



# McCleary City Council

## PROPOSED AGENDA

December 3, 2008

### 6:00 Council Meeting

Flag Salute

Roll Call

Minutes (Tab A)

Public Comment

Mayor's Report

Staff Reports:

Busse Nutley, City Administrator (Tab B)

Dan Glenn, City Attorney (Tab C)

October Financial Report (Tab D)

Public Hearing:

2009 Budget (Tab E)

Old Business:

New Business:

Annual Software Agreement – Vision Solutions (Tab F)

Ordinances:

2009 Budget (Tab E)

Flood Hazard Construction Requirements (Tab G)

Resolutions:

Vouchers

Mayor/Council Comments

Public Comment

Executive Session

Adjournment

Americans with Disabilities Act (ADA)  
Accommodation is Provided Upon Request

Please Turn Off Cell Phones – Thank You

## **STAFF REPORT**

To: Mayor and City Council  
From: Busse Nutley, City Administrator   
Date: December 1, 2008  
Re: Current Non-Agenda Activity

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### **December 10 Meeting**

As hard as we have tried, there is just a little too much business that needs to be completed by the end of the year for it all to be wrapped up at the December 3 meeting. The issues of ambulance service has not been completed, and due to the late receipt of the Water System Plan from Parametrix and a scheduling conflict with our water rate consultants, we have not been able to receive the rate presentation before Wednesday, either.

### **Ambulance Service**

The Mayor, Dan and I continue to work toward resolving the issues involved with providing good ambulance service at a good price. We anticipate providing some additional information at the Council meeting.

### **Water Rates**

Our engineers and I have been working with the water rate consultants, FCS Group, to develop a new rate structure that will work best for both the city and its ratepayers, while raising an additional 22% in revenues in 2009. Based on the needs of the Capital Improvement Plan adopted by the Council earlier this year, rates will also need to be increased by the same amount in subsequent years. The rate increases are not solely to pay for system upgrades, as over time, the cost of operating the system has outpaced the existing rate structure, and there is a need to cover those ongoing costs, as well.

Unfortunately, due to a schedule conflict the consultants could not attend the December 3 meeting. In an effort to be ready for the December 10 meeting, we have asked the Finance Committee to meet with the consultants on Thursday, December 4 to review the two alternative schedules, and to recommend an action for the Council at the next meeting. In order to begin collecting the additional funds in February, they must be adopted in December.

### **Happy Holidays!**

The Council is invited to attend the staff Holiday lunch on Wednesday, December 17. It will be held in the Council Chambers from noon – 1:00 pm.

**MEMORANDUM**

TO: MAYOR AND CITY COUNCIL, City of McCleary  
FROM: DANIEL O. GLENN, City Attorney  
DATE: December 1, 2008  
RE: LEGAL ACTIVITIES as of DECEMBER 1, 2008

THIS DOCUMENT is prepared by the City Attorney for utilization by the City of McCleary and its elected officials and is subject to the attorney-client privileges to the extent not inconsistent with laws relating to public disclosure.

First, for purposes of operation is must be recognized that this is a special meeting. I imposed upon Donnie to check the minutes of the last meeting which indicate that the Council adjourned. Thus, the Council is limited to consideration of the matters set forth on the notice of the call of the special session.

**1. BUDGET MATTERS:**

A. 2009 Budget: Donnie has made certain that notice has been published inviting public comment on the draft budget. This, along with the hearing on the revenue aspect which was done prior to the adoption of the ad valorem ordinance, comports with the statutory mandates. It would be my assumption that the hearing may result of changes in the draft and thus the actual budget ordinance will be adopted at a later meeting.

B. 2008 Supplemental Budget: Donnie has indicated that it may be likely be necessary to adopt a supplemental budget due to revenues and expenditures which were not anticipated at the time of adoption. Since the statutes mandate that with few exceptions, a supplemental budget ordinance must be introduced at least five days in advance of adoption, we have prepared a pro forma supplemental budget ordinance for introduction this evening.

By doing so, assuming Donnie determines that one is necessary

**and** that when the final information is provided to you there is satisfaction, you will be able then go forward with final consideration and adoption.

2. **FLOOD HAZARD MATERIAL**: Busse has provided me material which will bring out existing ordinance into compliance with DOE's mandates. Through my sheer inefficiency (I too a week off) I have not completed the draft which involves the addition of a number of new sections to the existing chapter and modifications to a number of existing sections. I will be providing you a draft for your review prior to the next meeting.

As always, this is not meant to be all inclusive. If you have any questions or comments, please direct them to me.

DG/le

<b>CURRENT EXPENSE BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
<b>REVENUES</b>				
<b>Beginning Balance</b>				
Begin Net Cash	250,000.00	532,997.55		
Begin Investments	190,000.00			
REET <sup>1</sup>	175,000.00			
Begin City Assistance	0.00			
<b>Total Beginning Balance</b>	<b>615,000.00</b>	<b>532,997.55</b>	<b>86.67%</b>	
<b>General Property Tax</b>				
Real & Personal Property Tax	142,000.00	86,373.20	60.83%	
Special Levy Property Tax	200.00	18.66	9.33%	
<b>Total General Property Tax</b>	<b>142,200.00</b>	<b>86,391.86</b>	<b>60.75%</b>	Tax received in spring & fall
<b>Retail Sales &amp; Use Tax</b>				
Private Harvest Tax	1,200.00	936.68	78.06%	
Retail Sales & Use Tax	70,000.00	79,690.96	113.84%	
C.J. Sales Tax from County	13,000.00	16,724.14	128.65%	
<b>Total Retail Sales &amp; Use Tax</b>	<b>84,200.00</b>	<b>97,351.78</b>	<b>115.62%</b>	
<b>Private Utility Tax</b>				
Natural Gas	12,500.00	9,508.96	76.07%	
Television Cable	19,000.00	20,518.94	107.99%	
Telephone Tax	13,000.00	11,956.47	91.97%	
Cellular Telephone Tax	16,000.00	15,058.36	94.11%	
<b>Total Private Utility Tax</b>	<b>60,500.00</b>	<b>57,042.73</b>	<b>94.29%</b>	
<b>Total Public Utility Tax</b>	<b>196,000.00</b>	<b>165,318.01</b>	<b>84.35%</b>	
<b>Licenses &amp; Permits</b>				
Building Permits	135,000.00	86,664.18	64.20%	
Platting Fees	2,000.00	0.00	0.00%	
Review Fees	10,000.00	33,076.55	330.77%	
Plat Inspection Fees	8,000.00	4,416.50	55.21%	
Animal Licenses	150.00	145.00	96.67%	
<b>Total Licenses &amp; Permits</b>	<b>155,150.00</b>	<b>124,302.23</b>	<b>80.12%</b>	
<b>Total Direct Federal Grants</b>	<b>0.00</b>	<b>33,121.00</b>	<b>0.00%</b>	
<b>State Entitlements</b>				
City Assistance	30,000.00	29,579.64	98.60%	
Criminal Justice Pop	800.00	1,000.00	125.00%	
CJ-CTED Programs 1-3	1,200.00	1,236.98	103.08%	
DUI Cities	500.00	280.96	56.19%	
Liquor Excise Tax	9,000.00	7,484.60	83.16%	
Liquor Board Profits	9,000.00	7,902.06	87.80%	
<b>Total State Entitlements</b>	<b>50,500.00</b>	<b>47,484.24</b>	<b>94.03%</b>	
<b>Total Interlocal Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
Fire District 12	8,240.00	8,240.00	100.00%	
Mason County Fire	720.00	720.00	100.00%	
<b>Total Interlocal Gov Payments</b>	<b>8,960.00</b>	<b>8,960.00</b>	<b>100.00%</b>	
<b>Charges for Services</b>				
Printing & Duplicating Services	300.00	8.34	2.78%	
Animal Control & Shelter Fee	100.00	0.00	0.00%	
<b>Total Charges for Services</b>	<b>400.00</b>	<b>8.34</b>	<b>2.09%</b>	

<b>CURRENT EXPENSE BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
<b>Fines and Forfeits</b>				
Municipal Court	30,000.00	21,990.94	73.30%	
NSF Fines	800.00	736.00	92.00%	
<b>Total Fines and Forfeits</b>	<b>30,800.00</b>	<b>22,726.94</b>	<b>73.79%</b>	
<b>Miscellaneous Revenues</b>				
Interest Earnings - Investments	13,000.00	27,112.52	208.56%	
Interest - Prop Tax/ Real Estate	800.00	561.19	70.15%	
Rent - Cell Tower	11,000.00	10,221.86	92.93%	
Donations from Private Source	100.00	0.00	0.00%	
Surplus/Junk Sale	0.00	2,543.50	628.50%	Surplus Sale
Other Misc. Revenues	1,500.00	384.80	25.65%	
<b>Total Miscellaneous Revenues</b>	<b>26,400.00</b>	<b>40,823.87</b>	<b>154.64%</b>	
<b>Non-Revenues</b>		<b>33,536.98</b>		10,767.77:fire siren
<b>TOTAL CURRENT EXPENSE REVENUES</b>		<b>1,370,110.00</b>	<b>1,250,065.53</b>	<b>91.24%</b>
<b>EXPENDITURES</b>				
<b>Reserves</b>				
Ending Net Cash	192,112.00	15,000.00		Ambulance transfer
Ending Investments	190,000.00			
REET	155,000.00			
Cumulative Reserve - Equipment	10,000.00			
Unanticipated Expense	20,000.00	6,052.89		City Hall re-roof
<b>Total Reserves</b>	<b>567,112.00</b>	<b>21,052.89</b>		
<b>Legislative/Council</b>				
Salaries & Wages	6,000.00	5,000.00	83.33%	
Personnel Benefits	600.00	509.00	84.83%	
Travel	200.00	74.88	37.44%	
Miscellaneous	500.00	72.14	14.43%	
Training	200.00		0.00%	
<b>Total Legislative/Council</b>	<b>7,500.00</b>	<b>5,656.02</b>	<b>75.41%</b>	
<b>Judicial</b>				
Salaries & Wages	31,710.00	27,315.00	86.14%	
Personnel Benefits	5,085.00	4,067.55	79.99%	
Office Supplies	750.00	839.45	111.93%	
Professional Services	250.00	320.88	128.35%	Interpreters
Communication	1,100.00	1,100.00	100.00%	
Travel	50.00	0.00	0.00%	
Miscellaneous	500.00	125.00	25.00%	
Repair & Maintenance	0.00	0.00	0.00%	
Dues	100.00	100.00	100.00%	
Process Serving	0.00	0.00	0.00%	
External Taxes	0.00	0.00	0.00%	
Capital Outlay	250.00	230.22	92.09%	
<b>Total Judicial</b>	<b>39,795.00</b>	<b>34,098.10</b>	<b>85.68%</b>	
<b>Executive/Mayor</b>				
Salaries & Wages	3,600.00	3,000.00	83.33%	
Personnel Benefits	400.00	330.80	82.70%	
Professional Services	50.00	0.00	0.00%	
Travel	150.00	0.00	0.00%	
Miscellaneous	300.00	0.00	0.00%	
Training	300.00	0.00	0.00%	
<b>Total Executive/Mayor</b>	<b>4,800.00</b>	<b>3,330.80</b>	<b>69.39%</b>	

<b>CURRENT EXPENSE BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
<b>Finance &amp; Administration</b>				
Salaries & Wages	20,535.00	14,771.15	71.93%	
Personnel Benefits	6,150.00	3,714.26	60.39%	
Supplies - General	6,000.00	6,254.13	104.24%	
Supplies - F & A	3,000.00	7,293.26	243.11%	Underestimated + Bear Festival
Professional Services	7,000.00	26,318.14	375.97%	Ambulance settlement
Communications	7,400.00	415.19	5.61%	
Travel	2,000.00	1,303.41	65.17%	
Miscellaneous	800.00	4,625.00	578.13%	Newspaper ads (RFP, rosters)
Misc: Special Projects/Legal	14,650.00	4,647.67	31.72%	
Rental/Lease Equipment	3,500.00	4,304.68	122.99%	Change in copy machine/fax
Repair & Maintenance	0.00	95.61	0.00%	
Training	1,500.00	686.25	45.75%	
External Taxes	400.00	275.45	68.86%	
Capital Outlay - Building	11,000.00	4,022.00	36.56%	
Capital Outlay - Equipment	5,000.00	1,991.70	39.83%	
Election Services	500.00	0.00	0.00%	
<b>Total Finance &amp; Administration</b>	<b>89,435.00</b>	<b>80,717.90</b>	<b>90.25%</b>	
<b>Legal</b>				
Professional Services	27,520.00	26,947.39	97.92%	
Indigent Defense	7,200.00	5,400.00	75.00%	
Codification	0.00	0.00	0.00%	
Prosecution	7,200.00	3,767.40	52.33%	
<b>Total Legal</b>	<b>41,920.00</b>	<b>36,114.79</b>	<b>86.15%</b>	
<b>Other General Gov Services</b>				
Professional Services	12,000.00	8,780.00	73.17%	
Rent - City Hall	720.00	600.00	83.33%	
Insurance	22,019.00	22,019.00	100.00%	
Misc - AWC/COG/EDC	7,200.00	7,117.30	98.85%	
<b>Total Other General Gov Services</b>	<b>41,939.00</b>	<b>38,516.30</b>	<b>91.84%</b>	
<b>Law Enforcement</b>				
Salaries & Wages	202,510.00	168,684.69	83.30%	
Overtime Wages	25,000.00	37,811.58	151.25%	
Personnel Benefits	101,085.00	103,893.28	102.78%	Overtime benefits
Uniform Allowance	2,400.00	1,241.97	51.75%	
Overtime Benefits	3,400.00	0.00	0.00%	
LEOFF Retirees - Benefits	24,615.00	500.00	2.03%	
Supplies	9,000.00	6,264.83	69.61%	
Gas	7,500.00	8,204.02	109.39%	underbudgetted
Professional Services	13,000.00	10,504.35	80.80%	
Communications	4,700.00	6,069.98	129.15%	Phones, mail
Travel	500.00	0.00	0.00%	
Advertising	500.00	0.00	0.00%	
Rental/Lease Equipment	1,300.00	788.88	60.68%	
Insurance	5,138.00	5,138.00	100.00%	
Public Utility Services (City)	2,500.00	2,709.83	108.39%	underbudgetted
Repair & Maintenance	5,000.00	2,752.36	55.05%	
Miscellaneous	500.00	0.00	0.00%	
External Taxes	100.00	317.90	317.90%	underbudgetted
Capital Outlay - Facilities	3,500.00	3,337.78	95.37%	computer upgrade (required)
Capital Outlay - Equipment	12,000.00	11,909.05	99.24%	car computers
Capital Leases	0.00	0.00	0.00%	
Training	1,000.00	0.00	0.00%	
<b>Total Law Enforcement</b>	<b>425,248.00</b>	<b>370,128.50</b>	<b>87.04%</b>	

<b>CURRENT EXPENSE BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
<b>Fire Control</b>				
Salaries & Wages	18,300.00	15,404.61	84.18%	
Personnel Benefits	2,940.00	4,326.32	147.15%	Annual payment
Supplies - Operating	7,500.00	8,038.33	107.18%	
Gas	1,200.00	919.30	76.61%	
FEMA Grant Expenditures	0.00	2,722.76	3949.67%	grant not budgetted
Professional Services	1,000.00	2,531.52	253.15%	computer issues, equip tests
Communications	180.00	0.00	0.00%	
Travel	100.00	0.00	0.00%	
Rent - City Hall	420.00	350.00	83.33%	
Insurance	5,138.00	5,138.00	100.00%	
Public Utility Services (City)	1,500.00	1,306.61	87.11%	Winter months
Repair & Maintenance	3,000.00	1,574.87	52.50%	
Miscellaneous	500.00	0.00	0.00%	
External Taxes	0.00	35.79	0.00%	
Capital Outlay - Building	0.00	0.00	0.00%	
Capital Outlay - System	0.00	0.00	0.00%	
Capital Outlay - Equipment	0.00	0.00	0.00%	
Training	1,000.00	0.00	0.00%	
<b>Total Fire Control</b>	<b>42,778.00</b>	<b>42,348.11</b>	<b>99.00%</b>	
<b>Total Detention &amp; Correction</b>	<b>8,000.00</b>	<b>5,735.00</b>	<b>71.69%</b>	
<b>Development Services</b>				
Salaries & Wages	32,650.00	27,726.40	84.92%	
Personnel Benefits	11,640.00	8,889.94	76.37%	
Supplies - Operating	3,000.00	873.33	29.11%	
Gas	0.00	606.67	270.67%	not budgetted
Professional Services	2,500.00	1,401.21	56.05%	
Professional Services - Engineer	13,000.00	16,711.04	128.55%	
Plat Review - Reimbursable	30,000.00	15,271.37	50.90%	
Communications	1,550.00	295.57	19.07%	
Dues	175.00	170.00	97.14%	
Training	1,000.00	950.00	95.00%	
Travel	500.00	467.25	93.45%	
Repair & Maintenance	1,000.00	1,372.54	137.25%	Brakes for truck
Miscellaneous - Public Notice	3,000.00	339.49	11.32%	
Capital Outlay - Building	665.00	971.61	146.11%	
Capital Outlay - Equipment	500.00	460.82	92.16%	Moisture meter
<b>Total Development Services</b>	<b>101,180.00</b>	<b>76,507.24</b>	<b>75.61%</b>	
<b>Total Communications (E-911)</b>	<b>9,710.00</b>	<b>8,900.66</b>	<b>91.66%</b>	
<b>Total Pollution Control</b>	<b>693.00</b>	<b>693.00</b>	<b>100.00%</b>	
<b>TOTAL CURRENT EXPENSE EXPENDITURES</b>	<b>1,380,110.00</b>	<b>723,799.31</b>	<b>52.45%</b>	

<b>PARK &amp; CEMETERY FUND BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
Beginning Net Cash	18,000.00	15,603.85		
Beginning Investments	65,000.00			
<b>Beginning Fund Balance</b>	<b>83,000.00</b>	<b>15,603.85</b>	<b>0.00</b>	
<b>Real &amp; Personal Property Taxes</b>	<b>54,000.00</b>	<b>33,220.46</b>	<b>61.52%</b>	
<b>Intergovernmental Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Cemetery Fees</b>	<b>4,500.00</b>	<b>2,688.00</b>	<b>59.73%</b>	
Interest Earnings - Investments	2,500.00	2,431.94	97.28%	
Rent - Equipment	2,000.00	244.00	12.20%	
Rent - Community Center	2,500.00	3,040.00	121.60%	
Donations - Private Source	100.00	80.00	80.00%	
Other Miscellaneous Revenue	500.00	0.00	0.00%	
<b>Miscellaneous Revenues</b>	<b>7,600.00</b>	<b>5,795.94</b>	<b>76.26%</b>	
Transfer from REET	30,000.00	0.00	0.00%	
Transfer from REED	30,000.00	0.00	0.00%	
<b>Total Transfers</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Non-Revenues</b>	<b>0.00</b>	<b>5,713.80</b>		
<b>TOTAL PARK AND CEMETERY FUND REVENUES</b>	<b>209,100.00</b>	<b>63,022.05</b>	<b>30.14%</b>	
Ending Net Cash	12,452.00			
Ending Investments	65,000.00			
Unanticipated Expense	4,000.00			
<b>Ending Fund Balance</b>	<b>81,452.00</b>			
Salaries & Wages	14,580.00	11,817.75	81.05%	
Personnel Benefits	4,780.00	4,570.91	95.63%	
Supplies	8,000.00	9,664.82	120.81%	underbudgetted
Gas	1,500.00	1,219.54	81.30%	
Professional Services	9,000.00	10,440.83	116.01%	restroom repair, park design
Communications	900.00	147.83	16.43%	
Travel	100.00	0.00	0.00%	
Training	100.00	0.00	0.00%	
Advertising	0.00	181.92	153.87%	Ads for gardener position
Rental, Lease Equipment	5,000.00	1,232.47	24.65%	
Insurance	5,138.00	5,138.00	100.00%	
Public Utility Services (City)	7,000.00	6,118.83	87.41%	Winter months
Repair & Maintenance	5,000.00	2,805.49	56.11%	
Miscellaneous	800.00	125.00	15.63%	
External Taxes	500.00	83.08	16.62%	
Capital Facilities	65,000.00	2,144.34	3.30%	
Capital Outlay - Equipment	250.00	0.00	0.00%	
<b>TOTAL PARKS AND CEMETERY EXPENSES</b>	<b>209,100.00</b>	<b>55,690.81</b>	<b>26.63%</b>	

<b>STREET FUND BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
Beginning Net Cash	130,000.00	180,926.56		
Beginning Investments	160,000.00			
<b>Beginning Fund Balance</b>	<b>290,000.00</b>	<b>180,926.56</b>	<b>0.00%</b>	
<b>Real &amp; Personal Property Taxes</b>	<b>22,000.00</b>	<b>13,288.17</b>	<b>60.40%</b>	
Street & Curb Permits	0.00	100.00		
Grants	186,525.00	32,626.77	17.49%	
Motor Vehicle Fuel Tax	38,000.00	29,276.47	77.04%	
<b>Total Intergovernmental Revenue</b>	<b>224,525.00</b>	<b>62,003.24</b>	<b>94.54%</b>	
Investment Interest	6,000.00	5,987.75	99.80%	
Other Miscellaneous Revenue	500.00	131.76	26.35%	
<b>Total Miscellaneous Revenues</b>	<b>6,500.00</b>	<b>6,119.51</b>	<b>94.15%</b>	
<b>Non-Revenues</b>	<b>0.00</b>	<b>1,165.91</b>		Insurance for garage repair
<b>TOTAL STREET FUND REVENUES</b>	<b>543,025.00</b>	<b>263,503.39</b>	<b>48.53%</b>	
Ending Net Cash	105,092.00			
Ending Investments	160,000.00			
<b>Ending Fund Balance</b>	<b>265,092.00</b>			
Salaries & Wages	16,120.00	12,477.67	77.40%	
Personnel Benefits	8,200.00	6,231.90	76.00%	
Supplies	11,000.00	6,565.53	59.69%	
Gas	2,500.00	3,333.76	133.35%	underbudgetted
Professional Services	9,500.00	12,587.14	132.50%	Garage repair (to be reimbursed)
Communications	900.00	147.83	16.43%	
Travel	0.00	0.00	0.00%	
Training	500.00	0.00	0.00%	
Advertising	300.00	7.12	2.37%	
Rental/Lease Equipment	1,500.00	330.68	22.05%	
Insurance	5,138.00	5,138.00	100.00%	
Public Utility Services (City)	3,500.00	3,435.19	98.15%	Winter electric use
Repair & Maintenance	5,000.00	6,297.85	125.96%	Mostly Bobcat repair
Miscellaneous	2,000.00	125.00	6.25%	
External Taxes	0.00	55.73	0.00%	
Capital Outlay - Roadways	211,525.00	24,806.96	11.73%	
Capital Outlay - Equipment	250.00	0.00	0.00%	
Street Cleaning	0.00	0.00	0.00%	
<b>TOTAL STREET FUND EXPENSES</b>	<b>543,025.00</b>	<b>81,540.36</b>	<b>15.02%</b>	

