11,100.00	0.00	0.00%	
Non-Revenues	0.00	0.00		
Total Revenue (No Begin Bal)	358,740.00	21,124.77	5.89%	
TOTAL WATER FUND REVENUES	463,740.00	91,995.77	19.84%	
Ending Net Cash	47,010.00	(9,671.75)		
Ending Investment	75,000.00	75,000.00		
Unanticipated Expense	0.00	0.00		
Ending Fund Balance	122,010.00	65,328.25	53.54%	
Salaries & Wages	146,900.00	12,461.76	8.48%	
Personnel Benefits	72,925.00	4,958.65	6.81%	
Supplies - Operating	10,000.00	192.44	1.92%	
Supplies - Office	500.00	0.00	0.00%	
Fuel	4,000.00	0.00	0.00%	
Professional Services	20,000.00	479.84	2.40%	
Professional Services - WSP	2,000.00	0.00	0.00%	
Communications	500.00	35.70	7.14%	
Travel	0.00	0.00		
Advertising	0.00	0.00		
Rental/Lease Equipment	1,000.00	0.00	0.00%	
Insurance	5,600.00	5,600.00	100.00%	
Utility Services	13,000.00	880.14	6.77%	
Repair & Maintenance	1,000.00	0.00	0.00%	
Miscellaneous	500.00	115.40	23.08%	
Miscellaneous - Permits & Fees	1,500.00	285.60	19.04%	
Miscellaneous - Training	1,000.00	0.00	0.00%	
External Taxes	13,000.00	882.99	6.79%	
Capital Outlay - Building	200.00	0.00	0.00%	
Capital Outlay - Other Improvements	10,000.00	0.00	0.00%	
Capital Outlay - Equipment	14,350.00	765.00	5.33%	
Debt Service	23,755.00	0.00	0.00%	
Non-Expenditures	0.00	0.00		
Total Revenue (No End Bal)	341,730.00	26,667.52	7.80%	
TOTAL WATER FUND EXPENSES	463,740.00	91,995.77	19.84%	

Monthly Budget Report

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WASTEWATER FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	140,000.00	145,737.60		
Beginning Investment	62,500.00	62,500.00		
Beginning Fund Balance	202,500.00	208,237.60	102.83%	
Rural Development Grant	0.00	0.00	0.00%	
Sewer Service Charges	526,000.00	44,731.33	8.50%	
Other Charges Related to Sewer	0.00	0.00		
New Sewer Connections	86,600.00	0.00	0.00%	
Total Charges for Services	612,600.00	44,731.33	7.30%	
Interest Earnings - Investment	1,000.00	0.00	0.00%	
Other Miscellaneous Revenue	8,000.00	0.00	0.00%	
Total Miscellaneous Revenues	9,000.00	0.00	0.00%	
Non-Revenues	0.00	0.00		
Total Revenue (No Begin Bal)	621,600.00	44,731.33	7.20%	
TOTAL WASTEWATER FUND REVENUES	824,100.00	252,968.93	30.70%	
Ending Net Cash	61,157.00	136,810.59		
Ending Investments	62,500.00	62,500.00		
Unanticipated Expense	0.00	0.00		
Ending Fund Balance	123,657.00	199,310.59	161.18%	
Salaries & Wages	226,125.00	19,319.90	8.54%	
Personnel Benefits	112,950.00	8,016.72	7.10%	
Supplies - Operating	30,000.00	703.47	2.34%	
Supplies - Office	500.00	29.94	5.99%	
Fuel	1,200.00	0.00	0.00%	
Professional Services	30,000.00	1,302.87	4.34%	
Communications	8,000.00	570.43	7.13%	
Travel	500.00	0.00	0.00%	
Advertising	200.00	0.00	0.00%	
Rental/Lease Equipment	0.00	0.00		
Rent - City Hall	720.00	60.00	8.33%	
Insurance	5,600.00	5,600.00	100.00%	
Utility Services	45,000.00	4,105.60	9.12%	
Repair & Maintenance	5,000.00	0.00	0.00%	
Miscellaneous	500.00	153.50	30.70%	
Miscellaneous - Permits & Fees	2,000.00	0.00	0.00%	
Miscellaneous - Training	2,000.00	0.00	0.00%	
External Taxes	12,000.00	830.91	6.92%	
Capital Outlay - Building	200.00	0.00	0.00%	
Capital Outlay - Other Improvements	0.00	0.00	0.00%	
Capital Outlay - Equipment	49,550.00	765.00	1.54%	
Debt Service	166,398.00	12,200.00	7.24%	
Non-Expenditures	0.00	0.00		
Total Revenue (No End Bal)	700,443.00	53,658.34	7.66%	
TOTAL WASTEWATER FUND EXPENSES	824,100.00	252,968.93	30.70%	

