

CITY OF MCCLEARY
Regular City Council Meeting
September 23,2009

FLAG SALUTE	The meeting was called to order at 7:00 PM with the Flag Salute.
ROLL CALL	Mayor Wallace Bentley, Councilmembers Boling, Vessey, Vatne, and Lake. All present.
ABSENT	Councilmember Hays was absent.
STAFF PRESENT	Attorney Glenn, Administrator Nutley, Deputy Clerk Mercer, Police Chief Crumb, Public Facilities Manager Baun, Engineer Jon Hinton, and staff members Colin Mercer and Jennie Reed.
ABSENCES	It was moved by Councilmember Vatne seconded by Councilmember Boling to excuse Councilmember Hays. Motion Carried.
MINUTES APPROVED	It was moved by Councilmember Boling, seconded by Councilmember Vatne that the minutes be adopted as distributed. Motion Carried.
PUBLIC COMMENT	None.
MAYORS REPORT	Mayor Bentley stated we are preparing the budget for next year and it looks like it will be a workable budget. It's not as good as we would have liked but it is not as bad as it could be so we are appreciative of that.
STAFF REPORT	<p>Administrator Nutley said the City reviewed the proposed interlocal agreement with the County for joint management of the aquifer. We are negotiating a date to have a joint hearing at the Community Center to get the documents circulated and inform the public. We can adopt it at that time or do more work on it, depending on the outcome of the Public Hearing. The tentative date is set for 6:30 pm Tuesday, October 6, 2009. No objections were made to the date.</p> <p>The City of McCleary took first place on the watershed water taste test, which is quite an honor, and we will be receiving a trophy in the near future. Vern Merryman is commended for his efforts.</p> <p>BPA informed the City there will not be a rate increase for next year. In 2012, there will be an increase because they will be shifting from a grid system to a tier system, which will cause an increase.</p>
BPA CONSERVATION	The City has a conservation program with the BPA where we get credit for energy conservation projects such as energy star appliances, water heaters, etc. Since the economy changed, we are having a difficult time using the money up. At the end of three years we have to pay it back. Simpson Door Factory is interested in updating their compressors. The project is \$116,000 and will use up the remainder of the money, including the money for the next three years. Ms. Nutley asked for the Council's agreement on this project to support Simpson and utilize the available money. Mayor Bentley stated he thought this would enhance Simpson's ability to continue operating in McCleary and would be a good usage for the money. Simpson also has a lighting project they are working on with BPA. It was moved by Councilmember Boling seconded by Councilmember Vessey to move forward with the conservation use of electricity. Motion Carried.
FINANCIAL REPORT	Administrator Nutley stated we are doing well with our revenues. Next month the conversion to our new software will eliminate the phantom numbers that appear at this time.
OLD BUSINESS	Ms. Nutley spoke regarding cemetery expansion and cutting down trees. She asked the Council if they wanted to consider any future projects, such as putting up the fencing around the cemetery. Councilmember Vatne said he would like to see the fence installed and the trees removed and thought the grading could wait until next year. The Council agreed to grading and hydroseeding the park, removing the trees and having the fence installed, and save the grading of the road until next year. The Council discussed fencing options and staff will get bids on various fencing styles.

NEW BUSINESS

The new Mark Reed Hospital sign was proposed by the hospital CEO Rene Dunham and Kristin Goldy. The hospital signs are in terrible shape and citizens made complaints regarding desiring signs that are easy to read and located so they are more easily seen. The hospital is in the process of renovations and wanted to include signage in their improvements to better meet the needs of the community. Ms. Goldy met with the property owner where the new sign is to be placed and he reviewed the drawings and made changes they both agreed with. Due to it being placed in the right of way, it had to come in front of the Council for their approval. It was moved by Councilmember Lake seconded by Councilmember Vessey to approve the placement of the new Mark Reed Hospital sign. Motion Carried.

BID AWARD
NEGOTIATIONS

At the last meeting, the Council approved the light and power portion of the automated meter reading system. We were short one piece in the water meters and we now have the bids back. The loan we negotiated could not cover the additional expense. The USDA agreed to add the extra to our existing loan. Another issue is our two reservoirs need painting, which is more urgent than was originally thought. USDA was approached to cover the loan for this too, if our federal stimulus money is not granted. It will be a new debt service in water the first year of \$11,000 and after that will be \$24,000. Our estimates for revenues for next year are adequate to cover this. There are three requested actions: first to award the bid for the automated meter reading system from General Pacific for \$57,000. Second, to approve the meter registers for \$64,000. Third to authorize the Mayor to approve the larger loan from the USDA.

It was moved by Councilmember Vatne seconded by Councilmember Vessey to award the bid to General Pacific for the automated meter readers for \$57,476 including tax. Motion Carried.

It was moved by Councilmember Vessey seconded by Councilmember Vatne to approve the purchase of the meter registers from United Pipe and Supply for \$64,000, including tax. Motion Carried.

It was moved by Councilmember Vatne seconded by Councilmember Boling to authorize the Mayor to sign the required documents to increase the USDA rural development loan to cover the additional costs of the water meter registers and the interior repairs to the two water reservoirs. Motion Carried.

CONTRACT AMENDMENT
#4 FOR JERRY
MORRISSETTE ON THE
SIMPSON SIDEWALK
PROJECT

Ms. Nutley informed the Council we have received an additional \$100,000 from the Federal ARRA funds for the Simpson Sidewalk Project. The contract with the project engineer, Jerry Morrisette and Associates, requires adjustment for the engineer's compensation. The percentage has already been set by an earlier contract amendment at 17.5% of the funded construction cost, or an additional \$14,894.00. It was moved by Councilmember Vatne seconded by Councilmember Vessey to authorize the Mayor to sign the contract amendment #4 with Jerome W. Morrisette & Associates, Inc., in an amount not to exceed \$14,894.00. Motion Carried.