**LIGHT & POWER FUND BUDGET: October 2008**

DESCRIPTION	2008 ADOPTED	END OF October ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	65,000.00	51,097.33		
Beginning Investments	150,000.00			
Rural Development Investment	100,000.00			
<b>Beginning Fund Balance</b>	<b>315,000.00</b>	<b>51,097.33</b>		
BPA Conservation	0.00	(400.00)	0.00%	
Sales of Electricity	2,300,000.00	2,022,727.88	87.94%	
Charges for Services & Parts	10,000.00	103,689.03	1036.89%	Summit Place II
<b>Total Physical Environment</b>	<b>2,310,000.00</b>	<b>2,126,016.91</b>	<b>92.04%</b>	
<b>Total Interest Earnings</b>	<b>25,000.00</b>	<b>19,190.00</b>	<b>76.76%</b>	
Equip, Pole & Vehicle Lease	9,200.00	7,791.00	84.68%	
City Hall Rent	2,040.00	1,700.00	83.33%	
<b>Total Rents &amp; Royalties</b>	<b>11,240.00</b>	<b>9,491.00</b>	<b>84.44%</b>	
Sales of Junk Material	1,200.00	701.79	58.48%	
Other Miscellaneous Revenue	2,000.00	160,455.00	8022.75%	BPA "true-up" payment
<b>Total Other Miscellaneous Revenues</b>	<b>3,200.00</b>	<b>161,156.79</b>	<b>5036.15%</b>	
<b>Non-Revenues</b>	<b>0.00</b>	<b>1,682.61</b>		
<b>TOTAL LIGHT &amp; POWER FUND REVENUES</b>	<b>2,664,440.00</b>	<b>2,368,634.64</b>	<b>88.90%</b>	
Ending Net Cash	97,820.00			
Ending Investment	150,000.00			
REED Fund	70,000.00			
<b>Ending Fund Balance</b>	<b>317,820.00</b>			
Salaries & Wages	454,365.00	386,553.67	85.08%	
Personnel Benefits	174,455.00	141,931.71	81.36%	
Operating Supplies	55,000.00	39,097.65	71.09%	
Office Supplies	5,000.00	930.21	18.60%	
Gas	7,500.00	5,601.38	74.69%	
Power Purchased for Resale	1,050,000.00	821,827.00	78.27%	Winter months
Transmission Costs	220,000.00	140,206.00	63.73%	
BPA Conservation	14,000.00	0.00	0.00%	
Professional Services	41,500.00	33,391.63	80.46%	Rate Study
Professional Services - Legal	20,000.00	13,747.00	68.74%	
Communications	4,100.00	8,192.68	199.82%	Cost of mail, cell phone
Travel	1,000.00	0.00	0.00%	
Advertising	500.00	167.78	33.56%	
Rental/Lease Equipment	5,000.00	1,638.65	32.77%	
Insurance	20,550.00	20,665.00	100.56%	
Public Utility Services (City)	22,000.00	18,684.58	84.93%	Winter months
Repair & Maintenance	20,000.00	6,278.35	31.39%	
Training	1,000.00	0.00	0.00%	
Dues	500.00	125.00	25.00%	
Miscellaneous	1,000.00	110.00	11.00%	
External Taxes	85,000.00	76,979.03	90.56%	underbudgetted
Capital Outlay - Building	0.00	0.00	0.00%	
Capital Outlay - Bldg Library	0.00	0.00	0.00%	
Capital Outlay - System	30,000.00	10,470.76	34.90%	
Capital Outlay - Equipment	114,150.00	3,010.74	2.64%	
<b>TOTAL LIGHT &amp; POWER FUND EXPENSES</b>	<b>2,664,440.00</b>	<b>1,729,608.82</b>	<b>64.91%</b>	

Monthly Budget Report

12/1/2008

<b>GARBAGE FUND BUDGET: October 2008</b>				
DESCRIPTION	2008 PROPOSED	END OF October ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	5,000.00	2,799.27		
Beginning Investments	7,500.00			
<b>Beginning Fund Balance</b>	<b>12,500.00</b>	<b>2,799.27</b>	<b>0.00</b>	
<b>Garbage Fees &amp; Service Charge</b>	<b>220,000.00</b>	<b>190,373.31</b>	<b>86.53%</b>	
<b>Investment Interest</b>	<b>750.00</b>	<b>468.23</b>	<b>62.43%</b>	
<b>Non-Revenues</b>	<b>0.00</b>	<b>552.87</b>		
<b>TOTAL GARBAGE FUND REVENUES</b>	<b>233,250.00</b>	<b>194,193.68</b>	<b>83.26%</b>	
Ending Net Cash	320.00			
Ending Investments	7,500.00			
<b>Ending Fund Balance</b>	<b>7,820.00</b>			
Salaries & Wages	2,390.00	2,002.50	83.79%	
Personnel Benefits	690.00	799.07	115.81%	Correction to be made in Aug.
Supplies - Office	50.00	19.42	38.84%	
Communications	100.00	0.00	0.00%	
Advertising	20.00	0.00	0.00%	
Rent - City Hall	180.00	150.00	83.33%	
Repair & Maintenance	0.00	0.00	0.00%	
External Taxes	12,000.00	10,237.19	85.31%	
Professional Services	210,000.00	172,297.02	82.05%	
<b>TOTAL GARBAGE FUND EXPENSES</b>	<b>233,250.00</b>	<b>185,505.20</b>	<b>79.53%</b>	

Monthly Budget Report

12/1/2008

WATER FUND BUDGET: October 2008				
DESCRIPTION	2008 ADOPTED	END OF October ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	130,000.00	138,375.67		
Beginning Investment	75,000.00			
<b>Beginning Fund Balance</b>	<b>205,000.00</b>	<b>138,375.67</b>	<b>0.00</b>	
Water Sales	241,000.00	200,587.83	83.23%	
Other Charges Related to Water	12,500.00	3,000.00	24.00%	
New Water Connections	73,500.00	25,344.00	34.48%	
<b>Total Charges for Services</b>	<b>327,000.00</b>	<b>228,931.83</b>	<b>70.01%</b>	
Investment Interest	5,000.00	4,419.17	88.38%	
ULID 96-01 Payments	9,000.00	10,066.74	111.85%	
Other Miscellaneous Revenue	100.00	0.00	0.00%	
<b>Miscellaneous Revenues</b>	<b>14,100.00</b>	<b>14,485.91</b>	<b>102.74%</b>	
<b>Non-Revenues</b>	<b>0.00</b>	<b>523.00</b>		
<b>TOTAL WATER FUND REVENUES</b>	<b>546,100.00</b>	<b>382,316.41</b>	<b>70.01%</b>	
Ending Net Cash	113,917.00			
Ending Investment	75,000.00			
Unanticipated Expense	20,000.00			
<b>Ending Fund Balance</b>	<b>208,917.00</b>			
Salaries & Wages	150,060.00	132,132.37	88.05%	
Personnel Benefits	64,940.00	53,610.05	82.55%	
Supplies	10,000.00	10,505.85	105.06%	
Gas	4,000.00	2,986.16	74.65%	
Professional Services	29,000.00	7,614.48	26.26%	
Professional Services - WSP	2,000.00	26,876.99	1343.85%	Delayed from 2007
Communications	3,540.00	628.96	17.77%	
Travel	1,000.00	0.00	0.00%	
Advertising	400.00	0.00	0.00%	
Rental/Lease Equipment	1,000.00	169.25	16.93%	
Insurance	5,138.00	5,138.00	100.00%	
Public Utility Services (City)	11,000.00	7,444.96	67.68%	
Repair & Maintenance	5,000.00	912.59	18.25%	
Training	3,000.00	512.31	17.08%	
State Permits & Fees	1,000.00	1,682.00	168.20%	Higher than expected
Miscellaneous	1,000.00	44.05	4.41%	
External Taxes	12,000.00	9,073.60	75.61%	
Capital Outlay - System	20,000.00	17,322.29	86.61%	2nd half property purchase
Capital Outlay - Equipment	1,125.00	2,213.00	196.71%	
Capital Outlay - System Ext	0.00	0.00	0.00%	
Debt Service	11,980.00	11,979.52	100.00%	
<b>TOTAL WATER FUND EXPENSES</b>	<b>546,100.00</b>	<b>290,846.43</b>	<b>53.26%</b>	

Monthly Budget Report

12/1/2008

WASTEWATER FUND BUDGET: October 2008				
DESCRIPTION	2008 ADOPTED	END OF October ACTUAL	% OF BUDGETED	COMMENTS
Beginning Net Cash	95,000.00	81,607.16		
Beginning Investment	62,500.00			
<b>Beginning Fund Balance</b>	<b>157,500.00</b>	<b>81,607.16</b>		
Rural Development Grant	0.00	0.00	0.00%	
<b>Total Intergovernmental Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
Sewer Service Charges	500,000.00	418,084.28	83.62%	
Other Charges Related to Sewer	2,000.00	0.00	0.00%	
New Sewer Connections	147,175.00	56,925.00	38.68%	
<b>Total Charges for Services</b>	<b>649,175.00</b>	<b>475,009.28</b>	<b>73.17%</b>	
Interest Earnings - Investment	7,000.00	3,227.63	46.11%	
Other Miscellaneous Revenue	400.00	14,825.00	3706.25%	Backhoe sale
<b>Total Miscellaneous Revenues</b>	<b>7,400.00</b>	<b>18,052.63</b>	<b>243.95%</b>	
<b>Non-Revenues</b>	<b>0.00</b>	<b>20,753.61</b>		FEMA for new structure
<b>TOTAL WASTEWATER FUND REVENUES</b>	<b>814,075.00</b>	<b>595,422.68</b>	<b>73.14%</b>	
Ending Net Cash	119,389.00			
Ending Investments	82,500.00			
Unanticipated Expense	10,000.00			
<b>Ending Fund Balance</b>	<b>211,889.00</b>			
Salaries & Wages	200,115.00	164,837.49	82.37%	
Personnel Benefits	83,940.00	65,472.85	78.00%	
Operating Supplies	28,000.00	19,541.61	69.79%	
Office Supplies	2,000.00	398.95	19.95%	
Gas	1,000.00	1,095.57	109.56%	underbudgetted
Professional Services	30,000.00	21,040.39	70.13%	
Communications	7,050.00	5,996.06	85.05%	
Travel	500.00	59.48	11.90%	
Advertising	200.00	0.00	0.00%	
Rent - City Hall	720.00	600.00	83.33%	
Rental/Lease Equipment	500.00	0.00	0.00%	
Insurance	5,138.00	5,138.00	100.00%	
Public Utility Services (City)	31,000.00	35,217.55	113.61%	Winter months
Repair & Maintenance	7,500.00	2,509.02	33.45%	
Training	3,000.00	458.33	15.28%	
State Permits & Fees	2,000.00	2,435.27	121.76%	
Miscellaneous	2,000.00	0.00	0.00%	
External Taxes	8,000.00	8,877.11	110.96%	WWTP now paying for water
Capital Outlay - System	20,000.00	20,425.38	102.13%	New structure
Capital System Engineering	0.00	0.00	0.00%	
Capital System Finance Inter	0.00	0.00	0.00%	
Capital Outlay - Equipment	1,125.00	0.00	0.00%	
Capital Outlay - Extension	0.00	0.00	0.00%	
Debt Service	168,398.00	22,014.12	13.07%	
<b>TOTAL WASTEWATER FUND EXPENSES</b>	<b>814,075.00</b>	<b>376,117.18</b>	<b>46.20%</b>	

Monthly Budget Report

12/1/2008

<b>STORMWATER FUND BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
Begin Net Cash	50,000.00	50,778.04		
Begin Investments	0.00			
<b>Beginning Fund Balance</b>	<b>50,000.00</b>	<b>50,778.04</b>		
<b>Total Charges for Services</b>	<b>36,000.00</b>	<b>30,429.90</b>	<b>84.53%</b>	
<b>TOTAL STORM WATER REVENUES</b>	<b>86,000.00</b>	<b>81,207.94</b>	<b>94.43%</b>	
Ending Net Cash	45,310.00			
Ending Investments	0.00			
<b>Ending Fund Balance</b>	<b>45,310.00</b>			
Salaries & Wages	16,640.00	13,176.96	79.19%	
Personnel Benefits	8,300.00	6,251.38	75.32%	
Operating Supplies	3,000.00	919.50	30.65%	
Professional Services	12,000.00	4,954.22	41.29%	Videotape lines
External Taxes	500.00	441.12	88.22%	underbudgetted
Capital Outlay - Equipment	250.00	0.00	0.00%	
<b>TOTAL STORM WATER EXPENSES</b>	<b>86,000.00</b>	<b>25,743.18</b>	<b>29.93%</b>	

Monthly Budget Report

12/1/2008

<b>AMBULANCE FUND BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
Begin Net Cash	0.00	0.00		
Begin Investments	0.00			
<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>		
<b>Total Charges for Services</b>	<b>36,430.00</b>	<b>23,666.80</b>	<b>64.97%</b>	
<b>Interfund Loans Received</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>100.00%</b>	
<b>TOTAL AMBULANCE REVENUES</b>	<b>51,430.00</b>	<b>38,666.80</b>	<b>75.18%</b>	
Ending Net Cash	7,355.00			
Ending Investments	0.00			
<b>Ending Fund Balance</b>	<b>7,355.00</b>			
Salaries & Wages	1,435.00	596.55	41.57%	
Personnel Benefits	410.00	817.91	199.49%	
Supplies	500.00		0.00%	
Contract Services	41,730.00	37,934.50	90.90%	
<b>Interfund Loans Repaid</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>TOTAL AMBULANCE EXPENSES</b>	<b>51,430.00</b>	<b>39,348.96</b>	<b>76.51%</b>	

<b>REAL ESTATE EXCISE FUND BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
Begin Net Cash	0.00	0.00		
Begin Investments	0.00			
Transfer from Current Expense	0.00	177,791.61		
<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>177,791.61</b>		
<b>1/4% Real Estate Excise Tax</b>	<b>0.00</b>	<b>13,246.50</b>		
<b>TOTAL REET REVENUES</b>	<b>0.00</b>	<b>191,038.11</b>		
Ending Net Cash	0.00			
Ending Investments	0.00			
<b>Ending Fund Balance</b>	<b>0.00</b>			
<b>TOTAL REET EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	

<b>FIRE MITIGATION FUND BUDGET: October 2008</b>				
<b>DESCRIPTION</b>	<b>2008 ADOPTED</b>	<b>END OF October ACTUAL</b>	<b>% OF BUDGETED</b>	<b>COMMENTS</b>
Begin Net Cash	0.00	0.00		
Begin Investments	0.00			
Transfer from Current Expense	0.00	78,874.70		
<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>78,874.70</b>		
<b>TOTAL FIRE MITIGATION REVENUES</b>	<b>0.00</b>	<b>78,874.70</b>		
Ending Net Cash	0.00			
Ending Investments	0.00			
<b>Ending Fund Balance</b>	<b>0.00</b>			
<b>TOTAL FIRE MITIGATION EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	

Monthly Budget Report

CASH, INVESTMENTS AND CAPITAL PROJECTS: October 2008

DESCRIPTION	CURRENT EXPENSE	PARK & CEMETERY	STREETS	LIGHT & POWER	GARBAGE	WATER	WASTE WATER	STORM	AMBULANCE*	REAL ESTATE EXCISE TAX	FIRE MITIGATION
Beginning Balance - January											
Beginning Net Cash	178,347.56	20,136.36	119,537.40	46,020.05	7,996.62	72,639.98	137,615.61	49,475.80	0.00	175,000.00	0.00
Beginning Investments	190,000.00	65,000.00	160,000.00	150,000.00	7,500.00	75,000.00	62,500.00	0.00	0.00	0.00	0.00
Rural Development Investment				100,000.00							
<b>Total Beginning Balance</b>	<b>368,347.56</b>	<b>85,136.36</b>	<b>279,537.40</b>	<b>296,020.05</b>	<b>15,496.62</b>	<b>147,639.98</b>	<b>200,115.61</b>	<b>49,475.80</b>	<b>0.00</b>	<b>175,000.00</b>	<b>0.00</b>
Ending Balance - October 30											
Ending Net Cash	139,991.37	10,005.40	116,726.19	619,067.70	13,584.96	22,167.21	150,939.07	54,162.55	4,392.94	191,038.11	78,874.70
Ending Investments	190,000.00	65,000.00	160,000.00	150,000.00	7,500.00	75,000.00	62,500.00	0.00	0.00	0.00	0.00
Rural Development Investment				100,000.00							
<b>Total Ending Balance</b>	<b>329,991.37</b>	<b>75,005.40</b>	<b>276,726.19</b>	<b>869,067.70</b>	<b>21,084.96</b>	<b>97,167.21</b>	<b>213,439.07</b>	<b>54,162.55</b>	<b>4,392.94</b>	<b>191,038.11</b>	<b>78,874.70</b>

\* Ambulance rates not collected as soon as anticipated.

## STAFF REPORT

To: City Council  
From: Busse Nutley, City Administrator  
Date: December 1, 2008  
Re: 2009 Budget



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The proposed budget for 2009 is \$7,213,385. This is an increase of \$685,855 over the 2008 budget. The increase is primarily due to the 10% Light & Power rate increase put into effect this year, and a 22% increase in water rates to cover increasing operational costs and to begin implementation of the recently adopted six-year Capital Improvement Plan.

There are no changes in staffing for 2009. All three existing labor contracts were up for renewal this year. So far, only the Teamsters have reached final agreement. The IBEW contract for Light & Power workers has been tentatively approved, and we are waiting for one clarification to be finalized. The IBEW contract for police has begun negotiations, but we are waiting for additional information to be provided by the union. Office workers have begun the process to organize and we do not expect negotiations on a contract to begin until the end of December, at the earliest.

### **Requested Action:**

Adopt the 2009 Budget

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING A BUDGET FOR THE CALENDAR  
YEAR 2009 AND ESTABLISHING SALARIES**

**RECITALS:**

WHEREAS, the Mayor and City Council have, with the assistance of the City staff, undertaken an extensive review of the anticipated needs of the City for the year 2009, as well as the revenues available to finance those needs; and

WHEREAS, after the giving of all necessary notices and the holding of all required public hearings, the Council and the Mayor have developed a budget which is believed to be balanced and to adequately provide for the needs of the City; and

WHEREAS, it is the desire of the Mayor and Council to adopt by reference a salary schedule; and

WHEREAS, it is the desire of the Mayor and Council to adopt the budget;

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF MCCLEARY:

SECTION I: There is hereby adopted as the budget for the City of McCleary for the calendar year 2009 the following expenditures and revenues:

<b>FUND</b>	<b>REVENUE</b>	<b>EXPENDITURES</b>
Current Expense	1,103,805	1,103,805
Park & Cemetery	248,240	248,240
Streets	528,050	528,050
Light & Power	3,323,140	3,323,140
Garbage	246,200	246,200
Water	463,740	463,740
Wastewater	824,100	824,100
Stormwater	88,000	88,000
Ambulance	50,000	50,000
Real Estate Excise Tax	207,000	207,000
Fire Mitigation	79,000	79,000
<b>TOTAL</b>	<b>7,161,275</b>	<b>7,161,275</b>

SECTION II: The compensation for employees and covered officers or representatives of the City shall be as established in Attachment "A".

SECTION III: A full and complete budget showing in detail the revenues and expenditures anticipated and/or made pursuant to the provisions of Section I of this Ordinance is on file with Office of the Clerk-Treasurer, City of McCleary, and shall be made available to any interested citizen during the ordinary business hours of the City. The Clerk-Treasurer shall further take steps as are necessary to distribute information as to the budget to those governmental agencies, if an, to which such information is to be provided.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008 by the City Council of the City of McCleary, and signed in approval this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

CITY OF McCLEARY:

\_\_\_\_\_  
Wallace Bentley, MAYOR



**Attachment "A"**

**2009 Salary Schedule**

<b>CLASSIFICATION</b>	<b>WAGE/SALARY</b>
City Administrator	\$87,183
Clerk-Treasurer	\$65,217*
Deputy Clerk-Treasurer	\$37,392#
Utility Accountant	\$47,726*#
Building Official	\$54,497*#
Building Inspector	\$37,308#
Chief of Police	\$62,024*
Police Sergeant	\$49,740*#
Police Officer	\$40,392#
Police Clerk/Court Administrator	\$39,206*
Fire Chief (Volunteer)	\$2,712 + calls
Fire Assistant Chief (Volunteer)	\$1,212 + calls
Firefighter (Volunteer)	\$8.55 per hour
Senior Lineman	\$70,242*#
Lineman	\$66,246*#
Line Equipment Operator – 1 <sup>st</sup> Year	\$53,010#
Public Facilities Manager	\$53,461*
Maintenance Crew Foreman	\$48,308*
Water/Wastewater Manager	\$53,461*
Wastewater Treatment Plant Operator	\$46,468*
Utility Maintenance II	\$31,849 – 41,496
Grounds Maintenance I	\$30,575
Extra Unskilled Worker (600 hours)	\$5,439

\* Includes Longevity Percentage based on at least five years of service to the City  
 # Labor contract not yet completed, 2008 salaries will continue until settlement

**CITY-PAID BENEFIT PREMIUMS for Full-Time Employees**

Medical	100% Employee, 85% Dependents
Dental	100% Family
Vision	100% Family
Long-Term Disability	100% Family
Life Insurance	100% Employee

# City of McCleary

## 2009 BUDGET

### GOALS

#### Prepare for Growth

- Improve the maintenance of streets, sidewalks, parks and city facilities
- Restore cemetery turf, build fence and expand facility
- Expand water system capacity
- Implement recommendations of Wildcat Creek Aquifer studies
- Implement plan for improved drinking water quality
- Plan for completion of Light & Power cutover to new substation
- Plan for emergencies, protection of the City's infrastructure
- Process applications for new developments to comply with regulations and in a timely manner

#### Improve Public Safety and Health

- Maintain current level of police
- Increase efforts to eliminate "nuisances" – comply with codes
- Begin planning for a new fire station

The 2009 budget is \$7,213,385, which is \$685,855 or 10.5% more than the current budget. The primary reason the budget shows an increase in 2009 is a combination of the effect of a 10% Light & Power rate increase that was enacted in late 2007, and an increase in water rates of up to 22%. The reasons behind the proposal to raise water rates are discussed in more detail in the Revenue section.

