



McCleary City Council

PROPOSED AGENDA

June 25, 2008

6:30 Public Hearings:

1. **Comprehensive Park and Recreation Plan**
2. **Six-Year Street Plan**

7:00 Council Meeting

Flag Salute
Roll Call
Minutes (Tab A)
Public Comment
Mayor's Report
Staff Reports:

Busse Nutley, City Administrator (Tab B)
Dan Glenn, City Attorney (Tab C)
May Financial Report (Tab D)

Old Business:

New Business:

Ratifying Agreement for Online Firefighter Training
Awarding Bid for City Hall Re-roofing
Awarding Bid for Light and Power Poles
Approving Engineering Addendum #4

Ordinances:

Amending the Sign Code (Tab E)

Resolutions:

Adopting the Comprehensive Park and Recreation Plan (Tab F)
Adopting the Six-Year Street Plan (Tab G)
Extending the Deadline for Improvements to Cedar Heights (Tab H)
Declaring Police Equipment Surplus (Tab I)

Vouchers

Mayor/Council Comment

Public Comment

Executive Session

Adjournment

Americans with Disabilities Act (ADA)
Accommodation is Provided Upon Request

Please Turn Off Cell Phones – Thank You

STAFF REPORT

To: City Council
From: Busse Nutley, City Administrator 
Date: June 25, 2008
Re: Online Firefighting Training Agreement

On Monday, June 18 the City was notified that training for first responders would now be conducted online and the agreement with the provider (King County) had to be in place by Monday, June 23. Because there was no Council meeting between those dates, the Mayor signed the agreement.

At this point there is no cost, but it may cost \$50.00 per person in the future.

Requested Action:

Ratify the Mayor's decision to sign the agreement for online Firefighter training.

STAFF REPORT

To: City Council
From: Busse Nutley, City Administrator
Date: June 25, 2008
Re: Bid Award for City Hall Re-roofing

When the crew tried to clean the 50-year-old shakes on the City Hall roof, they began to disintegrate. In an effort to improve the appearance of the downtown area, we asked for bids to replace the mansard decorative roofing with green metal to match the Park restroom and kitchen roofs.

This expense was not included in the budget. If approved, the cost will be charged to "Unanticipated Expense" in the Current Expense budget.

Ron Pittman Construction, LLC \$4,885.20

Requested Action:

Award the Re-roofing bid to Ron Pittman Construction, LLC, in the amount of \$4,885.20, including Washington State Sales Tax.

Ron Pittman Construction LLC
Lic# Ronpic*941cl

BID SHEET



Ron and Andrew Pittman
owners

PO Box "P"
McCleary, WA 98557
Phone: (360) 495-3820

"In Business over 35 years"

WORK PERFORMED AT:

TO *CITY OF McCleary*
1005 3rd st.

DATE <i>June 10 08</i>	YOUR WORK ORDER #	OUR BID #
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DESCRIPTION OF WORK PERFORMED

*We agree to tear off existing mansured shakes around
city hall we will clean up all Debris haul away.
We will install new snap loc metal on mansured
around city hall For 4400⁰⁰ + Tax 365.²⁰ + Permitt 120⁰⁰*

SUBTOTAL *4520.⁰⁰*
TAX *365.²⁰*
TOTAL *\$ 4885.²⁰*

STAFF REPORT

To: City Council
From: Busse Nutley, City Administrator 
Date: June 25, 2008
Re: Awarding Bid for Light & Power Poles

Each year Light & Power needs to replenish its supply of poles. Three bids for a truck load of Western Cedar poles were received and are as follows:

1. McFarland Cascade Holdings, Inc. \$ 28,586.11
2. The Oesar Company \$ 31,298.70
3. Stella Jones \$ 38,953.34

Requested Action:

Award the bid for a truck load of Western Cedar poles to McFarland Cascade Holding, Inc., in the amount of \$28,586.11, including Washington State Sales Tax.