CONTRACT -BOND
COUNSEL FOR USDA
LOAN FOR WATER
IMPROVEMENTS

A Water Fund Revenue Bond issuance is required for the USDA loan to fund the automated meter reading system and to evaluate the wells. Cynthia Weed of K&L/Gates provides those services for the City. It was moved by Councilmember Boling seconded by Councilmember Vatne to authorize the Mayor to sign a contract with K&L/Gates for bond counsel service in an amount not to exceed \$2,500.00. Motion Carried.

FIRE STATION SPACE
STUDY

The City needs to determine a space needs study before we can move forward on a new fire station. After issuing a Request for Proposal, the City selected two firms from those that responded, and interviewed them. After the interview process, Ms. Nutley, Mike Lant, and Mick Schlenker heartily endorsed TCA Architecture-Planning, Inc., and the Mayor also concurred. They provided a scope and budget that meets our needs and out of our \$20,000 budget, they are offering the study for a flat fee of \$15,000. Attorney Glenn is currently reviewing the details of the proposed contract. It was moved by Councilmember Lake seconded by Councilmember Vatne to authorize the Mayor to sign a contract with TCA Architecture-Planning Inc for a Fire Station Space Needs Study in an amount not to exceed \$15,000. Motion Carried.

RESOLUTION NO. 598

Ms. Nutley spoke to the State Treasurer regarding available loans and they informed her that we would qualify for a low-interest loan to purchase the 60-foot boom bucket truck for Light & Power. The proceeds from the loan will not be distributed until November 17, 2009. To assure that the truck is available for purchase, the Mayor entered into a rental agreement with Altec on September 17 for a maximum of 90 days. If the city purchases the truck within the first 30 days of the rental agreement, 100% of the rent will be applied to the purchase. It was moved by Councilmember Vessey seconded by Councilmember Boling to adopt a Resolution No. 598 to authorize the acquisition of equipment and a financing contract and related documentation for said equipment. Motion Carried.

RESOLUTION NO. 599 It was moved by Councilmember Boling seconded by Councilmember Vatne to adopt Resolution No. 599 relating to specifying the source of the reimbursement of certain anticipated expenditures. Motion Carried.

RESOLUTION NO. 600 It was moved by Councilmember Vatne seconded by Councilmember Boling to adopt Resolution No. 600 authorizing the purchase of certain equipment for the Light & Power division of the City under the provisions of RCW 39.04.280 and subject to certain conditions. Motion Carried.

ORDINANCE NO. 759 Ordinance No. 759 was introduced at the September 2, 2009 Council Meeting. This Ordinance amended the 2009 budget to include the Public Works Trust Fund \$50,000 loan to the Stormwater Fund for a Capital Improvement Plan. The BARS codes were incorrectly included in the Ordinance, making it impossible to actually make the adjustment. The new Ordinance corrects this issue. We received official word from the DOT that the ARRA grant for the Simpson Sidewalk Project has been increased by \$100,000 to \$234,309. We also received notice from USDA Rural Development that we will be receiving a loan of \$105,000 to make improvements to the water system and purchase an automated meter reading system. The ending fund balances must be increased in the street and water budgets so that expenditures will not exceed the actual revenue amount. It was moved by Councilmember Vatne seconded by Councilmember Lake to adopt a Ordinance No. 759 to amend the 2009 budget. Roll Call made and all Councilpersons in attendance voted in favor of the Motion. Motion Carried

VOUCHERS It was moved by Councilman Boling, seconded by Councilman Vatne, to pay the vouchers. Motion Carried.

MAYOR/COUNCIL COMMENTS Councilmember Vessey asked Chief Crumb how the search for a new Police Officer was going and the Chief was happy to introduced Officer Gabriel Tarnowski, our new officer from the Cosmopolis Police Department. The Council welcomed him to the City of McCleary Police Department.

PUBLIC COMMENT None.

EXECUTIVE SESSION 7:53 pm it was moved by Councilmember Vessey, seconded by Councilmember Boling to have an Executive Session for 20 minutes or less on three items, first is on Labor negotiations, second is personnel attendance and the third is requirements and personnel wages. Action will be taken after the Executive Session. Motion Carried.

At 8:13 Deputy Clerk Mercer informed them their time was expiring and the Council requested an additional 15 minutes.

8:28 the Council resumed the Regular Meeting.

It was moved by Councilman Boling, seconded by Councilman Vatne, to call for bids on the Simpson Sidewalk Project. Motion Carried.

It was moved by Councilman Vatne seconded by Councilman Boling, to authorize the execution of the labor contract with IBEW for the Administrative Employees. Motion Carried.

It was moved by Councilman Boling seconded by Councilman Vessey to approve the renaming and redefinition of the duties for the current employees in the positions of Utility Accounts Manager and the Public Works/Planning Assistant. Motion Carried.

Mr. Vessey stated he purchased a calendar from the Historical Society for \$10 and stated how they represent our City very nicely. Councilmember Lake said she would like the City to purchase 10 calendars for the City Hall offices. No motion was needed.

The Local Formula Grant was issued to the Police Department in the amount of \$9999.00 to help pay for overtime for the police during the missing child case. The recommendation is to take \$7,000 off the top to pay Chief Crumb for all the hours he gave to this case and the remaining money to be spent to offset the overtime of the other officers. It was moved by Councilmember Vatne, seconded by Councilmember Boling to use the grant money as requested. Motion Carried.

ADJOURNMENT 8:35 pm it was moved by Councilman Boling, seconded by Councilman Vatne, to adjourn the meeting until October 14, 2009. Motion Carried.