The City budget consists of eleven funds, each of which must fund only the work assigned to it. Only one fund, Current Expense, can provide resources for law enforcement and fire protection. Other employees are paid by a "blend" of various funds, including utilities for which work is assigned.

### REVENUE

McCleary's services are primarily utilities. Except for the Simpson door mill, the property tax base is residential. The handful of businesses does not generate much in the way of sales tax. As a result, when utility rates do not keep pace with the increasing costs of materials and labor, the overall revenue picture is not robust.

- Prior to action by the Council in 2007, the last electrical rate increase McCleary enacted was in 2001. Since that time costs of material and labor have increased, but more importantly, a significant source of revenue has declined. Changes in Simpson mill operations have decreased demand for electricity. Because the mill has traditionally

consumed about one-half of all electricity sold by McCleary Light & Power, this reduced demand decreased revenues overall. The 10% rate increase has restored the Light & Power fund to positive growth. However, there still is the need to save for at least six months of operating reserves, to develop and implement a Capital Improvement Plan, to complete the cutover from the old substation to the new one, and to properly maintain and expand the system as growth occurs.

- Property Tax collections will remain about even with 2008 due to the lack of significant new construction during the past year. The law allows cities to increase property taxes by a maximum of 1% a year on all existing property, and the budget envisions this action. The property tax supports the Current Expense fund, and the Park & Cemetery and Street funds. Because of the goal to improve maintenance of parks and other public areas within the City, more funds are needed in the Parks fund for 2009. Therefore, there is a shift in the amount of funds allocated to the programs. Instead of 25% going to Parks and 10% to Streets, this has been changed to 30% to Parks and 5% to Streets for 2009 only.
- The sales tax is expected to increase slightly, perhaps due to consumers shopping at home when gas prices were soaring. It is also possible that a change in the law that went into effect on July 1 may result in an increase in collections, or at least not a decrease, if the economy continues to suffer.
- The Real Estate Excise Tax is levied on all property sales, and the revenue was placed in a separate fund in 2008 that is dedicated to infrastructure projects. Even though we are anticipating a decrease in REET revenue, it will not affect operational expenditure levels.
- The Park & Cemetery Fund shows a slight increase due to the change in allocation of property taxes among funds to provide additional revenue for parks during 2009.
- A utility tax is charged on monthly bills, providing support to Current Expense programs (law enforcement and fire, primarily) and will provide a small increase in revenues because of the increase in the water rates.
- Taxes on private utilities (television cable, phone, cell phone, natural gas) will continue to increase.
- The rate structure for garbage includes an automatic 2.5% increase for 2009. In addition, when LeMay, Inc., prepared to sell to Waste Connections, Inc., they undertook an internal audit. They found that a number of McCleary customers were consistently putting out extra trash, rather than changing the size of their containers. The change in container size saved the customers money, and, at the same time increased the City's revenues because the City receives a percentage of the rates charged, but nothing from any fees assessed for extra trash.
- The state policy is to conserve water. During the last couple of summers it was unusually cool, decreasing overall demand and decreasing water sales, as well. This combination has left the water fund about 5% behind of expenses that are increasing. In addition, the

Water System Plan update, required by state law each six years, was completed and a new Capital Improvement Plan was adopted. The CIP envisions restoring old well pumps (they are over 40 years old), drilling a new well to keep pace with anticipated demand, providing treatment for water that can be “smelly” because of high iron and manganese mineral content of the water source, and changing the way water meters are read. These are all very high Council priorities. During 2008, the City hired consultants to provide advice on rate setting. Their analysis shows that to address the needs for 2009, a rate increase of up to 22% is necessary to accommodate the improvements needed to the system. These costs have been decreased from the original proposal, when the rate increase was proposed to be 36%. The City Engineer, City Administrator and rate consultants reworked the water Capital Improvement Plan and the budget several times to obtain the lowest possible rate increase, while still assuring that necessary improvements for the water system can be obtained. The rate consultants are also proposing that the City changes the way in which rates are set, to encourage and reward consumers who conserve, while still raising the necessary funds. More on this subject will be discussed in the upcoming two months.

- Wastewater and stormwater funds include automatic increases of 5.4% for 2009. This represents a blend of two Consumer Price Indexes selected by the Council to keep the utilities up with inflationary pressures.

## **EXPENDITURES**

The 2009 budget includes a number of capital enhancements. A detailed list is included at the end of this report, showing all items requested. A generalized list is as follows:

Finance & Administration: desk chairs; shelving; book cases; counter with computer-controlled cash drawers and upgraded server and new accounting system (with utilities)

Police: 2 computers; police coats; special batteries; VCR/CD/DVD player

Fire: concrete floor for Tender Bay; L&I compliance improvements

Development Services: Fire Code and IBC/IRC Code books; radios; tires, desk chair

Light & Power: Capital Improvement Plan; pave parking lot; transformers; poles; battery-operated press; wire recycle bins; meters; trailer (with other utilities); upgraded server and new accounting system (with Finance & Administration and other utilities); meter reading software upgrade and meters

Water/Wastewater: portable generator; hydrant flushing equipment; Tommy lift gate; computer; hydrant meter with double check valve; meter reading software upgrade and meters

Public Facilities: Beerbower Park restoration; rebuilt and new sidewalks along Simpson Avenue; greenhouse; additional gardening supplies; additional street sweeping

Water/Wastewater and Public Facilities: trailer (with L & P); garage door openers; desk, tools; drill press; break room chairs; desk chairs; air hoses and accessories; filing cabinet and plan rack; upgraded server and new accounting system (with Finance & Administration and L & P)

## **STAFFING**

Each union contract is fulfilled by providing a cost of living wage adjustment and agreed benefits funding. In addition, the budget provides for those who are non-represented to receive a cost of living wage adjustment and funding of their benefits.

For several years three to four students have worked during spring, summer and winter breaks for Light & Power and for the Maintenance Crew. In the 2008 budget, these positions were eliminated in favor of hiring a part-time gardener to assist with the City goals of improvements of its facilities and parks. During the year it was decided to make this position full-time, and the position of Grounds Maintenance I was created and filled by the former gardener.

The Clerk-Treasurer has announced that she is thinking about retiring in 2009. In anticipation of that possibility, additional one-time retirement-related funds have been set aside.

## **FINANCIAL POLICIES**

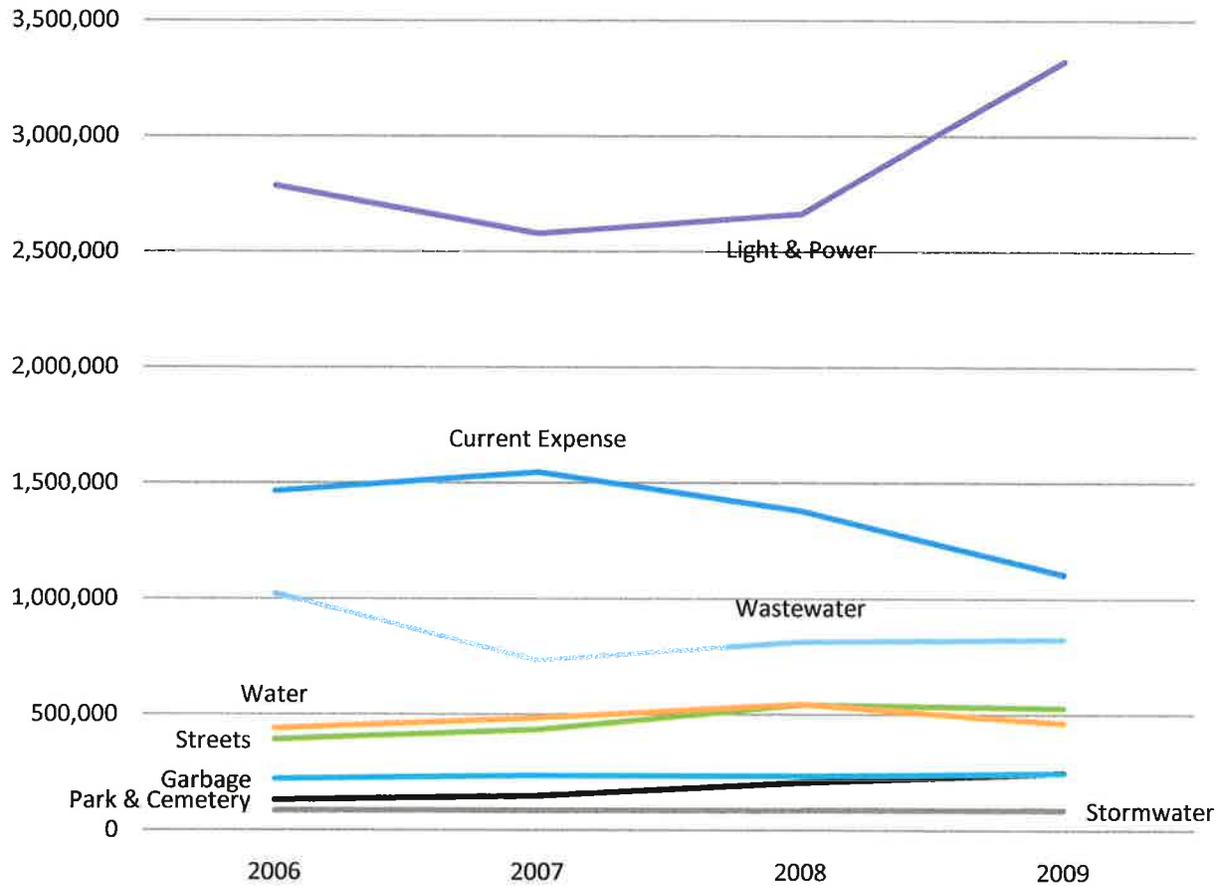
Last year the plan was to create some type of equipment cumulative reserve account. Unfortunately, it is difficult for a small entity to create such a fund, as assets from one fund should not be combined with the assets of another. The Finance Committee and the Clerk-Treasurer continue to work on this issue.

An investment policy will be established during 2009 to guide how and where the City's investments will be deposited. Further, it will guide the staff and Council about when it is appropriate to move investments into cash.

### SUMMARY OF BUDGET BY FUND

BUDGET BY FUND	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 BUDGET	% Change 2008-2009
<b>Current Expense</b>	1,463,116.24	1,545,783.89	1,380,110.00	1,103,805.00	-20.02%
<b>Park &amp; Cemetery</b>	133,102.52	151,444.62	209,100.00	248,240.00	18.72%
<b>Streets</b>	392,041.17	433,928.72	543,025.00	528,050.00	-2.76%
<b>Light &amp; Power</b>	2,785,381.47	2,579,098.55	2,664,440.00	3,323,140.00	24.72%
<b>Garbage</b>	220,275.47	235,886.22	233,250.00	246,200.00	5.55%
<b>Water</b>	441,091.64	486,479.19	546,100.00	463,740.00	-15.08%
<b>Wastewater</b>	1,020,288.02	734,809.32	814,075.00	824,100.00	1.23%
<b>Stormwater</b>	85,300.59	85,667.83	86,000.00	88,000.00	2.33%
<b>Ambulance</b>	0.00	0.00	51,430.00	50,000.00	-2.78%
<b>REET</b>	0.00	0.00	0.00	207,000.00	-
<b>Fire Mitigation</b>	0.00	0.00	0.00	79,000.00	-
<b>Total BUDGET</b>	<b>6,540,597.12</b>	<b>6,253,098.34</b>	<b>6,527,530.00</b>	<b>7,161,275.00</b>	<b>9.71%</b>

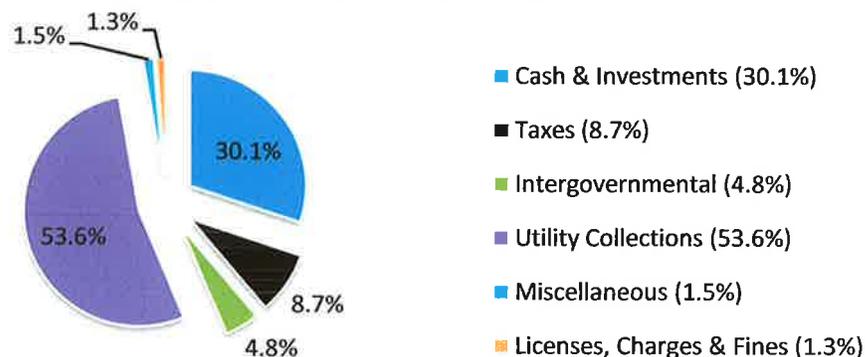
### BUDGET BY FUND: 2006 ACTUAL - 2009 BUDGET



## REVENUES BY SOURCE FOR ALL FUNDS

	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008 - 2009 % CHANGE
<b>TAXES</b>					
Property Tax	200,187	214,416	218,200	220,465	1.04%
Sales Tax	102,943	103,893	84,200	94,250	11.94%
Private Utility Tax	54,186	59,794	60,500	62,500	3.31%
Public Utility Tax	188,553	181,629	196,000	198,000	1.02%
Real Estate Excise Tax	47,506	14,260	10,000	10,000	0.00%
Motor Fuel Tax	34,282	37,315	38,000	38,000	0.00%
<b>TOTAL TAXES</b>	<b>627,657</b>	<b>611,307</b>	<b>606,900</b>	<b>623,215</b>	<b>2.69%</b>
<b>UTILITY COLLECTIONS</b>					
Light & Power	2,347,958	2,206,060	2,321,240	2,559,740	10.27%
Garbage	199,987	219,987	220,000	232,000	5.45%
Water	254,872	259,132	327,000	347,640	6.31%
Wastewater	408,088	532,235	649,175	612,600	-5.63%
Stormwater	34,931	34,890	36,000	38,000	5.56%
Ambulance	0	0	36,430	47,000	29.01%
<b>TOTAL UTILITY COLLECTIONS</b>	<b>3,245,836</b>	<b>3,252,304</b>	<b>3,589,845</b>	<b>3,836,980</b>	<b>6.88%</b>
<b>LICENSES, CHARGES &amp; FINES</b>					
Current Expense	53,482	133,955	155,550	90,550	-41.79%
Park & Cemetery	4,625	5,593	4,500	3,500	-22.22%
<b>TOTAL LICENSES, CHARGES &amp; FINES</b>	<b>58,107</b>	<b>139,548</b>	<b>160,050</b>	<b>94,050</b>	<b>-41.24%</b>
<b>INTERGOVERNMENTAL</b>	<b>500,043</b>	<b>170,459</b>	<b>320,985</b>	<b>346,480</b>	<b>7.94%</b>
<b>MISCELLANEOUS</b>	<b>156,175</b>	<b>125,817</b>	<b>121,750</b>	<b>108,050</b>	<b>-11.25%</b>
<b>CASH &amp; INVESTMENTS</b>	<b>1,892,071</b>	<b>1,863,685</b>	<b>1,728,000</b>	<b>2,152,500</b>	<b>24.57%</b>

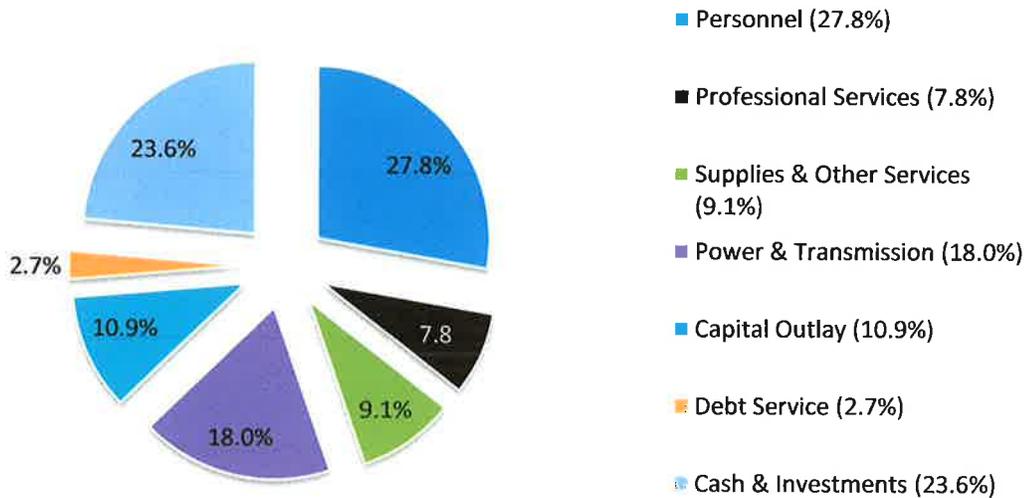
### 2009 REVENUES BY SOURCE



## EXPENDITURES BY TYPE FOR ALL FUNDS

	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008 - 2009 % CHANGE
Personnel	1,415,591	1,628,629	1,697,640	1,991,235	17.3%
Professional Services	527,845	560,051	525,950	558,450	6.2%
Supplies & Other Services	692,076	580,778	644,205	654,505	1.6%
Power & Transmission	1,315,527	1,169,263	1,270,000	1,290,000	1.6%
Capital Outlay	492,374	435,565	496,590	783,250	57.7%
Debt Service	180,377	107,185	180,378	192,153	6.5%
Ending Cash & Investments	1,916,807	1,771,626	1,712,767	1,691,682	-1.2%
<b>TOTAL EXPENDITURES</b>	<b>6,540,597</b>	<b>6,253,097</b>	<b>6,527,530</b>	<b>7,161,275</b>	<b>9.7%</b>

## 2009 EXPENDITURES BY TYPE



## ORGANIZATION

The City of McCleary is organized in two ways.

### FUNDS

From a financial perspective, the City is divided into eleven different funds: Current Expense (also known as General Fund); and ten “enterprise” or utility funds for Parks & Cemetery, Streets, Light & Power, Garbage, Water, Wastewater (Sewer), Stormwater, Ambulance, Real Estate Excise Tax, and Fire Mitigation.

These last three funds were created during 2008. A new household fee is now being charged to assure that ambulance service is available for the community, as it can no longer be sustained on a fee-based system because of federal and state laws that do not allow certain lower-income families to pay more than a set amount for service. The Real Estate Excise Tax (REET) has been collected since 1992 and was maintained within the Current Expense budget. By creating a separate fund for this revenue, it will be easier to track expenditures charged to the fund. This is also true for the new Fire Mitigation fund, created to track contributions from new developments to help build a new fire facility.

### STAFF

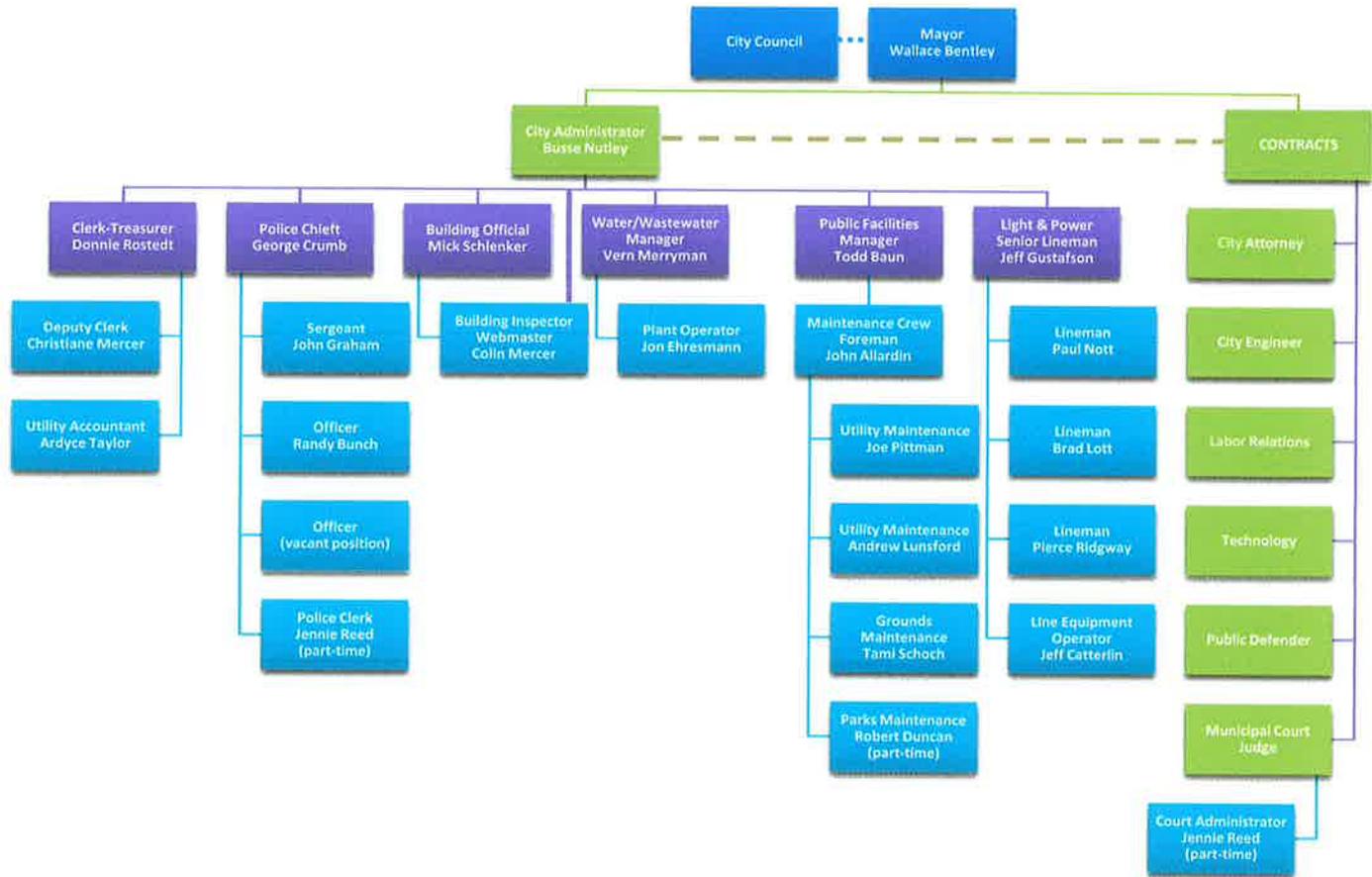
The staff is organized in a way to best carry out the required functions, meaning that most all employees are supported by a “blend” of two or more fund sources. Except for Light & Power, each of the utilities is too small to have staff assigned to that utility alone. For example, Water, Wastewater, Stormwater, Streets, and Parks & Cemetery are organized into two Public Works Divisions, and there is only one maintenance crew that serves both divisions.

Within the Current Expense Fund are several distinct divisions. For instance, functions such as Police and Fire are fully supported by Current Expense revenues, while Finance & Administration staff is supported by nearly all of the funding sources.

