

CITY OF McCLEARY

Regular Council Meeting  
August 25, 2004

Roll Call: Mayor Wallace Bentley  
Councilwomen Lake and Portschy  
Councilmen Vessey, Jhanson and Boling

Staff Present: Administrator Shay, Attorney Glenn, Police Chief Crumb,  
Building Inspector Schlenker, and Cole Elliott of Parametrix

The meeting was called to order at 7:00 PM with the Flag Salute.

It was moved by Councilwoman Portschy, seconded by Councilman Vessey, to approve the minutes as distributed. Carried.

MINUTES

It was moved by Councilman Boling, seconded by Councilman Vessey, to pay a portion of the expenses for Attorney Glenn to attend the annual WASAMA conference. Carried.

WASAMA

Clerk Rostedt reported on a meeting that she, Administrator Shay and Utility Accountant Taylor had with Friedel Lakutis and Darlys Sloane of Sterling Savings Bank regarding their on-line banking services. The Council consented with the Clerk's intention to add the on-line services to the City's accounts.

ONLINE BANKING

Administrator Shay reported that the chip sealing of streets is now scheduled for September 1. A retaining wall has been poured next to the library. It will be filled with top soil and the Friends of the Library will be doing some landscaping.

CHIP SEALING  
LIBRARY

Neil King has received approval of his construction plans and has already made the connection to the 8 inch water main at the reservoir. Parametrix has recommended that the City wants to upgrade that line to a 10 inch. It was moved by Councilman Vessey, seconded by Councilwoman Portschy, that the Mayor be authorized to sign an agreement with Mr. King to upgrade this line at a cost to the City of \$6,228.00, contingent upon proof from Mr. King of the proposed cost. Carried.

KING HOMES

Teri Franklin read aloud a letter dated July 30, 2004, which she received from Administrator Shay. She then read aloud a letter she wrote to the Mayor and Council dated August 25. No discussion followed.

TERI FRANKLIN

A revised application has been received from Kelly Stanton asking for 10 residential sewer connections now, 5 more when the new treatment plant is complete, for his proposed RV Park. Four RV sites equal one residential connection. It was moved by Councilman Vessey, seconded by Councilman Jhanson, to authorize the Mayor to sign an agreement for these connections. Carried. There were no objections to Mr. Stanton's request to file an annexation petition for his property. It was moved by Councilman Vessey, seconded by Councilwoman Portschy, to set the public hearing on the petition for annexation for October 13, 2004, at 7:00 PM. Carried.

KELLY STANTON  
RV PARK

The Council looked over a list of equipment Chief Crumb would like to surplus. It was moved by Councilman Jhanson, seconded by Councilman Vessey, to surplus the items on the list with the exception of the 1998 Lumina (Item 4). Carried. It was moved by Councilman Boling, seconded by Councilwoman Lake, that the Mayor be authorized to negotiate with the City of Tenino for the lap top computer and 4 <sup>pair of</sup> scalar blocks. Carried.

SURPLUS ITEMS  
CITY OF TENINO

The following bids were received for a new 750 kva three-phase mount transformer for the new wastewater treatment plant:

Western States Electric	\$7,661.00
General Pacific	\$8,255.00
Wesco Distribution	\$9,460.00

TRANSFORMER BID

It was moved by Councilman Jhanson, seconded by Councilwoman Portschy, to accept the low bid from Western States Electric. Carried.

It was moved by Councilman Boling, seconded by Councilman Jhanson, to reject the three bids for the extension of the sewer line out Simpson Avenue due to cost. Carried.

SEWER EXTENSION

When the SBR pre-bid was awarded over a year ago for the WWTP project, inflation was in the price and totaled \$32,144.60. Rural Development has required that this amount be added as Change Order No. 1 for the project. It was moved by Councilwoman Portschy, seconded by Councilwoman Lake, to approve Change Order No. 1. Carried.

WWTP CHANGE  
ORDER 1

An agreement has been reached between the City and the Summit Place Development regarding the construction of the streets in the subdivision. Both Ken Brogan and Gary Anensen have signed the agreement which requires the developers to personally guarantee the road for four additional years beyond the one year warranty period. It was moved by Councilwoman Lake, seconded by Councilwoman Portschy, that Mayor Bentley be authorized to sign the agreement. Carried.