BID SHEET

QUANTITY	SIZE	CLASS	DRILLING PATTERN	UNIT PRICE	TOTAL
	40'	CL-4	MSP - 7-A	578.00	29,900.00
	SUBTOTAL				
	WASHINGTON STATE SALES TAX			8.3%	2,398.70
	TOTAL PRICE				\$ 31,298.70

75 to 90 days ARO

THE OESER COMPANY
P. O. Box 156
Bellingham, WA 98227

Linda Ruddy
Sales Mgr

STAFF REPORT

To: City Council
From: Busse Nutley, City Administrator 
Date: June 25, 2008
Re: Engineering Contract – Addendum #4

We have asked our City Engineer, Gray & Osborne, to provide the following work:

1. Review the design and technical information, with regard for storm drainage, for the Beerbower Park Parking Lot (to assist with estimating project costs)
2. Prepare design specifications for frontage improvements for infill lots for the Development Standards
3. Prepare an easement for a waterline loop between Rossvale and the City water line on Simpson property.
4. Evaluate the City gravel pit site

Total cost for all projects is not to exceed \$2,660.00

Requested Action:

Approve the contract addendum.

**AMENDMENT NO. 4
TO
CONTRACT FOR ENGINEERING SERVICES**

THIS AMENDMENT, made this day, by and between the City of McCleary, Grays Harbor County, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by City) _____, for additional services related to the Professional Engineering Services Contract.

Scope of Services

The Agency has requested the Engineer to provide review and direction on several items of miscellaneous City engineering services. The following tasks identify and describe each portion of the work.

Task 1 – Parking Lot Design Review

Review Light and Pole Parking Lot plans submitted to the City by Parametrix for completeness, constructability and potential revisions to reduce overall project costs.

Task 2 – Review Technical Information Report for Parking Lot

Review the Light and Power Parking Lot Technical Information Report submitted to the City by Parametrix for completeness, constructability and potential revisions to reduce overall project costs.

Task 3 – Prepare Exhibit for “In-Fill” Lot Frontage Improvements

Prepare an exhibit to be incorporated into the City’s developer standards which will provide modified frontage improvements for infill lots on collector streets located in areas zoned residential to minimize the construction of orphan sidewalk sections.

Task 4 – Evaluate Gravel Pit Site

Provide a review of the City’s property (the gravel pit), tax lot # 180524210050, to determine impacts of using site for disposing of construction spoils and/or stockpiling gravel materials.

Task 5 – Prepare Simpson Waterline Easement

Prepare easement on Simpson Timber property for water line connection from Rossvale subdivision to existing water main located on adjacent Simpson property to the west.

Compensation

Tasks	Principal Hours	Civil Eng. Hours	Engineer In Training Hours	Technician Hours	PLS Hours
1. Parking Lot Design Review	0.5	2.5			
2. Review Technical Information Report for Parking Lot (Storm Drainage)	0.5	2			
3. Prepare Exhibit for Frontage Improvements for In-fill Lots	0.5	3	1	4	
4. Evaluate Gravel Pit Site	0.5	1		2	
5. Prepare Simpson Waterline Easement	0.5		2	2	3
Hour Estimate:	2.5	8.5	3	8	3
Estimated Hourly Rates:	\$56	\$36	\$29	\$28	\$42
Direct Labor Cost	\$140	\$306	\$87	\$224	\$126

Subtotal Direct Labor:.....\$ 883
 Indirect Costs (162%):\$1,430
 Total Labor Cost:\$2,313
 Fee (15%):.....\$ 347

TOTAL ESTIMATED COST:.....\$2,660

Agreement

The Scope of Services and Compensation above are hereby agreed to by the parties signed below. Compensation for services provided under the Contract Amendment shall not exceed \$2,660 without further authorization from the Agency.

IN WITNESS WHEREOF, the parties here to have executed, or cause to be executed by their duly authorized officials, this AMENDMENT NO. 4 to the Contract for Engineering Services in duplicate on the respective dates below.

GRAY & OSBORNE, INC.

CITY OF MCCLEARY

By: _____
 (Signature)

By: _____
 (Signature)

Name: Thomas M. Zerkel, P.E., President
 GRAY & OSBORNE, INC.

Name: _____
 (Print)

Date: _____

Date: _____

"Equal Opportunity/Affirmative Action Employer"

This list was inadvertently not attached to the Resolution (Tab I).

Police Surplus Items for June 2008 Sale:

1. Two (2) older Gateway computers, with monitor, keyboard.
2. One (1) HP color printer, functional
3. Ten (10) old police car light bars.
4. Three (3) tires, of different tread, new and old.
5. Miscellaneous metal center consoles for police vehicles and like parts.