In the past, the City’s budget has been presented in the financial form only. Each fund’s revenues and expenditures were explained by fund. Beginning with the 2008 budget, we began to change (and, hopefully, to improve) the budget explanation by also presenting the information by how the employees are organized, in addition to how the money is organized. In doing this we are able to also include a purpose statement, goals for 2009 and significant accomplishments of 2008.

# City of McCleary

## Organization Chart: 2009



## LEGISLATIVE (COUNCIL)

### PURPOSE

The purpose of the five elected Council members is to enact legislation and to make other decisions, after due consideration, that they believe will benefit the community.

### GOALS

The goals of the Council are the goals of the City:

#### Prepare for Growth

- Improve the maintenance of streets, sidewalks, parks and city facilities
- Restore cemetery turf, build fence and expand facility
- Expand water system capacity
- Implement recommendations of Wildcat Creek Aquifer studies
- Implement plan for improved drinking water quality
- Plan for completion of Light & Power cutover to new substation
- Plan for emergencies, protection of the City's infrastructure
- Process applications for new developments to comply with regulations and in a timely manner

#### Improve Public Safety and Health

- Maintain current level of police
- Increase efforts to eliminate "nuisances" – comply with codes
- Begin planning for a new fire station

### BUDGET

LEGISLATIVE	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 BUDGET	2008-2009 % CHANGE
Personnel	5,919	5,922	6,600	6,600	0.0%
Supplies & Other Services	200	449	900	900	0.0%
<b>TOTAL LEGISLATIVE</b>	<b>6,119</b>	<b>6,371</b>	<b>7,500</b>	<b>7,500</b>	<b>0.0%</b>

## JUDICIAL (MUNICIPAL COURT)

### PURPOSE

The primary responsibility of the Municipal Court, comprised of a part-time appointed Judge and a part-time Court Administrator, is to adjudicate all misdemeanor charges brought before them by local authorities.

### GOALS

To continue to resolve disputes between law enforcement and individual defendants arising out of the behavior of the defendants.

### ACCOMPLISHMENTS

	2006		2007		2008 (Jan-Sept)	
	Filings	Fines Paid	Filings	Fines Paid	Filings	Fines Paid
Traffic Infractions	275	\$30,288	176	\$23,468	146	\$23,282
Non Traffic Infractions	11	\$62	5	\$630	3	\$46
Criminal Traffic	74	\$13,293	30	\$8,884	64	\$7,390
Criminal Non Traffic	62	\$4,656	23	\$3,428	39	\$4,368
Collection Fees Collected		\$2,660		\$3,050	0	\$147
<b>TOTAL COURT FILINGS</b>	<b>422</b>	<b>\$50,959</b>	<b>234</b>	<b>\$39,460</b>	<b>252</b>	<b>\$35,234</b>

### BUDGET

JUDICIAL	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Personnel	36,676	38,453	36,795	39,635	7.7%
Professional Services	75	224	250	1,000	300.0%
Supplies & Other Services	2,910	2,027	2,000	3,800	90.0%
Capital Outlay	1,000	1,971	250	250	0.0%
<b>TOTAL JUDICIAL</b>	<b>40,661</b>	<b>42,675</b>	<b>39,295</b>	<b>44,685</b>	<b>13.7%</b>

## EXECUTIVE (MAYOR)

### PURPOSE

As chief executive officer, the Mayor's primary responsibility is to oversee all City operations, including preparation of the annual budget, and to act as presiding officer at City Council meetings. Further, it is the Mayor's responsibility to carry out the directives of the Council.

### GOALS

The goals of the Mayor are the goals of the City:

#### Prepare for Growth

- Improve the maintenance of streets, sidewalks, parks and city facilities
- Restore cemetery turf, build fence and expand facility
- Expand water system capacity
- Implement recommendations of Wildcat Creek Aquifer studies
- Implement plan for improved drinking water quality
- Plan for completion of Light & Power cutover to new substation
- Plan for emergencies, protection of the City's infrastructure
- Process applications for new developments to comply with regulations and in a timely manner

#### Improve Public Safety and Health

- Maintain current level of police
- Increase efforts to eliminate "nuisances" – comply with codes
- Begin planning for a new fire station

### BUDGET

EXECUTIVE	2006	2007	2008	2009	2008-2009
	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHANGE
Personnel	3,960	3,962	4,000	4,000	0.0%
Supplies & Other Services	646	1,120	800	800	0.0%
<b>TOTAL EXECUTIVE</b>	<b>4,606</b>	<b>5,082</b>	<b>4,800</b>	<b>4,800</b>	<b>0.0%</b>

## FINANCE & ADMINISTRATION

### PURPOSE

The primary responsibility of Finance is to oversee the collection of all funds, to maintain all financial records in accordance with federal, state and local regulations, and to provide services to City employees.

The City Administrator, working closely with the Mayor, oversees the day-to-day operations of the City, including supervision of employees and administration of contractual services.

### WEBSITE

The City established a new website in 2007, and assigned a staff member as webmaster. The purpose of the website is to provide the residents of the City with information about the City's regulations, upcoming events, contact information and other such issues.

Each month the website is "hit" by internet users, sometimes as many as 2,000 times. The major categories that receive attention are Events, and Agendas and Minutes for the Council and Planning Commission. Because interest has increased, the full Council "packet" of information distributed prior to Council meetings is now also included in the Agenda and Minutes section of the website. In addition, we received over two dozen messages in the "Tell Us What You Think" section, and responded to questions about a variety of proposals and concerns, from increasing the number of photos on the site, to answering questions from folks living far away about relatives buried in the cemetery.

The website was a key tool in preparing two important reports during 2008. During the development of an update of the Comprehensive Park and Recreation Plan, a public opinion survey provided key information about what was needed or lacking in the City, as well as what items were in need of repair and maintenance. The water system survey provided valuable knowledge of how the community perceives the quality of the City's drinking water.

### 2008 ACCOMPLISHMENTS

2008 Goals	2008 Accomplishments
Negotiate three labor contracts	Completed
Develop an investment policy	Not started
Inventory all City assets	In progress
Review and update the City's personnel system	Completed
Establish automated meter reading for water and electric	In progress
	Updated maps and data bases for 2010 Census
	Successfully requested the Council to establish a Finance Committee
	Revised development application processes and forms

Issued an RFQ, hired a new City Engineer  
 Issued an RFQ, negotiated a new contract with  
 Electrical Engineer  
 Remodeled Clerk's Office  
 Cleanup of City Hall, including new mansard  
 roof  
 Organized a sale of surplus City property  
 Completed study of Wildcat Creek Aquifer

## 2009 GOALS

- Participate in joint management of Wildcat Creek Aquifer with County
- Develop an emergency preparedness plan for city employees and infrastructure
- Develop an investment policy
- Complete development of job descriptions for all employees
- Acquire a new accounting software program
- Change to using checks from warrants
- Offer Direct Deposit for payroll
- Remodel counter area in Clerk's Office to accommodate more cash drawers, storage
- Acquire software, computer and printer for a Receipts program
- Inventory City assets
- Add a citizen service request form to the website

## BUDGET

<b>FINANCE &amp; ADMINISTRATION</b>	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>BUDGET 2008</b>	<b>BUDGET 2009</b>	<b>2008-2009 % CHANGE</b>
<b>Personnel</b>	10,897	59,035	26,685	14,450	-45.8%
<b>Professional Services</b>	4,848	14,354	7,500	6,500	-13.3%
<b>Supplies &amp; Other Services</b>	6,897	34,949	39,250	33,700	-14.1%
<b>Capital Outlay</b>	3,450	14,284	16,000	6,515	-59.3%
<b>TOTAL FINANCE &amp; ADMIN</b>	<b>26,092</b>	<b>122,622</b>	<b>89,435</b>	<b>61,165</b>	<b>-31.6%</b>

## LEGAL (CITY ATTORNEY AND INDIGENT DEFENSE)

### PURPOSE

The primary responsibility of the City Attorney, who is employed by contract, is to provide legal advice and assistance to the Mayor, Council and staff, as needed. In addition, the City Attorney acts as the Prosecutor for Municipal Court. The City also employs, by contract, a private attorney to provide legal assistance to those defendants who cannot afford representation.

### GOALS

The goals of the City Attorney and the indigent defense attorney are to provide the necessary legal assistance the City requires.

### BUDGET

The budget shows a decrease from 2008 to 2009, as a larger percentage of the City Attorney's fees were moved into utility accounts, primarily to Light & Power.

LEGAL	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Professional Services	31,908	42,077	41,920	41,400	-1.2%
<b>TOTAL LEGAL</b>	<b>31,908</b>	<b>42,077</b>	<b>41,920</b>	<b>41,400</b>	<b>-1.2%</b>

## OTHER GENERAL GOVERNMENTAL SERVICES

There are a small number of contracts that are classified as Other Services, including insurance, the cleaning service, and membership in the Association of Washington Cities, Grays Harbor Council of Governments and the Grays Harbor Economic Development Council. In addition, the City contributes to E911 dispatch, Pollution Control and pays for jail space used.

### BUDGET

OTHER GOVERNMENTAL SERVICES	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Professional Services	19,538	15,441	22,403	26,110	16.5%
Supplies & Other Services	9,241	31,849	29,939	31,172	4.1%
<b>TOTAL OTHER SERVICES</b>	<b>28,779</b>	<b>47,290</b>	<b>52,342</b>	<b>57,282</b>	<b>9.4%</b>

## LAW ENFORCEMENT (POLICE)

### PURPOSE

The City's 4-person Police Department serves and protects McCleary residents. The Chief and his Officers are dedicated to controlling crime and violence in the community, and to enforcing the laws as adopted by the legislative branches of government.

### 2008 ACCOMPLISHMENTS

2008 Goals	2008 Accomplishments
Provide full coverage with on-duty officers	5 <sup>th</sup> Officer position not created 2 Officers completed Academy training Position of Sergeant created and filled Began hiring process to replace 1 Officer Purchased 4 new patrol rifles Second in-car computer system installed

### 2009 GOALS

- Provide 24-hour coverage with on-duty officers
- Complete all required training for all officers
- Participate in the development of an emergency preparedness plan for city employees and infrastructure

#### E911 Incidents Reported/Investigated

	2006	2007	Jan-Sept. 2008
Crimes Against Persons	361	259	312
Crimes Against Property	96	86	71
Traffic Related Incidents	763	948	729
<b>TOTAL INCIDENTS</b>	<b>1,220</b>	<b>1,293</b>	<b>1,112</b>

### BUDGET

LAW ENFORCEMENT	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Personnel	286,753	345,864	356,610	422,915	18.6%
Professional Services	12,871	13,822	13,000	14,000	7.7%
Supplies & Other Services	35,199	37,469	40,138	46,300	15.4%
Capital Outlay	37,068	33,653	15,500	6,500	-58.1%
<b>TOTAL LAW ENFORCEMENT</b>	<b>371,891</b>	<b>430,808</b>	<b>425,248</b>	<b>489,715</b>	<b>15.2%</b>

## FIRE CONTROL

### PURPOSE

The City's 23-all volunteer Fire Department protects the residents from fire and natural disasters, and assists other departments in the performance of their duties, such as the police and paramedics responding to motor vehicle accidents. The Department is operated jointly with the surrounding Grays Harbor Fire District 12.

The volunteers are very active in the community and are pleased to provide a variety of public assistance services.

### 2008 ACCOMPLISHMENTS

2008 Goals	2008 Accomplishments
Respond to all calls for assistance	Completed
No firefighter injuries during 2008	One injury Received City funding to replace bunker gear Audited by L&I completed most compliance

### 2009 GOALS

- Establish a plan or a fund to replace the air/rescue rig
- Install a concrete floor in the Tender bay
- Asphalt the parking lot in front of the fire hall
- Complete the L&I compliance list
- Participate in the development of an emergency preparedness plan for city employees and infrastructure

### BUDGET

FIRE CONTROL	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Personnel	17,149	19,813	21,240	22,470	5.8%
Professional Services	993	661	1,000	2,000	100.0%
Supplies & Other Services	9,357	56,742	20,538	21,570	5.0%
Capital Outlay	31,282	0	0	4,000	-
<b>TOTAL FIRE CONTROL</b>	<b>58,781</b>	<b>77,216</b>	<b>42,778</b>	<b>50,040</b>	<b>17.0%</b>

(Volunteers are paid minimum wage for time spent on calls and at meetings and trainings.)

## DEVELOPMENT SERVICES (BUILDING)

### PURPOSE

The primary responsibility of Development Services is to provide citizen safety through enforcement of building and fire codes, and McCleary Development Standards, including plan reviews and inspections of residential and commercial buildings. The office also coordinates land use application reviews with all affected city staff.

### 2008 ACCOMPLISHMENTS

2008 Goals	2008 Accomplishments
Provide timely reviews, inspections for 35 new homes	13 single family permits issued
Provide timely reviews, inspections for school remodel	In progress

### 2009 GOALS

- Provide timely plan reviews and inspections for 15 to 20 expected new home permits
- Provide timely plan reviews and inspections for the remodel of the McCleary School and Beehive Retirement Community
- Participate in the development of an emergency preparedness plan for city employees and infrastructure

BUILDING PERMITS	2006	2007	Jan-Sept 2008
<b>RESIDENTIAL</b>			
Single Family	16	13	13
Remodel/Addition	16	14	12
Miscellaneous	62	28	31
Demolition	2	8	3
<b>COMMERCIAL</b>	4	15	11
<b>TOTAL PERMITS</b>	<b>100</b>	<b>78</b>	<b>70</b>

### BUDGET

DEVELOPMENT SERVICES	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Personnel	17,113	39,076	44,290	44,775	1.1%
Professional Services	96,444	158,011	45,500	47,500	4.4%
Supplies & Other Services	4,731	3,065	10,225	10,850	6.1%
Capital Outlay	0	3,272	1,165	3,300	183.3%
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>118,288</b>	<b>203,424</b>	<b>101,180</b>	<b>106,425</b>	<b>5.2%</b>

## LIGHT & POWER

### PURPOSE

Light & Power provides non-interrupted electrical service, with major emphasis on maintenance, repair and upgrade of the electrical distribution system. Approximately 1,100 customers are served both inside City limits and north, west and south of McCleary.

### 2008 ACCOMPLISHMENTS

2008 Goals	2008 Accomplishments
Continue to rebuild the electrical system cutover	In progress
Improve and update the current distribution system maps	In progress
Maintain the existing system and keep up with growth	In progress
Create a "late-comer" fee policy	Not allowed under state statute
Create a "theft of power" policy	Not accomplished
	Nearly completed a rate analysis
	New BPA power contract for 2011-2028
	Continued to implement a power conservation program

System Development/Maintenance	2007	Jan-Sept 2008
System outages	6	2
System outages – major storms	1	1
Underground fault repairs	6	4
Primary line extensions	6	5
New and temporary service connections	22	32
Transformer change-outs/installations	22	24

### 2009 GOALS

- Continue to rebuild the electrical system cutover to the new substation
- Improve and update the current distribution system maps
- Maintain the existing system and keep up with growth
- Participate in the development of an emergency preparedness plan for city employees and infrastructure
- Create a "theft of power" policy
- Develop a six-year Capital Improvement Plan, and begin implementation
- Convert to automated meter reading
- Continue to promote power conservation and participate in BPA programs

## BUDGET

<b>LIGHT &amp; POWER</b>	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>BUDGET 2008</b>	<b>BUDGET 2009</b>	<b>2008-2009 % CHANGE</b>
<b>Personnel</b>	618,942	613,698	628,820	769,575	22.4%
<b>Professional Services</b>	38,558	43,269	61,500	70,000	13.8%
<b>Supplies &amp; Other Services</b>	412,328	212,966	242,150	230,753	-4.7%
<b>Power &amp; Transmission</b>	1,315,527	1,169,263	1,270,000	1,290,000	1.6%
<b>Capital Outlay</b>	98,199	222,694	144,150	303,075	110.2%
<b>Ending Fund Balance</b>	301,827	317,209	317,820	659,737	107.6%
<b>TOTAL LIGHT &amp; POWER</b>	<b>2,785,381</b>	<b>2,579,099</b>	<b>2,664,440</b>	<b>3,323,140</b>	<b>24.7%</b>

## **WATER/WASTEWATER**

### **PURPOSE**

The Water/Wastewater Division of the Public Works Department is responsible for distributing clean and safe drinking water to residents, collecting it after its use, treating it to meet state and federal clean water standards, and releasing it back into Wildcat Creek.

### **2008 ACCOMPLISHMENTS**

#### Water

<b>2008 Goals</b>	<b>2008 Accomplishments</b>
Complete Water System Study and implement	Water System Study adopted, not implemented
Perform major maintenance on Well Pump 2	Not accomplished
Convert to automated meter reading	Not accomplished
	Painted outside structure of Well 3
	Water rate study completed

#### Wastewater

<b>2008 Goals</b>	<b>2008 Accomplishments</b>
Continue smoke testing to eliminate I/I	Completed year's goal
Install sampling station on headworks of WWTP	Completed
Monitor temperature of Wildcat Creek	Completed
	Stored WWTP biosolids at Fire Mt. Farms in winter

### **2009 GOALS**

During 2009 there are a number of important activities that must be carried out at both the wells and the treatment plant. Although the existing water system mains are aging past time where general maintenance may be sufficient, as opposed to replacement, the needs of sources and storage are more critical and need attention.

#### Water

- Implement recommendations of the Water System Study and Capital Improvement Plan
- Participate in joint City/County management of Wildcat Creek Aquifer
- Participate in the development of an emergency preparedness plan for city employees and infrastructure
- Rebuild electric motors at Wells 2 and 3
- Add a new well to replace Well 1
- Convert to automated meter reading
- Clean reservoirs

## Wastewater

- Continue smoke testing and camera to help eliminate infiltration/inflow
- Renovate the Wildcat lift station
- Monitor temperatures of Wildcat Creek
- Participate in the development of an emergency preparedness plan for city employees and infrastructure

## **BUDGET**

<b>WATER</b>	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>BUDGET 2008</b>	<b>BUDGET 2009</b>	<b>2008-2009 % CHANGE</b>
Personnel	154,195	185,304	215,000	219,825	2.2%
Professional Services	10,995	37,012	31,000	22,000	-29.0%
Supplies & Other Services	46,212	47,902	58,078	51,600	-11.2%
Capital Outlay	4,301	56,641	21,125	24,550	16.2%
Debt Service	11,980	11,980	11,980	23,755	98.3%
Ending Fund Balance	213,409	147,640	208,917	122,010	-41.6%
<b>TOTAL WATER</b>	<b>441,092</b>	<b>486,479</b>	<b>546,100</b>	<b>463,740</b>	<b>-15.1%</b>

<b>WASTEWATER</b>	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>BUDGET 2008</b>	<b>BUDGET 2009</b>	<b>2008-2009 % CHANGE</b>
Personnel	195,367	203,627	284,055	339,075	19.4%
Professional Services	118,331	23,578	30,000	30,000	0.0%
Supplies & Other Services	79,471	69,645	98,608	113,220	14.8%
Capital Outlay	314,614	32,837	21,125	49,750	135.5%
Debt Service	168,398	95,206	168,398	168,398	0.0%
Ending Fund Balance	144,107	309,916	211,889	123,657	-41.6%
<b>TOTAL WASTEWATER</b>	<b>1,020,288</b>	<b>734,809</b>	<b>814,075</b>	<b>824,100</b>	<b>1.2%</b>

## PUBLIC FACILITIES

### PURPOSE

The Public Facilities Division of the Public Works Department is responsible for the development, maintenance and repair of:

- Stormwater utility helps prevent flooding during heavy winter rains and helps protect sensitive habitat areas in and around the City
- Street system consists of streets, alleys, sidewalks, traffic signs and signals; repair and maintenance allow safe passage by residents from one location to another
- Parks & Cemetery facilities consist of Beerbower Park, the Community Center and the new park area being developed behind it, Eddie Biers Park, and the cemetery
- City Buildings include the City Hall complex and the wastewater treatment plant
- Maintenance Crew for all Public Facilities and Water/Wastewater is housed within the Public Facilities Division

### 2008 ACCOMPLISHMENTS

During 2008 efforts were made to improve the overall appearance of the downtown area. The City worked with businesses to establish over 30 hanging flower baskets. With the employment of a part-time gardener, and then upgrading the position to a full-time grounds maintenance person, the parks, cemetery and various street planting areas were improved.

#### Parks & Cemetery

2008 GOALS	2008 ACCOMPLISHMENTS
Improve maintenance of parks and the cemetery	In progress
Develop new park area behind the Community Center	In progress
Update Comprehensive Park and Recreation Plan	Completed
	Received YAF grant to rehabilitate Beerbower Park
	Applied for NOVA trails planning grant (not awarded)

## Streets

<b>2008 GOALS</b>	<b>2008 ACCOMPLISHMENTS</b>
Apply for grants to improve condition of streets	Applied, but not successful
Improve sidewalks and build new ones	Received TIB sidewalk grant for \$201,499 6-year Street Plan updated

## Stormwater

<b>2008 GOALS</b>	<b>2008 ACCOMPLISHMENTS</b>
Increase maintenance of pipes	In progress
Map all stormwater infrastructure	In progress Applied for SRFB grant (not awarded)

## Maintenance Crew

<b>2008 GOALS</b>	<b>2008 ACCOMPLISHMENTS</b>
Expand training for all crew members	Asbestos training, 2 professional certifications
Complete projects efficiently and on time	In progress Nearly completed remodel of City Hall and Public Facilities offices Work schedules improved Summit Place II subdivision completed New signage for City buildings

## **2009 GOALS**

The goals for Public Facilities in 2009 are to continue improving City maintenance and its infrastructure.