SUMMIT PARK  
STREET WARRANTY

Resolution No. 501 entitled, A RESOLUTION CONFIRMING THE CITY'S POSITION IN RELATION TO HARASSMENT, UPDATING ITS POLICIES IN RELATION TO SUCH MATTERS; AND PROVIDING FOR ENFORCEMENT, was introduced. It was moved by Councilwoman Portschy, seconded by Councilwoman Lake, that the resolution be read by first and last lines only. Carried. It was moved by Councilman Vessey, seconded by Councilwoman Portschy, that the resolution be adopted. Carried.

RESOLUTION NO. 501

It was moved by Councilman Jhanson, seconded by Councilman Vessey, that the vouchers be paid as audited. Carried.

VOUCHERS

Kelly Stanton thanked Administrator Shay for his assistance in the process of applying for utilities and annexation.

KELLY STANTON

Nancy Koeppen asked questions regarding the current and future capacity for the Wastewater Treatment Plant for residential hook-ups. In answer to her question regarding the possibility of Mark E. Reed Hospital moving away from McCleary, she was told that the Council has passed a resolution in opposition to this plan.

KOEPPEN QUESTION

It was moved by Councilwoman Portschy, seconded by Councilman Vessey, that the meeting be adjourned. Carried.

Mayor Wallace Bentley

Attest: S. S. Portsch  
Clerk/Treasurer

The regular meeting of the Council of the City of McCleary was held on Wednesday evening, September 22, 2004. Present were Mayor Bentley presiding, Councilwomen Portschy and Lake, and Councilmen Vessey and Boling. Also present were Attorney Glenn, Administrator Shay, Chief Crumb, and a number of residents whose names appear on a sign-up sheet in the Clerk's office.

It was moved by Councilman Vessey, seconded by Councilman Boling, to excuse Councilman Jhanson. Carried.

EXCUSE JHANSON

It was moved by Councilwoman Portschy, seconded by Councilwoman Lake, that the minutes of the last regular meeting be approved as distributed. Carried.

MINUTES

Mayor Bentley reported on the injury suffered by Building Official Mick Schlenker and wished him a speedy recovery. Mike Curry will fill in for Mick in his absence.

BUILDING INSPECTOR

Attorney Glenn reported that he was drafting the Latecomer Agreement between the City and Brogan Anensen LLC for council action at the next meeting.

LATECOMER  
AGREEMENT

Administrator Shay reported that the Planning Commission held a meeting prior to tonight's Council meeting and re-elected Dick Vatne as Chair. The Commission recessed their meeting until September 29<sup>th</sup> at 5:15 pm.

PLANNING COMMISSION

Councilwoman Portschy and Administrator Shay gave a report on the Skateboard Park Project. WCIA informed the City that the park foundation could be concrete or asphalt and was not required to be designed by an engineer. Only the ramps must be designed and approved by a certified ramp company and the ramps must be installed at the direction of a professional. With this news, the Committee hopes to move forward soon.

SKATEBOARD PARK

Consulting Engineer Cole Elliott, PE, reported on the progress of the Evergreen Heights Short Plat, the Summit Place Long Plat and the Wastewater Treatment Plant Expansion Project.

Administrator Shay reported that WSDOT has postponed chipsealing until next summer and that the City is smoke testing the sewer system looking for sources of inflow and infiltration.

CHIPSEALING

Teri Franklin asked Cole Elliott how many acre feet of water the City used last year.

Michelle Belcher asked a question about the public hearing on the annexation of Kelly Stanton.

Mary Thornton reported on a program held at the library.

It was moved by Councilman Vessey, seconded by Councilman Boling, to authorize a \$3000 amendment to the HDR contract to redesign the Simpson Avenue Sewer Extension Project for new bids. Carried.

SEWER EXTENSION

It was moved by Councilwoman Portschy, seconded by Councilwoman Lake, to accept the FEMA Fire Department Grant of \$41,493 with a City match of \$4610. Carried.

FEMA GRANT

Resolution No. 502 entitled, A RESOLUTION RELATING TO UTILITIES & ESTABLISHING POLICY IN RELATION TO CONNECTIONS, was introduced. It was moved by Councilwoman Lake, seconded by Councilwoman Portschy, that the resolution be read by first and last lines only. Carried. It was moved by Councilman Vessey, seconded by Councilwoman Lake and Councilman Boling, that the resolution be adopted. Carried.

RESOLUTION NO. 502

It was moved by Councilman Vessey, seconded by Councilwoman Lake, to pay the City of McCleary share to send attorney Glenn to the WASAMA Conference. Carried.

WASAMA

It was moved by Councilman Vessey, seconded by Councilwoman Portschy, that the meeting be adjourned. Carried.

Mayor

Wallace Bentley

Attest:

J. S. Powell

Clerk-Treasurer