

CITY OF McCLEARY

Regular Council Meeting -- June 24th, 2009

The meeting was called to order at 7:00 PM with the Flag Salute.

Roll call: Wallace Bentley, Mayor

Council Persons: Lake, Boling, Vatne, Vessey and Hays

Staff Present: Attorney Glenn, Administrator Nutley, Police Chief Crumb, Clerk-Treasurer Rostedt, Deputy Clerk Mercer, Public Facilities Manager Baun, Building Inspector Mercer, Utility Accountant Taylor, and Engineers Hinton and Bird

It was moved by Councilman Boling, seconded by Councilman Vatne, to approve the minutes as distributed. Carried.

Mayor Bentley commented that this will be a very busy summer with a lot of different projects on the way and hopefully we will be able to finish them during the summer month.

Administrator Nutley mentioned that Deputy Clerk Mercer is getting experience taking minutes to be able to fill in, if necessary. She advised the council that Clerk Rostedt wants to discuss the Investment Policy she has been working on. Clerk Rostedt mentioned that she did some research and found through the MRSC website information regarding Investment Policies of a small city. She asked that the council reviews the policy and in the future considers adopting such policy.

Administrator Nutley informed the council on the new Customer Help Desk that the city is implementing as soon as all the details are worked out. She mentioned that the City's Webmaster Colin Mercer will be in charge of overseeing the implementation of the Help Desk. This new customer service tool will allow for a quicker and more efficient way of dealing with issues that our residents might have i.e. pot holes, animal complaints and general customer service questions. She also mentioned that WCIA is interested in our progress.

The City Administrator informed the council that we are still struggling with the Water and Ambulance fund. She informed the council that she will look into those two funds. We collected 83% of our Sales Tax so far and we believe that the school construction has a large part on why the numbers are so high.

Resolution No. 592, entitled A RESOLUTION ADOPTING A UTILITY DEPOSIT PROCEDURE, was introduced. After some discussion and clarification it was moved by Councilman Vatne, seconded by Councilman Boling, that the resolution be adopted. Carried.

Mayor Bentley mentioned that we have a request from the county to update its comprehensive solid waste management plan. It was moved by Councilman Boling and second by Councilman Vatne to have the mayor sign such agreement. Carried.

Administrator Nutley discussed the Capital Improvement Plan for Light and Power. She mentioned that the Finance Committee had an opportunity to review the plan. Councilman Vessey and Councilwoman Lake gave their reports. Their recommendation was to accept the plan. Councilwoman Lake moved to approve the

scope and budget for the Capital Improvement Plan for a cost not to exceed \$ 27,000.00 and Councilman Boling seconded. Carried.

The City applied to USDA for a 45% grant and a 55% loan for \$ 105,000 at 3.75 % for 20 years. This money would be used to investigate the condition of wells # 2 and 3 and also an automated meter reading system. The council authorized the mayor to accept a loan/grant from the USDA if the annual debt service for the loan portion does not exceed \$ 5000. Councilman Vessey moved to authorize the mayor to sign the agreement and Councilman Vatne seconded. Carried.

Resolution No. 593, entitled June 26<sup>th</sup>, 2009 Donnie Rostedt Day in the City of McCleary. Dan Glenn read the entire Resolution and Councilman Boling moved and Councilman Vatne seconded to adopt the Resolution. The Mayor proceeded with presenting City Clerk-Treasurer Donnie Rostedt with a silver tray and thanked her for her 35 ½ years of service to the City and its residents.

The Mayor announced short break to celebrate Donnie's retirement with cookies and coffee served in the court room.

At 7:40 pm, it was announced that the council will hold an Executive Session on real estate not to exceed twenty minutes and that no action would be expected.

At 7:58 pm, the council re-opened the meeting and announced that Councilman Hays was excused. He had to leave early. Councilman Vessey moved to adjourn and Councilwoman Lake seconded.