### Public Facilities, Generally

- Continue to improve utility and facility maintenance
- Participate in the development of an emergency preparedness plan for city employees and infrastructure
- Continue training for all aspects of public works
- Complete projects efficiently and on time
- Develop infrastructure for long-term growth and development needs
- Enhance knowledge of development and municipal standards
- Improve utility meter reading capabilities

### Parks & Cemetery

- Apply for grants to develop a trails system
- Apply for grants to improve park conditions

- Develop a monthly park inspection program
- Complete the new park behind the Community Center
- Implement the Parks & Recreation Capital Improvement Plan

### Streets

- Update 6-year Street Plan
- Improve the hanging basket program
- Improve existing sidewalks and build new ones
- Develop a policy for infill sidewalk standards with Planning Commission
- Improve street pothole maintenance
- Apply for grants to improve streets

### Stormwater

- Continue mapping of stormwater infrastructure
- Improve stormwater maintenance
- Apply for stormwater grants

## BUDGET

<b>PARK &amp; CEMETERY</b>	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>BUDGET 2008</b>	<b>BUDGET 2009</b>	<b>2008-2009 % CHANGE</b>
Personnel	19,008	25,598	19,360	31,900	64.8%
Professional Services	8,341	5,576	9,000	9,000	0.0%
Supplies & Other Services	22,440	27,823	34,038	33,800	-0.7%
Capital Outlay	2,310	6,883	65,250	105,970	62.4%
Ending Fund Balance	81,004	85,564	81,452	67,570	-17.0%
<b>TOTAL PARK &amp; CEMETERY</b>	<b>133,103</b>	<b>151,444</b>	<b>209,100</b>	<b>248,240</b>	<b>18.7%</b>

<b>STREETS</b>	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>BUDGET 2008</b>	<b>BUDGET 2009</b>	<b>2008-2009 % CHANGE</b>
Personnel	10,539	45,036	24,320	39,075	60.7%
Professional Services	8,103	10,952	9,500	12,000	26.3%
Supplies & Other Services	32,323	35,073	32,338	35,950	11.2%
Capital Outlay	150	63,331	211,775	235,470	11.2%
Ending Fund Balance	340,927	279,537	265,092	205,555	-22.5%
<b>TOTAL STREETS</b>	<b>392,042</b>	<b>433,929</b>	<b>543,025</b>	<b>528,050</b>	<b>-2.8%</b>

<b>STORMWATER</b>	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>BUDGET 2008</b>	<b>BUDGET 2009</b>	<b>2008-2009 % CHANGE</b>
Personnel	27,087	30,214	24,940	33,650	34.9%
Professional Services	3,922	3,197	12,000	12,000	0.0%
Supplies & Other Services	3,514	2,780	3,500	3,750	7.1%
Capital Outlay	0	0	250	12,870	5048.0%
Ending Fund Balance	50,778	49,476	45,310	25,730	-43.2%
<b>TOTAL STREETS</b>	<b>85,301</b>	<b>85,667</b>	<b>86,000</b>	<b>88,000</b>	<b>2.3%</b>

## GARBAGE

Garbage is collected under contract with Waste Connections, Inc., which began the process of purchasing Lemay, Inc., during 2008. Billing is provided by the City. Included in the service is funding for a City-wide Spring Cleanup day that is held on a Saturday in May. By showing a utility bill, each City household may dispose of a one-vehicle load of trash by bringing it to the area behind City Hall.

GARBAGE	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Personnel	11,986	13,027	3,080	2,645	-14.1%
Professional Services	183,173	196,818	210,000	211,000	0.5%
Supplies & Other Services	9,817	11,010	12,350	14,230	15.2%
Capital Outlay - Equipment	0	0	0	1,000	
Ending Fund Balance	15,299	15,032	7,820	17,325	121.5%
<b>TOTAL GARBAGE</b>	<b>220,275</b>	<b>235,887</b>	<b>233,250</b>	<b>246,200</b>	<b>5.6%</b>

## AMBULANCE

Ambulance service has been provided by neighboring Fire District 5 since 2006, when it assumed the contract from Mark Reed Hospital. Although emergency medical services were self-supporting for many years, that is no longer the case as health care costs have risen dramatically and both public and private insurance have capped the amount of money they are willing to pay for these services. In urban areas, the number of patients is adequate for EMS to be funded from patient payments; however, in more rural areas, like eastern Grays Harbor County, ambulance service now requires a public subsidy to continue to operate.

Discussions about this subsidy have been ongoing among the east county cities and fire districts, culminating in an arbitration-turned-mediation in January 2008. This settled the matter for 2008, and the parties have been attempting to decide how to provide these services in the future during the year. Although still not resolved, decision-makers are confident that the service will be supplied in 2009, but at a cost unknown in time for the preparation of this budget.

## BUDGET

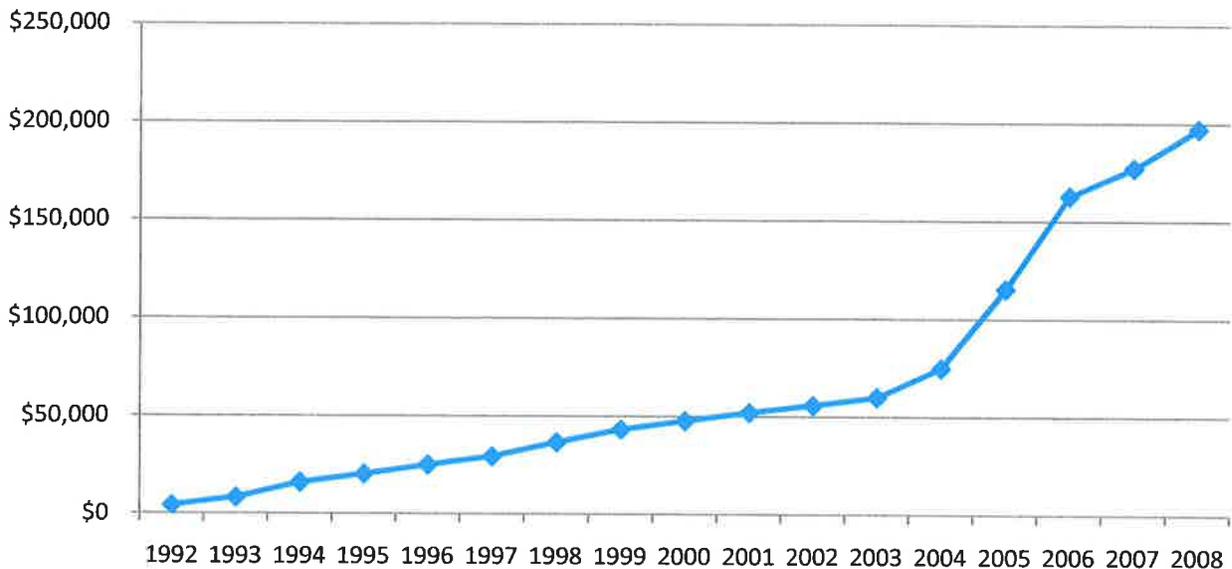
AMBULANCE	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009	2008-2009 % CHANGE
Personnel	0	0	1,845	670	-63.7%
Professional Services	0	0	41,730	48,000	15.0%
Supplies & Other Services	0	0	500	50	-90.0%
Ending Fund Balance	0	0	7,355	1,280	-82.6%
<b>TOTAL AMBULANCE</b>	<b>0</b>	<b>0</b>	<b>51,430</b>	<b>50,000</b>	<b>-2.8%</b>

## REAL ESTATE EXCISE TAX

McCleary has assessed and collected a Real Estate Excise Tax since 1992. Under state law (RCW 82.46.010) these funds may be used for the development of capital projects “for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and/or judicial facilities.”

Through the end September 2008, the City had collected \$189,788, but had not expended any funds. The plan is to use these funds for the local match of a state grant received to rehabilitate the athletic fields at Beerbower Park. The potential use of the funds caused the Council to establish a separate Fund for the Real Estate Excise Tax receipts to better track their collection and disbursement. Until this year, the REET had been assigned to the Current Expense Fund.

**Real Estate Excise Tax: Cumulative**



### BUDGET

REAL ESTATE EXCISE TAX (REET)	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009
Capital Outlay - Other Imp.	0	0	0	30,000
Ending Fund Balance	0	0	0	177,000
<b>TOTAL REET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>207,000</b>

## FIRE MITIGATION

During 2008 the Summit Place II subdivision received approval of its final plat. Part of that process included a cash contribution to the City to assist in the development of a new fire hall. This was a condition imposed by the Hearing Examiner during the preliminary plat approval process. The City and the developer agreed to an amount of \$78,875. This money can only be used for this one purpose and must be used within five years of its receipt or it must be returned to the developer with interest. To assure proper tracking of these funds and any additional that may be contributed as a part of new developments, the City established the Fire Mitigation Fund. During 2009, \$20,000 will be used to prepare a space needs study, the first step in the development of a new fire facility.

### BUDGET

FIRE MITIGATION	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009
Professional Services	0	0	0	20,000
Ending Fund Balance	0	0	0	59,000
<b>TOTAL Fire Mitigation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>79,000</b>

CURRENT EXPENSE BUDGET						
DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGETED	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
<b>REVENUES</b>						
<b>Beginning Balance</b>						
Begin Net Cash	390,949.38	370,594.87	250,000.00	532,997.55	213.20%	200,000.00
Begin Investments	190,000.00	190,000.00	190,000.00		0.00%	190,000.00
REET <sup>1</sup>	115,297.46	162,402.74	175,000.00		0.00%	
Begin City Assistance	0.00	0.00	0.00		0.00%	
<b>Total Beginning Balance</b>	<b>696,246.84</b>	<b>722,997.61</b>	<b>615,000.00</b>	<b>532,997.55</b>	<b>86.67%</b>	<b>390,000.00</b>
<b>General Property Tax</b>						
Real & Personal Property Tax	129,106.50	139,249.83	142,000.00	80,932.51	56.99%	143,700.00
Special Levy Property Tax	1,561.98	185.50	200.00	18.31	9.16%	15.00
<b>Total General Property Tax</b>	<b>130,668.48</b>	<b>139,435.33</b>	<b>142,200.00</b>	<b>80,950.82</b>	<b>56.93%</b>	<b>143,715.00</b>
<b>Retail Sales &amp; Use Tax</b>						
Private Harvest Tax	1,456.98	1,202.06	1,200.00	936.68	78.06%	1,250.00
Retail Sales & Use Tax	83,707.25	83,433.54	70,000.00	69,880.38	99.83%	78,000.00
C.J. Sales Tax from County	17,779.14	19,257.39	13,000.00	15,041.48	115.70%	15,000.00
<b>Total Retail Sales &amp; Use Tax</b>	<b>102,943.37</b>	<b>103,892.99</b>	<b>84,200.00</b>	<b>85,858.54</b>	<b>101.97%</b>	<b>94,250.00</b>
<b>Private Utility Tax</b>						
Natural Gas	12,567.71	12,553.60	12,500.00	9,130.48	73.04%	12,500.00
Television Cable	16,400.12	19,267.39	19,000.00	15,289.27	80.47%	20,000.00
Telephone Tax	13,530.43	12,177.20	13,000.00	9,106.74	70.05%	13,000.00
Cellular Telephone Tax	11,687.28	15,796.09	16,000.00	13,432.59	83.95%	17,000.00
<b>Total Private Utility Tax</b>	<b>54,185.54</b>	<b>59,794.28</b>	<b>60,500.00</b>	<b>46,959.08</b>	<b>77.62%</b>	<b>62,500.00</b>
<b>Total Public Utility Tax</b>	<b>188,552.62</b>	<b>181,628.91</b>	<b>196,000.00</b>	<b>150,863.06</b>	<b>76.97%</b>	<b>198,000.00</b>
<b>Real Estate Excise Tax</b>	<b>47,506.23</b>	<b>14,260.30</b>	<b>10,000.00</b>			
<b>Licenses &amp; Permits</b>						
Building Permits	32,244.10	45,540.83	135,000.00	49,859.46	36.93%	50,000.00
Develop. Application Fees	760.00	0.00	2,000.00	0.00	0.00%	2,000.00
Engineering Review Fees	20,022.74	50,373.37	10,000.00	29,549.18	295.49%	30,000.00
Develop. Inspection Fees	0.00	37,414.71	8,000.00	4,416.50	55.21%	8,000.00
Animal Licenses	165.00	190.00	150.00	140.00	93.33%	150.00
<b>Total Licenses &amp; Permits</b>	<b>53,191.84</b>	<b>133,518.91</b>	<b>155,150.00</b>	<b>83,965.14</b>	<b>54.12%</b>	<b>90,150.00</b>
<b>Total Direct Federal Grants</b>	<b>0.00</b>	<b>13,670.00</b>	<b>0.00</b>	<b>33,121.00</b>	<b>33121.00%</b>	<b>0.00</b>
<b>State Entitlements</b>						
City Assistance	27,629.13	49,893.21	30,000.00	29,579.64	98.60%	30,000.00
Criminal Justice Pop	1,000.00	1,000.00	800.00	750.00	93.75%	1,200.00
CJ-CTED Programs 1-3	1,109.65	1,186.65	1,200.00	919.21	76.60%	1,300.00
DUI Cities	245.11	355.13	500.00	210.95	42.19%	400.00
Liquor Excise Tax	6,325.51	7,016.07	9,000.00	5,531.64	61.46%	7,500.00
Liquor Board Profits	9,569.93	11,265.50	9,000.00	7,902.06	87.80%	10,000.00
<b>Total State Entitlements</b>	<b>45,879.33</b>	<b>70,716.56</b>	<b>50,500.00</b>	<b>44,893.50</b>	<b>88.90%</b>	<b>50,400.00</b>
<b>Total Interlocal Grants - CTED</b>	<b>4,861.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
Fire District 12	12,455.00	8,082.00	8,240.00	8,240.00	100.00%	8,405.00
Mason County Fire	0.00	600.00	720.00	720.00	100.00%	735.00
<b>Total Interlocal Gov Payments</b>	<b>12,455.00</b>	<b>8,682.00</b>	<b>8,960.00</b>	<b>8,960.00</b>	<b>100.00%</b>	<b>9,140.00</b>
<b>Charges for Services</b>						
Printing & Duplicating Services	160.08	386.09	300.00	8.34	2.78%	300.00
Animal Control & Shelter Fee	130.00	50.00	100.00	0.00	0.00%	100.00
<b>Total Charges for Services</b>	<b>290.08</b>	<b>436.09</b>	<b>400.00</b>	<b>8.34</b>	<b>2.09%</b>	<b>400.00</b>
<b>Fines and Forfeits</b>						
Municipal Court	31,176.24	29,250.22	30,000.00	19,507.76	65.03%	30,000.00
NSF Fines	1,127.00	1,120.00	800.00	704.00	88.00%	800.00
<b>Total Fines and Forfeits</b>	<b>32,303.24</b>	<b>30,370.22</b>	<b>30,800.00</b>	<b>20,211.76</b>	<b>65.62%</b>	<b>30,800.00</b>

**CURRENT EXPENSE BUDGET**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGETED	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
<b>Miscellaneous Revenues</b>						
Interest Earnings - Investments	40,132.23	20,298.06	13,000.00	25,035.26	192.58%	20,400.00
Interest - Prop Tax/ Real Estate	1,046.18	1,083.99	800.00	523.48	65.44%	800.00
Rent - Cell Tower	8,894.30	10,815.86	11,000.00	8,288.50	75.35%	11,500.00
Donations from Private Source	0.00	0.00	100.00	0.00	0.00%	100.00
Surplus/Junk Sale	0.00	0.00	0.00	2,543.50	2543.50%	150.00
Other Misc. Revenues	1,835.93	1,949.75	1,500.00	247.30	16.49%	1,500.00
<b>Total Miscellaneous Revenues</b>	<b>51,908.64</b>	<b>34,147.66</b>	<b>26,400.00</b>	<b>36,638.04</b>	<b>138.78%</b>	<b>34,450.00</b>
<b>Total Non-Revenues</b>	<b>42,123.43</b>	<b>32,233.03</b>	<b>0.00</b>	<b>31,397.15</b>	<b>24277.30%</b>	<b>0.00</b>
<b>Total Revenues (no Begin Bal)</b>	<b>766,869.40</b>	<b>822,786.28</b>	<b>765,110.00</b>	<b>623,826.43</b>	<b>81.53%</b>	<b>713,805.00</b>
<b>TOTAL CURRENT EXPENSE REVENUES</b>	<b>1,463,116.24</b>	<b>1,545,783.89</b>	<b>1,380,110.00</b>	<b>1,156,823.98</b>	<b>83.82%</b>	<b>1,103,805.00</b>
<b>EXPENDITURES</b>						
<b>Reserves</b>						
Ending Net Cash	370,193.86	178,347.56	192,112.00	15,000.00	7.81%	42,818.00
Ending Investments	190,000.00	190,000.00	190,000.00			190,000.00
REET	162,803.69	176,663.10	155,000.00			
Cumulative Reserve - Equipment	0.00	0.00	10,000.00			
Unanticipated Expense	0.00	0.00	20,000.00	6,052.89		
<b>Total Reserves</b>	<b>722,997.55</b>	<b>545,010.66</b>	<b>567,112.00</b>	<b>21,052.89</b>	<b>3.71%</b>	<b>232,818.00</b>
<b>Legislative/Council</b>						
Salaries & Wages	5,400.00	5,400.00	6,000.00	4,500.00	75.00%	6,000.00
Personnel Benefits	518.76	521.76	600.00	458.10	76.35%	600.00
Travel	0.00	0.00	200.00	74.88	37.44%	200.00
Miscellaneous	200.40	448.92	500.00	72.14	14.43%	500.00
Miscellaneous - Training	0.00	0.00	200.00	0.00	0.00%	200.00
<b>Total Legislative/Council</b>	<b>6,119.16</b>	<b>6,370.68</b>	<b>7,500.00</b>	<b>5,105.12</b>	<b>68.07%</b>	<b>7,500.00</b>
<b>Judicial</b>						
Salaries & Wages	32,443.92	33,399.80	31,710.00	24,633.50	77.68%	33,910.00
Personnel Benefits	4,232.08	5,053.30	5,085.00	3,652.20	71.82%	5,725.00
Supplies - Office	911.60	777.36	750.00	839.45	111.93%	1,200.00
Professional Services	75.00	223.68	250.00	320.88	128.35%	1,000.00
Communication	1,563.23	1,250.00	1,100.00	950.00	86.36%	1,500.00
Travel	0.00	0.00	50.00	0.00	0.00%	500.00
Miscellaneous	435.48	221.87	500.00	125.00	25.00%	500.00
Miscellaneous - Dues	0.00	0.00	100.00	100.00	0.00%	100.00
Miscellaneous - Training	0.00	0.00	0.00	0.00		0.00
External Taxes	0.00	0.00	0.00	0.00		0.00
Capital Outlay - Equipment	1,000.00	1,970.69	250.00	0.00	0.00%	250.00
<b>Total Judicial</b>	<b>40,661.31</b>	<b>42,896.70</b>	<b>39,795.00</b>	<b>30,621.03</b>	<b>76.95%</b>	<b>44,685.00</b>
<b>Executive/Mayor</b>						
Salaries & Wages	3,600.00	3,600.00	3,600.00	2,700.00	75.00%	3,600.00
Personnel Benefits	359.76	362.40	400.00	297.72	74.43%	400.00
Professional Services	50.00	0.00	50.00	0.00	0.00%	50.00
Travel	0.00	0.00	150.00	0.00	0.00%	150.00
Miscellaneous	296.00	1,120.10	300.00	0.00	0.00%	300.00
Miscellaneous - Training	300.00	0.00	300.00	0.00	0.00%	300.00
<b>Total Executive/Mayor</b>	<b>4,605.76</b>	<b>5,082.50</b>	<b>4,800.00</b>	<b>2,997.72</b>	<b>62.45%</b>	<b>4,800.00</b>

**CURRENT EXPENSE BUDGET**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGETED	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
<b>Financial &amp; Administration</b>						
Salaries & Wages	8,284.12	45,852.99	20,535.00	13,435.31	65.43%	9,600.00
Personnel Benefits	2,612.66	13,181.64	6,150.00	3,305.18	53.74%	4,850.00
Supplies - Office	3,306.19	8,632.53	6,000.00	4,913.07	81.88%	8,000.00
Supplies - Other	0.00	2,058.17	3,000.00	6,776.77	225.89%	9,000.00
Professional Services	4,848.17	14,073.38	7,000.00	25,842.62	369.18%	6,000.00
Prof. Services - Elections	0.00	280.47	500.00	0.00	0.00%	500.00
Communications	8.30	469.91	7,400.00	415.19	5.61%	1,000.00
Travel	455.13	1,675.18	2,000.00	1,087.04	54.35%	2,000.00
Advertising	0.00	0.00	0.00	0.00		3,000.00
Rental/Lease Equipment	0.00	3,518.74	3,500.00	4,024.78	114.99%	5,000.00
Miscellaneous	0.00	0.00	800.00	4,306.17	538.27%	3,000.00
Miscellaneous - Dues	0.00	0.00	0.00	0.00		800.00
Misc: Special Projects/Legal	0.00	0.00	14,650.00	4,647.67	31.72%	0.00
Miscellaneous - Training	2,731.04	18,223.01	1,500.00	503.00	33.53%	1,500.00
External Taxes	396.66	371.11	400.00	275.45	68.86%	400.00
Capital Outlay - Building	0.00	5,046.91	11,000.00	4,022.00	36.56%	0.00
Capital Outlay - Equipment	3,450.00	9,237.09	5,000.00	1,991.70	39.83%	6,515.00
<b>Total Financial &amp; Admin</b>	<b>26,092.27</b>	<b>122,621.13</b>	<b>89,435.00</b>	<b>75,545.95</b>	<b>84.47%</b>	<b>61,165.00</b>
<b>Legal</b>						
Professional Services	24,908.32	34,876.66	27,520.00	24,694.25	89.73%	24,000.00
Prosecution	0.00	7,200.00	7,200.00	3,167.10	43.99%	7,200.00
Indigent Defense	7,000.00	0.00	7,200.00	5,400.00	75.00%	7,200.00
Codification	0.00	0.00	0.00	0.00		3,000.00
<b>Total Legal</b>	<b>31,908.32</b>	<b>42,076.66</b>	<b>41,920.00</b>	<b>33,261.35</b>	<b>79.34%</b>	<b>41,400.00</b>
<b>Other General Gov Services</b>						
Professional Services	9,232.31	10,500.00	12,000.00	7,905.00	65.88%	12,000.00
Rent - City Hall	720.00	720.00	720.00	540.00	75.00%	720.00
Insurance	2,114.00	24,460.00	22,019.00	22,019.00	100.00%	23,252.00
Misc. - Dues - AWC/COG/EDC	6,406.81	6,668.60	7,200.00	7,117.30	98.85%	7,200.00
<b>Total Other General Gov Services</b>	<b>18,473.12</b>	<b>42,348.60</b>	<b>41,939.00</b>	<b>37,581.30</b>	<b>89.61%</b>	<b>43,172.00</b>
<b>Law Enforcement</b>						
Salaries & Wages	192,458.46	227,380.41	202,510.00	154,674.19	76.38%	221,100.00
Overtime Salaries	0.00	0.00	25,000.00	34,036.81	136.15%	36,000.00
Personnel Benefits	94,294.43	118,483.88	104,485.00	96,070.68	91.95%	141,200.00
LEOFF Retirees - Benefits	0.00	0.00	24,615.00	500.00	2.03%	24,615.00
Supplies - Uniform Allowance	2,023.40	1,614.01	2,400.00	463.86	19.33%	2,400.00
Supplies - Office	5,537.57	6,396.34	9,000.00	3,619.03	40.21%	6,000.00
Fuel	6,591.91	8,067.16	7,500.00	8,204.02	109.39%	12,000.00
Professional Services	12,871.13	13,822.09	13,000.00	10,214.19	78.57%	14,000.00
Communications	7,428.87	9,049.67	4,700.00	5,153.06	109.64%	7,000.00
Travel	128.16	0.00	500.00	0.00	0.00%	500.00
Advertising	279.98	0.00	500.00	0.00	0.00%	500.00
Rental/Lease Equipment	0.00	0.00	1,300.00	709.92	54.61%	1,300.00
Insurance	3,523.00	5,393.00	5,138.00	5,138.00	100.00%	5,600.00
Utility Services	2,137.75	2,385.26	2,500.00	2,449.01	97.96%	4,000.00
Repair & Maintenance	5,246.66	2,745.79	5,000.00	2,480.74	49.61%	5,000.00
Miscellaneous	2,124.70	1,415.72	500.00	0.00	0.00%	500.00
Miscellaneous - Training	0.00	320.00	1,000.00	0.00	0.00%	1,000.00
External Taxes	176.51	82.25	100.00	310.43	310.43%	500.00
Capital Outlay - Building	500.00	2,707.76	3,500.00	3,337.78	95.37%	0.00
Capital Outlay - Equipment	36,568.11	30,945.58	12,000.00	11,909.05	99.24%	6,500.00
<b>Total Law Enforcement</b>	<b>371,890.64</b>	<b>430,808.92</b>	<b>425,248.00</b>	<b>339,270.77</b>	<b>79.78%</b>	<b>489,715.00</b>