STORMWATER FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Begin Net Cash	50,000.00	55,542.39		
Begin Investments	0.00	0.00		
Beginning Fund Balance	50,000.00	55,542.39	111.08%	
Total Charges for Services	38,000.00	3,143.70	8.27%	
TOTAL STORM WATER REVENUES	88,000.00	58,686.09	66.69%	
Ending Net Cash	25,730.00	56,146.74		
Ending Investments	0.00	0.00		
Ending Fund Balance	25,730.00	56,146.74	218.22%	
Salaries & Wages	20,950.00	1,650.49	7.88%	
Personnel Benefits	12,700.00	767.90	6.05%	
Supplies	1,000.00	77.19	7.72%	
Professional Services	12,000.00	0.00	0.00%	
Repair & Maintenance	2,000.00	0.00	0.00%	
External Taxes	750.00	43.77	5.84%	
Capital Outlay - Building	200.00	0.00	0.00%	
Capital Outlay - Other Improvements	8,000.00	0.00	0.00%	
Capital Outlay - Equipment	4,670.00	0.00	0.00%	
Non-Expenditures	0.00	0.00		
Total Revenue (No End Bal)	62,270.00	2,539.35	4.08%	
TOTAL STORM WATER EXPENSES	88,000.00	58,686.09	66.69%	

AMBULANCE FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Begin Net Cash	3,000.00	3,283.21		
Begin Investments	0.00	0.00		
Beginning Fund Balance	3,000.00	3,283.21	109.44%	
Total Charges for Services	47,000.00	4,200.85	8.94%	
Interfund Loans Received	0.00			
TOTAL AMBULANCE REVENUES	50,000.00	7,484.06	14.97%	
Ending Net Cash	1,280.00	(1,297.35)		
Ending Investments	0.00	0.00		
Ending Fund Balance	1,280.00	(1,297.35)	-101.36%	
Salaries & Wages	510.00	39.77	7.80%	
Personnel Benefits	160.00	16.70	10.44%	
Supplies	50.00	0.00	0.00%	
Contract Services	48,000.00	8,724.94	18.18%	
Interfund Loans Repaid	0.00	0.00		
Non-Expenditures	0.00	0.00		
Total Revenue (No End Bal)	48,720.00	8,781.41	18.02%	
TOTAL AMBULANCE EXPENSES	50,000.00	7,484.06	14.97%	

REAL ESTATE EXCISE FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Begin Net Cash	197,000.00	195,587.54		
Begin Investments	0.00	0.00		
Beginning Fund Balance	197,000.00	195,587.54	99.28%	
1/4% Real Estate Excise Tax	10,000.00	1,188.63	11.89%	
TOTAL REET REVENUES	207,000.00	196,776.17	111.17%	
Ending Net Cash	177,000.00	196,776.17		
Ending Investments	0.00	0.00		
Ending Fund Balance	177,000.00	196,776.17	111.17%	
Capital Outlay - Other Improvements	30,000.00	0.00	0.00%	
TOTAL REET EXPENSES	207,000.00	196,776.17	111.17%	

FIRE MITIGATION FUND BUDGET: January 2009				
DESCRIPTION	2009 ADOPTED	JANUARY ACTUAL	% OF BUDGETED	COMMENTS
Begin Net Cash	79,000.00	78,874.70		
Begin Investments	0.00	0.00		
Beginning Fund Balance	79,000.00	78,874.70	99.84%	
TOTAL FIRE MITIGATION REVENUES	79,000.00	78,874.70		
Ending Net Cash	59,000.00	78,874.70		
Ending Investments	0.00	0.00		
Ending Fund Balance	59,000.00	78,874.70	133.69%	
Professional Services	20,000.00	0.00	0.00%	
TOTAL FIRE MITIGATION EXPENSES	79,000.00	78,874.70	133.69%	

STAFF REPORT

To: City Council
From: Busse Nutley, City Administrator 
Date: February 23, 2008
Re: Labor Contract – IBEW Police

A tentative agreement has been reached between the City and the Police bargaining unit for a three-year contract ending on December 31, 2011.

Mike and Bette Meglemre, our labor consultants, will be here to present the contract provisions for your consideration.

Requested Action:

Approve the contract with IBEW and authorize the Mayor to sign the agreement.