<b>CURRENT EXPENSE BUDGET</b>						
<b>DESCRIPTION</b>	<b>2006 ACTUAL</b>	<b>2007 ACTUAL</b>	<b>2008 BUDGETED</b>	<b>2008 Actual to 9/30/2008</b>	<b>% OF BUDGETED</b>	<b>2009 BUDGET</b>
<b>Fire Control</b>						
Salaries & Wages	13,657.40	15,718.56	18,300.00	2,803.00	15.32%	19,320.00
Personnel Benefits	3,491.55	4,094.54	2,940.00	2,676.62	91.04%	3,150.00
Supplies - Operating	1,819.13	1,925.56	7,500.00	6,710.81	89.48%	7,500.00
Fuel	900.80	1,233.74	1,200.00	830.73	69.23%	1,200.00
FEMA Grant Expenditures	0.00	44,792.36	0.00	2,722.76		0.00
Professional Services	992.92	661.10	1,000.00	2,496.02	249.60%	2,000.00
Communications	12.75	119.00	180.00	0.00	0.00%	0.00
Travel	80.00	0.00	100.00	0.00	0.00%	100.00
Rent	420.00	420.00	420.00	315.00	75.00%	420.00
Insurance	2,817.00	5,393.00	5,138.00	5,138.00	100.00%	5,600.00
Utility Services	1,551.90	1,449.43	1,500.00	1,253.12	83.54%	2,000.00
Repair & Maintenance	1,722.56	1,334.28	3,000.00	1,574.87	52.50%	3,000.00
Miscellaneous	33.10	75.00	500.00	0.00	0.00%	500.00
Miscellaneous - Training	0.00	0.00	1,000.00	0.00	0.00%	1,000.00
External Taxes	0.00	0.00	0.00	35.79		250.00
Capital Outlay - Building	284.81	0.00	0.00	0.00	0.00%	3,500.00
Capital Outlay - Equipment	30,996.98	0.00	0.00	0.00	60.00%	500.00
<b>Total Fire Control</b>	<b>58,780.90</b>	<b>77,216.57</b>	<b>42,778.00</b>	<b>26,556.72</b>	<b>62.08%</b>	<b>50,040.00</b>
<b>Total Detention &amp; Correction</b>	<b>6,535.40</b>	<b>745.00</b>	<b>8,000.00</b>	<b>5,735.00</b>	<b>71.69%</b>	<b>8,000.00</b>
<b>Development Services</b>						
Salaries & Wages	13,288.34	29,526.88	32,650.00	25,005.50	76.59%	32,450.00
Personnel Benefits	3,824.34	9,548.77	11,640.00	8,009.26	68.81%	12,300.00
Supplies - Operating	1,558.63	1,691.42	3,000.00	860.97	28.70%	1,200.00
Fuel	0.00	0.00	0.00	565.24		800.00
Professional Services	54,150.03	33,671.60	2,500.00	1,376.80	55.07%	2,500.00
Prof. Services - Engineering	0.00	60,938.98	13,000.00	16,711.04	128.55%	15,000.00
Prof. Services - Review (Reimb)	42,294.09	63,400.22	30,000.00	15,271.37	50.90%	30,000.00
Communications	0.00	357.36	1,550.00	259.56	16.75%	500.00
Travel	0.00	0.00	500.00	440.34	0.00%	1,000.00
Advertising - Public Notice	3,172.82	1,016.53	3,000.00	339.49	11.32%	3,000.00
Repair & Maintenance	0.00	0.00	1,000.00	1,372.54	0.00%	1,500.00
Misc. - Dues & Certifications	0.00	0.00	175.00	170.00	0.00%	350.00
Miscellaneous - Training	0.00	0.00	1,000.00	950.00	0.00%	2,500.00
Capital Outlay - Building	0.00	0.00	665.00	971.61	0.00%	0.00
Capital Outlay - Equipment	0.00	3,271.67	500.00	460.82	92.16%	3,300.00
<b>Total Development Services</b>	<b>118,288.25</b>	<b>203,423.43</b>	<b>101,180.00</b>	<b>72,764.54</b>	<b>71.92%</b>	<b>106,400.00</b>
<b>Total Communications (E-911)</b>	<b>9,759.20</b>	<b>4,277.31</b>	<b>9,710.00</b>	<b>8,091.51</b>	<b>83.33%</b>	<b>13,410.00</b>
<b>Total Pollution Control</b>	<b>546.00</b>	<b>664.00</b>	<b>693.00</b>	<b>693.00</b>	<b>100.00%</b>	<b>700.00</b>
<b>Total Non-Expenditures</b>	<b>46,458.36</b>	<b>22,241.73</b>	<b>0.00</b>	<b>20,125.93</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Expenditures (no End Bal)</b>	<b>740,118.69</b>	<b>1,000,773.23</b>	<b>812,998.00</b>	<b>658,349.94</b>	<b>9.30</b>	<b>870,987.00</b>
<b>TOTAL CURRENT EXPENSE EXPENDITURES</b>	<b>1,463,116.24</b>	<b>1,545,783.89</b>	<b>1,380,110.00</b>	<b>679,402.83</b>	<b>49.23%</b>	<b>1,103,805.00</b>

**PARK & CEMETERY FUND BUDGET - 2009**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
Beginning Net Cash	6,484.73	15,603.85	18,000.00	15,603.85	86.69%	17,000.00
Beginning Investments	65,000.00	65,000.00	65,000.00		0.00%	65,000.00
<b>Beginning Fund Balance</b>	<b>71,484.73</b>	<b>80,603.85</b>	<b>83,000.00</b>	<b>15,603.85</b>	<b>18.80%</b>	<b>82,000.00</b>
<b>Real &amp; Personal Property Taxes</b>	<b>49,358.71</b>	<b>53,557.62</b>	<b>54,000.00</b>	<b>31,127.89</b>	<b>57.64%</b>	<b>66,000.00</b>
<b>Intergovernmental Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>60,940.00</b>
<b>Cemetery Fees</b>	<b>4,625.00</b>	<b>5,593.01</b>	<b>4,500.00</b>	<b>2,195.00</b>	<b>48.78%</b>	<b>3,500.00</b>
Interest Earnings - Investments	2,509.08	1,678.14	2,500.00	2,431.94	97.28%	1,200.00
Rent - Equipment	2,160.00	1,922.00	2,000.00	169.00	8.45%	500.00
Rent - Community Center	2,965.00	3,590.00	2,500.00	2,690.00	107.60%	3,500.00
Donations - Private Source	0.00	0.00	100.00	80.00	80.00%	100.00
Other Miscellaneous Revenue	0.00	4,500.00	500.00	0.00	0.00%	500.00
<b>Miscellaneous Revenues</b>	<b>7,634.08</b>	<b>11,690.14</b>	<b>7,600.00</b>	<b>5,370.94</b>	<b>70.67%</b>	<b>5,800.00</b>
Transfer from REET	0.00	0.00	30,000.00	0.00	0.00%	30,000.00
Transfer from REED	0.00	0.00	30,000.00	0.00	0.00%	0.00
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>30,000.00</b>
<b>Non-Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,713.80</b>		
<b>Total Revenue (No Begin Bal)</b>	<b>61,617.79</b>	<b>70,840.77</b>	<b>126,100.00</b>	<b>44,407.63</b>	<b>35.22%</b>	<b>166,240.00</b>
<b>CEMETERY FUND REVENUES</b>	<b>133,102.52</b>	<b>151,444.62</b>	<b>209,100.00</b>	<b>60,011.48</b>	<b>28.70%</b>	<b>248,240.00</b>
Ending Net Cash	15,603.85	20,136.35	12,452.00			2,570.00
Ending Investments	65,000.00	65,000.00	65,000.00			65,000.00
Unanticipated Expense	0.00	0.00	4,000.00			
<b>Ending Fund Balance</b>	<b>80,603.85</b>	<b>85,136.35</b>	<b>81,452.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>67,570.00</b>
Salaries & Wages	14,453.56	20,486.80	14,580.00	10,409.24	71.39%	20,700.00
Personnel Benefits	4,554.62	5,110.88	4,780.00	3,559.26	74.46%	11,200.00
Supplies	5,864.44	6,208.40	8,000.00	8,550.44	106.88%	11,000.00
Fuel	896.02	1,474.39	1,500.00	1,012.27	67.48%	1,500.00
Professional Services	8,340.73	5,575.85	9,000.00	10,064.76	111.83%	9,000.00
Communications	500.00	91.95	900.00	129.82	14.42%	200.00
Travel	118.43	0.00	100.00	0.00	0.00%	100.00
Advertising	0.00	209.04	0.00	181.92	181.92%	0.00
Rental, Lease Equipment	0.00	4,839.94	5,000.00	1,213.10	24.26%	4,000.00
Insurance	3,523.00	5,320.00	5,138.00	5,138.00	100.00%	5,600.00
Utility Services	5,967.49	6,771.04	7,000.00	5,572.36	79.61%	7,200.00
Repair & Maintenance	4,639.98	2,146.24	5,000.00	2,595.05	51.90%	3,000.00
Miscellaneous	792.52	597.64	800.00	125.00	15.63%	500.00
Miscellaneous - Training	0.00	0.00	100.00	0.00	0.00%	200.00
External Taxes	137.88	164.73	500.00	69.31	13.86%	500.00
Capital Outlay - Building	2,160.00	0.00	65,000.00	2,144.34	3.30%	12,200.00
Capital Facilities - Other	0.00	0.00	0.00	0.00		91,100.00
Capital Outlay - Equipment	150.00	6,883.37	250.00	0.00	0.00%	2,670.00
Non-Expenditures	400.00	428.00	0.00	70.00		0.00
<b>Total Expenditures (No End Bal)</b>	<b>52,498.67</b>	<b>66,308.27</b>	<b>127,648.00</b>	<b>50,834.87</b>	<b>39.82%</b>	<b>180,670.00</b>
<b>TOTAL PARKS AND CEMETERY EXPENSES</b>	<b>133,102.52</b>	<b>151,444.62</b>	<b>209,100.00</b>	<b>50,834.87</b>	<b>24.31%</b>	<b>248,240.00</b>

**STREET FUND BUDGET - 2009**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
Beginning Net Cash	171,421.14	180,926.56	130,000.00	180,926.56	139.17%	120,000.00
Beginning Investments	160,000.00	160,000.00	160,000.00		0.00%	160,000.00
<b>Beginning Fund Balance</b>	<b>331,421.14</b>	<b>340,926.56</b>	<b>290,000.00</b>	<b>180,926.56</b>	<b>62.39%</b>	<b>280,000.00</b>
<b>Real &amp; Personal Property Taxes</b>	<b>20,160.15</b>	<b>21,423.05</b>	<b>22,000.00</b>	<b>12,451.14</b>	<b>56.60%</b>	<b>10,750.00</b>
Street & Curb Permits				100.00		
Grants	0.00	26,587.00	186,525.00	14,779.88	7.92%	196,000.00
Motor Vehicle Fuel	34,282.20	37,314.92	38,000.00	26,160.27	68.84%	38,000.00
<b>Total Intergovmtl Revenue</b>	<b>34,282.20</b>	<b>63,901.92</b>	<b>224,525.00</b>	<b>41,040.15</b>	<b>18.28%</b>	<b>234,000.00</b>
Investment Interest	6,177.68	5,669.68	6,000.00	5,987.75	99.80%	2,800.00
Other Miscellaneous Revenue	0.00	0.00	500.00	131.76	26.35%	500.00
<b>Total Miscellaneous Revenues</b>	<b>6,177.68</b>	<b>5,669.68</b>	<b>6,500.00</b>	<b>6,119.51</b>	<b>94.15%</b>	<b>3,300.00</b>
<b>Non-Revenues</b>	<b>0.00</b>	<b>2,007.51</b>	<b>0.00</b>	<b>1,165.91</b>		<b>0.00</b>
<b>Total Revenue (no Begin Bal)</b>	<b>60,620.03</b>	<b>93,002.16</b>	<b>253,025.00</b>	<b>60,776.71</b>	<b>24.02%</b>	<b>248,050.00</b>
<b>TOTAL STREET FUND REVENUES</b>	<b>392,041.17</b>	<b>433,928.72</b>	<b>543,025.00</b>	<b>241,703.27</b>	<b>44.51%</b>	<b>528,050.00</b>
Ending Net Cash	180,926.56	119,537.40	105,092.00			45,555.00
Ending Investments	160,000.00	160,000.00	160,000.00			160,000.00
<b>Ending Fund Balance</b>	<b>340,926.56</b>	<b>279,537.40</b>	<b>265,092.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>205,555.00</b>
Salaries & Wages	7,702.45	33,972.56	16,120.00	11,112.91	68.94%	24,900.00
Personnel Benefits	2,836.50	11,063.17	8,200.00	5,383.41	65.65%	14,175.00
Supplies	15,299.47	10,654.59	11,000.00	4,977.13	45.25%	11,000.00
Fuel	1,774.59	2,613.56	2,500.00	2,980.47	119.22%	4,000.00
Professional Services	8,103.07	10,952.01	9,500.00	12,440.39	130.95%	12,000.00
Communications	500.00	555.41	900.00	129.82	14.42%	200.00
Travel	118.43	179.00	0.00	0.00		0.00
Advertising	0.00	301.07	300.00	7.12	2.37%	100.00
Rental/Lease Equipment	0.00	256.53	1,500.00	311.31	20.75%	1,000.00
Insurance	3,523.00	5,320.00	5,138.00	5,138.00	100.00%	5,600.00
Utility Services	3,206.90	4,290.24	3,500.00	3,121.78	89.19%	5,300.00
Repair & Maintenance	7,371.24	10,474.12	5,000.00	5,936.91	118.74%	7,500.00
Miscellaneous	528.96	428.38	2,000.00	125.00	6.25%	500.00
Miscellaneous - Training	0.00	0.00	500.00	0.00	0.00%	500.00
External Taxes	0.00	0.00	0.00	55.73	20.30%	250.00
Capital Outlay - Building	0.00	0.00	0.00	0.00		200.00
Capital Outlay - Other Imp.	0.00	0.00	0.00	0.00		201,600.00
Capital Outlay - Other Imp.-Rds	0.00	25,000.00	211,525.00	13,685.43	6.47%	30,000.00
Capital Outlay - Equipment	150.00	38,330.68	250.00	0.00	0.00%	3,670.00
<b>Total Expenditures (No End Bal)</b>	<b>51,114.61</b>	<b>154,391.32</b>	<b>277,933.00</b>	<b>65,405.41</b>	<b>23.53%</b>	<b>322,495.00</b>
<b>TOTAL STREET FUND EXPENSES</b>	<b>392,041.17</b>	<b>433,928.72</b>	<b>543,025.00</b>	<b>65,405.41</b>	<b>12.04%</b>	<b>528,050.00</b>

**LIGHT & POWER FUND - BUDGET 2008**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
Beginning Net Cash	136,313.76	51,097.33	65,000.00	51,097.33	100.00%	500,000.00
Beginning Investments	150,729.00	150,000.00	150,000.00		0.00%	150,000.00
Rural Development Investment	100,000.00	100,000.00	100,000.00		0.00%	100,000.00
<b>Beginning Fund Balance</b>	<b>387,042.76</b>	<b>301,097.33</b>	<b>315,000.00</b>	<b>51,097.33</b>	<b>16.97%</b>	<b>750,000.00</b>
BPA Conservation	0.00	(70.00)	0.00	(400.00)	571.43%	(300.00)
Sales of Electricity	2,225,307.67	2,131,187.32	2,300,000.00	1,863,072.79	87.42%	2,500,000.00
Charges for Services & Parts	112,819.15	64,911.89	10,000.00	99,059.23	152.61%	50,000.00
<b>Total Physical Environment</b>	<b>2,338,126.82</b>	<b>2,196,029.21</b>	<b>2,310,000.00</b>	<b>1,961,732.02</b>	<b>89.33%</b>	<b>2,549,700.00</b>
<b>Total Interest Earnings</b>	<b>25,666.48</b>	<b>21,318.26</b>	<b>25,000.00</b>	<b>19,190.00</b>	<b>90.02%</b>	<b>9,400.00</b>
Equip, Pole & Vehicle Lease	7,791.00	7,991.00	9,200.00	7,791.00	97.50%	8,000.00
Town Hall Rent	2,040.00	2,040.00	2,040.00	1,530.00	75.00%	2,040.00
<b>Total Rents &amp; Royalties</b>	<b>9,831.00</b>	<b>10,031.00</b>	<b>11,240.00</b>	<b>9,321.00</b>	<b>92.92%</b>	<b>10,040.00</b>
Sales of Junk Material	1,841.09	1,829.18	1,200.00	701.79	38.37%	1,000.00
Other Miscellaneous Revenue	4,326.27	0.00	2,000.00	128,028.00		3,000.00
<b>Total Other Misc. Revenues</b>	<b>6,167.36</b>	<b>1,829.18</b>	<b>3,200.00</b>	<b>128,729.79</b>	<b>7037.57%</b>	<b>4,000.00</b>
<b>Non-Revenues</b>	<b>18,547.05</b>	<b>48,793.57</b>	<b>0.00</b>	<b>1,682.61</b>	<b>0.00%</b>	
<b>Total Revenue (No Begin Bal)</b>	<b>2,398,338.71</b>	<b>2,278,001.22</b>	<b>2,349,440.00</b>	<b>2,120,655.42</b>	<b>93.09%</b>	<b>2,573,140.00</b>
<b>TOTAL LIGHT &amp; POWER FUND REVENUES</b>	<b>2,785,381.47</b>	<b>2,579,098.55</b>	<b>2,664,440.00</b>	<b>2,171,752.75</b>	<b>84.21%</b>	<b>3,323,140.00</b>
Ending Net Cash	51,097.33	67,209.00	97,820.00			439,737.00
Ending Investment	150,730.00	150,000.00	150,000.00			150,000.00
REED Fund	100,000.00	100,000.00	70,000.00			60,000.00
Equipment Replacement	0.00	0.00	0.00	0.00		10,000.00
<b>Ending Fund Balance</b>	<b>301,827.33</b>	<b>317,209.00</b>	<b>317,820.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>659,737.00</b>
Salaries & Wages	475,565.40	466,447.90	454,365.00	352,116.32	77.50%	540,150.00
Personnel Benefits	143,377.07	147,250.37	174,455.00	127,664.19	73.18%	229,425.00
Supplies - Operating	105,870.53	58,292.39	55,000.00	28,727.89	52.23%	55,000.00
Supplies - Office	0.00	0.00	5,000.00	766.76	15.34%	1,000.00
Fuel	5,706.44	6,495.60	7,500.00	5,018.27	66.91%	7,500.00
Power Purchased for Resale	1,118,683.00	968,289.00	1,050,000.00	749,842.00	71.41%	1,080,000.00
Transmission Costs	196,844.00	200,974.00	220,000.00	126,864.00	57.67%	210,000.00
BPA Conservation	0.00	0.00	14,000.00	0.00	0.00%	0.00
Professional Services	20,894.81	19,351.08	41,500.00	33,142.28	79.86%	45,000.00
Professional Services - Legal	17,663.20	23,917.87	20,000.00	12,164.00	60.82%	25,000.00
Communications	15,407.34	15,330.39	4,100.00	7,177.29	175.06%	1,000.00
Travel	1,930.54	46.08	1,000.00	0.00	0.00%	500.00
Advertising	0.00	120.10	500.00	167.78	33.56%	500.00
Rental/Lease Equipment	0.00	194.65	5,000.00	629.39	12.59%	5,000.00
Insurance	47,940.00	22,800.00	20,550.00	20,665.00	100.56%	23,253.00
Utility Services	19,854.01	20,889.32	22,000.00	16,832.15	76.51%	25,000.00
Repair & Maintenance	18,629.45	6,911.36	20,000.00	4,741.09	23.71%	10,000.00
Miscellaneous	7,306.62	471.72	1,000.00	110.00	11.00%	500.00
Miscellaneous - Dues	91.00	115.40	500.00	125.00	25.00%	500.00
Miscellaneous - Training		0.00	1,000.00	0.00	0.00%	1,000.00
External Taxes	87,418.98	81,298.78	85,000.00	70,907.60	83.42%	100,000.00
Interfund Taxes	102,172.79	0.00	0.00	0.00		0.00
Capital Outlay - Building	488.36	0.00	0.00	0.00		10,000.00
Capital Outlay - Other Imp.	61,621.62	63,654.41	30,000.00	10,470.76	34.90%	160,000.00
Capital Outlay - Equipment	36,088.98	159,039.13	114,150.00	3,010.74	2.64%	133,075.00
<b>Total Expenditures (No End Bal)</b>	<b>2,483,554.14</b>	<b>2,261,889.55</b>	<b>2,346,620.00</b>	<b>1,571,142.51</b>	<b>66.95%</b>	<b>2,663,403.00</b>
<b>TOTAL LIGHT &amp; POWER FUND EXPENSES</b>	<b>2,785,381.47</b>	<b>2,579,098.55</b>	<b>2,664,440.00</b>	<b>1,571,142.51</b>	<b>58.97%</b>	<b>3,323,140.00</b>

**GARBAGE FUND BUDGET - 2009**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
Beginning Net Cash	7,305.65	2,799.27	5,000.00	2,799.27	55.99%	7,000.00
Beginning Investments	12,500.00	7,000.00	7,500.00		0.00%	7,000.00
<b>Beginning Fund Balance</b>	<b>19,805.65</b>	<b>9,799.27</b>	<b>12,500.00</b>	<b>2,799.27</b>	<b>22.39%</b>	<b>14,000.00</b>
<b>Fees &amp; Service Charge</b>	<b>199,986.74</b>	<b>219,986.51</b>	<b>220,000.00</b>	<b>170,583.28</b>	<b>77.54%</b>	<b>232,000.00</b>
<b>Investment Interest</b>	<b>483.08</b>	<b>530.57</b>	<b>750.00</b>	<b>468.23</b>	<b>62.43%</b>	<b>200.00</b>
<b>Non-Revenues</b>	<b>0.00</b>	<b>5,569.87</b>	<b>0.00</b>	<b>552.87</b>		
<b>Total Revenue (No Begin Bal)</b>	<b>200,469.82</b>	<b>226,086.95</b>	<b>220,750.00</b>	<b>171,604.38</b>	<b>77.74%</b>	<b>232,200.00</b>
<b>TOTAL GARBAGE FUND REVENUES</b>	<b>220,275.47</b>	<b>235,886.22</b>	<b>233,250.00</b>	<b>174,403.65</b>	<b>74.77%</b>	<b>246,200.00</b>
Ending Net Cash	2,799.27	7,996.62	320.00			9,825.00
Ending Investments	12,500.00	7,000.00	7,500.00			7,500.00
<b>Ending Fund Balance</b>	<b>15,299.27</b>	<b>14,996.62</b>	<b>7,820.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>17,325.00</b>
Salaries & Wages	9,608.34	10,078.56	2,390.00	1,803.65	75.47%	2,020.00
Personnel Benefits	2,377.98	2,948.41	690.00	738.05	106.96%	625.00
Supplies - Office	48.30	102.09	50.00	19.42	38.84%	50.00
Professional Services	183,173.09	196,817.98	210,000.00	154,222.57	73.44%	211,000.00
Communications	0.00	0.00	100.00	0.00	0.00%	0.00
Advertising	0.00	0.00	20.00	0.00	0.00%	0.00
Rent - City Hall	180.00	180.00	180.00	135.00	75.00%	180.00
External Taxes	9,588.49	10,727.56	12,000.00	9,268.63	77.24%	14,000.00
Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00%	1,000.00
Non-Investments	0.00	35.00	0.00	0.00		
<b>TOTAL GARBAGE FUND EXPENSES</b>	<b>220,275.47</b>	<b>235,886.22</b>	<b>233,250.00</b>	<b>166,187.32</b>	<b>71.25%</b>	<b>246,200.00</b>

WATER FUND BUDGET - 2009						
DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
Beginning Net Cash	97,357.16	138,375.67	130,000.00	138,375.67	106.44%	30,000.00
Beginning Investment	75,000.00	75,000.00	75,000.00		0.00%	75,000.00
<b>Beginning Fund Balance</b>	<b>172,357.16</b>	<b>213,375.67</b>	<b>205,000.00</b>	<b>138,375.67</b>	<b>67.50%</b>	<b>105,000.00</b>
Water Sales	230,114.05	225,159.51	241,000.00	180,159.33	74.75%	301,340.00
Other Charges related to Water	7,132.73	12,522.45	12,500.00	3,000.00	24.00%	3,000.00
New Water Connections	17,625.00	21,450.00	73,500.00	25,344.00	34.48%	43,300.00
<b>Total Charges for Services</b>	<b>254,871.78</b>	<b>259,131.96</b>	<b>327,000.00</b>	<b>208,503.33</b>	<b>63.76%</b>	<b>347,640.00</b>
Investment Interest	4,211.59	4,232.29	5,000.00	4,419.17	88.38%	2,000.00
ULID 96-01 Payments	9,651.11	9,390.58	9,000.00	10,066.74	111.85%	9,000.00
Other Miscellaneous Revenue	0.00	0.00	100.00	0.00	0.00%	100.00
<b>Miscellaneous Revenues</b>	<b>13,862.70</b>	<b>13,622.87</b>	<b>14,100.00</b>	<b>14,485.91</b>	<b>102.74%</b>	<b>11,100.00</b>
<b>Non-Revenues</b>	<b>0.00</b>	<b>348.69</b>	<b>0.00</b>	<b>523.00</b>		<b>0.00</b>
<b>Total Revenue (No Begin Bal)</b>	<b>268,734.48</b>	<b>273,103.52</b>	<b>341,100.00</b>	<b>223,512.24</b>	<b>65.53%</b>	<b>358,740.00</b>
<b>TOTAL WATER FUND REVENUES</b>	<b>441,091.64</b>	<b>486,479.19</b>	<b>546,100.00</b>	<b>361,887.91</b>	<b>2.34</b>	<b>463,740.00</b>
Ending Net Cash	138,375.67	72,639.98	113,917.00			47,010.00
Ending Investment	75,000.00	75,000.00	75,000.00			75,000.00
Unanticipated Expense	0.00	0.00	20,000.00			
<b>Ending Fund Balance</b>	<b>213,375.67</b>	<b>147,639.98</b>	<b>208,917.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>122,010.00</b>
Salaries & Wages	108,424.72	130,075.63	150,060.00	118,893.95	79.23%	146,900.00
Personnel Benefits	45,770.34	55,228.49	64,940.00	48,085.22	74.05%	72,925.00
Supplies - Operating	13,789.24	14,384.52	10,000.00	7,420.10	74.20%	10,000.00
Supplies - Office	0.00	0.00	0.00	0.00		500.00
Fuel	3,576.30	3,400.12	4,000.00	2,420.90	60.52%	4,000.00
Professional Services	10,994.83	12,969.92	29,000.00	7,481.56	25.80%	20,000.00
Professional Services - WSP		24,042.32	2,000.00	26,876.99	1343.85%	2,000.00
Communications	600.00	463.41	3,540.00	592.95	16.75%	500.00
Travel	147.65	0.00	1,000.00	0.00	0.00%	0.00
Advertising	300.00	234.04	400.00	0.00	0.00%	0.00
Rental / Lease Equipment	0.00	936.94	1,000.00	149.88	14.99%	1,000.00
Insurance	0.00	5,320.00	5,138.00	5,138.00	100.00%	5,600.00
Utility Services	9,687.41	9,123.48	11,000.00	6,691.09	60.83%	13,000.00
Repair & Maintenance	3,058.91	1,346.11	5,000.00	912.59	18.25%	1,000.00
Miscellaneous		0.00	1,000.00	44.05	4.41%	500.00
Miscellaneous - Permits & Fees	374.75	374.50	1,000.00	1,682.00	168.20%	1,500.00
Miscellaneous - Training	3,466.88	715.03	3,000.00	512.31	17.08%	1,000.00
External Taxes	11,210.76	11,603.87	12,000.00	8,154.69	67.96%	13,000.00
Capital Outlay - Building	0.00	0.00	0.00	0.00		200.00
Capital Outlay - Other Imp.	2,300.00	15,302.42	20,000.00	15,302.42	76.51%	10,000.00
Capital Outlay - Equipment	2,001.30	41,338.90	1,125.00	0.00	0.00%	14,350.00
Debt Service	11,979.51	11,979.51	11,980.00	11,979.52	100.00%	23,755.00
Non-Expenditures	33.37	0.00	0.00	0.00		
<b>TOTAL WATER FUND EXPENSES</b>	<b>441,091.64</b>	<b>486,479.19</b>	<b>546,100.00</b>	<b>262,338.22</b>	<b>48.04%</b>	<b>463,740.00</b>

**WASTEWATER FUND BUDGET - 2009**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
Beginning Net Cash	100,842.75	81,607.16	95,000.00	81,607.16	85.90%	140,000.00
Beginning Investment	62,500.00	62,500.00	62,500.00		0.00%	62,500.00
<b>Beginning Fund Balance</b>	<b>163,342.75</b>	<b>144,107.16</b>	<b>157,500.00</b>	<b>81,607.16</b>	<b>51.81%</b>	<b>202,500.00</b>
<b>Rural Development Grant</b>	<b>436,846.77</b>	<b>50,803.74</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>
Sewer Service Charges	381,131.99	486,068.42	500,000.00	375,021.90	75.00%	526,000.00
Other Charges Related to Sewer	1,056.11	7,334.27	2,000.00	0.00	0.00%	0.00
New Sewer Connections	25,900.00	38,832.00	147,175.00	52,700.00	35.81%	86,600.00
<b>Total Charges for Services</b>	<b>408,088.10</b>	<b>532,234.69</b>	<b>649,175.00</b>	<b>427,721.90</b>	<b>65.89%</b>	<b>612,600.00</b>
Interest Earnings - Investment	11,537.63	6,638.13	7,000.00	3,227.63	46.11%	1,000.00
Other Miscellaneous Revenue	433.97	0.00	400.00	14,825.00	3706.25%	8,000.00
<b>Total Miscellaneous Revenues</b>	<b>11,971.60</b>	<b>6,638.13</b>	<b>7,400.00</b>	<b>18,052.63</b>	<b>243.95%</b>	<b>9,000.00</b>
<b>Non-Revenues</b>	<b>38.80</b>	<b>1,025.60</b>	<b>0.00</b>	<b>20,753.61</b>		
<b>Total Revenues (No Begin Bal)</b>	<b>856,945.27</b>	<b>590,702.16</b>	<b>656,575.00</b>	<b>466,528.14</b>	<b>71.05%</b>	<b>621,600.00</b>
<b>TOTAL WASTEWATER FUND REVENUES</b>	<b>1,020,288.02</b>	<b>734,809.32</b>	<b>814,075.00</b>	<b>548,135.30</b>	<b>67.33%</b>	<b>824,100.00</b>
Ending Net Cash	81,607.16	137,615.61	119,389.00			61,157.00
Ending Investments	62,500.00	62,500.00	82,500.00			62,500.00
Unanticipated Expense	0.00	0.00	10,000.00			0.00
<b>Ending Fund Balance</b>	<b>144,107.16</b>	<b>200,115.61</b>	<b>211,889.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>123,657.00</b>
Salaries & Wages	145,194.01	150,550.95	200,115.00	147,940.39	73.93%	226,125.00
Personnel Benefits	50,172.98	53,076.45	83,940.00	58,737.01	69.97%	112,950.00
Supplies - Operating	39,655.46	21,461.61	28,000.00	17,907.36	63.95%	30,000.00
Supplies - Office	0.00	0.00	2,000.00	398.95	19.95%	500.00
Fuel	528.98	1,750.31	1,000.00	988.05	98.81%	1,200.00
Professional Services	28,166.77	23,578.11	30,000.00	18,856.96	62.86%	30,000.00
Prof. Services - Engineering	90,164.44	0.00	0.00	0.00		0.00
Communications	1,598.27	2,003.69	7,050.00	5,430.49	77.03%	8,000.00
Travel	378.43	148.80	500.00	59.48	11.90%	500.00
Advertising	100.00	106.07	200.00	0.00	0.00%	200.00
Rental/Lease Equipment	0.00	0.00	500.00	0.00	0.00%	0.00
Rent - City Hall	720.00	778.25	720.00	540.00	75.00%	720.00
Insurance	3,523.00	2,818.00	5,138.00	5,138.00	100.00%	5,600.00
Utility Services	19,530.22	21,097.10	31,000.00	30,998.04	99.99%	45,000.00
Repair & Maintenance	1,570.64	3,953.32	7,500.00	2,509.02	33.45%	5,000.00
Miscellaneous	0.00	0.00	2,000.00	0.00	0.00%	500.00
Miscellaneous - Permits & Fees	1,726.52	3,846.87	2,000.00	1,361.07	68.05%	2,000.00
Miscellaneous - Training	2,451.64	1,049.38	3,000.00	458.33	15.28%	2,000.00
External Taxes	7,687.79	10,631.98	8,000.00	8,877.11	110.96%	12,000.00
Capital Outlay - Building	0.00	0.00	0.00	0.00		200.00
Capital Outlay - Other Imp.	267,196.62	2,000.00	20,000.00	20,425.38	102.13%	0.00
Capital Outlay - Equipment	47,417.23	30,836.84	1,125.00	0.00	0.00%	49,550.00
Debt Service	168,397.86	95,205.98	168,398.00	22,014.12	13.07%	168,398.00
Non-Expenditures	0.00	109,800.00	0.00	0.00		0.00
<b>Total Expenditures</b>	<b>876,180.86</b>	<b>534,693.71</b>	<b>602,186.00</b>	<b>342,639.76</b>	<b>56.90%</b>	<b>700,443.00</b>
<b>TOTAL WASTEWATER FUND EXPENSES</b>	<b>1,020,288.02</b>	<b>734,809.32</b>	<b>814,075.00</b>	<b>342,639.76</b>	<b>42.09%</b>	<b>824,100.00</b>

<b>STORMWATER FUND BUDGET - 2009</b>						
<b>DESCRIPTION</b>	<b>2006 ACTUAL</b>	<b>2007 ACTUAL</b>	<b>2008 BUDGET</b>	<b>2008 Actual to 9/30/2008</b>	<b>% OF BUDGETED</b>	<b>2009 BUDGET</b>
Begin Net Cash	50,369.95	50,778.04	50,000.00	50,778.04	101.56%	50,000.00
Begin Investments	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Beginning Fund Balance</b>	<b>50,369.95</b>	<b>50,778.04</b>	<b>50,000.00</b>	<b>50,778.04</b>	<b>101.56%</b>	<b>50,000.00</b>
<b>Total Charges for Services</b>	<b>34,930.64</b>	<b>34,889.79</b>	<b>36,000.00</b>	<b>27,246.50</b>	<b>75.68%</b>	<b>38,000.00</b>
<b>TOTAL STORM WATER REVENUES</b>	<b>85,300.59</b>	<b>85,667.83</b>	<b>86,000.00</b>	<b>78,024.54</b>	<b>90.73%</b>	<b>88,000.00</b>
Ending Net Cash	50,778.04	49,475.80	45,310.00			25,730.00
Ending Investments	0.00	0.00	0.00			0.00
<b>Ending Fund Balance</b>	<b>50,778.04</b>	<b>49,475.80</b>	<b>45,310.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>25,730.00</b>
Salaries & Wages	18,431.28	20,752.10	16,640.00	11,695.30	70.28%	20,950.00
Personnel Benefits	8,655.61	9,462.29	8,300.00	5,556.74	66.95%	12,700.00
Supplies	3,029.37	2,305.54	3,000.00	876.38	29.21%	1,000.00
Professional Services	3,922.00	3,197.28	12,000.00	4,938.59	41.15%	12,000.00
Repair & Maintenance	0.00	0.00	0.00	0.00		2,000.00
Capital Outlay - Building	0.00	0.00	0.00	0.00		200.00
Capital Outlay - Other Imp.	0.00	0.00	0.00	0.00		8,000.00
Capital Outlay - Equipment	0.00	0.00	250.00	0.00	0.00%	4,670.00
External Taxes	484.29	474.82	500.00	394.99	79.00%	750.00
<b>TOTAL STORM WATER EXPENSES</b>	<b>85,300.59</b>	<b>85,667.83</b>	<b>86,000.00</b>	<b>23,462.00</b>	<b>27.28%</b>	<b>88,000.00</b>

<b>AMBULANCE FUND BUDGET - 2009</b>						
<b>DESCRIPTION</b>	<b>2006 ACTUAL</b>	<b>2007 ACTUAL</b>	<b>2008 BUDGET</b>	<b>2008 Actual to 9/30/2008</b>	<b>% OF BUDGETED</b>	<b>2009 BUDGET</b>
Begin Net Cash	0.00	0.00	0.00	0.00		3,000.00
Begin Investments	0.00	0.00	0.00	0.00		0.00
<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>3,000.00</b>
<b>Total Charges for Services</b>	<b>0.00</b>	<b>0.00</b>	<b>36,430.00</b>	<b>19,583.30</b>	<b>53.76%</b>	<b>47,000.00</b>
<b>Interfund Loans Received</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>100.00%</b>	<b>0.00</b>
<b>TOTAL AMBULANCE REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>51,430.00</b>	<b>34,583.30</b>	<b>67.24%</b>	<b>50,000.00</b>
Ending Net Cash	0.00	0.00	7,355.00			1,280.00
Ending Investments	0.00	0.00	0.00			0.00
<b>Ending Fund Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>7,355.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>1,280.00</b>
Salaries & Wages	0.00	0.00	1,435.00	477.24	33.26%	510.00
Personnel Benefits	0.00	0.00	410.00	777.16	189.55%	160.00
Supplies	0.00	0.00	500.00	0.00	0.00%	50.00
Professional Services	0.00	0.00	41,730.00	30,347.60	72.72%	48,000.00
<b>TOTAL AMBULANCE EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>51,430.00</b>	<b>31,602.00</b>	<b>61.45%</b>	<b>50,000.00</b>

**REAL ESTATE EXCISE TAX (REET) FUND BUDGET - 2009**

DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Actual to 9/30/2008	% OF BUDGETED	2009 BUDGET
Begin Net Cash	0.00	0.00	0.00	177,791.61		197,000.00
Begin Investments	0.00	0.00	0.00	0.00		0.00
<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>177,791.61</b>		<b>197,000.00</b>
1/4% Excise Tax	0.00	0.00	0.00	11,996.74		10,000.00
<b>TOTAL REET REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>189,788.35</b>		<b>207,000.00</b>
Ending Net Cash	0.00	0.00	0.00	0.00		177,000.00
Ending Investments	0.00	0.00	0.00	0.00		0.00
<b>Ending Fund Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>177,000.00</b>
Capital Outlay - Other Imp.	0.00	0.00	0.00	0.00		30,000.00
<b>TOTAL REET EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>207,000.00</b>

## 2009 CAPITAL OUTLAY BY PROGRAM/FUND

<b>CAPITAL OUTLAY - EQUIPMENT</b>	<b>FINANCE &amp; ADMIN</b>	<b>LAW ENFORCEMENT</b>	<b>FIRE CONTROL</b>	<b>DEVELOPMENT SERVICES</b>	<b>PARK &amp; CEMETERY</b>	<b>STREETS</b>	<b>LIGHT &amp; POWER</b>
Office chairs (6)	900.00			300.00	200.00	200.00	
Shelving	50.00						
Book cases (2)	600.00						
Computer for counter	200.00						1,000.00
New server & firewall/router/switch	765.00						3,825.00
Accounting System	4,000.00						10,000.00
Computers (2)		4,000.00					
Police coats (4)		1,100.00					
HT/MT batteries for radios		700.00					
Flashlight batteries - 20X and 20 XP		500.00					
VCR/CD/DVD player		200.00					
Miscellaneous L & I Compliance			500.00				
2009 Fire Code				800.00			
2009 IBC/IRC Code (2)				1,100.00			
Hand-held radios (2)				500.00			
Tires				300.00			
Archive file/cabinet				220.00			
Chair mat				80.00			
Garage door openers					300.00	300.00	
Desk					60.00	60.00	
Tools					600.00	600.00	
Drill press					140.00	140.00	
Trailer					750.00	750.00	3,750.00
Wacker compactor						1,000.00	
Break room chairs (11)					300.00	300.00	1,800.00
Air hoses and accessories					200.00	200.00	
Filing cabinet & plan rack					200.00	200.00	
Portable generator							
Tommy lift gate							
Computer							
Transformers							30,000.00
Poles							30,000.00
Battery operated press							2,000.00
Recycle bins for wire							2,000.00
Meters (94)							5,000.00
Bucket for truck							3,700.00
Meter reading software, meter upgrades							40,000.00
Hydrant flushing equipment							
Hydrant Meter w/ double check valve							
Main replacements							
Well 2 & 3 investigation							
Well 1 relocation & water rights							
Water meter reading & software							
Portable generator							
Lift station upgrade							
<b>TOTAL EQUIPMENT</b>	<b>6,515.00</b>	<b>6,500.00</b>	<b>500.00</b>	<b>3,300.00</b>	<b>2,750.00</b>	<b>3,750.00</b>	<b>133,075.00</b>
<b>CAPITAL OUTLAY - BUILDING</b>							
Concrete floor for bay housing Tender			2,000.00				
Miscellaneous L & I Compliance			1,500.00				
Greenhouse					12,000.00		
Public Facilities Office counter					200.00	200.00	
<b>TOTAL BUILDING</b>			<b>3,500.00</b>		<b>12,200.00</b>	<b>200.00</b>	
<b>CAPITAL OUTLAY - OTHER IMPROVEMENTS</b>							
Beerbower Park Restoration					91,100.00		
Simpson Avenue Sidewalks						201,600.00	
Cutover materials							60,000.00
Pave parking lot							100,000.00
<b>TOTAL OTHER IMPROVEMENTS</b>					<b>91,100.00</b>	<b>201,600.00</b>	<b>160,000.00</b>

## 2009 CAPITAL OUTLAY BY PROGRAM/FUND

<b>CAPITAL OUTLAY - EQUIPMENT</b>	<b>WATER</b>	<b>WASTEWATER</b>	<b>STORMWATER</b>	<b>GARBAGE</b>	<b>REAL ESTATE EXCISE</b>	<b>TOTAL</b>
Office chairs (6)	200.00	200.00	200.00			2,200.00
Shelving						50.00
Book cases (2)						600.00
Computer for counter	400.00	400.00				2,000.00
New server & firewall/router/switch	1,530.00	1,530.00				7,650.00
Accounting System	2,000.00	2,000.00	1,000.00	1,000.00		20,000.00
Computers (2)						4,000.00
Police coats (4)						1,100.00
HT/MT batteries for radios						700.00
Flashlight batteries - 20X and 20 XP						500.00
VCR/CD/DVD player						200.00
Miscellaneous L & I Compliance						500.00
2009 Fire Code						800.00
2009 IBC/IRC Code (2)						1,100.00
Hand-held radios (2)						500.00
Tires						300.00
Archive file/cabinet						220.00
Chair mat						80.00
Garage door openers	300.00	300.00	300.00			1,500.00
Desk	60.00	60.00	60.00			300.00
Tools	600.00	600.00	600.00			3,000.00
Drill press	140.00	140.00	140.00			700.00
Trailer	750.00	750.00	750.00			7,500.00
Wacker compactor	1,000.00	1,000.00	1,000.00			4,000.00
Break room chairs (11)	300.00	300.00	300.00			3,300.00
Air hoses and accessories	200.00	200.00	200.00			1,000.00
Filing cabinet & plan rack	200.00	200.00	200.00			1,000.00
Portable generator	20,000.00	20,000.00				40,000.00
Tommy lift gate	950.00	950.00				1,900.00
Computer	1,000.00	1,000.00				2,000.00
Transformers						30,000.00
Poles						30,000.00
Battery operated press						2,000.00
Recycle bins for wire						2,000.00
Meters (94)						5,000.00
Bucket for truck						3,700.00
Meter reading software, meter upgrades						40,000.00
Hydrant flushing equipment	3,000.00					3,000.00
Hydrant Meter w/ double check valve	1,800.00					1,800.00
Main replacements	23,000.00					23,000.00
Well 2 & 3 investigation	19,080.00					19,080.00
Well 1 relocation & water rights	62,540.00					62,540.00
Water meter reading & software	65,000.00					65,000.00
Portable generator	20,000.00	20,000.00				40,000.00
Lift station upgrade		20,000.00				20,000.00
<b>TOTAL EQUIPMENT</b>	<b>224,050.00</b>	<b>69,630.00</b>	<b>4,750.00</b>	<b>1,000.00</b>		<b>455,820.00</b>
<b>CAPITAL OUTLAY - BUILDING</b>						
Concrete floor for bay housing Tender						2,000.00
Miscellaneous L & I Compliance						1,500.00
Greenhouse						12,000.00
Public Facilities Office counter						400.00
<b>TOTAL BUILDING</b>						<b>15,900.00</b>
<b>CAPITAL OUTLAY - OTHER IMPROVEMENTS</b>						
Beerbower Park Restoration					30,000.00	121,100.00
Simpson Avenue Sidewalks						201,600.00
Cutover materials						60,000.00
Pave parking lot						100,000.00
<b>TOTAL OTHER IMPROVEMENTS</b>					<b>30,000.00</b>	<b>482,700.00</b>

## **STAFF REPORT**

To: City Council

From: Busse Nutley, City Administrator 

Date: December 1, 2008

Re: Annual Agreement – Vision Municipal Solutions Software Support

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The City's accounting software is complicated, requiring technicians to assist the Clerk's office to properly maintain our financial records. The annual fee for this service is \$3,350.00.

### **Requested Action:**

Approve the agreement with Vision Municipal Solutions in the amount of \$3,350.00.



**Vision Municipal Solutions**  
 4001 S. Sunderland Drive  
 Spokane Valley, WA 99206  
 Phone (888) 934-3331 Toll Free  
 Fax (888) 223-6007

Website: [www.visionms.net](http://www.visionms.net)  
 Email: [support@visionms.net](mailto:support@visionms.net)

November 14, 2008

City of McCleary  
 Attn: Donnie Rostedt  
 100 S 3rd  
 McCleary, WA 98557

**2009 Annual Software Assurance Agreement**  
 with Vision Municipal Solutions and the City of McCleary

January 1, 2009 through December 31, 2009

**2009 Annual Software Assurance: \$3,350.00**

VISION MUNICIPAL SOLUTIONS, LLC., agrees to support all ASP software applications.

Business hours will be 8:00 am to 5:00 pm Monday thru Friday with the exception of Federal holidays.

Methods of support include but are not limited to:

- Toll Free Telephone
- Cell Phone
- E-Mail
- Fax
- WebEx

On-site training and support is available at an hourly rate of \$85.00 per hour, plus travel and lodging expenses if applicable.

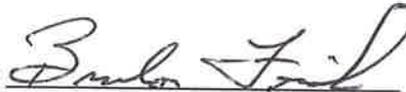
Vision Municipal Solutions will not be updating and/or changing the existing source code owned by the City.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed:  \_\_\_\_\_

Print Name: **Brandon Frick** \_\_\_\_\_

**Vision Municipal Solutions, LLC**

Date: **November 14, 2008** \_\_\_\_\_

## **STAFF REPORT**

To: City Council  
From: Busse Nutley, City Administrator  
Date: December 1, 2008  
Re: Flood Hazard Construction Requirements

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The state Department of Ecology visited us recently to review the City's requirements for construction that may occur within designated flood hazard areas. Because there have been a number of state law changes, the Department is assisting local governments to review their local ordinances and to bring them into compliance.

The proposed amendments have been reviewed and approved by Ecology to comply with all current regulations.

### **Requested Action:**

Adopt the Ordinance

## **Chapter 15.12 FLOOD HAZARD AREA CONSTRUCTION**

### **Article I Definitions**

#### **15.12.010 Definitions and interpretation of language.**

Unless specifically defined in this article, words or phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable application. (Ord. 435 § 1 (part), 1982)

#### **15.12.020 Appeal.**

"Appeal" means a request for a review of the local administrator's interpretation of any provision of this chapter or a request for a variance. (Ord. 435 § 1.1, 1982)

#### **15.12.030 Area of shallow flooding.**

"Area of shallow flooding" means a designated AO or AH Zone on the Flood Insurance Rate Map (FIRM). The base flood depths range from one to three feet; a clearly defined channel does not exist; the path of flooding is unpredictable and indeterminate; and, velocity flow may be evident. (Ord. 435 § 1.2, 1982)

#### **15.12.040 Area of special flood hazard.**

"Area of special flood hazard" means the land in the floodplain within the community subject to a one percent or greater chance of flooding in any given year. (Ord. 435 § 1.3, 1982)

#### **15.12.050 Base flood.**

"Base flood" means the flood having a one percent chance of being equaled or exceeded in any given year. (Ord. 435 § 1.4, 1982)

#### **15.12.055 Basement.**

"Basement" means any area of the building having its floor subgrade (below ground level) on all sides.

#### **15.12.060 Development.**

"Development" means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment and/or materials located within the area of special flood hazard. (Ord. 435 § 1.5, 1982)

#### **15.12.070 Existing mobile home park or mobile home subdivision.**

"Existing mobile home park or mobile home subdivision" means a parcel (or contiguous parcels) of land divided into two or more mobile home lots for rent or sale for which the construction of facilities for servicing the lot on which the mobile home is to be affixed (including, at a minimum, the installation of utilities, either final site grading or the pouring of concrete pads, and the construction of streets) is completed before the effective date of the ordinance codified in this chapter. (Ord. 435 § 1.6, 1982)

**15.12.080 Expansion to an existing mobile home park or mobile home subdivision.**

"Expansion to an existing mobile home park or mobile home subdivision" means the preparation of additional sites by the construction of facilities for servicing the lots on which the mobile homes are to be affixed (including the installation of utilities, either final site grading or pouring of concrete pads, or the construction of streets). (Ord. 435 § 1.7, 1982)

**15.12.090 Flood or flooding.**

"Flood or flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- A. The overflow of inland or tidal waters; and/or
- B. The unusual and rapid accumulation of runoff of surface waters from any source. (Ord. 435 § 1.8, 1982)

**15.12.100 Flood Insurance Rate Map.**

"Flood Insurance Rate Map" means the official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community. (Ord. 435 § 1.9, 1982)

**15.12.110 Flood insurance study.**

"Flood insurance study" means the official report provided by the Federal Insurance Administration that includes flood profiles, the Flood Boundary-Floodway Map, and the water surface elevation of the base flood. (Ord. 435 § 1.10, 1982)

**15.12.120 Floodway.**

"Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot. (Ord. 435 § 1.11, 1982)

~~**15.12.130 Habitable floor.**~~

~~"Habitable floor" means any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used only for storage purposes is not a "habitable floor." (Ord. 435 § 1.12, 1982)~~

**15.12.130 Lowest floor.**

"Lowest floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of section 60.3 of Appendix E of the NFIP Regulations.

**15.12.140 Mobile home.**

"Mobile home" means a structure that is transportable in one or more sections, built on a permanent chassis, and designed to be used with or without a permanent foundation when connected to the required utilities. It does not include recreational vehicles or travel trailers. (Ord. 435 § 1.13, 1982)

**15.12.150 New construction.**

"New construction" means structures for which the "start of construction" commenced on or after the effective date of the ordinance codified in this chapter. (Ord. 435 § 1.14, 1982)

**15.12.160 New mobile home park or mobile home subdivision.**

"New mobile home park or mobile home subdivision" means a parcel (or contiguous parcels) of land divided into two or more mobile home lots for rent or sale for which the construction of facilities for servicing the lot (including, at a minimum, the installation of utilities, either final site grading or the pouring of concrete pads, and the construction of streets) is completed on or after the effective date of the ordinance codified in this chapter. (Ord. 435 § 1.15, 1982)

**15.12.170 Start of construction.**

"Start of construction" means the first placement of permanent construction of a structure (other than a mobile home) on a site, such as the pouring of slabs or footings or any work beyond the stage of excavation. Permanent construction does not include land preparation, such as clearing, grading and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not a part of the main structure. For a structure (other than a mobile home) without a basement or poured footings, the "start of construction" includes the first permanent framing or assembly of the structure or any part thereof on its piling or foundation. For mobile homes not within a mobile home subdivision, "start of construction" is the date on which the construction of facilities for servicing the site on which the mobile home is to be affixed (including, at a minimum, the construction of streets, final site grading, or the pouring of concrete pads, and installation of utilities) is completed. (Ord. 435 § 1.16, 1982)

**15.12.180 Structure.**

"Structure" means a walled and roofed building or mobile home that is principally above ground. (Ord. 435 § 1.17, 1982)

**15.12.185 Substantial damage.**

**"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.**

### **15.12.190 Substantial improvement.**

- A. "Substantial improvement" means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent of the market value of the structure either:
1. Before the improvement or repair is started, or
  2. If the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.
- B. The term does not, however, include either:
1. Any project for improvement of a structure to comply with existing state or local health, sanitary or safety code specifications which ~~are solely necessary~~ have been previously identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or
  2. Any alteration of a structure listed on the National Register of Historic Places. (Ord. 435 § 1.18, 1982)

### **15.12.200 Variance.**

"Variance" means a grant of relief from the requirements of this chapter which permits construction in a manner that would otherwise be prohibited by this chapter. (Ord. 435 § 1.19, 1982)

## **Article II General Provisions**

### **15.12.210 Applicability of provisions.**

This chapter shall apply to all areas of special flood hazards within the jurisdiction of McCleary. (Ord. 435 § 2.1, 1982)

### **15.12.220 Basis for establishing the areas of special flood hazard.**

The area of special flood hazard identified by the flood insurance study and accompanying Flood Insurance Rate maps dated August 16, 1982, ~~and any revision thereof is adopted by reference and declared to be a part of this chapter.~~ The flood insurance study and FIRM is on file at the city of McCleary, City Hall. The best available information for flood hazard area identification as outlined in Section 4.3-2 shall be the basis for regulation until a new FIRM is issued that incorporates data utilized under Section 4.3-2. (Ord. 435 § 2.2, 1982)

### **15.12.230 Compliance required.**

No structure or land shall hereafter be constructed, located, extended, converted or altered without full compliance with the terms of this chapter and other applicable regulations. (Ord. 435 § 2.3, 1982)

#### **15.12.240 Abrogation and greater restrictions.**

This chapter is not intended to repeal, abrogate or impair any existing easements, covenants or deed restrictions. However, where this chapter and another ordinance, easement, covenant or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail. (Ord. 435 § 2.4, 1982)

#### **15.12.250 Interpretation of provisions.**

In the interpretation and application of this ordinance, all provisions shall be:

- A. Considered as minimum requirements;
- B. Liberally construed in favor of the governing body; and
- C. Deemed neither to limit nor repeal any other powers granted under state statutes. (Ord. 435 § 2.5, 1982)

#### **15.12.260 Warning and disclaimer of liability.**

The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by manmade or natural causes. This chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the city of McCleary, any officer or employee thereof, or the Federal Insurance Administration, for any flood damages that result from reliance on this chapter or any administrative decision lawfully made thereunder. (Ord. 435 § 2.6, 1982)

### **Article III Administration**

#### **15.12.270 Establishment of development permit.**

A development permit shall be obtained before construction or development begins within any area of special flood hazard established in Section 15.12.280. The permit shall be for all structures including mobile homes, as set forth in the "definitions," and for all other development including fill and other activities, also as set forth in the "definitions." Application for a development permit shall be made on forms furnished by the clerk-treasurer and may include, but not be limited to: plans in duplicate drawn to scale showing the nature, location, dimensions and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- A. Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- B. Elevation in relation to mean sea level to which any nonresidential structure has been floodproofed;
- C. Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in Section 15.12.330(B); and
- D. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development. (Ord. 435 § 3.1, 1982)

### **15.12.280 Local administrator--Designated.**

The utility manager or his designee is appointed as local administrator to administer and implement this chapter by granting or denying development permit applications in accordance with its provisions. (Ord. 435 § 3.2, 1982)

### **15.12.290 Local administrator--Duties and responsibilities.**

Duties of the local administrator shall include, but not be limited to:

#### A. Permit Review.

1. Review all development permits to determine that the permit requirements of this chapter have been satisfied.
2. Review all development permits to determine that all necessary permits have been obtained from those federal, state or local governmental agencies from which prior approval is required;
3. Review all development permits to determine if proposed development adversely affects the flood carrying capacity of the area of special flood hazard. For the purposes of this chapter, "adversely affects" means damage to adjacent properties because of rise in flood stages attributed to physical changes of the channel and the adjacent overbank areas;
  - a. If it is determined that there is no adverse effect, then the permit shall be granted consistent with provisions of this chapter without further consideration of these effects,
  - b. If it is determined that there is an adverse effect, then flood damage mitigation measures shall be made a condition of the permit.

#### B. Use of Other Base Flood Data. When base flood elevation data has not been provided in accordance with Section 15.12.220, the local administrator shall obtain, review and reasonably utilize any base flood elevation data available from a federal, state or other source, in order to administer Section 15.12.330 (A) and (B).

#### C. Information to be Obtained and Maintained.

1. ~~Obtain and record the actual~~ Where base flood elevation data is provided through the Flood Insurance Study, FIRM or required as in Section 15.12.290(B), obtain and record (as-built) elevation (in relation to mean sea level) of the lowest ~~habitable~~ floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement;
2. For all new or substantially improved floodproofed nonresidential structures where base flood elevation data is provided through the FIS, FIRM, or as required in Section 15.12.290(B):
  - a. Verify and record the actual elevation (in relation to mean sea level) to which the structure was floodproofed; and
  - b. Maintain the floodproofing certifications required in Section 15.12.270(C);
3. Maintain for public inspection all records pertaining to the provisions of this chapter.

#### D. Alteration of Watercourses.

1. Notify adjacent communities and the Department of Ecology prior to any ~~significant~~ alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration;
  2. Require that maintenance is provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not ~~unreasonably~~ diminished.
- E. Interpretation of FIRM or FHBM Boundaries. Make interpretations where needed, as to exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). (Ord. 435 § 3.3, 1982)

**15.12.300 Variance procedure--Appeal board.**

- A. The city council shall act as the appeal board herein, decide appeals and requests for variances from the requirements of this chapter.
- B. The appeal board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the local administrator in the enforcement or administration of this chapter.
- C. The decision of the appeal board shall be final.
- D. In passing upon such applications, the appeal board shall consider such technical evaluations, relevant factors, standards specified in other sections of this chapter, and such other material as it may deem relevant, including but not limited to:
  1. The danger that materials may be swept onto other lands to the injury of others;
  2. The danger to life and property due to flooding or erosion damage;
  3. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
  4. The importance of the services provided by the proposed facility to the community;
  5. The necessity to the facility of a waterfront location, where applicable;
  6. The availability of alternative locations, for the proposed use which are not subject to flooding or erosion damage;
  7. The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
  8. The compatibility of the proposed use with existing and anticipated development;
  9. The safety of access to the property in times of flood for ordinary and emergency vehicles;
  10. The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
  11. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as electrical, and water systems, and streets and bridges.
- E. Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items 1 through 11 in subsection D of this section have been considered.

- F. Upon consideration of the factors of subsection D of this section and the purposes of this chapter, the appeal board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this chapter.
- G. The local administrator shall maintain the records of all appeal actions and report any variances to the Federal Insurance Administration upon request. (Ord. 435 § 3.4-1, 1982)

**15.12.310 Conditions for variances.**

- A. Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this section.
- B. Variances shall not be issued within any designated floodway if any significant increase in flood levels during the base flood discharge would result.
- C. Variances shall only be issued upon a determination that the variance is the minimum reasonably necessary, considering the flood hazard, to afford relief.
- D. Variances shall only be issued upon:
  - 1. A showing of good and sufficient cause;
  - 2. A determination that failure to grant a variance would result in unreasonable hardship to the applicant; and
  - 3. A determination that the granting of a variance will not result in significantly increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in Section 15.12.300, or conflict with existing local laws or ordinances.
- E. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation. (Ord. 435 § 3.4-2, 1982)

**Article IV Provisions for Flood Hazard Protection**

**15.12.320 General standards.**

In all areas of special flood hazards the following standards are required:

- A. Anchoring.
  - 1. All new construction and substantial improvements shall be anchored to prevent flotation, collapse or lateral movement of the structure.
  - 2. All ~~mobile homes~~ manufactured homes shall be anchored to resist flotation, collapse, or lateral movement by providing over-the-top and frame ties to ground anchors. Specific requirements shall be the following or an equivalent system approved by the local administrator:
    - a. Over-the-top ties be provided at each of the four corners of the mobile home, with two additional ties per side at intermediate locations, with mobile homes less than fifty feet long requiring one additional tie per side;
    - b. Frame ties be provided at each corner of the home with five additional ties per side at intermediate points, with mobile homes less than fifty feet long requiring four additional ties per side;

- c. All components of the anchoring system be capable of carrying a force of four thousand eight hundred pounds; and
    - d. Any additions to the mobile home be similarly anchored.
  - 3. An alternative method of anchoring may involve a system designed to withstand a wind force of ninety miles per hour or greater. Certification must be provided to the local administrator, that this standard has been met.
- B. Construction Materials and Methods.
  - 1. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
  - 2. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
  - 3. Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- C. Utilities.
  - 1. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;
  - 2. Water wells shall be located on high ground that is not in the floodway.
  - 3. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters; and
  - 4. On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.
- D. Subdivision Proposals.
  - 1. All subdivision proposals shall be consistent with the need to minimize flood damage;
  - 2. All subdivision proposals shall utilize such public utilities and facilities (such as sewer, electrical and water system) as are reasonably available which shall be located constructed to minimize flood damage;
  - 3. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and
  - 4. Base flood elevation data shall be provided for subdivision proposals and other proposed development which contain at least fifty lots or five acres (whichever is less).
- E. Review of Building Permits. Where elevation data is not available either through the Flood Insurance Study, FIRM, or from another authoritative source, Section 15.12.290(C)(2), applications for building permits shall be reviewed to assure that proposed construction will be reasonably safe from flooding. The test of reasonableness is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available. Failure to elevate at least two feet above the highest adjacent grade in these zones may result in higher insurance rates. (Ord. 435 § 4.1, 1982)

### **15.12.330 Specific standards.**

In all areas of special flood hazards where base flood elevation data has been provided as set forth in Section 15.12.220 or 15.12.290(B), the following provisions are required:

A. Residential Construction.

1. New construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated ~~to or~~ one foot or more above base flood elevation.
2. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designated to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:
  - a. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
  - b. The bottom of all openings shall be no higher than one foot above grade.
  - c. Openings may be equipped with screens, louvers, or other coverings or devices that they permit the automatic entry and exit of floodwaters.

B. Nonresidential Construction. New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated to the level of the base flood elevation; or, together with attendant utility and sanitary facilities, shall:

1. Be floodproofed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water;
2. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and
3. Be certified by a registered professional engineer or architect that ~~the standards of this subsection are satisfied.~~ Design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the official as set forth in Section 15.12.290(C)(2).
4. Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in Section 15.12.330 (A)(2).
5. Applicants who are floodproofing nonresidential buildings shall be notified that flood insurance premiums will be based on rates that are one foot below the floodproofed level (e.g. a building floodproofed to the base flood level will be rated as one foot below).

C. Encroachments. Any proposed development shall be analyzed to determine effects on the flood carrying capacity of the areas of special flood hazard, as set forth in Section 15.12.290(A)(3).

D. ~~Mobile Homes~~ Manufactured Homes.

1. ~~Mobile homes~~ All manufactured homes to be placed or substantially improved on sites shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot or more above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. ~~shall be anchored in accordance with Section 15.12.320(A).~~ This applies to manufactured homes:
  - a. Outside of a manufactured home park or subdivision;

- b. In a new manufactured home park or subdivision;
  - c. In an expansion to an existing manufactured home park or subdivision; or
  - d. In an existing manufactured home park or subdivision on a site which a manufactured home has incurred "substantial damage" as the result of a flood;
2. Manufactured homes to be placed or substantially improved on sites in an existing manufactured home park or subdivision that are not subject to the above manufactured home provisions be elevated so that either:
- a. The lowest floor of the manufactured home is elevated one foot or more above the base flood elevation; or
  - b. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

~~2. For new mobile home parks and mobile home subdivisions; for expansions to existing mobile home parks and mobile home subdivisions; for existing mobile home parks and mobile home subdivisions where the repair, reconstruction or improvement of the streets, utilities and pads equals or exceeds fifty percent of value of the streets, utilities and pads before repair, reconstruction or improvement has commenced; and for mobile homes not placed in a mobile home park or mobile home subdivision, require that:~~

- ~~a. Stands or lots are elevated on compacted fill or on pilings so that the lowest floor of the mobile home will be at or above the base flood level;~~
- ~~b. Adequate surface drainage and access for a hauler are provided; and~~
- ~~c. In the instance of elevation on pilings, that:~~
  - ~~i. lots are large enough to permit steps,~~
  - ~~ii. Piling foundations are placed in stable soil no more than ten feet apart, and~~
  - ~~iii. Reinforcement is provided for pilings more than six feet above the ground level.~~

3. No mobile home shall be placed in a floodway, except in an existing mobile home park or existing mobile home subdivision. (Ord. 435 § 4.2, 1982)

E. Recreational Vehicles. Recreational vehicles placed on sites are required to either:

- 1. Be on the site for fewer than 180 consecutive days; (or)
- 2. Be fully licensed and ready for highway use, on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions; (or)
- 3. Meet requirements of Section 15.12.330 (D) above and the elevation and anchoring requirements for manufactured homes.

#### **15.12.340 Floodways.**

Located within areas of special flood hazard established in Section 15.12.220 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- A. Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless certification by a registered professional engineer or architect is provided demonstrating through hydrologic and hydraulic analyses performed in

accordance with the standard engineering practice that the proposed encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge;

- B. Construction or reconstruction of residential structures is prohibited within designated floodways, except for (i) repairs, reconstruction, or improvements to a structure which do not increase the ground floor area; (ii) repairs, reconstruction or improvements to a structure, the cost of which does not exceed 50 percent of the market value of the structure either, (A) before the repair, or reconstruction is started, or (B) if the structure has been damaged, and is being restored, before the damage occurred. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or to structures identified as historic places, may be excluded in the 50 percent.
- C. If subsection A of this section is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article IV of this chapter;
- D. Prohibit the placement of any mobile homes, except in an existing mobile home park or existing mobile home subdivision. (Ord. 435 § 4.3, 1982)